THE O'FARRELL CHARTER SCHOOL

AN AVID NATIONAL DEMONSTRATION SCHOOL

Board of Directors
Agenda
March 11, 2013

Closed Session: 5:00 p.m. – 5:30 p.m.
Public Session: 5:30 p.m. – 7:00 p.m.

I. CALL TO ORDER

II. CLOSED SESSION

1. In accordance with Education Code Section 48918, the Board will meet in closed session to consider the expulsion of student: ID #021800139 ..... **Page 4**
2. In accordance with Education Code Section 48918, the Board will meet in closed session to consider the expulsion of student: ID #65075 ..... **Page 4**
3. In accordance with Education Code Section 48918, the Board will meet in closed session to consider the expulsion of student: ID #52738 ..... **Page 4**
4. In accordance with Government Code Section 54957.8, the Board will meet in closed session to consider:
    - Personnel Issues
    - Loan Contract

RECONVENE TO OPEN SESSION

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

IV. PLEDGE OF ALLEGIANCE

V. PRESENTATION

1. Parents from Donuts with Dr. Dean
2. Elementary Update – Anne Mathews
3. Middle School Update – Jill Andersen
4. High School Update – Brian Rainey
5. School Overview of Culture - Liz Wong

VI. PUBLIC COMMENT

Anyone may address the Board for up to three minutes on any item. The public commentary period preceding the formal agenda shall be limited to a total of 15 minutes. Please submit a "Request to Address the Board" slip to the Board chairperson. The Board Chair will call you forward at the appropriate time.

VII. APPROVAL OF AGENDA

VIII. DISCUSSION ITEMS

1. Executive Director Announcements ..... **Page 5**
2. Charter Vision Board Report ..... **Page 9**
3. Forms 700 are due by April 2
4. Museum School Collaborative Loan ..... **Page 15**
5. Dana Dean-Vision Enhancement Skills in School ..... **Page 16**
6. School-based Health Center Services @ O'Farrell ..... **Page 18**

IX. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

All items listed under the Consent Calendar are considered by the Board in **one action**. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

1. Approval of Minutes from the February 11, 2013 Special Board of Directors meeting ... **Page 19**
2. Approval of Minutes from the February 11, 2013 Board of Directors meeting ..... **Page 20**
3. Approve recommended actions on the personnel activity list ..... **Page 22**
4. Approve check registers ..... **Page 23**
5. Approve the Memorandum of Understanding between the College Board and The O'Farrell Charter School for the successful implementation of AP classes ..... **Page 29**
6. Ratify the sale of excess inventory to San Diego Global Vision Academy in the amount of $1.00 ..... **Page 36**

Executive Director's Recommendation: Approve Consent Calendar.

Moved by_____ Seconded by_____ Vote_____

X. ACTION ITEMS

1. Approve the 2012-2013 Second Interim Report ..... **Page 37**

   Executive Director's Recommendation: Approve Action Item 2.

   Moved by_____ Seconded by_____ Vote_____

2. Approve the contract with Silver Creek Industries, Inc. for the engineering services necessary to complete the drawings for submittal to DSA at a cost of fifty-five thousand dollars ($55,000.00). ..... **Page 42**

   Executive Director's Recommendation: Approve Action Item 3.

   Moved by_____ Seconded by_____ Vote_____

3. Approve a loan of up to $75,000 to Museum School Collaborative for the period of four months at 1% interest per month (or fraction thereof), with interest proceeds to be used for 6th grade camp scholarship funds ..... **Page 48**

   Moved by_____ Seconded by_____ Vote_____

XI ROUNDTABLE

XII ADJOURNMENT

NOTICES

The next regular meeting of The O'Farrell Charter School Board of Directors will be **April 15, 2013** at 5:30 p.m.

The O'Farrell Charter School does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Jonathan Dean, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in The O'Farrell Charter School's open and public meetings. Please notify Jonathan Dean at (619) 263-3009, extension 2202 seventy-two (72) hours prior to disability accommodations being needed in order to participate in the meeting.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Executive Director at 6130 Skyline Drive, San Diego, CA 92114

Certification of Posting

I, Jonathan Dean, Executive Director, hereby certify that I posted this agenda on Thursday, March 7, 2013 at 3 p.m.

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BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: March 11, 2013
Closed Session Item 1

RECOMMENDATION: Approve the findings and recommendations of the Executive Director pursuant to student expulsion for student ID #021800139 after review in closed session;

Approve the findings and recommendations of the Executive Director pursuant to student expulsion for student ID#65075 after review in closed session;

Approve the findings and recommendations of the Executive Director pursuant to student expulsion for student ID#52738 after review in closed session.

BACKGROUND INFORMATION:

Student ID #021800139**:** On February 7, 2013, the Executive Director found evidence regarding the alleged violation of California Education Code Section 48900 (k) – disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties and violation of the charter school agreement.

Student ID #65075: On February 27, 2013, the Executive Director found evidence regarding the alleged violation of California Education Code Section 48900(b) – possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or designee of the principal; and 48900(k) -- disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties and violation of the charter school agreement.

Student ID#52738: On February 27, 2013, the Executive Director found evidence regarding the alleged violation of California Education Code Section 48900(b) – possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or designee of the principal; and 48900(k) -- disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties and violation of the charter school agreement.

CURRENT INFORMATION:

All parents requested a waiver of the pending expulsion hearing before a Hearing Panel. They understood that the purpose and function of the hearing would have been for fact finding and to submit a recommendation to the Board of Directors.

ADDITIONAL DATA:

The Education Code requires review in closed session in order to prevent the disclosure of confidential student record information (BP 9321).

BOARD OF DIRECTORS AGENDA ITEM
March 11, 2013: Discussion Item 1
Executive Director Announcements

Student Demographics

Student Enrollment in Zangle on March 1, 2013:

Grade	Female	Male	Total		New Students	Out of District
K	15	10	25		25	15
1	15	11	26		26	0
2	8	22	30		30	0
3	15	8	23		23	0
4	36	23	59		59	4
5	18	13	31		31	1
6	108	128	236		234	13
7	121	121	242		45	11
8	123	125	248		18	9
9	59	63	122		12	3
Total	**518**	**524**	**1042**		**503**	**56**

Ethnicity	K	1	2	3	4	5	6	7	8	9	Total
American Indian/Alaska			1		1		1		1		3
Black or African American	9	8	9	10	19	6	59	58	70	33	279
Cambodian							1		2		3
Filipino	2	4	5	1	9	1	30	40	54	18	164
Guamanian									1		1
Hispanic or Latino	14	12	12	10	26	23	130	126	107	59	519
Hmong							1		1	1	3
Japanese					1			1			2
Laotian		1	2	2	3		9	5	7	1	30
Other Asian								1	3	2	6
Other Pacific Islander							1	2	1	1	5
Samoan							1		1	2	4
Vietnamese			1				1	4	1	4	11
White		1				1	2	5	2	1	12
Grand Total	**25**	**26**	**30**	**23**	**59**	**31**	**236**	**242**	**248**	**122**	**1042**

Grades	New Applications	Returning Students
Kinder	52	---
1st	24	26
2nd	25	26
3rd	46	30
4th	44	24
5th	31	58
6th	115	31
7th	13	231
8th	8	243
9th	8	168
10th	5	117
TOTALS	371	954

February 27, 2013

On Tuesday, February 26, 2013, the San Diego Unified School Board voted unanimously to take the next step to provide needed facilities funding for charter schools in the district and implement the local facilities bond, Proposition Z.

The formal appointment of the committee will allow for the charter school community to set the course of action for the charter school portion of the facilities bond, ensuring that charter schools continue to demonstrate effective and efficient usage of taxpayer dollars. At the same time, it guarantees that charter schools in the district will be able to make badly needed improvements to their facilities and establish new facilities to give additional school options to parents and students who would like more educational choices.

The following members were selected to the committee:

Name	Organization	Term
Mary Bixby, CEO, Founder, President	The Charter School of San Diego	1 year
Leslie Dahab, CEO	Darnall Charter School	2 years
Miles Durfee, San Diego Regional Director	California Charter School Association (CCSA)	2 years
Kay McElrath, CFO	High Tech Village of Schools	1 year
Jenny Parsons, CBO	Gompers Preparatory Academy Charter	2 years
Eric Premack, Exec. Director, Founder	Charter School Development Center (CSDC)	1 year

David Sciarretta, Principal	Einstein Academy Charter Middle School	2 years

If you have any questions or need any additional information, feel free to contact any of the committee members or myself at mdurfee@calcharters.org.

Thanks,
Miles

San Diego Unified School District's March 5, 2013 Board Actions

D3. Material Revision to the Charter and Petition for O'Farrell Community School: Center for Advanced Academic Studies

RECOMMENDATION: Approve and adopt the material revision to the charter petition of O'Farrell Community School: Center for Advanced Academic Studies Charter School. The charter school is materially revising its charter to change its name to "The O'Farrell Charter School." The second material revision is to implement a cap on enrollment of 1,650 students at the charter school. The cap would limit the grade enrollment in the manner outlined in the table below:

Grade Level(s)	**Enrollment Cap**
Kindergarten through Grade 5	360
Grade 6	260
Grade 7	270
Grade 8	270
Grade 9 through 12	490
TOTAL	1,650

Documents approved were:

1. Revised O'Farrell Charter
2. Revised Articles of Incorporation
3. Revised Bylaws
4. Revised Code of Interest
5. Revised Enrollment Cap

HIGH SCHOOL EXPENSES To-date				
Check#	Date	Vendor Name	Transaction Description	Check Amount
10000795	7/12/2012	IBI Group	Architect's Initial Fee	$10,000
10000831	8/9/2012	IBI Group	Pre-design and programming	$2,438.00
10000862	9/5/2012	Gafcon Inc	July Services	$337.92
10000915	9/27/2012	Gafcon Inc	August Services	$1,017.49
10000998	19/31/2012	Gafcon Inc	September Services	$329.29
10001086	12/3/2012	IBI Group	50% Schematic Design	$27,476.00
10001104	12/26/2012	Gafcon Inc	October/November Services	$100.00
10001205	2/8/2013	IBI Group	Completed Schematic Design	$48,083.55
10001246	2/25/2013	IBI Group	50% Completion of design development	$20,607.15
10001266	3/1/2013	Ninyo & Moore	Geotechnical Evaluation for high school	$17,600.00
10001264	3/1/2013	Gafcon Inc	December/January Services	$400.00
TOTAL				$128,389.40

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: March 11, 2013
Discussion Item 2
Charter Vision Board Report

For the period beginning in July 2012 through February 2013

CSMC

Balance Sheet Summary

Liquidity Ratio	16.2
Assets	
Current Assets	
Cash	$3,404,059
Total Current Assets	*$3,404,059*
Fixed Assets	
Land	$89,935
Buildings and Improvements	$5,600
Computer Equipment	$30,173
Furniture and Fixtures	$21,982
Construction in Progress	$27,476
Transportation Equipment	$25,710
Accumulated Depreciation	($25,639)
Total Fixed Assets	*$175,238*
Other Assets	
Total Other Assets	
Total Assets	*$3,579,297*
Liabilities And Net Assets	
Current Liabilities	
Accounts Payable	$44,939
Accrued Salaries, Payroll Taxes, Postemployment Benefits	$10,611
Deposits held on behalf of other employees	$155,110
Total Current Liabilities	*$210,660*
Long Term Liabilities	
Total Long Term Liabilities	
Total Liabilities	*$210,660*
Net Assets	
Restricted Net Assets	$211,470
Unrestricted Net Assets	$3,686,494
Profit/Loss YTD	($529,327)
Total Net Assets	*$3,368,637*
Total Liabilities And Net Assets	*$3,579,297*

