THE O'FARRELL CHARTER SCHOOL
AN AVID NATIONAL DEMONSTRATION SCHOOL

Board of Directors
Agenda
April 14, 2014

Closed Session: 5:00 p.m. – 5:30 p.m.
Public Session: 5:30 p.m. – 7:00 p.m.

I. CALL TO ORDER

II. CLOSED SESSION

1. In accordance with Education Code Section 54957.8, the Board will meet in closed session to consider the approval of the donation of up to $1 million to San Diego Unified School District for the construction of the upper field.

RECONVENE TO OPEN SESSION

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

1. In accordance with Education Code Section 54957.8, the Board will meet in closed session to consider the approval of the donation of up to $1 million to San Diego Unified School District for the construction of the upper field.

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC COMMENT

Anyone may address the Board for up to three minutes on any item. The public commentary period preceding the formal agenda shall be limited to a total of 15 minutes. Please submit a "Request to Address the Board" slip to the Board chairperson. The Board Chair will call you forward at the appropriate time.

VI. PRESENTATION

1. Video on Reid Hasting's (CEO - Netflix movies) explanation of non-profit boards.
2. LCAP – (Local Control Accountability Plan) & LCFF – (Local Control Funding Formula) – Eileen Logue
3. CCSA Conference – Staff members who attended
4. AP Courses- Moises Buhain
5. Writer Key and Publisher Key – Chantal Blakeney

VII. APPROVAL OF AGENDA

Principal/Superintendent's Recommendation: Approval of Agenda.

Moved by_____ Seconded by_____ Vote_____
Scott_____ Katzman_____ Jones_____ Rivera_____ Logan_____ Barrelet_____

VIII. DISCUSSION ITEMS

1. Principal/Superintendent Announcements ..... **Page 5**
2. Charter Vision Board Report..... **Page 8**
3. AB 1266-Ammiano: Pupil rights: sex-segregated school programs and activities... **Page 14**
4. Hands United For Children gala event

IX. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

All items listed under the Consent Calendar are considered by the Board in **one action**. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

1. Approval of Minutes from the March 14, 2014 Special Board of Directors meeting .. **Page 18**
2. Approve recommended actions on the personnel activity list ..... **Page 20**
3. Approve check registers ..... **Page 21**

Principal/Superintendent's Recommendation: Approve Consent Calendar.

Moved by_____ Seconded by_____ Vote_____
Scott_____ Katzman_____ Jones_____ Rivera_____ Logan_____ Barrelet_____

X. ACTION ITEMS

1. Amend our Fiscal Policies and Procedures section of the Staff Handbook to allow for ACH payments/direct account debits for any/all credit card payments; and amend the travel section dealing with work-related travel expenditures. ..... **Page 28**

   Executive Director's Recommendation: Approve Action Item 1

   Moved by_____ Seconded by_____ Vote_____
   Scott_____ Katzman_____ Jones_____ Rivera_____ Logan_____ Barrelet_____

2. Ratify the renewal term for Agnés Barrelet to remain a member of the Board of Directors for another two years..... **Page 33**

   Executive Director's Recommendation: Approve Action Item 2.

   Moved by_____ Seconded by_____ Vote_____
   Scott_____ Katzman_____ Jones_____ Rivera_____ Logan_____ Barrelet_____

3. Approve the 11th grade textbook curriculum adoption which includes 9th and 10th grade curriculum in the amount not to exceed approx. $92,500.....**Page 34**

Executive Director's Recommendation: Approve Action Item 3.

Moved by_____ Seconded by_____ Vote_____
Scott_____ Katzman_____ Jones_____ Rivera_____ Logan_____ Barrelet_____

4. Approve CSMC –Charter School Management Corporation Services Agreement for the contract period of July 1, 2014 through June 30, 2017 in the amount not to exceed $102,000..**Page 36**

Executive Director's Recommendation: Approve Action Item 4.

Moved by_____ Seconded by_____ Vote_____
Scott_____ Katzman_____ Jones_____ Rivera_____ Logan_____ Barrelet_____

5. Amend The O'Farrell Charter School Graduation Requirements requiring each OCS student to enroll in a minimum of one Advanced Placement (AP) course during grades 9-12....**Page 37**

Executive Director's Recommendation: Approve Action Item 5.

Moved by_____ Seconded by_____ Vote_____
Scott_____ Katzman_____ Jones_____ Rivera_____ Logan_____ Barrelet_____

XI. ROUNDTABLE

XII. ADJOURNMENT

NOTICES

The next regular meeting of The O'Farrell Charter School Board of Directors will be May 12, 2014 at 5:30 p.m.

The O'Farrell Charter School does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Jonathan Dean, Principal/Superintendent, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in The O'Farrell Charter School's open and public meetings. Please notify Jonathan Dean at (619) 263-3009, extension 2202 seventy-two (72) hours prior to disability accommodations being needed in order to participate in the meeting. From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Principal/Superintendent at 6130 Skyline Drive, San Diego, CA 92114

Certification of Posting

I, Jonathan Dean, Principal/Superintendent, hereby certify that I posted this agenda on Thursday, April 10, 2014 at 3 p.m.



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SPECIAL BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 14, 2014
Discussion Item 1
Superintendent Announcements

Student Demographics

Student Enrollment in Power Schools on April 7, 2014:

Grade	Total
K	50
1	45
2	49
3	48
4	49
5	60
6	231
7	245
8	238
9	114
10	104
Total	**1229**

Grades	New Applications	Returning Students	GRAND TOTAL
Year One Kinder	23		23
Kinder	61		61
1st	46	49	95
2nd	33	44	77
3rd	38	50	88
4th	27	48	75
5th	31	50	81
6th	162	60	222
7th	31	220	251
8th	27	241	268
9th	41	181	222
10th	7	100	107
11th	8	95	103
TOTALS	**535**	**1138**	**1673**

California Career Pathways Trust
OCS has applied for $500,000 in conjunction with the Grossmont-Cuyamaca Community College District to establish regional collaborative relationships and partnerships with business entities, community organizations, and local institutions of postsecondary education in the career pathways of engineering and healthcare. Engineering and healthcare have been identified by California as labor markets with continued future demand. Results of the grant will be announced by CDE June 1, 2014.

TUPE
OCS was notified that we have received $4,500 from the TUPE grant. TUPE monies provide for tobacco-specific student instruction, reinforcement activities, special events, intervention, and cessation programs for students.

Discover Cards: Pathway to Financial Success
OCS has applied for a $35,000 grant through Pathway to Financial Success. The monies will be used to provide financial literacy to high school students. The goal of the grant is arm parents and children with the skills they need to succeed, preparing them for a brighter, responsible financial future. Results of the grant will be announced July 1, 2014.

San Diego Chargers Grant
OCS is submitting a Chargers Champion School Grant application (CCSG) in the amount of $75,000. OCS is seeking to establish a new fitness room furnished with modern sports/fitness equipment. Students in K-11 will benefit from physical education equipment that enhances team sports, individual activities and lifetime of health and fitness. CCSG is due May 2. Finalist will be notified in June.

FY 2014 Elementary and Secondary School Counseling Program Grant
The department of Education recently announced the FY 2014 Elementary and Secondary School Counseling Program grant competition. Grantees under this competition will use funds to support counseling programs in target elementary, K-12, or secondary schools. Schools will establish or expand school counseling programs through hiring qualified school counselors, school social workers, school Psychologists, with a goal of expanding the range, availability, quality and quantity of school counseling services. School counseling services will use a developmental and preventative approach. This is a three-year grant program and each annual award ranges from $250,000 - $400,000. Deadline for applications is 4/28/2014.

