THE O'FARRELL CHARTER SCHOOL
AN AVID NATIONAL DEMONSTRATION SCHOOL

Board of Directors
Agenda
June 10, 2013

Closed Session: 5:00 p.m. – 5:30 p.m.
Public Session: 5:30 p.m. – 7:00 p.m.

I. CALL TO ORDER

II. CLOSED SESSION

1. In accordance with Education Code Section 48918 the Board will meet in closed session to consider the expulsion of two students ID #122499-111 and ID #052000-033.....**Page 5**
2. In accordance with Government Code Section 54957.8, the Board will meet in closed session to consider: Executive Director's Performance Evaluation and Contract

RECONVENE TO OPEN SESSION

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

IV. PLEDGE OF ALLEGIANCE

V. PRESENTATION

1. FSS Update – Mary Skrabucha
2. Washington D.C and New York trip – Brian Schmidt & Kathryn Leenerts

VI. PUBLIC COMMENT

Anyone may address the Board for up to three minutes on any item. The public commentary period preceding the formal agenda shall be limited to a total of 15 minutes. Please submit a "Request to Address the Board" slip to the Board chairperson. The Board Chair will call you forward at the appropriate time.

VII. APPROVAL OF AGENDA

VIII. DISCUSSION ITEMS

1. Executive Director Announcements .....**Page 6**
2. Charter Vision Board Report .....**Page 8**
3. Proposed Administration Organization Chart.....**Page 14**

IX. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

All items listed under the Consent Calendar are considered by the Board in **one action**. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

1. Approval of Minutes from the May 13, 2013 Board of Directors meeting ..... **Page 15**
2. Approve recommended actions on the personnel activity list ..... **Page 18**
3. Approve check registers ..... **Page 19**

Executive Director's Recommendation: Approve Consent Calendar.

Moved by_____ Seconded by_____ Vote_____

X. ACTION ITEMS

1. Award the renewal for the commercial insurance package for the 2013-2014 school year to Johnson & Wood Insurance Services, Inc. in the amount not to exceed $132,983.80 ..... **Page 25**

   Executive Director's Recommendation: Approve Action Item 1.

   Moved by_____ Seconded by_____ Vote_____

2. Approve the 2013-2014 Board of Directors meeting calendar..... **Page 26**

   Executive Director's Recommendation: Approve Action Item 2.

   Moved by_____ Seconded by_____ Vote_____

3. Adopt the final Proposed Budget for 2012-2013..... **Page 27**

   Executive Director's Recommendation: Approve Action Item 3.

   Moved by_____ Seconded by_____ Vote_____

4. Approve the 10th grade textbook adoption in the amount not to exceed $80,570.48..... **Page 31**

   Executive Director's Recommendation: Approve Action Item 3.

   Moved by_____ Seconded by_____ Vote_____

XI ROUNDTABLE

XII ADJOURNMENT

NOTICES

The next regular meeting of The O'Farrell Charter School Board of Directors will be **September 9, 2013** at 5:30 p.m.

The O'Farrell Charter School does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Jonathan Dean, Executive Director, has been designated to receive requests for disability-related

modifications or accommodations in order to enable individuals with disabilities to participate in The O'Farrell C harter School's open and public meetings. Please notify Jonathan Dean at (619) 263-3009, extension 2202 seventy-two (72) hours prior to disability accommodations being needed in order to participate in the meeting.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Executive Director at 6130 Skyline Drive, San Diego, CA 92114

Certification of Posting

I, Jonathan Dean, Executive Director, hereby certify that I posted this agenda on Thursday, June 6, 2013 at 3 p.m.

When conducting a Teleconference Board of Directors meeting, all board members are required to post this agenda at their location.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: June 10, 2013
Closed Session Item 1

RECOMMENDATION: Approve the findings and recommendations of the Executive Director pursuant to student expulsion for two students - ID #122499-111 and ID #052000-033 after review in closed session.

BACKGROUND INFORMATION:

Student ID #122499-111: On May 21, 2013, the Executive Director found evidence regarding the alleged violation of California Education Code Section 48900 (k) – disruption of school activities and violation of charter school agreement.

Student ID #052000-033: On May 30, 2013, the Executive Director found evidence regarding the alleged violation of California Education Code Section 48900 (k) – disruption of school activities and violation of charter school agreement.

CURRENT INFORMATION:

All parents requested a waiver of the pending expulsion hearing before a Hearing Panel. They understood that the purpose and function of the hearing would have been for fact finding and to submit a recommendation to the Board of Directors.

ADDITIONAL DATA:

The Education Code requires review in closed session in order to prevent the disclosure of confidential student record information (BP 9321).

BOARD OF DIRECTORS AGENDA ITEM
June 10, 2013: Discussion Item 1
Executive Director Announcements

Student Demographics

Student Enrollment in Zangle on June 3, 2013:

Grade	Female	Male	Total		New Students	Out of District
K	15	10	25		25	15
1	14	11	25		25	0
2	8	22	30		30	0
3	16	11	27		27	0
4	35	23	58		27	0
5	18	12	30		58	3
6	106	125	231		229	13
7	118	118	236		45	11
8	122	122	244		18	9
9	58	62	120		12	3
Total	**510**	**516**	**1026**		**496**	**51**

Ethnicity	K	1	2	3	4	5	6	7	8	9	Total
American Indian/Alaska			1		1		1				3
Black or African American	9	8	9	12	19	5	57	56	67	32	274
Cambodian							1		2		3
Filipino	2	3	5	1	9	1	30	40	54	18	163
Guamanian									1		1
Hispanic or Latino	14	12	12	12	26	23	127	122	105	58	511
Hmong							1		1	1	3
Japanese								1			1
Laotian		1	2	2	3		9	5	7	1	30
Other Asian								1	3	2	6
Other Pacific Islander							1	2	1	1	5
Samoan							1		1	2	4
Vietnamese			1				1	4	1	4	11
White		1				1	2	5	1	1	11
Grand Total	**25**	**25**	**30**	**27**	**58**	**30**	**231**	**236**	**244**	**120**	**1026**

Upcoming Events:

1. Kindergarten Promotion Ceremony – 9 am (June 10)
2. Grade 5 Promotion Ceremony – 10 am (June 10)
3. Grade 8 Promotion Ceremony 8 am & 10 am (June 11)

Congratulate our own freshmen --

Kandice Daniels, who was named Apollo League athlete of the year in Track and Field. One boy and one girl are given this distinction each year in track and field in each league in CIF. Our own homegrown girl took the title for Apollo League as a freshmen.

Go Falcons!