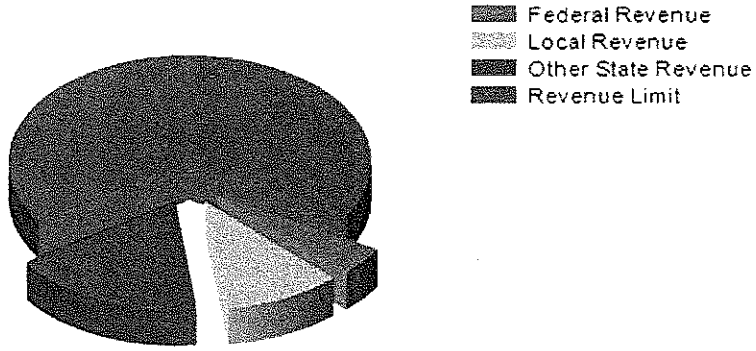
CSMC

Charter Vision

Revenue By Category

Account Group	Description	Total	Percent
800	Revenue Limit	$2,603,787.00	67.83%
820	Federal Revenue	$167,219.64	4.36%
840	Other State Revenue	$667,615.79	17.39%
870	Local Revenue	$399,848.43	10.42%
	Total:	**$3,838,470.86**	

Revenue By Category

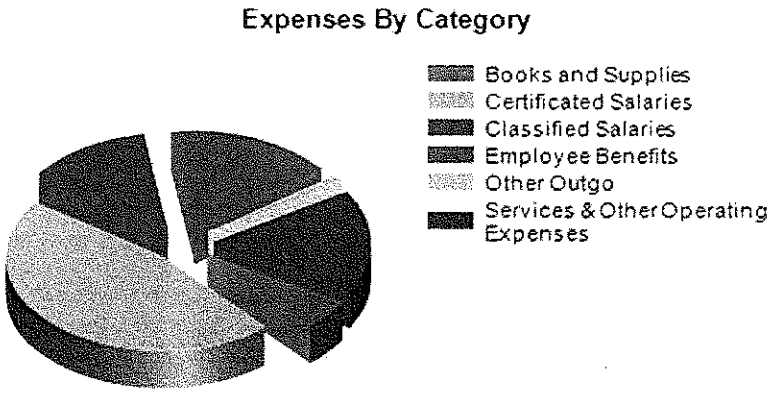


CSMC

Charter Vision ®

Expenses By Category

Account Category	Description	Total	Percent
100	Certificated Salaries	$2,016,112.35	46.16%
200	Classified Salaries	$559,538.71	12.81%
300	Employee Benefits	$752,200.99	17.22%
400	Books and Supplies	$228,698.47	5.24%
500	Services & Other Operating Expenses	$758,697.52	17.37%
700	Other Outgo	$52,549.41	1.20%
	Total:	**$4,367,797.45**	



CSMC

Charter Vision ®

Year to Date Actual to Budget Summary

Account Description	Actual YTD	Budget YTD	Variance $	Variance %	Total Budget	Budget
Total Revenue Limit	$2,603,787	$5,526,842	($2,923,055)	-52.9%	$5,526,842	$2,923,055
Total Federal Revenues	$167,220	$1,043,512	($876,292)	-84.0%	$1,043,512	$876,292
Total Other State Revenue	$667,616	$908,000	($240,384)	-26.5%	$908,000	$240,384
Total Local Revenue	$399,848	$98,477	$301,371	306.0%	$98,477	($301,371)
Total Revenues	$3,838,471	$7,576,831	($3,738,360)	-49.3%	$7,576,831	$3,738,360
Total Certificated Salaries	$2,016,112	$3,287,682	$1,271,569	38.7%	$3,287,682	$1,271,569
Total Classified Salaries	$559,539	$799,180	$239,641	30.0%	$799,180	$239,641
Total Employee Benefits	$752,201	$1,156,684	$404,483	35.0%	$1,156,684	$404,483
Total Personnel Expenses	$3,327,852	$5,243,546	$1,915,693	36.5%	$5,243,546	$1,915,693
Total Books and Supplies	$228,698	$460,000	$231,302	50.3%	$460,000	$231,302
Total Services and Other Operating	$758,698	$1,646,531	$887,833	53.9%	$1,646,531	$887,833
Total Capital Outlay	-	-	-	0.0%	-	-
Total Other Outgo	$52,549	$200,000	$147,451	73.7%	$200,000	$147,451
Total Operational Expenses	$1,039,945	$2,306,531	$1,266,586	54.9%	$2,306,531	$1,266,586
Total Expenses	$4,367,797	$7,550,077	$3,182,279	42.1%	$7,550,077	$3,182,279
Net Income	($529,327)	$26,755	($556,081)	-2078.5%	$26,755	$556,081

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CSMC

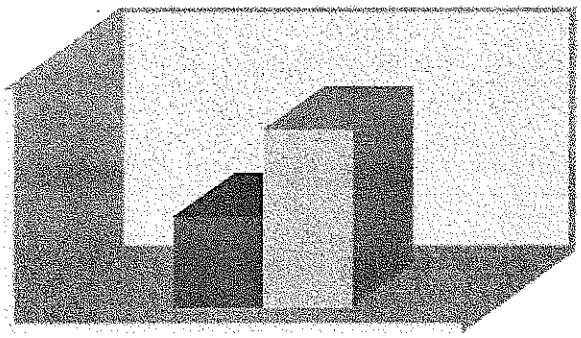
Charter Vision ®

Expenses Segment Detail

Total Cash on Hand

Cash Available: $3,404,059

Revenue To Date



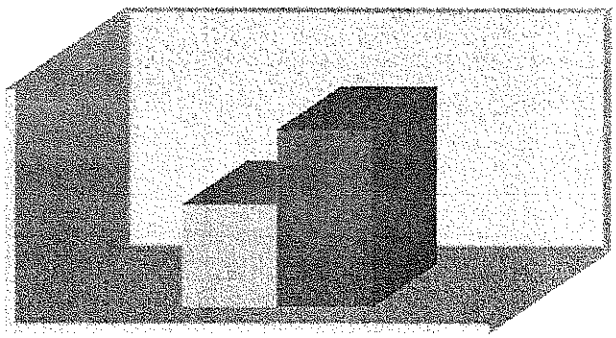
Income To Date Budget To Date

Revenue $3,838,471

Budget $7,576,831

Revenue To Budget 51%

Expense To Date



Expense To Date Budget To Date

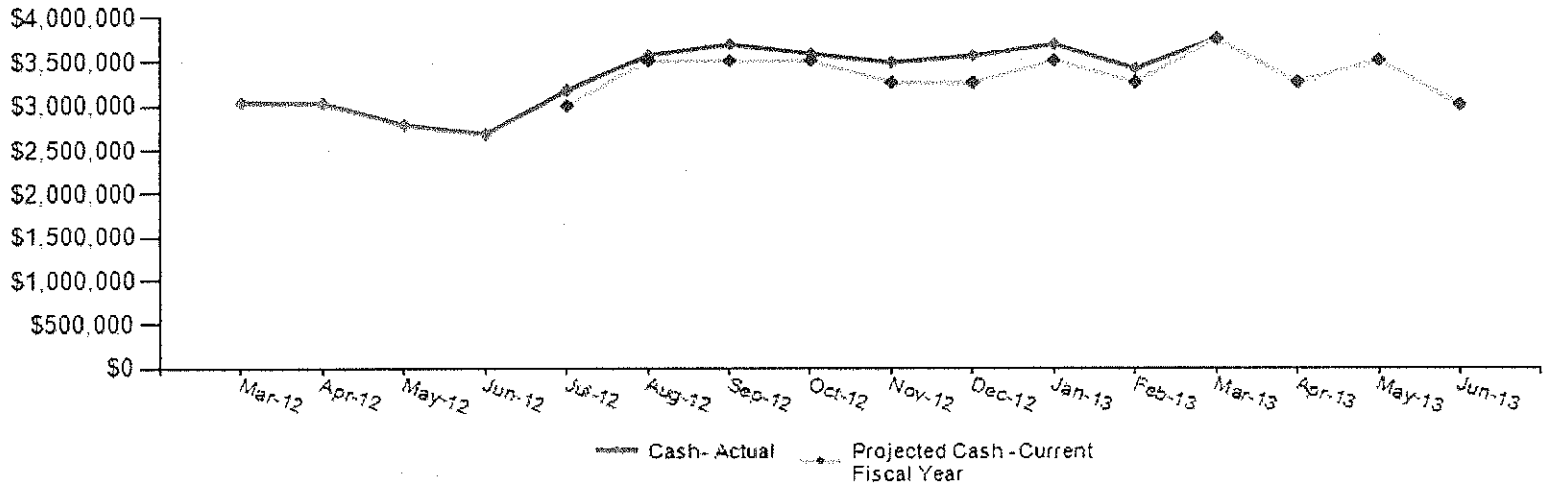
Expense $4,367,797

Budget $7,550,077

Expense To Budget 58%

Charter Vision ®

Monthly Book Balance Over Time



	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	May 12	Jun 12
Actual Ending Monthly Book	$0	$0	$0	$0	$0	$2,736,031	$2,954,638	$2,833,964	$3,036,432	$3,030,586	$2,768,990	$2,685,440
Projected Ending Monthly Book	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

	Jul 12	Aug 12	Sep 12	Oct 12	Nov 12	Dec 12	Jan 13	Feb 13	Mar 13	Apr 13	May 13	Jun 13
Actual Ending Monthly Book	$3,174,907	$3,564,430	$3,685,467	$3,575,850	$3,477,994	$3,552,872	$3,680,473	$3,404,059	$0	$0	$0	$0
Projected Ending Monthly Book	$0	$0	$0	$0	$0	$0	$0	$0	$3,750,000	$3,250,000	$3,500,000	$3,000,000

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BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: March 11, 2013
Discussion Item 4

RECOMMENDATION: Approve a loan of $75,000 to Museum School Collaborative for the period of four months at 1% interest per month (or fraction thereof), with interest proceeds to be used for 6th grade camp scholarship funds.

BACKGROUND INFORMATION:

Phil Beaumont, Director of the Museum School Collaborative, approached O'Farrell for a "bridge loan" to assist with cash flow needs until the state deferred monies are apportioned from the State of California in July 2013.

There are other charter schools in California that have provided such short term bridge loans to fellow charter schools with a promissory note (see sample attached).

CSMC is willing to act as a "trustee" to make payment to O'Farrell (lender) on behalf of the Museum School Collaborative, once the funds have been received by the Museum School Collaborative (borrower).