Administrators in the Classroom
There is benefit in administrators spending time in classrooms, teaching and interacting with students. This allows for an ongoing connection to both students and teachers. This may be accomplished in many different ways, such as:

- Co-teaching a unit in a classroom
- Teaching a small group pull-out
- Reading with whole class or small groups in ELA classes (read alouds)
- Serve as an AVID tutor for tutorial groups
- Teach the leadership/ASB class
- Teaching homebase lessons
- Teaching demonstration lessons for teaching in need of support (new/struggling teachers,) or demonstrations lessons using strategy of the month or other school-wide strategies.

Lottery
The O'Farrell Charter School will hold its Lottery for the upcoming 2014-2015 school year on April 16, 2014 at 5:00 p.m.

Assembly Bill 1531

(1) Existing law, the Charter Schools Act of 1992, authorizes a charter school to elect to operate as, or be operated by, a nonprofit public benefit corporation, as specified. The act also requires that the governing board of a school district that grants a charter for the establishment of a charter school formed and organized as a nonprofit public benefit corporation be entitled to a single representative on the board of directors of the nonprofit public benefit corporation.

This bill instead would require that an authority that grants a charter for the establishment of a charter school formed and organized as a nonprofit public benefit corporation be entitled to a single representative on the board of directors of the nonprofit public benefit corporation. The bill also would require that the initial chartering authority appoint a majority of the members of the board of directors of the nonprofit public benefit corporation, as provided, for a charter school that elects to operate as, or be operated by, a nonprofit public benefit corporation and submits a charter petition, charter renewal, or material revision application on or after January 1, 2015. By imposing additional duties on local educational agencies, the bill would impose a state-mandated local program. (2) The Charter Schools Act of 1992 prohibits the governing board of a school district from denying a petition for the establishment of a charter school unless the governing board of the school district finds that the petition does not contain specified information, including, among other information, a reasonably comprehensive description of the governance structure of the school. This bill would require the petition for the establishment of a charter school that will operate as, or be operated by, a nonprofit public benefit corporation also to include the names and background information for all persons whom the petitioner nominates to serve on the board of directors of the nonprofit public benefit corporation. (3) The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement. This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to these statutory provisions.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 14, 2014
Discussion Item 2
Charter Vision Board Report

For the period beginning in July 1, 2013 through February 28, 2014

CharterVision® **Balance Sheet Summary**

Liquidity Ratio	16.3
Assets	
Current Assets	
Cash	$5,043,358
Accounts Receivables	$903
Total Current Assets	*$5,044,261*
Fixed Assets	
Land	$89,935
Buildings and Improvements	$13,600
Computer Equipment	$30,173
Furniture and Fixtures	$21,982
Construction in Progress	$836,551
Transportation Equipment	$25,710
Accumulated Depreciation	($60,463)
Total Fixed Assets	*$957,488*
Other Assets	
Total Other Assets	
Total Assets	*$6,001,749*
Liabilities And Net Assets	
Current Liabilities	
Accounts Payable	$24,992
Accrued Salaries, Payroll Taxes, Postemployment	$80,242
Deposits held on behalf of other employees	$204,765
Total Current Liabilities	*$309,999*
Long Term Liabilities	
Total Long Term Liabilities	
Total Liabilities	*$309,999*
Net Assets	
Restricted Net Assets	$211,470
Unrestricted Net Assets	$4,854,118
Profit/Loss YTD	$626,162
Total Net Assets	*$5,691,750*
Total Liabilities And Net Assets	*$6,001,749*

CharterVision®

Year to Date Actual to Budget Summary

Segment Name	Filter Applied
Object	All
Restriction	All
Location	All

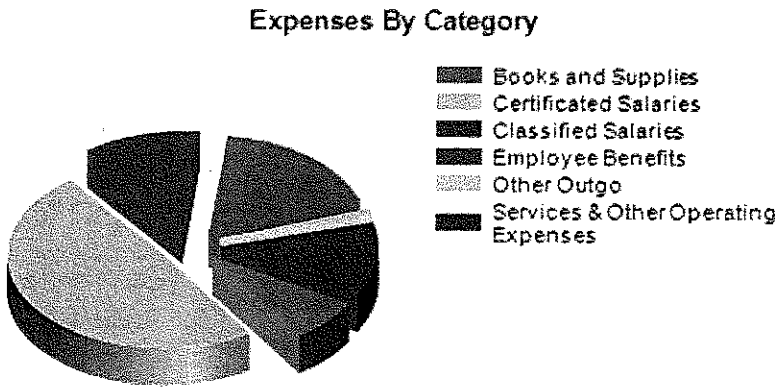
Account Description	Actual YTD	Budget YTD	Variance $	Variance %	Total Budget	Budget Remaining
Revenue Limit	$4,770,584	$7,246,764	($2,476,180)	-34.2%	$7,246,764	$2,476,180
Federal Revenue	$202,041	$1,246,039	($1,043,998)	-83.8%	$1,246,039	$1,043,998
Other State Revenue	$604,468	$1,199,203	($594,735)	-49.6%	$1,199,203	$594,735
Local Revenue	$338,155	$277,000	$61,155	22.1%	$277,000	($61,155)
Total Revenues	$5,915,248	$9,969,006	($4,053,758)	-40.7%	$9,969,006	$4,053,758
Certificated Salaries	$2,591,099	$4,131,393	$1,540,294	37.3%	$4,131,393	$1,540,294
Classified Salaries	$633,343	$1,138,562	$505,219	44.4%	$1,138,562	$505,219
Employee Benefits	$950,921	$1,537,436	$586,515	38.1%	$1,537,436	$586,515
Total Personnel Expenses	$4,175,363	$6,807,391	$2,632,028	38.7%	$6,807,391	$2,632,028
Books and Supplies	$392,703	$892,080	$499,377	56.0%	$892,080	$499,377
Services & Other Operating Expenses	$663,108	$1,604,518	$941,410	58.7%	$1,604,518	$941,410
Capital Outlay	-	-	-	0.0%	-	-
Other Outgo	$57,911	$253,001	$195,090	77.1%	$253,001	$195,090
Total Operational Expenses	$1,113,722	$2,749,599	$1,635,877	59.5%	$2,749,599	$1,635,877
Total Expenses	$5,289,085	$9,556,990	$4,267,905	44.7%	$9,556,990	$4,267,905
Net Income	$626,162	$412,016	$214,146	52.0%	$412,016	($214,146)

Report run at 4/9/2014 9:00:22 AM

CharterVision®

Expenses By Category

Account Category	Description	Total	Percent
100	Certificated Salaries	$2,591,099.00	48.99%
200	Classified Salaries	$633,343.37	11.97%
300	Employee Benefits	$950,920.67	17.98%
400	Books and Supplies	$392,702.83	7.42%
500	Services & Other Operating Expenses	$663,108.07	12.54%
700	Other Outgo	$57,911.43	1.09%
	Total:	**$5,289,085.37**	