Enrollment as of 5/31/2013

Grade	STUDENTS 2013-2014											
	Returning					New						
	R1	R2	R3	R4	R1+R3	N1	N2	N3	N4	N5	TR+N2+N5	R1+N1
	Complete E.F.	Decline	No Response	Retained	Total Returning (TR)	Complete E.F.	Accept	Decline	No Response	Accept After 3/30	Total	Total Enrolled (Actual)
K	0	0	0	0	0	35	49	7	5	0	49	35
1	17	1	9	1	26	0	30	1	1	4	**60**	17
2	19	2	10	4	29	0	25	2	5	0	**54**	19
3	23	1	2	2	25	0	22	3	11	0	**47**	23
4	19	0	8	2	27	0	20	0	11	0	**47**	19
5	41	0	18	3	59	0	9	1	4	0	**68**	41
Elementary Totals	119	4	47	12	166	0	155	14	37	4	**325**	119
6	17	1	14	5	31	0	168	1	0	40	**239**	17
7	48	1	179	3	227	0	37	0	0	11	**275**	48
8	79	7	156	0	235	0	19	0	0	7	**261**	79
Middle School Totals	144	9	349	8	493	0	224	1	0	58	**775**	144
9	70	13	87	0	157	0	0	0	0	0	**157**	70
10	33	0	86	0	119	0	0	0	0	0	**119**	33
High School Totals	103	13	173	0	276	0	0	0	0	0	**276**	103
GRAND TOTAL	366	26	569	20	935	0	379	15	37	62	**1376**	366

Grade	WAIT LIST				
	Accept	Decline	No Response	After 3/30	Total
K	10	0	6	15	**31**
1	0	0	0	2	**2**
2	4	0	5	10	**19**
3	7	0	13	8	**28**
4	13	1	10	7	**31**
5	11	1	14	7	**33**
Elementary Totals	45	2	48	49	**144**
6	0	0	0	0	**0**
7	0	0	0	0	**0**
8	0	0	0	0	**0**
Middle School Totals	0	0	0	0	**0**
9	6	2	9	4	**21**
10	3	0	6	1	**10**
High School Totals	9	2	15	5	**31**
GRAND TOTAL	54	4	63	54	**175**

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: June 10, 2013
Discussion Item 2
Charter Vision Board Report

For the period beginning in July 1, 2012 through May 31, 2013

CSMC

Balance Sheet Summary

Liquidity Ratio	111
Assets	
Current Assets	
Cash	$3,117,286
Total Current Assets	*$3,117,286*
Fixed Assets	
Land	$89,935
Buildings and Improvements	$5,600
Computer Equipment	$30,173
Furniture and Fixtures	$21,982
Construction in Progress	$27,476
Transportation Equipment	$25,710
Accumulated Depreciation	($25,639)
Total Fixed Assets	*$175,238*
Other Assets	
Loans Receivable	$175,000
Total Other Assets	*$175,000*
Total Assets	*$3,467,524*
Liabilities And Net Assets	
Current Liabilities	
Accrued Salaries, Payroll Taxes, Postemployment Benefits	$74,483
Deposits held on behalf of other employees	$205,858
Total Current Liabilities	*$280,341*
Long Term Liabilities	
Total Long Term Liabilities	
Total Liabilities	*$280,341*
Net Assets	
Restricted Net Assets	$211,470
Unrestricted Net Assets	$3,686,494
Profit/Loss YTD	($710,781)
Total Net Assets	*$3,187,182*
Total Liabilities And Net Assets	
	$3,467,524

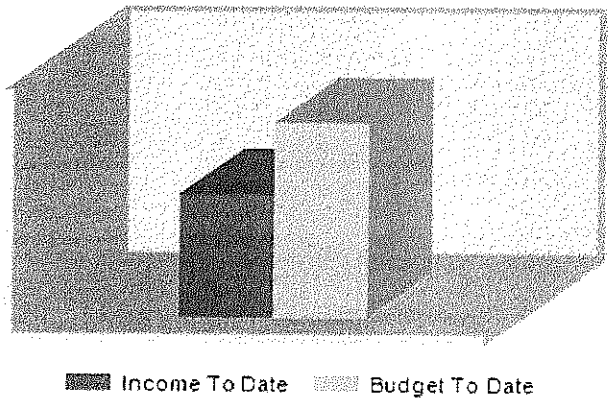
CSMC

Charter Vision ®
Financial Snaphot

Total Cash on Hand

Cash Available: $3,117,286

Revenue To Date

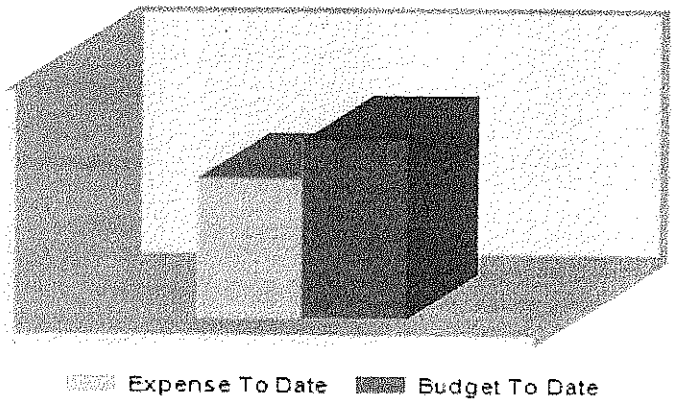


Revenue $5,009,283

Budget $7,967,233

Revenue To Budget 63%

Expense To Date



Expense $5,720,064

Budget $7,282,289

Expense To Budget 79%

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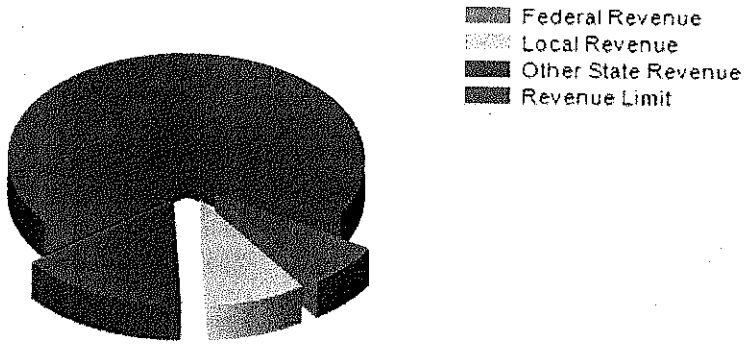
CSMC

Charter Vision ®

Revenue By Category

Account Group	Description	Total	Percent
800	Revenue Limit	$3,448,723.00	68.85%
820	Federal Revenue	$345,857.64	6.90%
840	Other State Revenue	$765,298.55	15.28%
870	Local Revenue	$449,403.39	8.97%
	Total:	**$5,009,282.58**	