CURRENT INFORMATION:

The Museum School Collaborative is a fellow client of CSMC and can provide financial statement upon demand and is in a position to appoint CSMC as their trustee.

The Museum School Collaborative is a "low-risk" candidate and has the following in their favor:

- No negative finding in audits
- Waiting lists at every class level
- Fifteen years in existence with high API scores
- Positive fund balance (exceeding SDUSD minimum)

The Museum School Collaborative is a fiscally viable school that has a temporary need for a cash flow loan to get through the "lean" spring months of April to June, is due to receive over $275,000 in July in deferred revenues and in offset revenues from the state.

Once deferred funds are received by the Museum School Collaborative, CSMC will issue a warrant to O'Farrell for an amount to include the principal of up to $75,000.00 plus any established interest.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: March 11, 2013
Discussion Item 5

Dr. Dana Dean

The Power of Vision Enhancement Skills in Schools

Situation

Because vision is learned, and one in 4 children have a visually based learning difficulty, I am proposing a movement that will offer vision enhancement skills to all children on school campuses, so that we can stop the suffering, and allow children to reach their true learning potential.

Critical Issue

In order for a child to learn efficiently there are several functions of the visual system that has to be connected with the brain. [1]

To give students a chance to be able to be treated with vision enhancement skills, when they otherwise never would have had the ability, and ultimately providing them a chance to be more successful.

Reason

To educate the parents at a grassroots level, as well as help identify children with vision issues who never would have been identified.

Capability (when, who, what)[2]

The First step involves giving a lecture to all parents on the connection between vision and learning that allows them to understand the benefits of vision therapy.

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[1] Convergence: Performed up close at reading distance which is the ability of both eyes to meet at the same point in space to allow for single vision. If convergence is not in place the child may suffer from headaches, inability to read or attention problems up close.
Focusing: This is the ability for both eyes to be able to look near and them far again efficiently without a delay in focus. This pertains to copying from a board to paper.
Tracking: This involves both eyes to be able to move efficiently from left to right and back again during the act of reading or sports. If this system is not working the child may be skipping or rereading words which will slow them down and effect their comprehension.
Binocularity: The ability for both eyes to coordinate together allowing for the awareness of depth perception and efficiency of seeing your surroundings

[2] This program does not teach reading or writing but will help organize their visual systems so that learning can take place to the child's best potential.

Second Step: All children will sign up to have a developmental visual screening where distance and near acuity, convergence, tracking , focusing, visual memory , visual motor integration , color vision and visual automaticity are measured.

Step 3: The parents of all children who fail the school screening will be contacted personally by Dr. Dana Dean to discuss the findings.

If the child fails and parents want to support the child's learning, the child has to complete a full developmental visual assessment (1 hour long)

Step 4: Three options are offered:

First Option: Vision enhancement on school campus for 32 sessions of 50 minutes a session, at a cost of $47 per child per week. The total cost per child is $1500.

Second option: In office group vision training at Dr. Dana Dean Optometry.

36 sessions of 50 minutes

Third Option: To do nothing and not follow up with a developmental exam or treatment of the visual disorder.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: March 11, 2013
Discussion Item 6

Family Health Centers of San Diego (FHCSD/Provider)
Proposal to
The O'Farrell Charter School (TOCS)
for
School-based Health Center Services
March 6, 2013

Provider Overview

Family Health Centers of San Diego (FHCSD) is the nation's second largest Federally Qualified Health Center (FQHC), based on number of unique patients served. Now in its 43rd year of operation, FHCSD started as the Chicano Free Clinic in the Barrio Logan community in 1970 in response to the Latino community's need for affordable, culturally sensitive health services. FHCSD is a critical provider of safety net healthcare in San Diego County (serving a third of all community clinic patients); operating 34 locations throughout the county, including 14 primary care clinics, 4 dental clinics, 2 family counseling centers, a safety-net pharmacy, and 3 Mobile Medical Units (MMUs) that provide services at 27 locations throughout the county. FHCSD was one of the first clinics in California to pursue voluntary accreditation by the Joint Commission and was the second FQHC in the country to obtain Joint Commission designation as a Primary Care Medical Home (PCMH). FHCSD developed its own fully deployed Electronic Health Record (EHR) system and has robust clinical outcomes tracking.

Our 14 conveniently located health centers operate in Central, East, and South regions in San Diego are all reachable via public transportation. In 2011, 165,803 unduplicated patients from 55,268 households received care; 98% of our patients live at or below 200% the Federal Poverty Level (FPL) and 60% have no health insurance. 80% of patients are persons of color and 40% of patients are best served in languages other than English. FHCSD is the largest provider of school-based primary care and mental health services in the County. FHCSD's mission is to provide caring, affordable, high quality healthcare and supportive services to everyone, with a special commitment to uninsured, low income and medically underserved persons.

Proposal

In recognition of TOCS excellent reputation, plan to expand on-campus services and desire to incorporate a comprehensive health center into the master plan serving K-12 ages and the surrounding community and student families, FHCSD proposes to establish a School-based Health Center (SBHC) on the grounds of TOCS. The SBHC would provide the following services: pediatrics, well-child, immunization, pediatric developmental screening, sports physicals, sick child, acute management, vision screening; adult medicine, physicals, chronic disease management; women's care, pregnancy testing, obstetrics, family planning; case management/referrals management, care coordination, health education and dental screening. Behavioral health services will phase in, as space and need dictate.

Site Location and Management

Incorporated in TOCS master plan is a modular unit of 3,000-5,000 sf. This building, in similar design/quality of the master plan, will house the SBHC. The location will be sited to maximize access from the school and community. Days of operation will mirror the school and Saturday clinic services may phase in later based on service demand. The building will have 8-10 exam rooms, 6-8 offices, registration, waiting area, restrooms, nurses' station, vitals area, lab services area, and regulatory space for such functions as hazardous waste storage. The facility will be initially staffed with (1) fulltime Family Nurse Practitioner: (1) day a week physician; Charge nurse, medical assistants, service representatives and support services personnel; staffing will grow with demand. The TOCS' SBHC will have all right and privileges afforded to other FHCSD clinics: Joint Commission accreditation, licensing by the Department of Healthcare Services; grant funded programs; Primary Care Medical Home designation; to name a few. FHCSD will be responsible for billing third party payors for rendered healthcare services. The school will be responsible to ensure children and their families in need are referred based to the SBHC.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: March 11, 2013
Consent Calendar Item 1

RECOMMENDATION: Approve the Minutes from the February 11, 2013 Special Board of Directors meeting.

Minutes

February 11, 2013
12:00 pm meeting

Members Present: Christian Scott, Linda Logan, Tim Katzman, Salvador Rivera, Delano Jones, Agnés Barrelet

Members Absent: Joselito De Jesus

I. CALL TO ORDER

Called to order at 12:10 p.m. by Christian Scott

II. CLOSED SESSION

1. In accordance with Government Code Section 54957, the Board will meet in closed session to discuss a Personnel Issue.

RECONVENE TO OPEN SESSION

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

No action taken. Discussed the resignation of a part-time O'Farrell employee.

IV. ROUNDTABLE

V. ADJOURNMENT

Respectfully submitted by Candace Austin, Administrative Assistant

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: March 11, 2013
Consent Calendar Item 2

RECOMMENDATION: Approve the Minutes from the February 11, 2013 Board of Directors meeting.

Minutes

February 11, 2013

Members Present: Joselito De Jesus, Linda Logan, Delano Jones, Agnés Barrelet, Tim Katzman (arrived at 5:25 p.m.), Salvador Rivera (arrived at 5:30 p.m.),

Members Absent: Christian Scott

I. Call to Order

Delano Jones called the meeting to order at 5:25 p.m.

II. Closed Session

1. In accordance with education Code Section 48918, the Board will meet in closed session to consider the expulsion of two students: ID 41455 & ID 092100-219

Reconvene to Open Session – 5:23 p.m.

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

1. **In accordance with education Code Section 48918, the Board will meet in closed session to consider the expulsion of two students: ID #41455**
   Approved. Delano Jones moved and Linda Logan seconded. Motion carried 4-0-0. (Tim Katzman and Salvador Rivera were late and missed the vote)
2. **In accordance with education Code Section 48918, the Board will meet in closed session to consider the expulsion of two students: ID #092100-219**
   Approved. Delano Jones moved and Linda Logan seconded. Motion carried 4-0-0. (Tim Katzman and Salvador Rivera were late and missed the vote)

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Delano Jones.

V. TOUR OF THE SCHOOL -5:30 p.m. to 5:40 p.m.

VI. PRESENTATION

1. **CCSA's Families That Can School Partnership Pledge - Valieria Koss**
   Valieria Koss did not show up.

VII. PUBLIC COMMENT

None

VIII. APPROVAL OF AGENDA

Approved. Delano Jones moved and Salvador Rivera seconded. Motion carried 6-0-0.

IX. DISCUSSION ITEMS

1. **Executive Director Announcements** – see pages 4-7
2. **Charter Vision Board Report**
   Eileen Logue stated that the financials look very good.
3. **High School Update**
   Dr. Dean explained to the board the goings on with Proposition S and Proposition Z.

X. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

1. **Approval of Minutes from the January 14, 2013 Board of Directors meeting**
2. **Approve recommended actions on the personnel activity list**
3. **Approve check registers**
   Approved. Delano Jones moved and Agnes Barrelet seconded. Motion carried 6-0-0.

IX. ACTION ITEMS

1. **Approve the 2012-2013 Consolidated Application Part Two**
   Approved. Salvador Rivera moved and Delano Jones seconded. Motion carried 6-0-0.

2. **Approve the 2013-1014 Comprehensive School Safety Plan**
   Approved. Linda Logan moved and Agnes Barrelet seconded. Motion carried 6-0-0.

3. **Approve the contract with Wilkinson Hadley King & Co., CPAs and Advisors, to audit the financial statements of the governmental activities and the business-type activities of O'Farrell as of and for the year ending June 30, 2013 in the amount not to exceed $6,650 for the audit and $850 for the information returns**
   Approved. Delano Jones moved and Joselito De Jesus seconded. Motion carried 6-0-0.