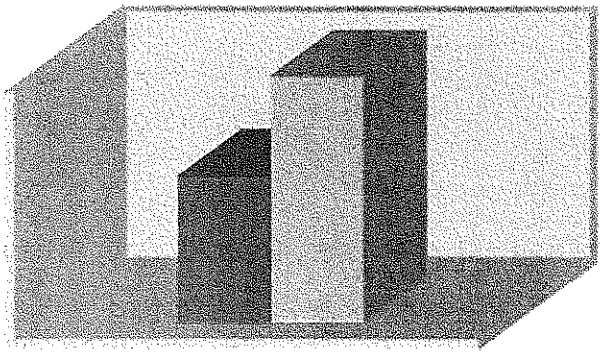
CharterVision®

Financial Snapshot

Total Cash on Hand

Cash Available: $5,043,358

Revenue To Date



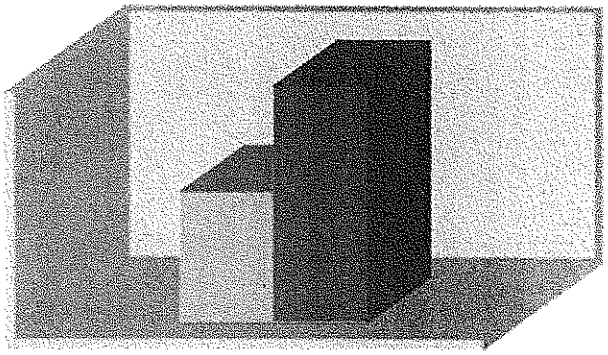
Income To Date Budget To Date

Revenue $5,915,248

Budget $9,969,006

Revenue To Budget 59%

Expense To Date



Expense To Date Budget To Date

Expense $5,289,085

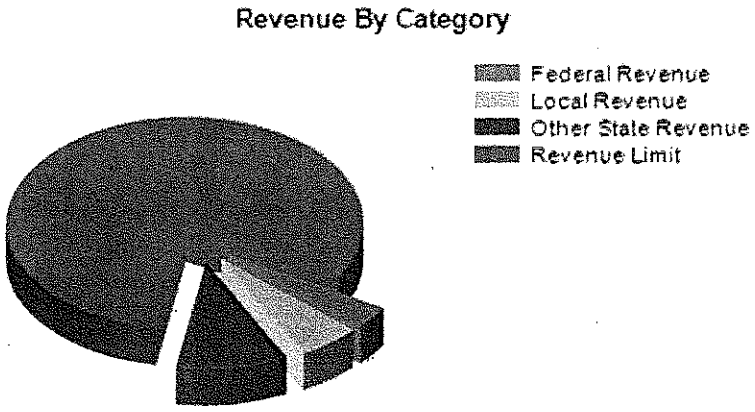
Budget $9,556,990

Expense To Budget 55%

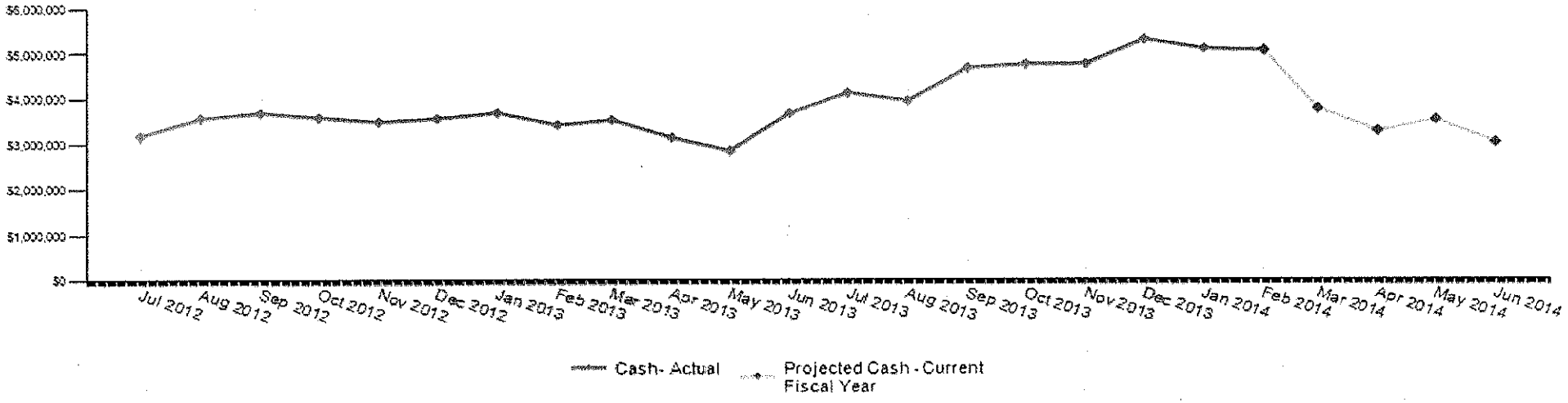
CharterVision®

Revenue By Category

Account Group	Description	Total	Percent
800	Revenue Limit	$4,770,584.00	80.65%
820	Federal Revenue	$202,041.00	3.42%
840	Other State Revenue	$604,467.90	10.22%
870	Local Revenue	$338,154.78	5.72%
	Total:	**$5,915,247.68**	



CharterVision® Monthly Book Balance Over Time



	Cash Amount	Actual or Projected
July 2012	$3,174,906.96	Actual
August 2012	$3,564,430.41	Actual
September 2012	$3,685,466.83	Actual
October 2012	$3,575,850.02	Actual
November 2012	$3,477,993.50	Actual
December 2012	$3,552,872.18	Actual
January 2013	$3,680,473.02	Actual
February 2013	$3,404,059.01	Actual
March 2013	$3,512,894.70	Actual
April 2013	$3,117,286.11	Actual
May 2013	$2,830,588.04	Actual
June 2013	$3,658,102.41	Actual

	Cash Amount	Actual or Projected
July 2013	$4,117,862.72	Actual
August 2013	$3,935,026.43	Actual
September 2013	$4,671,615.83	Actual
October 2013	$4,747,422.71	Actual
November 2013	$4,757,424.86	Actual
December 2013	$5,283,491.78	Actual
January 2014	$5,079,742.49	Actual
February 2014	$5,043,357.78	Actual
March 2014	$3,750,000.00	Projected
April 2014	$3,250,000.00	Projected
May 2014	$3,500,000.00	Projected
June 2014	$3,000,000.00	Projected

Report run at 4/9/2014 9:00:22 AM

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 14, 2014
Discussion Item 3

RECOMMENDATION: Discuss Assembly Bill No. 1266, Ammiano, Pupil rights: sex-segregated school programs and activities.

BACKGROUND INFORMATION:

Existing law prohibits public schools from discriminating on the basis of specified characteristics, including gender, gender identity, and gender expression, and specifies various statements of legislative intent and the policies of the state in that regard. Existing law requires that participation in a particular physical education activity or sport, if required of pupils of one sex, be available to pupils of each sex.

CURRENT INFORMATION:

This bill would require that a pupil be permitted to participate in sex-segregated school programs and activities, including athletic teams and competitions, and use facilities consistent with his or her gender identity, irrespective of the gender listed on the pupil's records.

Assembly Bill No. 1266

CHAPTER 85

An act to amend Section 221.5 of the Education Code, relating to pupil rights.

[Approved by Governor August 12, 2013. Filed with Secretary of State August 12, 2013.]

LEGISLATIVE COUNSEL"S DIGEST

AB 1266, Ammiano. Pupil rights: sex-segregated school programs and activities.