Revenue By Category



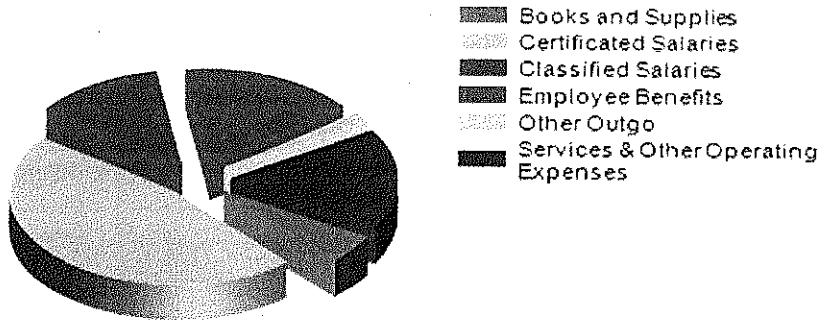
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Expenses By Category

Account Category	Description	Total	Percent
100	Certificated Salaries	$2,670,911.46	46.69%
200	Classified Salaries	$718,031.31	12.55%
300	Employee Benefits	$961,681.72	16.81%
400	Books and Supplies	$283,635.55	4.96%
500	Services & Other Operating Expenses	$998,221.33	17.45%
700	Other Outgo	$87,582.35	1.53%
	Total:	**$5,720,063.72**	

Expenses By Category



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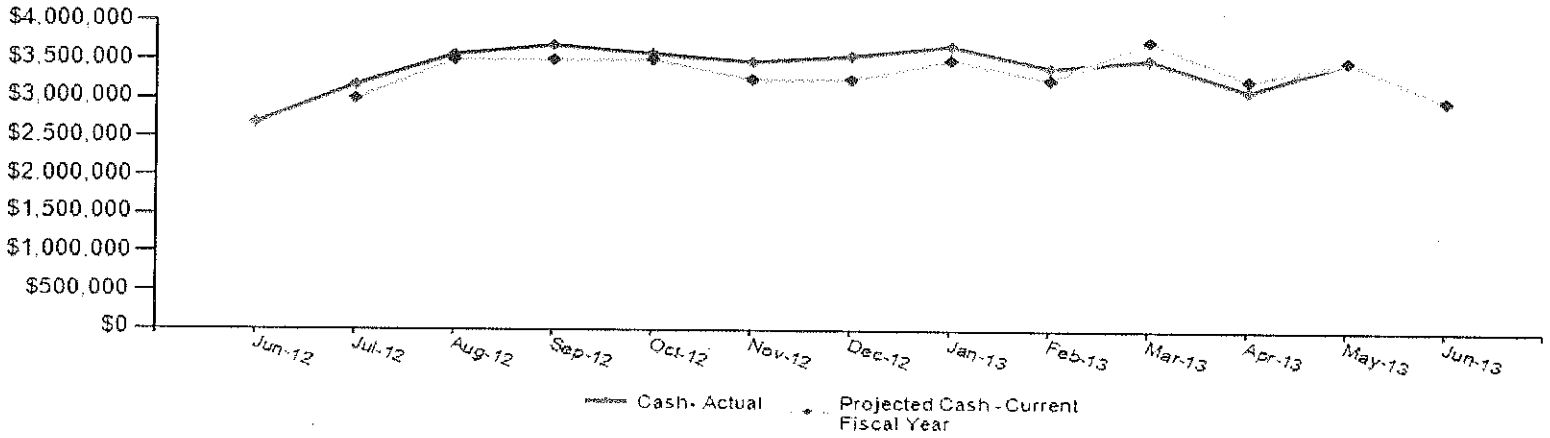
Year to Date Actual to Budget Summary

Account Description	Actual YTD	Budget YTD	Variance $	Variance %	Total Budget	Budget Remaining
Total Revenue Limit	$3,448,723	$5,526,842	($2,078,119)	-37.6%	$5,526,842	$2,078,119
Total Federal Revenues	$345,858	$1,103,344	($757,486)	-68.7%	$1,103,344	$757,486
Total Other State Revenue	$765,299	$1,141,570	($376,271)	-33.0%	$1,141,570	$376,271
Total Local Revenue	$449,403	$195,477	$253,926	129.9%	$195,477	($253,926)
Total Revenues	$5,009,283	$7,967,233	($2,957,950)	-37.1%	$7,967,233	$2,957,950
Total Certificated Salaries	$2,670,911	$3,462,192	$791,280	22.9%	$3,462,192	$791,280
Total Classified Salaries	$718,031	$904,882	$186,851	20.6%	$904,882	$186,851
Total Employee Benefits	$961,682	$1,156,684	$195,002	16.9%	$1,156,684	$195,002
Total Personnel Expenses	$4,350,624	$5,523,758	$1,173,133	21.2%	$5,523,758	$1,173,133
Total Books and Supplies	$283,636	$460,000	$176,364	38.3%	$460,000	$176,364
Total Services and Other Operating Expenses	$998,221	$1,098,531	$100,310	9.1%	$1,098,531	$100,310
Total Capital Outlay	-	-	-	0.0%	-	-
Total Other Outgo	$87,582	$200,000	$112,418	56.2%	$200,000	$112,418
Total Operational Expenses	$1,369,439	$1,758,531	$389,092	22.1%	$1,758,531	$389,092
Total Expenses	$5,720,064	$7,282,289	$1,562,225	21.5%	$7,282,289	$1,562,225
Net Income	($710,781)	$684,945	($1,395,726)	-203.8%	$684,945	$1,395,726

Report run at 6/4/2013 10:10:00 AM

Charter Vision ®

Monthly Book Balance Over Time



	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	May 12	Jun 12
Actual Ending Monthly Book Balance	$0	$0	$0	$0	$0	$0	$0	$0	$3,638,432	$3,030,586	$2,788,990	$2,568,440
Projected Ending Monthly Book Balance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

	Jul 12	Aug 12	Sep 12	Oct 12	Nov 12	Dec 12	Jan 13	Feb 13	Mar 13	Apr 13	May 13	Jun 13
Actual Ending Monthly Book Balance	$3,720,907	$3,564,130	$3,685,467	$3,576,960	$3,477,994	$3,552,872	$3,630,478	$3,464,059	$3,512,896	$3,137,286	$0	$0
Projected Ending Monthly Book Balance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,500,000	$3,000,000

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Proposed Administration Structure 2013

Executive Director (Principal/Superintendent)
• Budget/Fundraising • Facilities • Personnel • Community Liaison • Curriculum