XII. ROUNDTABLE

XIII. ADJOURNMENT – 6:35 p.m.

Respectfully submitted by Candace Austin, Administrative Assistant

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: March 11, 2013
Consent Calendar Item 3

RECOMMENDATION: Approve/Ratify Personnel Activity List

New Hires

Peterson, Laura	Substitute Teacher	February 27, 2013
Doig, Pamela	Substitute Teacher	February 28, 2013
Silveyra, Andy	Substitute Teacher	February 28, 2013

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: March 11, 2013
Consent Calendar Item 4

RECOMMENDATION: Ratify Monthly Check Registers

General Account				
Check#	Date	Vendor Name	Transaction Description	Check Amount
1027	12/13/12	Cox Media	Commercial	$14,710.00
1028	2/6/13	MTS	Field trip trolley tickets	$34.50
1029	2/14/13	Postmaster	Postage Due	$115.20

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: March 11, 2013
Consent Calendar Item 4
Charter Vision
Check Register Details

For the period beginning in February 1, 2013 through February 28, 2013

Payment Number	Payment Date	Payment Type	Payee Name	Rec Status	Check Amount	Invoiced GL Amount	Account	Account Description	Transaction Description
10001186	2/1/2013	Check	AT&T Mobility	Continuation	$77.98	$77.98	5900-020-90	Communications (Tele., Internet, Copies, Postage,	Cell Phone # 619 508 9218
10001187	2/1/2013	Check	AT&T	Continuation	$915.73	$176.98	5900-020-00	Communications (Tele., Internet, Copies, Postage,	Calnet2 6192633009 12/13/12 - 01/12 /13
						$738.75	5900-020-00	Communications (Tele., Internet, Copies, Postage,	Calnet2 6192668712 12/13/12-01/12/13
10001188	2/1/2013	Check	Charter School Management	Continuation	$7,727.00	$7,727.00	5800-020-00	Professional/Consulting Services and Operating	Feb 2013 Back Office Support Services
10001189	2/1/2013	Check	CDW-Government	Continuation	$5,971.30	$5,625.60	4400-020-00	Noncapitalized Equipment	Netgear ReadyNas Storage Server
						$345.70	4400-020-90	Noncapitalized Equipment	Epson VS210 SVGA 2600 LUM Projector for Primetime
10001190	2/1/2013	Check	California Interscholastic	Continuation	$18.00	$18.00	4300-020-00	Materials and Supplies	Participation Patches 2012 - 13 Cross County
10001191	2/1/2013	Check	Guardian	Continuation	$5,267.46	$5,267.46	3403-020-00	Health & Welfare Benefits	Feb 2013 Dental & Life Ins
10001192	2/1/2013	Check	JS Printing, Inc.	Continuation	$294.04	$294.04	5900-020-00	Communications (Tele., Internet, Copies, Postage, Messenger)	Fee for Printing 8 pgs School Newspaper qty 300
10001193	2/1/2013	Check	San Diego Facility	Continuation	$10,875.00	$10,875.00	5500-020-00	Operation and Housekeeping Services	February 2013 Monthly Janitorial Services
10001194	2/1/2013	Check	The McGraw-Hill Companies	Continuation	$599.19	$267.09	4100-020-00	Approved Textbooks and Core Curricula Materials	4th Grade Text Books Qty 5
						$332.10	4100-020-00	Approved Textbooks and Core Curricula Materials	grade 4 Reading text books qty 5
10001195	2/1/2013	Check	Staples Advantage	Continuation	$40.44	$5.39	4300-020-00	Materials and Supplies	desk calender
						$35.05	5500-020-00	Operation and Housekeeping Services	Hand soap qty 5
10001196	2/1/2013	Check	Woodburn Press	Continuation	$41.57	$41.57	4300-020-00	Materials and Supplies	College Prep & Career Center Material
10001197	2/4/2013	Check	Public	Outstanding	$13,810.07	$13,810.07	9504-020	Accrued PERS	JAN 2013 PERS
10001198	2/4/2013	Check	State Teachers	Continuation	$51,520.09	$51,520.09	9503-020	Accrued STRS	JAN 2013 STRS
10001199	2/8/2013	Check	Jill Andersen	Continuation	$36.94	$36.94	4300-020-00	Materials and Supplies	REIMB - Smart & Final, water, coffee & plates
10001200	2/8/2013	Check	Leonard Blevins	Continuation	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating Expenditures	Boys Varsity Basketball Referee 1/22/13
10001201	2/8/2013	Check	Bernie Balikian	Continuation	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating	Boys Varsity Basketball Referee 1/22/13

O'Farrell Community Center for Advanced Academy

Check Register 2/1/2013 through 2/28/2013

10001202	2/8/2013	Check	City Treasurer	Continuation	$1,904.63	$1,904.63	5501-020-00	Utilities	Water, Sewer, Fire & Backflow Serv. 1/4 - 2/4/13
10001203	2/8/2013	Check	EDCO Disposal	Continuation	$399.87	$399.87	5501-020-00	Utilities	Jan 2013 Trash Service
10001204	2/8/2013	Check	EBA&M Corporation	Continuation	$4,447.00	$4,447.00	3403-020-00	Health & Welfare Benefits	Admin Fees for Nov 2012 - Jan 2013
10001205	2/8/2013	Check	IBI Group	Continuation	$48,083.55	$48,083.55	5800-020-00	Professional/Consulting Services and Operating Expenditures	Completed Schematic design, progression of design devopmnt
10001206	2/8/2013	Check	The McGraw-Hill Companies	Continuation	$319.43	$319.43	4100-020-00	Approved Textbooks and Core Curricula Materials	Gr. 4 Social Studies Textbks (qty 5)
10001207	2/8/2013	Check	Richard Martinez	Outstanding	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating	Girls Varsity Basketball Referee 1/31/13
10001208	2/8/2013	Check	Hugo C. Moreno Jr.	Continuation	$63.00	$63.00	5800-020-91	Professional/Consulting Services and Operating	Boys Varsity Soccer Referee 2/5/13
10001209	2/8/2013	Check	Office Depot	Continuation	$209.76	$55.61	4300-020-00	Materials and Supplies	mskg tape, charimat, desk pad & pens
						$89.19	4300-020-00	Materials and Supplies	pens for library, velcro for IT, drawer organizer , labels
						$64.96	4315-020-00	Classroom Materials and Supplies	pencils & erasers for student testing
10001210	2/8/2013	Check	Derick Ragsdale	Continuation	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating	Girls Varisty Basketball Referee 1/31/13
10001211	2/8/2013	Check	Sound Therapies, Inc.	Continuation	$7,504.00	$7,504.00	5810-020-65	Educational Consultants	Speech & Language Services: Rachel McKearin (112 hrs)
10001212	2/8/2013	Check	Jerome E. Swain	Continuation	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating	Boys Varsity Basketball Referee 1/23/13
10001213	2/8/2013	Check	Jose M. Sanchez	Continuation	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating	Boys Varsity Basketball Referee 1/23/13
10001214	2/8/2013	Check	Jesus Sosa	Outstanding	$63.00	$63.00	5800-020-91	Professional/Consulting Services and Operating	Boys Varsity Soccer Referee 2/5/13
10001215	2/8/2013	Check	Wilkinson Hadley King &	Continuation	$6,500.00	$6,500.00	5805-020-00	Legal Services and Audit	Final Billing for 2011-12 Annual Audit
10001216	2/11/2013	Check	Postmaster	Continuation	$1,000.00	$1,000.00	5900-020-00	Communications (Tele., Internet, Copies,Postage,Messenge	Replenish Acct for Bulk Mailings (5000 pcs & 2 more mailers)
10001217	2/11/2013	Check	Sharp Health Plan	Continuation	$91,818.32	$45,736.89	3403-020-00	Health & Welfare Benefits	Feb 2013 Health Premium

						$46,081.43	3403-020-00	Health & Welfare Benefits	March 2013 Health Premium
10001218	2/15/2013	Check	AT&T Mobility	Continuation	$78.90	$78.90	5900-020-90	Communications (Tele., Internet, Copies,Postage,Messenge	Cell Phn # 619-508-9218, PT Direct Line 1/1 - 1/31/13
10001219	2/15/2013	Check	Candace Austin	Continuation	$51.67	$51.67	4700-020-00	Food and Food Supplies	REIMB - Costco, food for Board Mtg
10001220	2/15/2013	Check	CDW-Government	Continuation	$1,220.74	$217.95	4400-020-00	Noncapitalized Equipment	HDMI cable, adapter, HP Printer for exec director
						$373.67	4400-020-00	Noncapitalized Equipment	MS, Aco Pro for 2 admin computers
						$629.12	4400-020-00	Noncapitalized Equipment	Promethean projector lamps, qty 3
10001221	2/15/2013	Check	Dunbar	Continuation	$128.61	$128.61	5800-020-00	Professional/Consulting	Feb 2013 Services
10001222	2/15/2013	Check	Deaf Community Services of San	Continuation	$150.00	$150.00	5800-020-00	Professional/Consulting Services and Operating Expenditures	Sign Lang. Interpreting Srvc for parent/Teacher Mtg, 1 hr
10001223	2/15/2013	Check	Arthur Gilbert	Continuation	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating	Boys Varsity Basketball Referee 1/30/13
10001224	2/15/2013	Check	The Hartford	Continuation	$4,721.11	$4,721.11	3603-020-00	Worker Compensation Insurance	Feb 2013 Workers Comp & Service Fee Pmt
10001225	2/15/2013	Check	Jackie Robinson Family YMCA	Continuation	$750.00	$750.00	5300-020-91	Dues and Memberships	Middle School Basketball League Fees 2 teams @ $375
10001226	2/15/2013	Check	Robert Monaco	Outstanding	$64.73	$64.73	4315-020-00	Classroom Materials and Supplies	REIMB - Batteries & items for Electricity Science Lab
10001227	2/15/2013	Check	Anne Matthews	Continuation	$37.84	$37.84	4700-020-00	Food and Food Supplies	REIMB - Food 4 Less, food for ELAC & PTO mtg
10001228	2/15/2013	Check	William H. Mayorga	Continuation	$63.00	$63.00	5800-020-91	Professional/Consulting Services and Operating	Girls Varsity Soccer Referee 2/11/13
10001229	2/15/2013	Check	Nick Rail Music	Continuation	$321.84	$321.84	4315-020-00	Classroom Materials and Supplies	2 - Hardshell Cello Cases w/wheels (3/4 size)
10001230	2/15/2013	Check	Rogelio Najera Jr.	Continuation	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating	Boys Varsity Basketball Referee 1/30/13
10001231	2/15/2013	Check	Office Depot	Continuation	$276.22	$276.22	4300-020-00	Materials and Supplies	HP Toner, qty 4
10001232	2/15/2013	Check	Philadelphia Insurance	Continuation	$3,289.92	$3,289.92	5400-020-00	Insurance	Spec & Tr Sch Pkg, Flexi Plus Five, Spec Schl Umb, Pmt 7of 9