Existing law prohibits public schools from discriminating on the basis of specified characteristics, including gender, gender identity, and gender expression, and specifies various statements of legislative intent and the policies of the state in that regard. Existing law requires that participation in a particular physical education activity or sport, if required of pupils of one sex, be available to pupils of each sex.

This bill would require that a pupil be permitted to participate in sex-segregated school programs and activities, including athletic teams and competitions, and use facilities consistent with his or her gender identity, irrespective of the gender listed on the pupil's records.

The people of the State of California do enact as follows:

SECTION 1. Section 221.5 of the Education Code is amended to read:

221.5. (a) It is the policy of the state that elementary and secondary school classes and courses, including nonacademic and elective classes and courses, be conducted, without regard to the sex of the pupil enrolled in these classes and courses.

(b) A school district may not prohibit a pupil from enrolling in any class or course on the basis of the sex of the pupil, except a class subject to Chapter 5.6 (commencing with Section 51930) of Part 28 of Division 4 of Title 2.

(c) A school district may not require a pupil of one sex to enroll in a particular class or course, unless the same class or course is also required of a pupil of the opposite sex.

(d) A school counselor, teacher, instructor, administrator, or aide may not, on the basis of the sex of a pupil, offer vocational or school program guidance to a pupil of one sex that is different from that offered to a pupil of the opposite sex or, in counseling a pupil, differentiate career, vocational, or higher education opportunities on the basis of the sex of the pupil counseled. Any school personnel acting in a career counseling or course selection capacity to a pupil shall affirmatively explore with the pupil thepossibility of careers, or courses leading to careers, that are nontraditional for that pupil's sex. The parents or legal guardian of the pupil shall be notified in a general manner at least once in the manner prescribed by Section 48980, in advance of career counseling and course selection commencing with course selection for grade 7 so that they may participate in the counseling sessions and decisions.

(e) Participation in a particular physical education activity or sport, if required of pupils of one sex, shall be available to pupils of each sex.

(f) A pupil shall be permitted to participate in sex-segregated school programs and activities, including athletic teams and competitions, and use facilities consistent with his or her gender identity, irrespective of the gender listed on the pupil's records.

Definition of Gender Terms:

Sex: The biological anatomy of a person determined at birth by a doctor, which can be altered by Sex Reassignment Surgery. Sex is qualified in terms of male and female.

Gender: The expression or behavior of a person qualified by society as masculine, feminine, androgynous or any mix thereof.

Gender Identity: One's inner image of one's self and what gender one identifies as.

Gender Expression: How someone expresses one's self, in terms of dress and/or behaviors that society categorizes as "masculine" or "feminine."

Gender Queer: A person whose gender identity and/or gender expression falls outside of the cultural norm for their sex.

Trans/Transgendered: Those who transgress societal gender norms; often used as an umbrella term to mean those who defy binary gender expressions. This includes adrogynes, cross-dressers, gender queers, intersexed, transgenderists, and transsexuals.

Transsexual (TS): A person who's gender identity does not match their anatomical sex; who has an internal image of themselves as the opposite sex from their anatomical sex as well as a desire to change their bodies to match this image. It is this desire, not actually having had Sex Reassignment Surgery, which defines a transsexual. The term is often qualified as F-to-M (female to male) or M-to-F (male to female) to represent the direction of transition.

Intersexed/Hermaphrodite: Persons who are born with genitals, which show characteristics of both sexes. Many have surgery in infancy assigning them a sex, which can result in confusion over gender identity.

Drag King/Drag Queen: Present larger than life images of men and women, exaggerating sexual stereotypes for entertainment or self-gratification.

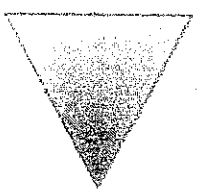
Cross-Dressers: Those who wear the clothing of the opposite sex on occasion but do not desire to change their sex; they crossdress for personal reasons, for example-- a need to express their masculine or feminine sides.

Gender Dysphoria: The overall psychological term used to describe the feelings of pain, anguish, and anxiety that arise from the mismatch between a trans person's physical sex and gender identity, and from parental and societal pressure to conform to gender norms. Almost all transgendered people suffer from gender dysphoria in varying degrees. Some transsexuals and transgenderist persons discover at an early age that they are unable to live in the gender of their birth sex, but the majority struggle to conform, in spite of intense suffering, until their adult years. To seek relief, transsexual and transgenderist persons enter gender transition.

Gender Transition: Transition is the period during which transsexuals change their appearances and bodies (by taking hormones and/or having surgery) to match their internal gender identity. Because gender is so visible, trans people in transition literally must "out" themselves to their employers, their families, and friends—literally everyone. While in transition, they are very vulnerable to discrimination, and in dire need of support from family and friends. Hormonal therapy can take several months to many years to affect the physical changes in secondary sexual characteristics that produce a passable appearance.

GENDER
Masculine
Feminine
1. Identity
2. Expression
3. Attribution

SEXUAL ORIENTATION
Heterosexual
Gay
Lesbian
Bisexual



SEX
Male
Female
Intersexed

Adapted from Grace Stowall, BAGLY

Book list

True Selves—Understanding Transsexualism—For Families, Friends, Coworkers, and Helping Professionals—Mildred L. Brown & Chloe Ann Rounsley

The Transgender Child: A Handbook for Families and Professionals by Stephanie A. Brill

Trans Forming Families: Real Stories about Transgendered Loved Ones (stories written by families)

Gender Outlaw –Kate Bornstein

http://www.goodreads.com/list/show/11446.Booklist_for_Trans_Youth

Issues of Transgendered Youth

Psychological Issues

The powerful emotions behind gender dysphoria cause many trans children to grow up emotionally arrested and deeply ashamed of their difference. Over time, the pervasive societal stigmatization of trans people allows the low self-esteem of these children to grow into the internalized self-hatred of many transgendered adults. While gay and lesbian people, who are far more numerous, have made some tremendous strides in educating the public, trans people are still struggling in their own efforts to present the public with more positive, accurate portrayals of who they are.

Family Issues

Coming out as transgendered is usually difficult for everyone concerned. Consequently, many crossdressers do not tell their families and friends about their crossdressing, and maintain this secrecy throughout their lives. Some who keep their crossdressing private seek support through crossdressing groups. Still others tell their families, receiving a variety of reactions from loving acceptance to complete rejection. Many crossdressers would like to let their families know, but fear the consequences of rejection.

If a male adolescent's crossdressing is discovered by his parents, it is likely to precipitate an emotional crisis for the entire family. A female-to-male's "crossdressing" may be disguised as a "tom boy" phase that a daughter stubbornly refuses to grow out of, eventually causing friction within the family. If a youth is intent on gender transition, major changes are in store for the entire family. Being out about one's sexual orientation is a choice for most gay sons and lesbian daughters, but not so with gender transition, since gender is so visible.

But the changes arising from gender transition will be much more profound than just physical appearance. In a sense, when a trans youth comes out, the parents are indeed "losing a son" and gaining a new daughter they never knew they had, or vice-versa. Yet the youth remains their child, usually much happier, but with a whole new set of challenges to surmount. Since most trans children keep their gender issues secret until they cannot hold them back any longer, parents usually are taken completely by surprise by their revelation. Moms and dads of trans kids then must deal not only with shock, denial, anger, guilt, and shame, but also many real concerns about the safety, health, surgery, employment, and future love relationships of their child. In addition, they must learn to call their child a new name, and even more difficult, use new pronouns. Thus trans parents need tremendous support. In wondering what changes to expect, one mother found it comforting to anticipate having her new son looking like her former daughter's twin brother.