K-5 Academy
Asst. Principal/Asst. Director
- School Culture and Vision
- Curriculum
- Monitor Dept. Data Analysis
- Webpage/Newsletter
- Staff & Aide Supervision
- Staff Recognition
- Master Schedule
- Policy Enforcement
- Supervise Elementary Electives

- Parent Days
- Open House
- PAL Conferences
- Oversee Yearbook

- Student Discipline
- Schoolwide Title 3
- Schoolwide Primetime

Lead Math Teacher
Lead English Teacher

Middle Academy
Asst. Principal/Asst. Director
- School Culture and Vision
- Curriculum
- Monitor Dept. Data Analysis
- Webpage/Newsletter
- Staff & Aide Supervision
- Staff Recognition
- Master Schedule
- Policy Enforcement
- Supervise Middle School Electives

- Parent Days
- Open House
- PAL Conferences
- Oversee Yearbook

- Schoolwide STAR Test
- Schoolwide Supervision
- Chair Family Meetings

6 - 8th – Family Leaders
- Monitor staff and depts
- Discipline & Suspension
- Grade Level Mtgs
- Scheduling (inc. Elec)
- Build Grade Culture
- Field Trips
- Policy Enforcement
- ASB

Department Lead Teachers

High Academy
Asst. Principal/Asst. Director
- School Culture and Vision
- Curriculum
- Monitor Dept. Data Analysis
- Webpage/Newsletter
- Staff & Aide Supervision
- Staff Recognition
- Master Schedule
- Policy Enforcement
- Supervise High School Electives

- Parent Days
- Open House
- PAL Conferences
- Oversee Yearbook

- Student Discipline
- ASB

High School Counselor
Department Chair
Grade Level ASB Advisors

Director of SpEd
- Supervise/Observe
- Instructional Leader
- SpEd Testing

Revised 5/24/2013

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: June 10, 2013
Discussion Item 3

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: June 10, 2013
Consent Calendar Item 1

RECOMMENDATION: Approve the Minutes from the May 13, 2013 Board of Directors meeting.

Minutes
May 13, 2013

Members Present: Christian Scott, Tim Katzman, Delano Jones, Linda Logan, Joselito De Jesus, Agnés Barrelet

Members Absent: Salvador Rivera, Linda Logan left at 6:03 pm

I. CALL TO ORDER

Christian Scott called the meeting to order at 5:05 p.m.

II. CLOSED SESSION – 5:05 p.m. to 5:35 p.m.

1. In accordance with Government Code Section 54957.8, the Board will meet in closed session to consider:
    1. Executive Director's Performance Evaluation

RECONVENE TO OPEN SESSION

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

1. Executive Director's Performance Evaluation
No Action Taken.

IV. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Christian Scott.

V. PRESENTATION

1. Valieria Koss, MPP, Director of Parent Advocacy & Community Engagement, Southern California California Charter Schools Association (CCSA)
2. Europe Trip – Brian Rainey

VI. PUBLIC COMMENT

None

VII. APPROVAL OF AGENDA

Approved. Delano Jones moved and Linda Logan seconded. Motion carried 6-0-0.

VIII. DISCUSSION ITEMS

1. Executive Director Announcements
2. Charter Vision Board Report
3. Add additional days to the 2013-2014 school calendar - students 182 days; and teachers 187 days; and provide all full-time classified and certificated employees with a 2% Cost-of-Living Adjustment (COLA)
4. High School Update
5. Preliminary Budget
6. Review of Form 990

IX. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

All items listed under the Consent Calendar are considered by the Board in **one action**. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

1. Approval of Minutes from the April 17, 2013 Board of Directors teleconference meeting.
2. Approve recommended actions on the personnel activity list.
3. Approve check registers.

Approved. Delano Jones moved and Tim Katzman seconded. Motion carried 5-0-0.

X. ACTION ITEMS

1. **Approve the San Diego Facility Maintenance, Inc. contract for $13,917 per month.**

   Approved. Joselito DeJesus moved and Agnes Barrelet seconded. Motion carried 5-0-0.

2. **Adopt Resolution to Determine the Use of Education Protection Account (EPA) Spending Requirements.**

   Approved. Delano Jones moved and Tim Katzman seconded. Motion carried 5-0-0.

3 Approve the junior class Europe trip during the summer of 2014/2015 school year.

Approved. Tim Katzman moved and Agnes Barrelet seconded. Motion carried 5-0-0 with instructions for the executive director to seek further information from our insurance agent.

4. **Approve the 2012-2013 Consolidated Application Part Two.**

   Approved. Delano Jones moved and Joselito DeJesus seconded. Motion carried 5-0-0.

5. **Approve the 2012-2013 Summer School Program in the amount not to exceed $45,000.**

   Approved. Agnes Barrelet moved and Tim Katzman seconded. Motion carried 5-0-0.

6. **Award the County of San Diego with the contract to support the operations of Family Support Services for 2013-2014 in the amount not to exceed $91,625; and Award Social Advocates for Youth (SAY) with the contract to provide services to add an additional advocate on campus to enhance O'Farrell Community School's achievement in the amount not to exceed $25,000.**

   Approved. Tim Katzman moved and Delano Jones seconded. Motion carried 5-0-0.

7. **Approve adding additional days to the 2013-2014 school calendar - students 182 days and teachers 187 days; and provide all full-time classified and certificated employees with a 2% Cost-of-Living Adjustment (C.O.L.A.) increase.**

   Approved. Tim Katzman moved and Agnes Barrelet seconded. Motion carried 5-0-0.

8. **Approve the construction of a Family Health Centers of San Diego (FHCSD/Provider) school-based clinic on The O'Farrell Charter School (TOCS) premises for the 2014-2015 school year at no cost to the school. (This will also need the approval of the San Diego Unified School District Board of Education.)**

   Approved. Delano Jones moved and Joselito DeJesus seconded. Motion carried 5-0-0.

9. **Approve Dana Dean's -Vision Enhancement Skills in Schools in partnership with Hands United for Children, which will provide visual screening, beginning the 2013-2014 school year on our campus at no cost to the school or the students.**

   Approved. Joselito DeJesus moved and Agnes Barrelet seconded. Motion carried 5-0-0.

10. **Adopt Board Policy #4001 – Anti-Nepotism.**

    Tabled.

11. **Adopt Board Policy #5004 - Student Fees, Fines and Charges that guarantees free public education to all eligible students.**

    Approved. Delano Jones moved and Tim Katzman seconded. Motion carried 5-0-0.

12. **Award the renewal of our Sharp Health Plan for the 2013-2014 school year with a proposed .01% increase to Discovery Benefit Solutions in the amount of $641,461.26.**

    Approved. Agnes Barrelet moved and Christian Scott seconded. Motion carried 5-0-0.