O'Farrell Community Center for Advanced Academy

Check Register 2/1/2013 through 2/28/2013

10001233	2/15/2013	Check	San Diego Charter	Continuation	$25,180.00	$25,180.00	5810-020-65	Educational Consultants	Management Serv. Fees - 2nd & Final Installment
10001234	2/15/2013	Check	40 Acres and a Mind, Inc.	Continuation	$1,649.00	$1,649.00	5810-020-01	Educational Consultants	Jan 2013 SES, A Buhay, D Patrick, C Smith, H Smith & E Smith
10001235	2/15/2013	Check	S & S Worldwide, Inc.	Continuation	$166.82	$166.82	4400-020-00	Noncapitalized Equipment	2 Tetherball systems for Elem.
10001236	2/15/2013	Check	Staples Advantage	Continuation	$19.33	$19.33	4300-020-00	Materials and Supplies	rubber stamp, school seal w/new name
10001237	2/15/2013	Check	Kevin Smith	Continuation	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating	Boys Varsity Basketball Referee 2/5/13
10001238	2/15/2013	Check	TCR Services	Continuation	$1,137.90	$1,137.90	5610-020-00	Equipment Repair	Printer Cost Per Page - Jan 2013
10001239	2/15/2013	Check	Derrick W. Vassar	Continuation	$63.00	$63.00	5800-020-91	Professional/Consulting Services and Operating	Girls Varsity Soccer Referee 2/11/13
10001240	2/25/2013	Check	AT&T	Outstanding	$922.57	$740.56	5900-020-00	Communications (Tele., Internet,	Calnet2 6192668712 01/13/13 - 02/12/13
						$182.01	5900-020-00	Communications (Tele., Internet,	Phone Chrgs 619-263-3009, 1/13/13 - 2/12/13
10001241	2/25/2013	Check	Alternatives Unlimited, Inc	Outstanding	$191.25	$191.25	5810-020-01	Educational Consultants	Jan 2013 SES Tutoring Service - 4.25 hrs
10001242	2/25/2013	Check	CDW-Government	Outstanding	$2,567.08	$1,802.38	4400-020-00	Noncapitalized Equipment	5 Acer Monitors & 2 Lenova T5
						$40.86	4400-020-00	Noncapitalized Equipment	Griffin ITrip DualConnect IPhone
						$723.84	4400-020-00	Noncapitalized Equipment	HP Computer 4GB for server
10001243	2/25/2013	Check	CA Charter School Conference	Outstanding	$300.00	$300.00	5200-020-02	Travel and Conferences	Registration for Conference March 2013 / C. Scott Attendee
10001244	2/25/2013	Check	David R. Calder	Continuation	$63.00	$63.00	5800-020-91	Professional/Consulting Services and Operating	Boys Soccer Referee 2-14-13
10001245	2/25/2013	Check	Ollie L. Harden	Outstanding	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating	Girls Varsity Basketball Referee 2/6/13
10001246	2/25/2013	Check	IBI Group	Continuation	$20,607.15	$20,607.15	5800-020-00	Professional/Consulting Services and Operating Expenditures	Pmt for 50% Completion of design of Development of HS
10001247	2/25/2013	Check	Randall L. Jones	Outstanding	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating	Girls Varsity Basketball Referee 2/8/13
10001248	2/25/2013	Check	Mark McGrane	Outstanding	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating	Girls Varsity Basketball Referee 2/6/13

O'Farrell Community Center for Advanced Academy

Check Register 2/1/2013 through 2/28/2013

10001249	2/25/2013	Check	Steve Meier	Outstanding	$63.00	$63.00	5800-020-91	Professional/Consulting Services and Operating	Boys Soccer Referee 2/14/13
10001250	2/25/2013	Check	Terence Moore	Outstanding	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating	Girls Varsity Basketball Referee 2/8/13
10001251	2/25/2013	Check	Office Depot	Outstanding	$280.72	$62.58	4300-020-00	Materials and Supplies	Keyboard desk mount, dry earse cleaner & box cutters
						$55.54	4300-020-00	Materials and Supplies	tape for office, envs w/clasp, scissors & correction tape
						$138.59	4315-020-00	Classroom Materials and	Certificates for 8th grade
						$24.01	4315-020-00	Classroom Materials and	Golf Pencils
10001252	2/25/2013	Check	San Diego Gas & Electric	Outstanding	$13,402.04	$13,402.04	5501-020-00	Utilities	Gas & Electric Chrgs: 1/13/13 - 2/12/13
10001253	2/25/2013	Check	Mary Skrabucha	Outstanding	$116.35	$91.53	4300-020-00	Materials and Supplies	REIMB - Family Leaders Appreciation Gift (5 coffee cups)
						$24.82	4300-020-01	Materials and Supplies	REIMB - 2 gifts for Students departing the country
10001254	2/25/2013	Check	Jorge Trujillo	Outstanding	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating	Girls Varsity Basketball Referee 2/12/13
10001255	2/25/2013	Check	Robert Tappen	Outstanding	$72.00	$72.00	5800-020-91	Professional/Consulting Services and Operating	Girls Varsity Basketball Referee 2/12/13
10001256	2/28/2013	Check	Public	Outstanding	$14,390.59	$14,390.59	9504-020	Accrued PERS	FEB PERS
10001257	2/28/2013	Check	State Teachers	Outstanding	$51,518.78	$51,518.78	9503-020	Accrued STRS	FEB STRS
10001260	2/28/2013	Check	The Legend	Outstanding	$209.02				

Total Check Amount: **$404,589.55**

BOARD OF DIRECTORS AGENDA ITEM
Board of Directors Meeting
Agenda Date: March 11, 2013
Consent Calendar Item 5

RECOMMENDATION: Approve the Memorandum of Understanding with College Board, a New York Not-For-Profit corporation to outline the shared expectations, responsibilities, and commitments between the College Board and O'Farrell Community School (District) with regard to establishing and supporting the California AP® Expansion (CAPE) program to begin the fall of 2013.

BACKGROUND INFORMATION:

On May 23, 2012, the Board of Directors approved a memorandum of understanding for AP History.

CURRENT INFORMATION:

We are bringing the memorandum of understanding back to the Board of Directors this time to add AP World History and Spanish

Participating CAPE Program
Schools, AP Subjects and AP Teachers

Participating Schools	AP Subject to be added	Date subject will begin to be taught	Name of Teacher
The O'Farrell Charter School	World History	Fall 2013	Brian Rainey
The O'Farrell Charter School	Spanish	Fall 2013	Carolina Rael

ADDITIONAL DATA:

No cost to O'Farrell Community School. See attached Memorandum of Understanding.

Memorandum of Understanding
Between the College Board
And
The O'Farrell Charter School

I. **This Memorandum of Understanding ("MOU")** is entered into on March 1, 2013 by the College Board, a New York Not-For-Profit corporation, and **The O'Farrell Charter School** ("District"). The purpose of this MOU is to outline the shared expectations, responsibilities, and commitments between the College Board and District with regard to establishing and supporting California AP® Expansion (CAPE) program.

This MOU supports a variety of activities which aim to support the implementation of successful AP courses and increase the number of students who demonstrate success in AP. District has designated the schools and AP teachers indicated in Attachment A to participate in this CAPE program ("Participating Schools").

II. Background

The California Education Code was recently amended pursuant to Senate Bill 532 to require an annual review of AP course offerings to encourage California schools to offer at least five AP courses. To that end, the College Board with support from the California Department of Education and Senator Hernandez launched a pilot program to help bring Advanced Placement® (AP) courses into public schools that offer few AP courses but have students with strong potential to be successful in AP based upon PSAT/NMSQT®[1] scores.

To assist participating schools establish new AP courses, the College Board will offer full-tuition scholarships for the new AP teachers to attend an AP® Summer Institute, and District schools will receive help from the College Board, DonorsChoose.org, and the Innovate Foundation in acquiring college text books and materials such as science lab equipment and graphing calculators.

III. Collaborative Objectives and Acknowledgements

District and the College Board will work together to achieve the stated objectives of this program to meet their specific school(s) circumstances. The goals and objectives shall address the following key areas:

i. Increase teacher capacity to offer AP courses at the school. Provide professional development (PD) for teachers to enable them to successfully teach AP courses that are new to the school or expand sections of existing AP courses;
ii. Establish processes for identifying students with strong potential to be successful in AP using AP Potential™ Reports generated from PSAT/NSQMT data and other

[1] PSAT/NMSQT is a registered trademark of the College Board and the National Merit Scholarship Corporation.

data available at the school (e.g. GPA, prerequisite courses, etc.). Establish enrollment policies;

iii. Support communications to create awareness of AP courses among students and to encourage enrollment;

iv. Encourage students to strive for high AP achievement and to take advantage of opportunities for additional support that might be available at the school (e.g. tutoring, study sessions);

v. Ensure low-income students are taking advantage of available federal funding for their AP exams; and

vi. Engage in an evaluation of this pilot program to determine lessons learned and to shape the program for the future.

The College Board will evaluate the extent to which the goals and objectives are achieved following the implementation of the new AP courses.

IV. Term

A. For schools that will begin new AP courses in Fall 2013, the term of this MOU will be January 1, 2013 – July 1, 2016. This covers time in 2013 for planning, teacher PD, and three years of offering the new AP courses. This will be followed by an evaluation using student and teacher data that will be made available to the College Board.

B. For schools that will begin new AP courses in Fall 2014, the term of this MOU will be January 1, 2014 – July 1, 2017. This covers time in 2014 for planning, teacher PD, and three years of offering the new AP courses. This will be followed by an evaluation using student and teacher data that will be made available to the College Board.

V. Responsibilities of the Parties

A. College Board Responsibilities

1. To manage the program to ensure that each school is able to fully benefit. This may involve phasing financial support to enable the maximum number of schools to participate. To provide full-tuition funding for each teacher identified by the District as indicated in Attachment A to participate in this program to attend one College Board AP Summer Institute.
2. At no cost to District, Donorschoose.org will furnish textbooks and teaching materials for each new AP course established under the CAPE program during the first year the course will be offered. If Donorschoose.org is unable to furnish such materials during the first year, then the College Board will provide the financial support for textbooks and teaching materials to be purchased through Donorschoose.org. The College Board will work with Donorschoose.org to make this a simple and straightforward process with support for teachers along the way.

3. To fully explain the program, provide support in planning the program implementation for the District and provide an email box to answer questions as they arise; to manage webinars and face-to-face orientation sessions.

B. School/District Responsibilities

It is the responsibility of District to implement the strategies and tools so as to achieve the goals of this project. District shall:

1. Use College Board's AP Potential data report to identify students with the potential to earn a qualifying score of 3 or higher based on each student's individual PSAT/NMQST score analysis;
2. Invite those students with AP high potential to enroll in AP courses in addition to establishing an overall enrollment policy that meets the needs of that school;
3. Offer new AP courses in the subject(s) listed in Attachment A for three consecutive years;
4. Develop and implement an action plan that will establish the process to offer the new AP courses in the subjects listed in Attachment A;
5. Identify teachers in Attachment A ("Participating AP Teachers") who will commit to:
    i. Participate in an AP Summer Institute with their specific AP content area (e.g. register online, etc);
    ii. Teach the AP courses as identified in Attachment A;
    iii. Submit a syllabus for the AP Course Audit as required by the College Board's AP Program;
    iv. Define the textbook and materials that will be needed for that AP course;
    v. Submit a project proposal to the Donorschoose.org to secure funding for the textbook and materials;
    vi. Hold an information session at the school to create awareness of the new AP course identified in Appendix A and existing AP courses among students and recruit students to enroll; and
    vii. Encourage students to participate fully in AP, take advantage of tutoring and support that might be available, take the AP exam, and take advantage of federal funding for the exam for low-income students.
6. Provide feedback on the CAPE program as part of the evaluation; and
7. Execute (or cause to be executed) any standard agreements or other documentation required to be executed in the normal course of business by other schools using AP, PSAT/NMSQT and any other College Board programs and services referenced hereunder supplied to District separately.

VI. Points of Contact

All notices or other communications under this MOU shall be made to the parties at their respective addresses set forth below or such other addresses as may be later designated by such party to the other in writing:

To the College Board:
The College Board
Western Regional Office
2099 Gateway Place, Suite 550
Tel: (408) 367-1515
Fax: (408) 367-1459
Attention: CAPE

with a copy to:

Office of Legal Counsel
The College Board
45 Columbus Avenue
New York, NY 10023
Tel: (212) 713-8000
Fax: (212) 713-8036
Attention: General Counsel

To District:

The O'Farrell Charter School
6130 Skyline Drive
San Diego, CA 92114

VII. Intellectual Property

District agrees and acknowledges that all intellectual property provided under or pertaining to the MOU, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examinations and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the District.