The Risks Faced by Trans Youth

Like parents of gay and lesbian youth, parents of transgendered youth will become immediately concerned for their child's safety. When a trans youth or adult comes out, their ability to pass in their new gender is usually limited, since hormonal therapy can take years to produce a passable appearance, especially with male-to-female trans people. Thus those in gender transition are readily apparent to others, and they are vulnerable to harassment, discrimination, and even violence.

Trans youth often feel that their true gender identity is crucial to the survival of self. If their parents refuse to allow them to gender transition, or if the family and friends withhold support, these youths incur the same risks faced by gay and lesbian youth with non-accepting families. Some may runaway from home and live on the streets, or they may seek to escape the pain of their lives through substance abuse. Like gay and lesbian youth, trans youth are also at higher risk for suicide.

Due to severe employment discrimination, male-to-female transgendered youth who are homeless, runaways or throwaways often work in the sex industry to survive and to pay for their hormones, electrolysis, cosmetic surgery and genital sex reassignment surgery. These youth are therefore at high risk for HIV/AIDS and other sexually transmitted diseases (STDs), and they should be referred to understanding health care providers for testing and/or treatment.

Some male-to-female trans persons who are impatient with the slow pace of hormonal sex reassignment may seek silicone injections to immediately improve their body shape, but these have proven to be a health risk later in life. Taking street hormones or taking high dose hormones without being medically followed is also commonplace, and may result in lethal complications. Hormonal sex reassignment should only be done under the supervision of an experienced endocrinologist following the *Standards of Care.*

from Our Trans Children
A publication of the Transgender Special Outreach Network of Parents, Families and

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 14, 2014
Consent Calendar Item 1

RECOMMENDATION: Approve the Minutes from the March 14, 2014 Special Board of Directors meeting via telephone conference call.

Minutes

March 14, 2014

Members Present: Christian Scott, Linda Logan, Delano Jones, Agnes Barrelet, Salvador Rivera

Members Absent: Tim Katzman

Guests: Eileen Logue, Candace Austin

I. CALL TO ORDER

Christian Scott called open session to order at 1:00 p.m.

II. CLOSED SESSION 1:00 pm to 1:12 pm

RECONVENE TO OPEN SESSION – 1:12 pm

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

1. In accordance with Education Code Section 48918, the Board will meet in closed session to consider the expulsion of student: ID #50900142.
   Approved. Christian Scott moved and Linda Logan seconded. Motion carried 5-0-0.
   Ayes: Scott, Logan, Jones, Barrelet, Rivera
   Nays: None
   Absent: Katzman
   Abstain: None

2. In accordance with Government Code Section 54957.8, the Board will meet in closed session to consider a Loan.
   No action was taken.

IV. PLEDGE OF ALLEGIANCE

None, due to telephone conference call.

VI. PRESENTATION

None.

VII. PUBLIC COMMENT

None.

VIII. APPROVAL OF AGENDA

Approved. Christian Scott moved and Delano Jones seconded. Motion carried 5-0-0.
Ayes: Scott, Logan, Jones, Barrelet, Rivera
Nays: None
Absent: Katzman
Abstain: None

IX. DISCUSSION ITEMS

1. Principal/Superintendent Announcements
2. Charter Vision Board Report
3. WASC Accreditation Visit Debrief
4. Strategic Plan - Expansion

X. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

1. **Approval of Minutes from the February 10, 2014 Board of Directors meeting.**
2. **Approve/ratify recommended actions on the personnel activity list.**
3. **Approve/ratify check registers.**

Approved. Salvador Rivera moved and Christian Scott seconded. Motion carried 5-0-0.
Ayes: Scott, Logan, Jones, Rivera, Barrelet
Nays: None
Absent: Katzman
Abstain:

XI. ACTION ITEMS

1. **Approve the 2013-2014 Consolidated Application Part Two**

Approved. Delano Jones moved and Salvador Rivera seconded. Motion carried 5-0-0.
Ayes: Scott, Logan, Jones, Barrelet, Rivera
Nays: None
Absent: Katzman
Abstain: None

2. **Approve the 2013-2014 Second Interim Report**

Approved. Christian Scott moved and Tim Katzman seconded. Motion carried 5-0-0.
Ayes: Scott, Logan, Jones, Barrelet, Rivera
Nays: None
Absent: Katzman
Abstain: None

3. **Approve a loan of $150,000 to Bella Mente Montessori Charter School for the period of four months at 0.5% (6% annually) interest per month or fraction thereof), with interest proceeds to be used for 6th grade camp scholarship funds.**

Approved. Christian Scott moved and Agnés Barrelet seconded. Motion carried 5-0-0.
Ayes: Scott, Logan, Barrelet, Rivera, Jones
Nays: None
Absent: Katzman
Abstain: None

4. **Ratify the purchase of (65) Samsung Chromebooks in the amount not to exceed $19,872.58**

Approved. Christian Scott moved and Salvador Rivera seconded. Motion carried 5-0-0.
Ayes: Scott, Logan, Jones, Barrelet, Rivera
Nays: None
Absent: Katzman
Abstain: None

XII. ROUNDTABLE

None.

XIII. ADJOURNMENT

Meeting was adjourned at 1:49 p.m.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 14, 2014
Consent Calendar Item 2

RECOMMENDATION: Approve/Ratify Personnel Activity List

NEW HIRES

Part-Time

Halverstadt, Alexandra	Classroom Assistant - Kindergarten	March 27, 2014
Pedro, Jason	Special Education Assistant	April 7, 2014
Billings, Christina	Special Education Assistant	April 7, 2014
Lin, Vivian	Special Education Assistant	

RESIGNATIONS

Lau, Dana	Special Education Assistant	March 5, 2014
Chan-Williams, Sharon	Special Education Assistant	March 18, 2014
Lewis, Monchel	Special Education Assistant	March 28, 2014
Parchejo, Karmina	Classroom Assistant – elementary	March 31,2014

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 14, 2014
Consent Calendar Item 3

RECOMMENDATION: Ratify Monthly Check Registers

General Account				
Check#	Date	Vendor Name	Transaction Description	Check Amount
1058	3/3/2014	Linda Logan	Reimbursement of airfare and reg. fee for CMEA Conference	$347.00
1059	3/12/2014	Julia LeBlanc	Invoice for Extended Day cooking classes for the month of February	$800.00