XI ROUNDTABLE

None

XII ADJOURNMENT - 6:35 p.m.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: June 10, 2013
Consent Calendar Item 2

RECOMMENDATION: Approve/Ratify Personnel Activity List

New Hires

Blanca Kelly	School Clerk I	May 20, 2013
Miguel Hildago Villegas	Groundskeeper	May 31, 2013
Moises Buhain	School Counselor	Start Date: August 15, 2013
Alec Hopkins	Second Grade Teacher	Start Date: August 22, 2013
Shannon Dailey	Kindergarten Teacher	Start Date: August 22, 2013
Giuseppe Basile	9th Grade Math Teacher	Start Date: August 22, 2013

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: May 13, 2013
Consent Calendar Item 3
CSMC Charter Vision
Check Register Details

For the period beginning in May 1, 2013 through May 31, 2013

Payment Number	Payment Date	Payment Type	Payee Name	Rec Status	Check Amount	Invoiced GL Amount	Account	Account Description	Transaction Description
10001389	5/1/2013	Check	Charter School Management	Outstanding	$7,727.00	$7,727.00	5800-020-00	Professional/Consulting Services and Operating	May 2013 Back Office Service Support
10001390	5/1/2013	Check	Public Employee	Outstanding	$13,188.92	$13,188.92	9504-020	Accrued PERS	APRIL PERS PAYMENT
10001391	5/1/2013	Check	State Teachers	Outstanding	$51,509.53	$51,509.53	9503-020	Accrued STRS	APRIL STRS PAYMENT
10001392	5/6/2013	Check	Apple Inc.	Outstanding	$11,389.92	$11,389.92	4400-020-00	Noncapitalized Equipment	Imac Qty 6 for Teachers & Classrooms
10001393	5/6/2013	Check	CDW-Government	Outstanding	$3,149.47	$14.82	4400-020-00	Noncapitalized Equipment	3M Screen Protect F/ Galaxy Note
						$814.63	4400-020-00	Noncapitalized Equipment	AT & T Samsung Galaxy Note II - Manuf part # 6035A
						$46.39	4400-020-00	Noncapitalized Equipment	Black Box Cats Modular Plugs Sheild
						$347.42	4400-020-00	Noncapitalized Equipment	C2G Lantest Pro Remote CBL Testr Kit & Cat Jacks
						$1,745.37	4400-020-00	Noncapitalized Equipment	Motorola Elte Silver Blue Tooth, Sony Camcorder, Axis Cam
						$180.84	4400-020-00	Noncapitalized Equipment	Sybex CCNA Virt Lab Titanium for Sec. System
10001394	5/6/2013	Check	Guardian	Outstanding	$5,321.68	$5,321.68	3403-020-00	Health & Welfare Benefits	May 2013 Dental & Life Ins
10001395	5/6/2013	Check	JS Printing, Inc.	Outstanding	$227.00	$227.00	4315-020-00	Classroom Materials and	8 Page Tabloid Newspaper
10001396	5/6/2013	Check	Office Depot	Outstanding	$69.28	$69.28	4300-020-00	Materials and Supplies	Facial Tissue & Angle Soft tissue, paper
10001397	5/6/2013	Check	San Diego Unified School District	Outstanding	$5,416.80	$5,416.80	5800-020-00	Professional/Consulting Services and Operating	Travel Time, Vision Screening & Entered All Visions
10001398	5/6/2013	Check	San Diego Facility Maintenance, Inc	Outstanding	$10,875.00	$10,875.00	5500-020-00	Operation and Housekeeping Services	May 2013 Monthly Janitorial Services
10001399	5/6/2013	Check	40 Acres and a Mind, Inc.	Outstanding	$1,003.88	$563.90	5810-020-01	Educational Consultants	Feb 2013 SES - A Buhay, D Patrick, C Smith, H Smith, E Smith
						$439.98	5810-020-01	Educational Consultants	March 2013 SES - A Buhay,D Patrick, H Smith E Smith, K West
10001400	5/6/2013	Check	McGraw-Hill Education LLC	Outstanding	$4,830.47	$4,830.47	4100-020-00	Approved Textbooks and Core Curricula Materials	Science Text Books Deluxe Kits
10001401	5/6/2013	Check	Snipes-Dye Associates	Outstanding	$20,924.00	$2,400.00	5800-020-00	Professional/Consulting Services and Operating	12% additl pub improv, total 20% done
						$1,760.00	5800-020-00	Professional/Consulting Services and Operating	30% addlt complete prelim phs & $500 Title report fee
						$1,890.00	5800-020-00	Professional/Consulting Services and Operating	45% of Prem study phase complete

					$4,524.00	5800-020-00	Professional/Consulting Services and Operating	8 % Pub improv phase & 34 % Strm Water Pollunt phs
					$9,885.00	5800-020-00	Professional/Consulting Services and Operating	95% Survey phase & 25% prelim study phs
					$465.00	5800-020-00	Professional/Consulting Services and Operating	Completion 100% of Survey Phase of HS Delv.
10001402	5/6/2013	Check	Team Sports of North County	Outstanding	$550.26	$550.26	4300-020-91	Materials and Supplies	Athletics Jackets for Team Coaches & Director
10001403	5/7/2013	Check	Charter School Management	Outstanding	$95,428.45	$95,428.45	9330-020	Prepaid Expenses	2013/14 Business Back Office Support, Prepaid
10001404	5/14/2013	Check	Candace Austin	Outstanding	$219.05	$17.40	4300-020-00	Materials and Supplies	Petty Cash - Christina Puentes, Donuts for Dr. Dean
						$66.96	5500-020-00	Operation and Housekeeping Services	Petty Cash - Enrique Garcia, Gas for tractor
						$80.00	5500-020-00	Operation and Housekeeping Services	Petty Cash - Candy Austin, Gas for Van
						$9.69	5500-020-00	Operation and Housekeeping Services	Petty Cash - Manuel Samiengo, Fix-a-flat for golf cart
						$25.00	5500-020-00	Operation and Housekeeping Services	Petty Cash - Manuel Samiengo, Gas for lawn equipment
						$20.00	5500-020-00	Operation and Housekeeping Services	Petty Cash - Manuel Samiengo, Gas for sprayer for cleaning
10001405	5/14/2013	Check	CDW-Government	Outstanding	$233.37	$233.37	4400-020-00	Noncapitalized Equipment	Blackbox CAT6 Bluk 400Mhz Shld Gry, for security system
10001406	5/14/2013	Check	Dunbar Armored Inc	Outstanding	$120.50	$120.50	5800-020-00	Professional/Consulting	Amored Truck Serv. - April
10001407	5/14/2013	Check	EDCO Disposal Corp	Outstanding	$399.87	$399.87	5501-020-00	Utilities	April 2013 Trash & Recycling Service
10001408	5/14/2013	Check	Employment Development	Outstanding	$471.30	$471.30	3503-020-00	State Unemployment Insurance	31-MAR=2013 LEC Chrgs, Acct # 942-6320-9
10001409	5/14/2013	Check	EBA&M Corporation	Outstanding	$1,150.00	$1,150.00	3403-020-00	Health & Welfare Benefits	Monthly Admin Fee For Vision Plan participants
10001410	5/14/2013	Check	Fletcher Hills Printing	Outstanding	$430.74	$430.74	4300-020-00	Materials and Supplies	5000 #10 Envelopes w/schl name & addess
10001411	5/14/2013	Check	Gafcon Inc	Outstanding	$17.93	$17.93	5800-020-00	Professional/Consulting Services and Operating	March 2013 Reimbursible Expenses
10001412	5/14/2013	Check	Gopher	Outstanding	$510.10	$510.10	4300-020-91	Materials and Supplies	10 Basketballs & 48 mesh vests
10001413	5/14/2013	Check	Dave Millard	Outstanding	$50.00	$50.00	5800-020-00	Professional/Consulting	Repair of Double Bass
10001414	5/14/2013	Check	Office Depot	Outstanding	$2,135.06	$90.66	4300-020-00	Materials and Supplies	Custom stamps w/school name & address, Library