VIII. Miscellaneous Provisions

A. Waiver. No provision of this MOU, or any breach of any provision of this MOU, may be waived unless the waiver has been expressly declared or recognized as a waiver in writing. No waiver of any breach of any provision of this MOU shall operate as a waiver of any other provision of this MOU or as a waiver of any subsequent breaches of the same or any provision of this MOU.

B. Mutual Cooperation. The College Board and DPS will cooperate with each other, reasonably and in good faith, for the purposes of facilitating the performance of

their respective obligations and undertakings hereunder and to further the mission of CAPE Program.

C. **No Third Party Rights.** Nothing contained in this MOU, express or implied, establishes or creates any right in or remedy of, or any duty or obligation to, any third party.

D. **Severability.** In case any provision contained in this MOU shall for any reason be held to be invalid, illegal, unlawful, unenforceable or void in any respect, such provision shall not affect any other provision of this MOU, and this MOU shall be considered as if such invalid, illegal, unlawful, unenforceable or void provision had never been included.

E. **Entire Agreement.** This MOU supersedes any prior oral and written proposals and communications between the College Board and DPS related to the CAPE program. This MOU may not be modified unless in writing and signed by both parties hereto.

F. **Counterparts.** This MOU may be executed in counterparts, each of which shall be deemed an original, and both of which taken together shall constitute one and the same document.

Agreed upon this day March 1, 2013

THE COLLEGE BOARD

By:

Trevor Packer
Title: Senior Vice President, Advanced Placement Program

The O'Farrell Charter School

By:

Dr. Jonathan Dean

Title: Superintendent

ATTACHMENT A

Participating CAPE Program
Schools, AP Subjects and AP Teachers
(form must be completed in its entirety)

Participating Schools	AP Subject to be added	Date subject will begin to be taught	Teacher Full Printed Name	Teacher's Email Address	Teacher's Direct Phone Number
The O'Farrell Charter School	World History	Fall 2013	Brian Rainey	Brian.rainey@ofarrellschool.org	619-263-3009 ext. 4701
The O'Farrell Charter School	Spanish	Fall 2013	Carolina Rael	Carolina.rael@ofarrellschool.org	619-263-3009 ext. 4704

BOARD OF DIRECTORS AGENDA ITEM

Agenda Date: March 11, 2013
Consent Calendar Item 6

RECOMMENDATION: Ratify the sale of excess inventory to San Diego Global Vision Academy in the amount of $1.00

BACKGROUND INFORMATION:

On February 22, 2013, O'Farrell sold excess inventory to San Diego Global Vision Academy. We, again, are able to help them out with some more excess furniture that we would most likely throw out.

CURRENT INFORMATION:

The O'Farrell Charter School had the following items in excess:

1. (4) I-macs
2. (8) servers
3. (3) Alpha Smart Carats & Alpha smarts
4. (8) Doc & projectors
5. (3) Laptop carts
6. (2) Overhead carts
7. (2) Switches
8. (1) Keyboard/power adaptor

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: March 11, 2013
Action Item 1

RECOMMENDATION: Approve the Positive Certification and Budget Revisions for the Second Interim Financial Report for January 31, 2013.

BACKGROUND INFORMATION:

Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 15 for the period ending January 31. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period.

The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify any county office of education or appeal of a school district certification in accordance with the above standards.

CURRENT INFORMATION:

O'Farrell Community School has a positive certification and will meet its financial obligations for the current and two subsequent fiscal years.

See the attached 2012-2013 Second Interim Financial Report

ADDITIONAL DATA:

Please see the following table for budget highlights comparing accrual and interim actuals:

Description	Original Budget per 1st interim	Revised Budget per 2nd interim	Actual 01/31/2012	Comments
Revenue	$7,143,421	$7,714,641	$3,327,840	Due to the passage of Prop 30, we restored 450K in revenue and due to additional FRMP lead to an increase in EIA funding
Expenses	$7,143,421	$7,143,421	$3,672,372	Have spent 52% at 58% of FY of budget thus far, below trend
Surplus (deficit)	$0	$571,220	$(344,532)	The surplus has increased by approx$570K
Fund balance at beginning of year July 1		$3,897,964		
Projected Ending Fund Balance 6/30/2011		$4,469,184		Potential fund could go up if expenses remain under trend

This table provides a summary of the school's budget to actual position for the year and makes predictions about year-end fund balance.

M6/P1 ADA is 1077

CHARTER SCHOOL INTERIM FINANCIAL REPORT
SAN DIEGO UNIFIED SCHOOL DISTRICT

FISCAL YEAR 2012-13 1st INTERIM AS OF OCT. 31 _____
2nd INTERIM AS OF JAN. 31 X

DUE MARCH 13, 2013

Charter The O'Farrell Charter School

CDS# 37-68338-6061964

DESCRIPTION	Object Code	Adjusted Unrestricted Budget	Actual Year to Date Unrestricted Totals	Adjusted Restricted Budget	Actual Year to Date Restricted Totals	Total Budget	Total Actuals	Projected Year Totals (Higher of Budget or Actual)	Adjusted Budget to Projected Year Total Difference
A. REVENUES									
1. Revenue Limit Sources									
Charter Schools Gen. Purpose Entitlement- State Aid	8015	1,699,606.00	261,775.00			1,699,606.00	261,775.00	1,699,606.00	$ -
State Aid - Other	8311	43,110.00	43,110.00			43,110.00	43,110.00	43,110.00	$ -
Charter School Funding In Lieu of Property Taxes	8096	3,959,991.00	2,011,531.00			3,959,991.00	2,011,531.00	3,959,991.00	$ -
Other Revenue Limit Transfers	8091, 8097					0.00	0.00	0.00	$ -
State Aid - Prior Years	8319					0.00	0.00	0.00	$ -
Total, Revenue Limit Sources		**5,702,707.00**	**2,316,416.00**	**0.00**	**0.00**	**5,702,707.00**	**2,316,416.00**	**5,702,707.00**	**$ -**
2. Federal Revenues									
No Child Left Behind	8290			426,576.00	167,219.64	426,576.00	167,219.64	426,576.00	$ -
Special Education - Federal	8181, 8182			135,157.00		135,157.00	0.00	135,157.00	$ -
Child Nutrition - Federal	8220					0.00	0.00	0.00	$ -
Other Federal Revenues	8110, 8260-8299					0.00	0.00	0.00	$ -
Total, Federal Revenues		**0.00**	**0.00**	**561,733.00**	**167,219.64**	**561,733.00**	**167,219.64**	**561,733.00**	**$ -**
3. Other State Revenues									
Special Education - State	StateRevSE			396,995.00	195,269.00	396,995.00	195,269.00	396,995.00	$ -
Lottery Revenue	8560	100,414.00	29,195.30	11,867.00	16,017.73	112,281.00	46,213.03	112,281.00	$ -
All Other State Revenues	8434, 8550,8590	920,925.00	544,147.85			920,925.00	544,147.85	920,925.00	$ -
Total, Other State Revenues		**1,021,339.00**	**573,343.15**	**408,862.00**	**211,286.73**	**1,430,201.00**	**785,629.88**	**1,430,201.00**	**$ -**
4. Other Local Revenues									
All Other Local Revenues	8660-8699	20,000.00	58,574.40			20,000.00	58,574.40	58,574.40	$ (38,574.40)
Total, Local Revenues		**20,000.00**	**58,574.40**	**0.00**	**0.00**	**20,000.00**	**58,574.40**	**58,574.40**	**$ (38,574.40)**
5. TOTAL REVENUES		**$ 6,744,046.00**	**$ 2,948,333.55**	**$ 970,595.00**	**$ 379,506.37**	**$ 7,714,641.00**	**$ 3,327,839.92**	**$ 7,753,215.40**	**$ (38,574.40)**
B. EXPENDITURES									
1. Certificated Salaries									
Certificated Teachers' Salaries	1100	2,375,000.00	1,269,742.24	263,321.00	229,258.79	2,638,321.00	1,499,001.03	2,638,321.00	$ -
Certificated Pupil Support Salaries	1200			76,182.00	38,590.75	76,182.00	38,590.75	76,182.00	$ -
Certificated Supervisors' and Administrators' Salaries	1300	347,275.00	144,916.69			347,275.00	144,916.69	347,275.00	$ -
Other Certificated Salaries	1900	30,000.00	12,833.34	30,000.00		60,000.00	12,833.34	60,000.00	$ -
Total, Certificated Salaries		**2,752,275.00**	**1,427,492.27**	**369,503.00**	**267,849.54**	**3,121,778.00**	**1,695,341.81**	**3,121,778.00**	**$ -**
2. Classified Salaries									
Classified Instructional Salaries	2100	104,487.00	79,545.17	100,000.00	61,885.04	204,487.00	141,430.21	204,487.00	$ -
Classified Support Salaries	2200	58,620.00	79,735.34			58,620.00	79,735.34	79,735.34	$ (21,115.34)
Classified Supervisors' and Administrators' Salaries	2300	2,400.00	227.50			2,400.00	227.50	2,400.00	$ -
Clerical and Office Salaries	2400	392,800.00	212,892.18	200.00	188.21	393,000.00	213,080.39	393,000.00	$ -
Other Classified Salaries	2900	10,150.00	8,356.89	39,800.00	35,923.48	49,950.00	44,280.37	49,950.00	$ -
Total, Classified Salaries		**568,457.00**	**380,757.08**	**140,000.00**	**97,996.73**	**708,457.00**	**478,753.81**	**729,572.34**	**$ (21,115.34)**
3. Employee Benefits									
STRS	3101-3102	220,000.00	117,510.58	100,000.00	20,758.15	320,000.00	138,268.73	320,000.00	$ -
PERS	3201-3202	55,380.00	39,592.21	15,000.00	9,186.30	70,380.00	48,778.51	70,380.00	$ -
OASDI / Medicare / Alternative	3301-3302	21,394.00	51,704.06	10,173.00	11,123.66	31,567.00	62,827.72	62,827.72	$ (31,260.72)
Health and Welfare Benefits	3401-3402	442,285.00	290,909.14	227,153.00	(450.66)	669,438.00	290,458.48	669,438.00	$ -
Unemployment Insurance	3501-3502	30,318.00	21,320.90	16,937.00	5,840.55	47,255.00	26,161.45	47,255.00	$ -
Workers' Compensation Insurance	3601-3602	25,304.00	34,399.32	17,179.00		42,483.00	34,399.32	42,483.00	$ -
Retiree Benefits	3701-3702					0.00	0.00	0.00	$ -
Other Employee Benefits	3901-3902					0.00	0.00	0.00	$ -
Total, Employee Benefits		**794,681.00**	**555,436.21**	**386,442.00**	**44,458.03**	**1,181,123.00**	**599,894.24**	**1,212,383.72**	**$ (31,260.72)**