CharterVision®

Check Register Detail

O'Farrell Charter School

Check Register 2/1/2014 through 2/28/2014

Payment Number	Payment Date	Payee Name	Rec Status	Check Amount	Account	Account Description	Transaction Description	Invoiced GL Amount
10001910	2/6/2014	Wells Fargo Business Card	Cleared	$2,087.94	5505-020-00	Student Transportation/Field Trips	12/19/13 - 1/15/14 - SANDAG, student bus passes	$1,692.00
					5505-020-01	Student Transportation/Field Trips	12/19/13 - 1/15/14 - SANDAG, student bus passes	$36.00
					5505-020-62	Student Transportation/Field Trips	12/19/13 - 1/15/14 - SANDAG, student bus passes	$72.00
					4300-020-00	Materials and Supplies	12/20 - Save A Lot, water for office & meeting use	$3.49
					5300-020-00	Dues and Memberships	1/4 - Amazon Prime Membrshp, school site's membrshp	$85.32
					4300-020-00	Materials and Supplies	1/6 - Alcatraz Locksmith, keys made for room 101	$18.63
					4300-020-00	Materials and Supplies	1/10 - Plaza Donuts, Refreshment donuts w/ Dean mtg	$18.50
					4300-020-00	Materials and Supplies	1/13 - Save A Lot, water for offfice & meeting use	$13.96
					4315-020-00	Classroom Materials and Supplies	1/14 - Amazon.com, Science videos for Chapin-Rwd	$68.00
					4300-020-00	Materials and Supplies	1/15 - Winchell's Donuts, HS Rwd for returning student forms	$13.98
					4300-020-00	Materials and Supplies	1/15 - Amazon, blue duct tape for AP & trash grabbers	$66.06
10001911	2/6/2014	Wells Fargo Business Card	Cleared	$1,866.04	4300-020-00	Materials and Supplies	1/8 - Jupiter Ed, Lic. for added teacher, 1 yr	$100.00
					4315-020-00	Classroom Materials and Supplies	1/13 - Int*Scentco, Inc., smencils for Elem students	$295.63
					5900-020-00	Communications (Tele., Internet, Copies,Postage,Messenger)	1/13 - USPS, Box Tops mailed for 6th Gr (postage)	$148.47
					4315-020-00	Classroom Materials and Supplies	1/13 - Barnes N Noble, books for Hopkins Class-Reward	$36.84
					5500-020-00	Operation and Housekeeping Services	1/13 - Grainger, Lino stripper to clean site floors	$227.51
					4315-020-00	Classroom Materials and Supplies	1/14 West Music, recorders for Elem students	$89.95
					4315-020-00	Classroom Materials and Supplies	1/14 - Teacher's Discovery, World Religion/History videos	$126.48
					5200-020-00	Travel and Conferences	1/14 - PayPal*SoCalKinder, Reg. fee for SoCal Kinder Conf.	$638.00
					4200-020-00	Books and Other Reference Materials	1/14 - Amazon, reading comp 5th gr curriculum bks	$30.45
					4315-020-00	Classroom Materials and Supplies	1/15 - Staples Direct, Science vidoes for Chapin Reward	$73.40
					4315-020-00	Classroom Materials and Supplies	1/15 - RGS Pay, erasers, bks, pencils for 1st Grd	$99.31

10001912	2/6/2014	Wells Fargo Business Card	Cleared	$216.73	5500-020-00	Operation and Housekeeping Services	12/19-12/20 - Arts Lawnmower Shop, fuel & maint. for equip	$51.59
					5500-020-00	Operation and Housekeeping Services	12/20 - Hydro-Scape Products, cablesaw & part for cstdl	$41.14
					5500-020-00	Operation and Housekeeping Services	12/26-12/27 - USA, furl for van & site equipment	$150.00
10001914	2/11/2014	CDW-Government	Cleared	$58.89	4400-020-00	Noncapitalized Equipment	Promethen Remote: Prom Prm-25 Remote Control	$58.89
10001915	2/11/2014	Doctrina Tutoring	Cleared	$45.00	5810-020-01	Educational Consultants	Dec 2013 Tutoring Serv.- SES Tutoring for M.P.	$45.00
10001916	2/11/2014	Samantha Davies	Cleared	$72.00	5800-020-91	Professional/Consulting Services and	Varsity Basketball Referee 1/27/14	$72.00
10001917	2/11/2014	Joshua Davis	Cleared	$72.00	5800-020-91	Professional/Consulting Services and Operating Expenditures	Boys Varsity Basketball Referee 1/28/14	$72.00
10001918	2/11/2014	EBA&M Corporation	Cleared	$6,855.00	3403-020-00	Health & Welfare Benefits	Monthly Admin Fee for 2nd Qtr (Oct, Nov & Dec)	$5,903.00
					3403-020-01	Health & Welfare Benefits	Monthly Admin Fee for 2nd Qtr (Oct, Nov & Dec)	$408.00
					3403-020-03	Health & Welfare Benefits	Monthly Admin Fee for 2nd Qtr (Oct, Nov & Dec)	$136.00
					3403-020-65	Health & Welfare Benefits	Monthly Admin Fee for 2nd Qtr (Oct, Nov & Dec)	$408.00
10001919	2/11/2014	Paul Fox	Cleared	$72.00	5800-020-91	Professional/Consulting Services and Operating Expenditures	Boys Varsity Basketball Referee 1/28/14	$72.00
10001920	2/11/2014	Guardian	Cleared	$6,412.96	3403-020-00	Health & Welfare Benefits	Feb 2014 Ins. Premium: BTL, Dental, LTD & MDC Prepd	$5,403.70
					3403-020-01	Health & Welfare Benefits	Feb 2014 Ins. Premium: BTL, Dental, LTD & MDC Prepd	$416.76
					3403-020-03	Health & Welfare Benefits	Feb 2014 Ins. Premium: BTL, Dental, LTD & MDC Prepd	$62.73
					3403-020-65	Health & Welfare Benefits	Feb 2014 Ins. Premium: BTL, Dental, LTD & MDC Prepd	$529.77
10001921	2/11/2014	Global Village Concerns, Inc.	Cleared	$3,479.46	4300-020-62	Materials and Supplies	81 Adult T-Shirts w/Screenprinting for ASSETS	$669.12
					4300-020-00	Materials and Supplies	92 Polo Shirts w/Embroidery - Staff Shirts for OCS staff	$2,172.74
					4300-020-61	Materials and Supplies	11 Adult Polos w/Embroidery - Staff Shirts for ASES	$258.00
					4300-020-62	Materials and Supplies	30 Adult T-Shirts w/Screenprinting - Shirts for ASSETS	$379.60
10001922	2/11/2014	IBI Group	Cleared	$2,294.27	9450-020	Construction in Progress	DSA Backcheck & Approval 5% compltn	$2,294.27
10001923	2/11/2014	2013 National Charter Schools Conference	Cleared	$475.00	5200-020-02	Travel and Conferences	NCSC 2014 Conf. Attendance for Jonathan Dean	$475.00
10001924	2/11/2014	Office Depot	Cleared	$84.58	4400-020-00	Noncapitalized Equipment	wireless mouse for AP Mathews	$30.77
					4315-020-00	Classroom Materials and Supplies	balloons for Middle Schl Science Lab	$26.14
					4300-020-00	Materials and Supplies	Double Roll tickets for school events	$14.50
					4315-020-00	Classroom Materials and Supplies	partial order , BO items - disposable lens for science	$13.17