					$204.40	4400-020-00	Noncapitalized Equipment	mobile File Pedistal (cabinet)
					$1,840.00	5900-020-00	Communications (Tele., Internet,	40 rolls of 100 postage stamps
10001415	5/14/2013 Check	RICOH USA, INC.	Outstanding	$2,971.26	$1,023.24	5605-020-00	Equipment Rental/Lease Expense	Lease & maintenance - copiers, 1/2/13 - 2/1/13
					$1,948.02	5605-020-00	Equipment Rental/Lease Expense	Lease & Maintenance - Copiers, 2/2/13 - 3/1/13
10001416	5/14/2013 Check	Sharp Health Plan	Outstanding	$46,563.79	$46,563.79	3403-020-00	Health & Welfare Benefits	June 2013 Health Premium
10001417	5/14/2013 Check	Sound Therapies, Inc.	Outstanding	$6,968.00	$6,968.00	5810-020-65	Educational Consultants	Speech & Lang Serv. - April 2013, R. McKearin, 104 hrs
10001418	5/14/2013 Check	TCR Services	Outstanding	$1,101.99	$1,101.99	5610-020-00	Equipment Repair	Printer Cost Per Pg - April 2013 (59,790 pgs total)
10001419	5/15/2013 Check	Division Of The State Architect	Outstanding	$81,250.00	$81,250.00	9450-020	Construction in Progress	Plan/Field Review Filing Fee-Accordance w/Building High Schl
10001420	5/17/2013 Check	Apple Inc.	Outstanding	$12,075.84	$12,075.84	4400-020-00	Noncapitalized Equipment	iPad w/wi-fi 128 gb - qty 12, for new teachers
10001421	5/17/2013 Check	Jill Andersen	Outstanding	$162.00	$162.00	5505-020-00	Student Transportation/Field Trips	REIMB - City of Sd, Park permit fee for Crown Point fieldtrp
10001422	5/17/2013 Check	Alternatives Unlimited, Inc	Outstanding	$157.50	$157.50	5810-020-01	Educational Consultants	SES Tutoring, 3.5 hrs for M Castro - April 2013
10001423	5/17/2013 Check	CDW-Government	Outstanding	$3,795.65	$5.42	4400-020-00	Noncapitalized Equipment	Belkin Modular Pat Cord, qty 1 in supply room
					$2,687.44	4400-020-00	Noncapitalized Equipment	HP 9470, 256 gb, 16-gb server for site
					$895.64	4400-020-00	Noncapitalized Equipment	HP laptop computer w/wind srv, qty 1 for admin asst
					$159.40	4400-020-00	Noncapitalized Equipment	LVO Thinkpad battery - qty 1 for Exec Director
					$47.75	4400-020-00	Noncapitalized Equipment	Partial order: VMWare fusion pk for security system (1)
10001424	5/17/2013 Check	Clothing International, Inc.	Outstanding	$63.51	$63.51	4300-020-00	Materials and Supplies	2 Uniform Pants, 1 Belt & 3 Polos - Elem Student Uniforms
10001425	5/17/2013 Check	Edlio	Outstanding	$3,600.00	$3,600.00	5815-020-00	Advertising/Recruiting	Website Content Managmt System 6/23/13 - 14
10001426	5/17/2013 Check	Ray Kinne	Outstanding	$323.97	$323.97	4315-020-00	Classroom Materials and Supplies	REIMB - KS Wireless - 3 cell phns for tech projct w/students
10001427	5/17/2013 Check	Paul Liebmann	Outstanding	$122.18	$122.18	4300-020-90	Materials and Supplies	REIMB - Giant NY Pizza, Parent's Day at Primetime
10001428	5/17/2013 Check	UROK Learning Institute	Outstanding	$325.00	$325.00	5810-020-01	Educational Consultants	SES Tutoring Service - April 2013 (M Ruiz & J Ruiz)