CHARTER SCHOOL INTERIM FINANCIAL REPORT **FISCAL YEAR** 2012-13 1st INTERIM AS OF OCT. 31 DUE MARCH 13, 2013
SAN DIEGO UNIFIED SCHOOL DISTRICT 2nd INTERIM AS OF JAN. 31 X
Charter The O'Farrell Charter School **CDS# 37-68338-6061964**

DESCRIPTION	Object Code	Adjusted Unrestricted Budget	Actual Year to Date Unrestricted Totals	Adjusted Restricted Budget	Actual Year to Date Restricted Totals	Total Budget	Total Actuals	Projected Year Totals (Higher of Budget or Actual)	Adjusted Budget to Projected Year Total Difference
4. Books and Supplies									
Approved Textbooks and Core Curricula Materials	4100	100,000.00	31,273.75			100,000.00	31,273.75	100,000.00	$ -
Books and Other Reference Materials	4200	20,000.00	2,454.62			20,000.00	2,454.62	20,000.00	$ -
Materials and Supplies	4300	193,000.00	54,478.68	21,000.00	4,883.79	214,000.00	59,362.48	214,000.00	$ -
Non-capitalized Equipment	4400	78,298.00	98,626.78	21,486.00	3,789.53	99,784.00	102,416.31	102,415.31	$ (2,631.31)
Food	4700	10,000.00	5,558.35			10,000.00	5,558.35	10,000.00	$ -
Total, Books and Supplies		**401,298.00**	**202,371.19**	**42,486.00**	**8,673.32**	**443,784.00**	**211,044.51**	**446,415.31**	**$ (2,631.31)**
5. Services and Other Operating Expenditures									
Subagreements for Services	5100					0.00	0.00	0.00	$ -
Travel and Conferences	5200	13,037.00	3,667.97	11,963.00	5,181.66	25,000.00	8,849.63	25,000.00	$ -
Dues and Memberships	5300	98,613.00	11,197.02			98,613.00	11,197.02	98,613.00	$ -
Insurance	5400	50,000.00	29,607.24			50,000.00	29,607.24	50,000.00	$ -
Operations and Housekeeping Services	5500	345,000.00	219,499.79			345,000.00	219,499.79	345,000.00	$ -
Rentals,Leases,Repairs,and Non-capitalized Imprmnts	5600	201,379.00	75,381.76			201,379.00	75,381.76	201,379.00	$ -
Transfer of Direct Costs (MUST NET TO ZERO)	5700					0.00	0.00	0.00	$ -
Prof/Consulting Srvcs and Operating Expend	5800	734,096.00	220,034.99	100,000.00	66,162.62	834,096.00	286,207.61	834,096.00	$ -
Communications	5900	134,191.00	10,104.70		11,457.25	134,191.00	21,561.95	134,191.00	$ -
Total, Services and Other Operating Expenditures		**1,576,316.00**	**569,493.47**	**111,963.00**	**82,821.48**	**1,688,279.00**	**652,304.95**	**1,688,279.00**	**$ -**
6. Capital Outlay (Objects 6100-6170, 6200-6500 for modified accrual basis only)									
Land and Land Improvements	6100-6170					0.00	0.00	0.00	$ -
Buildings and Improvements of Buildings	6200					0.00	0.00	0.00	$ -
Books/Media for Library Expansion	6300					0.00	0.00	0.00	$ -
Equipment	6400					0.00	0.00	0.00	$ -
Equipment Replacement	6500					0.00	0.00	0.00	$ -
Depreciation Expense (for full accrual only)	6900					0.00	0.00	0.00	$ -
Total, Capital Outlay		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**$ -**
7. Other Outgo									
Tuition to Other Schools	7110-7143		35,032.94			0.00	35,032.94	35,032.94	$ (35,032.94)
Transfers of Pass-through Revenues to Other LEAs	7211-7213					0.00	0.00	0.00	$ -
Transfers of Apportionments to Other LEAs - Spec Ed and All Others	7221-7223					0.00	0.00	0.00	$ -
All Other Transfers	7280-7299					0.00	0.00	0.00	$ -
Indirect Costs (MUST NET TO ZERO)	7300					0.00	0.00	0.00	$ -
Debt Service - Interest	7438					0.00	0.00	0.00	$ -
Debt Service - Principal (for modified accrual basis only)	7439					0.00	0.00	0.00	$ -
Total, Other Outgo		**0.00**	**35,032.94**	**0.00**	**0.00**	**0.00**	**35,032.94**	**35,032.94**	**$ (35,032.94)**
8. TOTAL EXPENDITURES		**$ 6,093,027.00**	**$ 3,170,573.16**	**$ 1,050,394.00**	**$ 501,799.10**	**$ 7,143,421.00**	**$ 3,672,372.26**	**$ 7,233,461.31**	**$ (90,040.31)**
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		**$ 651,019.00**	**$ (222,239.61)**	**$ (79,799.00)**	**$ (122,292.73)**	**$ 571,220.00**	**$ (344,532.34)**	**$ 519,754.09**	**$ 51,465.91**
D. OTHER FINANCING SOURCES (USES)									
1. Other Sources	8930-8979					0.00	0.00	0.00	$ -
2. Other Uses	7630-7699					0.00	0.00	0.00	$ -
3. Contributions between unrestricted and restricted accounts (must net to zero)	8980-8999					0.00	0.00	0.00	$ -
4. TOTAL OTHER FINANCING SOURCES (USES)		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00**	**$ -**
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D.4.)		**$ 651,019.00**	**$ (222,239.61)**	**$ (79,799.00)**	**$ (122,292.73)**	**$ 571,220.00**	**$ (344,532.34)**	**$ 519,754.09**	**$ 51,465.91**

CHARTER SCHOOL INTERIM FINANCIAL REPORT
SAN DIEGO UNIFIED SCHOOL DISTRICT

FISCAL YEAR 2012-13 1st INTERIM AS OF OCT. 31 — 2nd INTERIM AS OF JAN. 31 X

DUE MARCH 13, 2013

Charter The O'Farrell Charter School

CDS# 37-68338-6061964

DESCRIPTION	Object Code	Adjusted Unrestricted Budget	Actual Year to Date Unrestricted Totals	Adjusted Restricted Budget	Actual Year to Date Restricted Totals	Total Budget	Total Actuals	Projected Year Totals (Higher of Budget or Actual)	Adjusted Budget to Projected Year Total Difference
F. FUND BALANCE, RESERVES									
1. Beginning Fund Balance, July 1 (BUDGET AND ACTUALS MUST MATCH)	9791	$ 3,897,963.52	$ 3,897,963.52	$ -	$ -	3,897,963.52	3,897,963.52	3,897,963.52	$ -
a. Adjustments to Beginning Balance (BUDGET AND ACTUALS MUST MATCH)	9793, 9795			$ -	$ -	0.00	0.00	0.00	$ -
b. Adjusted Beginning Balance		**$ 3,897,963.52**	**$ 3,897,963.52**	**$ -**	**$ -**	**$ 3,897,963.52**	**$ 3,897,963.52**	$ 3,897,963.52	$ -
2. Ending Fund Balance, June 30 (E + F.1.b.)		**$ 4,548,982.52**	**$ 3,675,723.91**	**$ (79,799.00)**	**$ (122,292.73)**	**$ 4,469,183.52**	**$ 3,553,431.18**	**$ 4,417,717.61**	**$ 51,465.91**
Components of Ending Fund Balance (Optional for Non-Profits):									
Nonspendable Revolving Cash	9711					0.00	0.00	0.00	$ -
Nonspendable Stores	9712					0.00	0.00	0.00	$ -
Nonspendable Prepaid Items	9713					0.00	0.00	0.00	$ -
All Other Nonspendable Assets	9719					0.00	0.00	0.00	$ -
Restricted Balance	9740		(211,479.00)			0.00	(211,479.00)	0.00	$ -
Stabilization Agreements	9750					0.00	0.00	0.00	$ -
Other Commitments	9760					0.00	0.00	0.00	$ -
Other Assignments	9780					0.00	0.00	0.00	$ -
Reserve for Economic Uncertainties	9789					0.00	0.00	0.00	$ -
Unassigned/Unappropriated	9790					0.00	0.00	0.00	$ -
Capital Assets, Net of Related Debt (accrual basis of accounting only)	9796					0.00	0.00	0.00	$ -
Restricted Net Assets (accrual basis of accounting only)	9797					0.00	0.00	0.00	$ -
		$ 4,548,982.52	$ 3,897,193.91	$ (79,799.00)	$ (122,292.73)	$ 4,469,183.52	$ 3,764,901.18	$ 4,417,717.61	$ 51,465.91
G. ASSETS									
1. Cash									
In County Treasury	9110		3,645,021.16		(122,292.73)		3,522,728.43		
In Banks	9120		57,744.60				57,744.60		
In Revolving Fund	9130						0.00		
Cash with a Fiscal Agent/Trustee	9135						0.00		
Collections Awaiting Deposit	9140						0.00		
2. Investments	9150						0.00		
3. Accounts Receivable	9200		1,486,017.06				1,486,017.06		
4. Due From Grantor Government	9290						0.00		
5. Due From Other Funds	9310		1,586,681.59				1,586,681.59		
6. Stores	9320						0.00		
7. Prepaid Expenditures	9330						0.00		
8. Other Current Assets	9340						0.00		
9. Capital Assets (for accrual basis only)	9400-9499		175,237.74				175,237.74		
10. TOTAL ASSETS			$ 7,050,702.15		$ (122,292.73)		$ 6,928,409.42		
H. LIABILITIES									
1. Accounts Payable	9500		173,040.27				173,040.27		
2. Due to Grantor Government	9590						0.00		
3. Due to Other Funds	9610						0.00		
4. Current Loans	9640						0.00		
5. Deferred Revenue	9650						0.00		
6. Long-term Liabilities (for full accrual only)	9660-9669		3,201,937.98				3,201,937.98		
7. TOTAL LIABILITIES			$ 3,374,978.25		$ -		$ 3,374,978.25		
I. FUND BALANCE									
Ending Fund Balance, June 30 (must agree with Line F2) (G10-I7)			**$ 3,675,723.91**		**$ (122,292.73)**		**$ 3,553,431.18**		

CELLS G172 AND I172 MUST BE ZERO OR BLANK $ - $ - $ -

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: March 11, 2013
Action Item 2

RECOMMENDATION: Approve the contract with Silver Creek Industries, Inc. for the engineering services necessary to complete the drawings for submittal to DSA at a cost of fifty-five thousand dollars ($55,000.00).

BACKGROUND INFORMATION:

On December 6, 2011, the Board of Directors approved consulting services agreement with Gafcon in the amount not to exceed $5,000.00 for the high school expansion to be constructed at O'Farrell Community School.

On January 9, 2012, the Board of Directors approved the executive director to authorize any contracts negotiated for architect selection, soils analysis survey and other studies to evaluate the master plan for the high school expansion not to exceed $20,000.

On October 8, 2012, the Board of Directors awarded the overall IBI Architects architectural contract to prepare the schematic plan for the high school for a cost not to exceed $549,524.