10001925	2/11/2014	Dan Paredes	Outstanding	$72.00	5800-020-91	Professional/Consulting Services and Operating Expenditures	Girls Varsity Basketball Referee 1/27/14	**$72.00**
10001926	2/11/2014	San Diego Facility Maintenance, Inc	Cleared	$13,917.00	5500-020-00	Operation and Housekeeping Services	Monthly Janitorial Services - February 2014	**$13,917.00**
10001927	2/11/2014	Staples Advantage	Cleared	$156.70	4300-020-00	Materials and Supplies	Tall Green Grass accent punch	**$5.28**
					4315-020-00	Classroom Materials and Supplies	Motivation FN Pencil, Student of Week	**$6.03**
					4300-020-00	Materials and Supplies	Grass for bullitan board	**$3.62**
					4300-020-00	Materials and Supplies	Reading: Kid Drawn straight	**$2.41**
					4300-020-00	Materials and Supplies	Band-aids, Clorox wipes, tissues, correct tape, etc.	**$52.81**
					4300-020-61	Materials and Supplies	Band-aid Variety pack for ASES	**$82.25**
					4315-020-00	Classroom Materials and Supplies	Mini Stickers (Happy Faces)	**$4.30**
10001928	2/11/2014	TCR Services	Cleared	$549.70	5800-020-00	Professional/Consulting Services and	Print Cost Per Page - December 2013	**$549.70**
10001929	2/11/2014	Dan Wilson	Cleared	$937.50	5810-020-61	Educational Consultants ASES	Martial Arts Classes for ASES	**$937.50**
10001930	2/17/2014	AT&T Mobility	Cleared	$128.42	5900-020-61	Communications (Tele., Internet, Copies,Postage,Messenger)	Cell Phone JAN - Direct Line Ext for Day Coordinator	**$77.96**
					5900-020-00	Communications (Tele., Internet, Copies,Postage,Messenger)	Cell Phone JAN - Wifi hotspot for Principal	**$50.46**
10001931	2/17/2014	City Treasurer	Cleared	$1,839.28	5501-020-00	Utilities	Water, Sewer, Backflow & Fire Serv.: 1/4 - 2/4/14	**$1,839.28**
10001932	2/17/2014	CMEA/SBS Honor Choir	Outstanding	$450.00	5300-020-00	Dues and Memberships	CMEA Honor Choir Application Fee - 2014	**$450.00**
10001933	2/17/2014	Dunbar Armored Inc	Cleared	$29.43	5800-020-00	Professional/Consulting Services and Operating Expenditures	Jan 2014 Armored Car Serv. (including credit)	**$29.43**
10001934	2/17/2014	EDCO Disposal Corp	Cleared	$522.50	5501-020-00	Utilities	Jan 2014 Trash Service	**$522.50**
10001935	2/17/2014	Philadelphia Insurance Companies	Cleared	$4,262.33	5400-020-00	Insurance	Spec & Tr Sch, Flexi Plus & Sch Pkg. Ins. Pmt	**$4,262.33**
10001936	2/17/2014	San Diego Unified School District	Cleared	$270.00	5800-020-65	Professional/Consulting Services and Operating Expenditures	IEP/504 Assessment & Health Problem List (9 hrs total)	**$270.00**
10001937	2/17/2014	Sound Therapies, Inc.	Cleared	$8,040.00	5810-020-65	Educational Consultants	Speech & Language Serv: R.M. (120 hrs)	**$8,040.00**
10001938	2/17/2014	Sheryl Yeagar	Cleared	$85.67	4300-020-00	Materials and Supplies	REIMB - Costco, water & laundry detergent for PE Dept.	**$85.67**

10001939	2/19/2014	Wells Fargo Business Card	Cleared	$11,174.23	4315-020-00	Classroom Materials and Supplies	2/14 - Amazon, music equip & materials	$8.90
					4315-020-61	Classroom Materials & Supplies - ASES	2/8 & 2/11 - Amazon, craft materials: beads, glue, clay	$54.15
					4300-020-91	Materials and Supplies	2/7 - Teamcheer, cheer shoes for cheer team	$652.80
					4300-020-91	Materials and Supplies	2/6 - Cheerleading Co., cheer outfits for cheer/spirit teams	$1,976.77
					4400-020-00	Noncapitalized Equipment	2/5 - GIH Global Industrial, locking beverage refrigerator	$1,436.40
					4300-020-00	Materials and Supplies	2/5 - Royal Mangerin, food for PTO/SSC Mtg 2/5/14	$118.70
					4200-020-00	Books and Other Reference Materials	2/5 - Scholastic Inc., bks for Lit Night, Blk History, MLK..	$640.00
					5800-020-00	Professional/Consulting Services and Operating Expenditures	2/4 - C.P. Richards Signs, wrap repair for school van	$189.00
					4315-020-00	Classroom Materials and Supplies	2/3 - JS Printing Inc., school paper (qty 2000)	$448.40
					5800-020-62	Professional/Consulting Services and Operating Expenditures	1/31 - Transit Moving, Transport In-Kind donation to OCS	$261.00
					5200-020-84	Travel and Conferences	1/29 - Southwest Air, airfare - 2 added attendees for CCSA	$1,004.00
					4315-020-00	Classroom Materials and Supplies	1/24 - GCI*Musicians Friend, instruments for music class	$1,949.28
					4300-020-00	Materials and Supplies	1/20 - Costco, snack items for Talent Show	$214.18
					4300-020-62	Materials and Supplies	1/23 - Costco, Reward Snack - ASSET Club: juice, chips	$147.78
					4300-020-91	Materials and Supplies	1/23 - NEFFCO.com, letterman jackets for athletics	$751.94
					4300-020-00	Materials and Supplies	1/22 - Harry & David, refreshments for WASC committee	$134.40
					9506-020	Credit Card Payable	CC Chrgs 1/17 - 2/14/14 - Balance unmatched.	$1,186.53

10001940	2/27/2014	Jill Andersen	Cleared	$38.04	4300-020-00	Materials and Supplies	REIMB - Thank You Note Cards for Teachers & Staff	$38.04
10001941	2/27/2014	Allegro Enterprises, Inc.	Cleared	$166.00	5610-020-00	Equipment Repair	Instrument Repairs: multiple violins	$166.00
10001942	2/27/2014	Doctrina Tutoring	Cleared	$90.00	5810-020-01	Educational Consultants	January 2014 Turtoring Services (2 hrs)	$90.00
10001943	2/27/2014	IBI Group	Cleared	$2,294.26	9450-020	Construction in Progress	95% compln of DSA Bkck & Approval phs	$2,294.26
10001944	2/27/2014	Linda Logan	Cleared	$65.56	5200-020-02	Travel and Conferences	REIMB - Travel Meals for CA Music Ed Conference.	$65.56
10001945	2/27/2014	Nevertardy Transit, LLC	Cleared	$295.00	5505-020-62	Student Transportation/Field Trips	ASSETS Students transportation to UCSD 2/8/14	$295.00
10001946	2/27/2014	San Diego Unified School District	Cleared	$180.00	5505-020-00	Student Transportation/Field Trips	2md Gr Field Trip to San Diego Zoo 12/20/13	$180.00
10001947	2/27/2014	San Diego Unified School District	Cleared	$180.00	5505-020-00	Student Transportation/Field Trips	3rd Gr Field Trip to SDSU for Campus Tour 12/20/13	$180.00
10001948	2/27/2014	San Diego Unified School District	Cleared	$180.00	5505-020-00	Student Transportation/Field Trips	1st Gr Field Trip to San Diego Library 12/12/13	$180.00
10001949	2/27/2014	San Diego Unified School District	Cleared	$240.00	5505-020-00	Student Transportation/Field Trips	HS Field Trip to Ruben H. Fleet Center 12/20/13	$240.00
10001950	2/27/2014	San Diego Gas & Electric	Cleared	$13,362.15	5501-020-00	Utilities	Gas & Electric Chrgs: 1/13 - 2/11/14	$13,362.15
10001951	2/27/2014	Sharp Electronics Corporation	Cleared	$1,244.68	5605-020-00	Equipment Rental/Lease Expense	Copier Usage for 2 Site copiers, 12/20/13 1/30/14	$1,244.68
10001952	2/27/2014	San Diego Desserts	Cleared	$200.00	4300-020-62	Materials and Supplies	Refreshments for Spirit Club	$200.00
10001953	2/27/2014	Select Mailing	Cleared	$1,700.87	5815-020-00	Advertising/Recruiting	Printing & mailing of Flyer & LOL Mailer for k-8, qty 4330	$1,700.87
10001954	2/27/2014	UC Regents	Cleared	$3,129.00	5810-020-00	Educational Consultants	AP Statistics Course - 1 Unit	$149.00
					5810-020-00	Educational Consultants	AP Psych & AP Environmental Science, 10 Units @	$2,980.00
10001955	2/27/2014	UROK Learning Institute	Cleared	$675.00	5810-020-01	Educational Consultants	SES Tutoring Services - Jan 2014, P.O. - 7 hrs	$315.00
					5810-020-01	Educational Consultants	SES Tutoring Services - Nov 2014, J.B. 8 hrs.	$360.00
10001956	2/28/2014	Sharp Health Plan	Cleared	$51,900.98	3403-020-00	Health & Welfare Benefits	March 2014 Health Ins.	$51,900.98
10001957	2/28/2014	Paula Angulo	Cleared	$142.38	5200-020-00	Travel and Conferences	REIMB - Mileage, WASC member, Homoe-O'Farrell	$142.38
10001958	2/28/2014	Kevin Buchanan	Cleared	$185.00	5200-020-00	Travel and Conferences	REIMB - Mileage, WASC member, Oak Park High O'Farrell	$185.00
10001959	2/28/2014	Mary Bedley	Cleared	$79.55	5200-020-00	Travel and Conferences	REIMB - Mileage, WASC member, Home-O'Farrell	$79.55
10001960	2/28/2014	KPM General Builders, Inc.	Cleared	$1,880.00	5601-020-00	Building Maintenance	Break Room Wrk: Install water heater, garbage disposl, etc.	$1,880.00
10001961	2/28/2014	Brian A. Landisi	Cleared	$916.27	5200-020-00	Travel and Conferences	REIMB - Mileage & Meals 2/23-25, WASC member	$916.27