O'Farrell Community Center for Advanced Academy

Check Register 5/1/2013 through 5/31/2013

10001429	5/21/2013 Check	County of San Diego	Outstanding	$910.00	$910.00	9450-020	Construction in Progress	Food Plan Check Fee (0-1999 sq ft)
10001430	5/29/2013 Check	Wells Fargo Business Card	Outstanding	$2,597.61	$14.59	4300-020-00	Materials and Supplies	4/19 Amazon.com - low voltage mounting brackets for IT
					$61.95	4315-020-00	Classroom Materials and Supplies	4/19 Blick Art Materials - art supplies (paint & tissue)
					$538.98	4315-020-00	Classroom Materials and Supplies	4/19 Blick Art Materials - art supplies (staple gun, glue...
					$69.21	4315-020-00	Classroom Materials and Supplies	4/23 Salvation Army - costume for play by drama dept
					$21.00	4315-020-00	Classroom Materials and Supplies	4/23 United Cerebral Palsy - costume for play by drama dept
					$115.88	4315-020-00	Classroom Materials and Supplies	4/25 Blick Art Materials - art supplies for art dept
					$1,548.00	5505-020-00	Student Transportation/Field Trips	4/17 - 5/17 SANDAG, bus passes for students
					$228.00	5505-020-00	Student Transportation/Field Trips	5/1, 5/6 & 5/14 Albertsons - student bus passes
10001431	5/29/2013 Check	Wells Fargo Business Card	Outstanding	$1,548.10	$26.13	4200-020-00	Books and Other Reference Materials	5/3 Amazon.com - bks for library, middle scl level, qty 4
					$19.40	4300-020-00	Materials and Supplies	4/27 ETA Hand2Mind - 4th Gr. writing guide for teachers
					$189.17	4300-020-90	Materials and Supplies	5/9 Walmart - items for train exercise (water noodles, etc)
					($128.59)	4315-020-00	Classroom Materials and Supplies	4/23 & 5/1 Walmart - Refund, items no longer available
					$214.30	4315-020-00	Classroom Materials and Supplies	4/25 Positive Promotions - STAR Testing encourage rewards
					$118.95	4315-020-00	Classroom Materials and Supplies	5/1 ASI Associates - supplies for science lab, atl finder...
					$103.74	4315-020-00	Classroom Materials and Supplies	5/1 Oriental Trading Co. - accelerated reader pts prizes
					$116.50	5605-020-00	Equipment Rental/Lease Expense	5/7 Ralphaels Party Rentls - chair rntl for 8th gr promotion
					$15.40	5900-020-00	Communications (Tele., Internet,	4/25 USPS - sent parcels by Certified Mail
					$873.10	5900-020-00	Communications (Tele., Internet, Copies,Postage,Messenger)	5/15 USPS - 15 rolls of stamps, 5 rolls postcrd stmps, etc.

O'Farrell Community Center for Advanced Academy

Check Register 5/1/2013 through 5/31/2013

10001432	5/29/2013	Check	Wells Fargo Business Card	Outstanding	$67.78	$67.78	5500-020-00	Operation and Housekeeping Services	5/15 USA Gasoline - gas for gardening & maint. tools & equip
10001433	5/29/2013	Check	Wells Fargo Business Card	Outstanding	$1,311.58	$26.14	4300-020-00	Materials and Supplies	5/6 Bubs at the Ballpark - mtg w/brd members
						$17.28	5200-020-02	Travel and Conferences	4/18 LA Roadhouse - Breakfast during prof devmt travel
						$25.00	5200-020-02	Travel and Conferences	4/18 United Air - baggage fees for prof devlmt travel
						$25.00	5200-020-02	Travel and Conferences	4/21 Delta Air - baggage fee rtn prof devmt travel
						$119.25	5200-020-02	Travel and Conferences	4/21 Enterprise Rent-A-Car - car rntl for schl sites visits
						$922.91	5200-020-02	Travel and Conferences	4/21 Int'l House New Orleans - Hotel chrgs & Parking
						$101.00	5200-020-02	Travel and Conferences	4/21 LAX Airport Pkg - prkg fee at airport for travel
						$25.00	5815-020-00	Advertising/Recruiting	5/11 Craigslist.org - job posting, gardner
						$50.00	5815-020-00	Advertising/Recruiting	5/8 Craigslist.org - job posting, Schl Clerks position
10001434	5/30/2013	Check	Division Of The State Architect	Outstanding	$750.00	$750.00	9450-020	Construction in Progress	Balance Due Filing Fee

Total Check Amount: **$404,015.34**

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: June 10, 2013
Consent Calendar Item 3

RECOMMENDATION: Ratify Monthly Check Registers

General Account				
Check#	Date	Vendor Name	Transaction Description	Check Amount
1030	3/4/13	San Diego County Superintendent	Registration for workshop for FSS to attend	$270.00
1031	3/21/13	Postmaster	Postcard, stamps	$132.00
1032	3/27/13	Barnyard Cuties	Partial payment for petting zoo	$525.00
1033	3/27/13	USS Midway	Field trip entrance fees	$576.00
1034	3/27/13	Duquesne University	Music conference for Xkylyr Rauh	$350.00
1035	5/15/13	City of San Diego	Fee to obtain SDPD incident report	$12.00

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: June 10, 2013
Action Item 1

RECOMMENDATION: Award the renewal for the commercial insurance package to Johnson & Wood Insurance Services, Inc in the amount not to exceed $132,983.80.

BACKGROUND INFORMATION: We were able to renew with Johnson & Wood for a fourth year. We received proposals to include the following:

Part One:
*General Liability
*Educators Professional Liability
*Employee Benefits Liability
*Sexual Abuse/Molestation Liability
*Auto Insurance
*Business Personal Property
*Business Interruption
*Excess Liability (Umbrella)

Part Two:
*Directors & Officers Insurance
*Employment Practices Liability

Part Three:
*Workers' Compensation

Part Four:
*Excess Medical/Accident Insurance

CURRENT INFORMATION:
Last year's package was $108,498. The overall effect is an increase of $24,485.80 from last year's cost. This increase is due to the number of students increasing with the addition of extra classes for K-5 and 10th grade; and that we added $245,000 of additional property coverage mid-term (laptops).

We were able to get a rate that is less than last year's rate for workers' compensation insurance, but the actual premium is higher due to the fact that the estimated payroll is up almost 31% from last year's estimate. Last year was $3,900,000 and this year is $5,096.000.

ADDITIONAL INFORMATION:
We will only go out for bid, if there is a significant increase in the cost of this insurance package, as we are very happy with the services we receive from Johnson & Wood Insurance Services.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: June 10, 2013
Action Item 2

RECOMMENDATION: Approve the 2013-2014 Board of Directors meeting calendar.

August 17, 2013 Board Retreat

September 9, 2013

October 7, 2013

December 9, 2013

January 13, 2014

February 10, 2014

March 10, 2014

April 14, 2014

May 12, 2014

June 9, 2014

* Board meetings could possibly be cancelled if no significant action needs to be taken.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: June 10, 2013
Action Item 3

RECOMMENDATION: Adopt the proposed budget for 2013-2014.

BACKGROUND INFORMATION:

The May Revision marks Governor Jerry Brown's last statutory opportunity to formally amend his January Budget to reflect current economic realities.

For the first time in many years, we can say that the good news about this year's budget, is that there is not so much bad news.

Due to improving state economic conditions and the passage of Proposition 30, we may be realizing increased funding rates and the possibility of "one-time" monies.

The Governor has also proposed to "revamp" the entire K-12 funding system in favor of a Local Control Funding Formula, which is a weighted formula. In essence, all schools will be funded more like charter schools.

CURRENT INFORMATION:

The analysts advise that districts/charter schools budget according to current law. This assumes a charter school block grant general purpose rate per pupil by grade level, and a charter categorical block grant rate.

These rates are conservative and will be subject to change once the state budget is adopted.