On October 8, 2012 the Board of Directors ratified the request with ICF Jones & Stokes for the authorization for Phase 1 of the environmental services in the amount not to exceed $26,720 and approved the additional cost of either $91,140 or $134,250 if there is a need for a Mitigated Negative Declaration or an Environmental Impact Report.

CURRENT INFORMATION:

Silver Creek Industries is a general contractor based in California specializing in modular buildings and design-build services.

They will furnish all labor, materials, equipment, tools, and utility and transportation services, and perform and complete all work required in connection with the engineering of Department of State Architect (DSA) approved portable classrooms school-wide.

ADDITIONAL DATA:
The preliminary budget proposal for the modular classroom and restroom buildings will be between $3 to 4.5 million.

AGREEMENT

THIS AGREEMENT, entered into this 12th day of February, 2013 in the County of San Diego of the State of California, by and between the O'Farrell Charter School, hereinafter called the "SCHOOL", and Silver Creek Industries, Inc., hereinafter called the "CONTRACTOR".

WITNESSETH that the SCHOOL and the CONTRACTOR for the consideration stated herein agree as follows:

ARTICLE I - SCOPE OF WORK: The CONTRACTOR shall furnish all labor, materials, equipment, tools, and utility and transportation services, and perform and complete all work required in connection with the Engineering of Department of State Architect (DSA) Approved Portable Classrooms SCHOOL-Wide in strict accordance with the contract documents enumerated in Article 7 below. The CONTRACTOR shall be liable to the SCHOOL for any damages arising as a result of a failure to comply with that obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by an act or omission of the Architect, Engineer, Inspector, Division of the State Architect (DSA), or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the contract documents and the CONTRACTOR protests, in accordance with the contract documents, that the act or omission is preventing the CONTRACTOR from fully complying with the contract documents. Such protest shall not be effective unless reduced to writing and filed with the SCHOOL office within seven (7) days of the date of occurrence of such act or omission preventing the CONTRACTOR from fully complying with the Contract Documents.

ARTICLE 2 - TIME OF COMPLETION: The SCHOOL may give notice to proceed within ninety (90) days of the award of the bid by the SCHOOL. Once the CONTRACTOR has received a notice to proceed, the CONTRACTOR shall complete the work within one hundred and twenty (120) calendar days from receipt of the notice to proceed. It is expressly understood that time is of the essence.

In the event that the SCHOOL desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the CONTRACTOR, giving the notice to proceed may be postponed by the SCHOOL. It is further expressly understood by the CONTRACTOR, that the CONTRACTOR shall not be entitled to any claim of additional compensation as a result of the SCHOOL's postponement of giving the notice to proceed.

If the CONTRACTOR believes that a postponement will cause hardship to it, the CONTRACTOR may terminate the contract with written notice to the SCHOOL within ten (10) days after receipt by the CONTRACTOR of the SCHOOL's notice of postponement. It is further understood by the CONTRACTOR that in the event that the CONTRACTOR terminates the contract as a result of postponement by the SCHOOL, the SCHOOL shall only be obligated to pay the CONTRACTOR for the work performed

by the CONTRACTOR at the time of notification of postponement. Should the CONTRACTOR terminate the contract as a result of a notice of postponement, the SCHOOL shall have the authority to award the contract to the next lowest responsible bidder.

ARTICLE 3 - LIQUIDATED DAMAGES: It being impracticable and infeasible to determine the amount of actual damage, it is agreed that the CONTRACTOR will pay the SCHOOL the sum of two hundred ($200.00) per calendar day for each and every day of delay beyond the time set forth in Article 2 of this Agreement for completing said work as liquidated damages and not as a penalty or forfeiture. In the event the same is not paid, the CONTRACTOR further agrees that the SCHOOL may deduct such amount thereof from any money due or that may become due the CONTRACTOR under the contract. This Article shall not be construed as preventing the SCHOOL from the recovery of damages under provisions of the contract documents.

ARTICLE 4 - CONTRACT PRICE: The SCHOOL shall pay to the CONTRACTOR as full consideration for the faithful performance of the contract, subject to any additions or deductions as provided in the contract documents, the sum of**[Fifty Five Thousand and no/100 DOLLARS ($55,000.00)**, said sum being the total amount stipulated in the proposal for **Engineering**. Payment shall be made as set forth in the General Conditions.

Should any Change Order result in an increase in the contract price, the cost of such Change Order shall be agreed to in advance by the CONTRACTOR and the SCHOOL, subject to the monetary limitations set forth in Public Contract Code Section 20118.4. In the event that the CONTRACTOR proceeds with a change in work without an agreement between the SCHOOL and CONTRACTOR regarding the cost of a Change Order, the CONTRACTOR waives any claim of additional compensation for such additional work.

ARTICLE 5 - HOLD HARMLESS/ INDEMNITY: CONTRACTOR shall defend, indemnify and hold harmless SCHOOL, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors from all liabilities, claims, actions, liens, judgments, demands, damages, losses, costs or expenses of any kind arising from death, personal injury, property damage or other cause based or asserted upon any act, omission, or breach connected with or arising from the progress of Work or performance of service under this Agreement or the Contract Documents. As part of this indemnity, CONTRACTOR shall protect and defend, at its own expense, SCHOOL, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors from any legal action including attorneys fees or other proceeding based upon such act, omission, breach or as otherwise required by this Article.

Furthermore, CONTRACTOR agrees to and does hereby defend, indemnify and hold harmless SCHOOL, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors from every claim or demand made, and every liability, loss, damage, expense or attorneys fees of any nature whatsoever, which may be incurred by reason of:

(a) Liability for (1) death or bodily injury to persons; (2) damage or injury to, loss (including theft), or loss of use of, any property; (3) any failure or alleged failure to comply with any provision of law or the Contract Documents; or (4) any other loss, damage or expense, sustained by any person, firm or corporation or in connection with the Work called for in this Agreement or the Contract Documents, except for liability resulting from the sole or active negligence, or the willful misconduct of the SCHOOL.

(b) Any bodily injury to or death of persons or damage to property caused by any act, omission or breach of CONTRACTOR or any person, firm or corporation employed by CONTRACTOR, either directly or by independent contract, including all damages or injury to or death of persons, loss (including theft) or loss of use of any property, sustained by any person, firm or corporation, including the SCHOOL, arising out of or in any way connected with Work covered by this Agreement or the Contract Documents, whether said injury or damage occurs either on or off SCHOOL property, but not for any loss, injury, death or damages caused by the sole or active negligence or willful misconduct of the SCHOOL.

(c) Any dispute between CONTRACTOR and CONTRACTOR's subcontractors/supplies/sureties, including, but not limited to, any failure or alleged failure of the Contractor (or any person hired or employed directly or indirectly by the Contractor) to pay any Subcontractor or Material man of any tier or any other person employed in connection with the Work and/or filing of any stop notice or mechanic's lien claims.

CONTRACTOR, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the SCHOOL, its officers, agents or employees, on account of or founded upon any cause, damage, or injury identified herein Article 5 and shall pay or satisfy any judgment that may be rendered against the SCHOOL, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

ARTICLE 6 - PROVISIONS REQUIRED BY LAW: Each and every provision of law and clause required to be inserted in this contract shall be deemed to be inserted herein, and this Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the contract shall forthwith be physically amended to make such insertion or correction.

ARTICLE 7 - COMPONENT PARTS OF THE CONTRACT: The Contract entered into by this Agreement consists of the following Contract Documents, all of which are component parts of the Contract as if herein set out in full or attached hereto:

Notice Inviting Bids
Instructions to Bidders
Designation of Subcontractors
Non-Collusion Affidavit
Bid Guarantee Form
Bid Bond
Bid Form
Substitution Request Form
Contractor's Certificate Regarding Worker's Compensation
Acknowledgment of Bidding Practices Regarding Indemnity
Agreement Form
Payment Bond
Performance Bond
Guarantee
Escrow Agreement for Security Deposit In Lieu of Retention
Insurance Documents and Endorsements
Contractor's Certificate Regarding Drug-Free Workplace
Contractor's Certificate Regarding Alcohol and Tobacco
Contractor's Certification Regarding Background Checks
General Conditions
Supplementary and Special Conditions
Specifications
All Addenda as Issued
Drawings/Plans

All of the above named Contract Documents are intended to be complementary. Work required by one of the above named Contract Documents and not by others shall be done as if required by all.

ARTICLE 8 - PREVAILING WAGES: Wage rates for this Project shall be in accordance with the general prevailing rate of holiday and overtime work in the locality in which the work is to be performed for each craft, classification, or type of work needed to execute the contract as determined by the Director of the Department of Industrial Relations. Copies of schedules of rates so determined by the Director of the Department of Industrial Relations are on file at the administrative office of the SCHOOL and are also available from the Director of the Department of Industrial Relations.

The following are hereby referenced and made a part of this Agreement and CONTRACTOR stipulates to the provisions contained therein.

1. Division 2, Part 7, Chapter 1 of the Labor Code (Section 1720 et seq.)
2. California Code of Regulations, Title 8, Chapter 8, Subchapters 3 through 6 (Section 16000 et seq.)

ARTICLE 9 - RECORD AUDIT: In accordance with Government Code Section 8546.7, records of both the SCHOOL and the CONTRACTOR shall be subject to

examination and audit by the Auditor General for a period of three (3) years after final payment.

ARTICLE 10 - CONTRACTOR'S LICENSE: The CONTRACTOR must possess throughout the Project a Class B Contractor's License, issued by the State of California, which must be current and in good standing.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above named parties, on the day and year first above written.

O'Farrell Charter School	CONTRACTOR:
By:_____	Silver Creek Industries, Inc. Typed or Printed Name
By: _____	Secretary Treasurer Title
Dated: _____	_____ Signature
	Michael Rhodes Type or Printed Name

(CORPORATE SEAL)

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: March 11, 2013
Action Item 3

RECOMMENDATION: Approve a loan of $75,000 to Museum School Collaborative for the period of four months at 1% interest per month (or fraction thereof), with interest proceeds to be used for 6th grade camp scholarship funds.

BACKGROUND INFORMATION:

Phil Beaumont, Director of the Museum School Collaborative, approached O'Farrell for a "bridge loan" to assist with cash flow needs until the state deferred monies are apportioned from the State of California in July 2013.

There are other charter schools in California that have provided such short term bridge loans to fellow charter schools with a promissory note (see sample attached).

CSMC is willing to act as a "trustee" to make payment to O'Farrell (lender) on behalf of the Museum School Collaborative, once the funds have been received by the Museum School Collaborative (borrower).

CURRENT INFORMATION:

The Museum School Collaborative is a fellow client of CSMC and can provide financial statement upon demand and is in a position to appoint CSMC as their trustee.

The Museum School Collaborative is a "low-risk" candidate and has the following in their favor:

- No negative finding in audits
- Waiting lists at every class level
- Fifteen years in existence with high API scores
- Positive fund balance (exceeding SDUSD minimum)

The Museum School Collaborative is a fiscally viable school that has a temporary need for a cash flow loan to get through the "lean" spring months of April to June, is due to receive over $275,000 in July in deferred revenues and in offset revenues from the state.

Once deferred funds are received by the Museum School Collaborative, CSMC will issue a warrant to O'Farrell for an amount to include the principal of up to $75,000.00 plus any established interest.