ADDITONAL INFORMATION:

See the Projection Worksheet, Non-Salary Worksheet and Assumptions.

THE O'FARRELL CHARTER SCHOOL				
		1,355	Enrollment	
REVENUE LIMIT FUNDING		1,287	ADA	
Charter General Purpose Revenue				7,095,764
Charter Categorical Programs				514,900
Economic Impact Aid		$ 326.00		502,692
				8,113,356
SPED				
SPED 602		435.00		559,954
SPED IDEA		125.00		173,779
MHL1 and 2		20/50		50,745
				784,478
OTHER STATE				
Other Categorical (Tier II)				90,790
Supplemental Hourly				78,477
				169,267
LOTTERY				
Lottery Unrestricted		$ 125.00		138,396
Lottery Restricted		$ 30.00		33,215
	Subtotal			***171,611***
FEDERAL FUNDS				
Title I				360,347
Title II				71,346
Title III				22,060
	Subtotal			***453,753***
OTHER GRANTS				
ASES and ASSET				277,000
	Subtotal			***277,000***
	Total Revenue			***9,969,465***
EXPENDITURES				
Certificated/1000				
Teacher Classroom		64.00		3,464,983
	Monthly Sub-total	**69.00**		***3,864,663***
	Hourly Sub-total			***250,920***
Total Certificated		***69.00***		***4,115,583***
Classified/2000				
	Monthly Sub-total	**15.00**		***540,627***
	Hourly Sub-total			***575,610***
Total Classified		***15.00***		***1,116,237***
BENEFITS EE, H&W/3000				
Health and Welfare Insurance				779,800
Cetificated Contributions		***12.00%***		493,870
Classified Contributions		***23%***		256,735
Total Benefits				***1,530,405***
NON SALARY ACCOUNTS				
Books and Supplies/4000				891,000
Contracts and Services/5000				1,305,374
Program Improvement/Set Aside				125,857
	Sub-total			***2,322,231***
BUY BACK/OVERSIGHT		**1,355**	pupils	
Oversight		1%		81,134
Internal Special Ed Encroachment				250,000
Mail Service		$ 5.00		6,775
	Sub-total			***337,909***
Facilities		2%		162,267
	Sub-total			***162,267***
Reserve for Uncertainties		3%		***299,084***
	Total Expenses			***9,883,716***
Net Income (deficit)				85,749
Projected Ending Fund Balance 7/01/2013				**4,500,000.00**

LESS HGH SCHOOL FUND	(3,300,000.00)
Fund Balance	1,200,000.00

incl step and column, 187 days
incl 2% increase for eligble
incl 2% increase
incl 2% increase
includes add! 11FTE

Use SSC dartboard rates (current law)

Operations		
Advertising	15,000.00	
Arts and Music	5,000.00	
Custodial	15,000.00	
Educational Families (5)	2,500.00	
EX Director Discretionary	100,000.00	
General Instructional	65,000.00	
Health Office Supplies	2,500.00	
LA/Math/Sci/SS Departments	4,000.00	
Library/Media Center	**50,000.00**	
Maintenance Requests	15,000.00	painting, carpet etc
Office Supplies	10,000.00	
Physical Education/Computers	1,500.00	electives
Postage	10,000.00	
Special Ed	15,000.00	
Student att/academic incentives	7,500.00	
Student Binders	8,500.00	
Student Promotional Service	1,000.00	graduation
Student Transportation/bus pass	25,000.00	
Studnt Scholarship Uniforms	6,000.00	homeless students
Technology	250,000.00	
Technology supplies (toner, ink)	24,000.00	toner/ink, maint supplies
Testing Services	6,000.00	
Testing Snacks	2,500.00	
Textbooks	250,000.00	
	891,000.00	
Contract Services		
audit	15,000.00	
Back Office Services (includes 10K for p/r)	95,000.00	
Ednet Website Maintenance	4,500.00	Parent Inv
High School Expansion	100,000.00	
Equipment maint copier/phone/etc	30,000.00	
Field Trip 6th grade	38,000.00	
FSS	92,000.00	
FSS ADDL	25,000.00	
Furniture and Fixtures	10,000.00	
Insurance Property and Casualty	54,000.00	
San Diego Facility Maintenance	180,000.00	
Landscape Services	20,000.00	General, tree trimming, upper field
Membership CCSA and CSDC	10,800.00	Title II
Extended Day K-12 Subsidy	175,000.00	
Professional Services/Legal/Facilities Planning	100,000.00	
SELPA/JPA	66,074.21	
Speech Services	100,000.00	
Technology Repair	5,000.00	
Telephone	10,000.00	
Utilities	175,000.00	
	1,305,374.21	
Program Improvement Set-Aside		
Title II	10,546.00	AVID Pro Dev/Title II
Staff Development	36,034.70	Pro Dev/Title I
Supplemental Educational Services	72,069.40	
Parent Involvement	3,603.47	
Homeless Students	3,603.47	
Total Placeholders	**125,857.04**	
TOTAL NON SALARY	**2,322,231.25**	

Increases to 13/14				
Add back 5 days of instruction:			2.72%	94,157
Add an addl 3 teacher days (2 of instructions)			2.00%	93,124
Add Step and Column Raises				
	average step		3.50%	115,211
	average column		5.00%	25,987
				141,198
Increase in health benefits		scenario a	same	
		scenario b	performance	
		scenario c		
Nonsalary Accounts				
	Textbooks			250,000.00
	Technology			250,000.00
	Expansion			150,000.00
				650,000.00
Number of Staff				
	Certificated			
	Teachers	64		
	Executive Director	1		
	Program Coordinators	2		
	Psychologist	1		
	Counselor	1		
	total	69		
	Classified	15	(office, custodial, lib, network)	

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: June 10, 2013
Action Item 4

RECOMMENDATION:

Approve the 10th grade textbooks adoption in the amount not to exceed $80,570.48

BACKGROUND INFORMATION:

On August 22, 2011, the Board of Directors approved the Charter Petition for the addition of grades 10-12 high school.

CURRENT INFORMATION:

Subject	Class Set	Student Textbooks	Total	Total
Glencoe English	40	110	150	$14,316.59
Glencoe Chemistry	40	110	150	$15,562.21
Glencoe Asi se Dice 2	0	75	75	$6,738.63
Pearson Algebra 2	0	80	80	$7,932.99
Pearson Pre-Calculus	5	5	10	$1,294.56
Pearson Geography	40	100	140	$17,125.97
Pearson AP World History	40	40	80	$12,637.47
Holt AP Spanish	0	30	30	$4,962.06
			TOTAL	**$80,570.48**
Includes shipping and tax				