O'Farrell Charter School

Check Register 2/1/2014 through 2/28/2014

10001962	2/28/2014	Terri Marek	Cleared	$79.10	5200-020-00	Travel and Conferences	REIMB - Mileage, WASC member, Home-O'Farrell	**$79.10**
10001963	2/28/2014	San Diego Facility Maintenance, Inc	Cleared	$13,917.00	5500-020-00	Operation and Housekeeping Services	Monthly Janitorial Services - March 2014	**$13,917.00**
10001964	2/28/2014	Dan Wilson	Cleared	$375.00	5810-020-61	Educational Consultants ASES	Feb 2014 Martial Arts Classes	**$375.00**
10001965	2/28/2014	Charlotte Wilmeth-Street	Outstanding	$215.38	5200-020-00	Travel and Conferences	REIMB - Mileage, WASC member, Home-O'Farrell & Hotel	**$215.38**
1057	2/13/2014	Postmaster	Cleared	$2.76				
	Total Check Amount:			**$160,260.61**			**Total GL Amount:**	**$160,283.85**

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 14, 2014
Action Item 1

RECOMMENDATION: Amend our Fiscal Policies and Procedures section of the Staff Handbook to allow for ACH payments/direct account debits for any/all credit card payments and; amend the travel section dealing with work-related travel expenditures.

BACKGROUND INFORMATION:

Every year the employees of The O'Farrell Charter School receive a Staff Handbook. The Board of Directors has oversight of the contents in the O'Farrell Staff Handbook. The handbook has multiple purposes:

- Defines the policies and procedures of the school;
- Meets legal requirements for notification of staff (i.e. personnel, child abuse reporting or emergency procedures);
- Defines the following procedures: Conditions of employment; The workplace; Employee wages and health benefits; Personnel evaluations and recordkeeping; Holidays, vacations and leaves; Discipline and termination of employment; Dispute resolution; Fiscal policies and procedures; Description of school; Charter; Organization; Board of Directors; Operating policies and procedures; Communications; Pupil accounting; Emergency procedures; Site Security; Grade Reporting; Student exhibitions; Special education; Library/Media Center; Family Support Services; ASB; Discipline; PowerSchool

CURRENT INFORMATION:

Fiscal Policies and Procedures Under Purchasing

Currently States: Debit cards are not allowed.

Change to: Debit cards are not allowed; however, ACH debits are permitted for payment of school credit cards only.

Credit Cards have very short payment windows (which they have confirmed cannot be remedied/extended), which is exacerbated by mail time, reconciliation reports, and changing/revolving payment dates. This can result in late payments and corresponding fees and charges. Allowing a direct payment would ensure we do not incur these unnecessary fees/charges, while also ensuring we do not "max out" a credit card which can be inconvenient, but also delay purchasing requests up to two weeks while we wait for Wells Fargo to process our payment and grant an available balance again.

The increase of credit cards and their respective purchasing is resulting in reconciliation taking significantly longer which can also cause delay in payment.

Sending payment via check is not only an added time constraint, but there is risk of checks being lost/stolen through the mail.

This will eliminate the security risk and added costs of "lost checks" in the mail.
It will allow credit card companies to receive our payments in significantly less time and thereby eliminate service fees and charges we sometimes incur due to delayed payment(s). It will greatly decrease, if not eliminate, purchasing delays due "maxed out" credit cards

There are no known negatives to this action at this time.

CSMC has noted it does have other clients that also make payments this way for the presumed same reasons above. Reconciliations will still be done as usual, and input into Charter Vision. The increase of credit cards and their respective purchasing is resulting in reconciliation taking significantly longer.

Amendment to Travel section:

Remove the following statements:
4. Travel advances require written approval from the Principal/Superintendent.
5. Travel advances require receipts for all advanced funds.

Add the following statements:

9. If given prior approval, employees are permitted to seek reimbursement for meals and incidental expenses. If any meal is not provided for you, please see the per diem rates below:

Breakfast - $9.00
Lunch - $14.00
Dinner: $24.00

NOTE: One or more meals is often provided by the provider of the conference/workshop; if a meal is provided you will not be reimbursed for expenditure(s) relating to that meal (i.e. if lunch is provided then you will not be reimbursed for a lunch expenditure)

*Alcohol and tobacco products are never reimbursable or paid for by The O'Farrell Charter School.

ADDITIONAL INFORMATION:

See attached section from Fiscal Policies and Procedures Policy.

FISCAL POLICIES AND PROCEDURES

EXPENSES

Expense Reports

1. Employees will be reimbursed for expenditures within thirty (30) days of presentation of appropriate documentation.
2. Employees will complete expense reports monthly, as necessary, to be submitted to Business Office.
3. Receipts or other appropriate documentation will be required for all expenses over five dollars to be reimbursed.
4. The employee and the Principal/Superintendent must sign expense reports.
5. Expenses greater than two months old will not be reimbursed.

Travel

1. Employees will be reimbursed for mileage when pre-approved by the Principal/Superintendent. Mileage will be reimbursed at the government-mandated rate for the distance traveled, less the distance from the employee's residence to the school site for each direction traveled.
2. The Principal/Superintendent must pre-approve all out of town travel.
3. Employees will be reimbursed for overnight stays at hotels/motels when pre-approved by the Principal/Superintendent and the event is more than 50 miles from either the employee's residence or the school site. Hotel rates should be negotiated at the lowest level possible, including the corporate, nonprofit or government rate if offered, and the lowest rate available. Employees will be reimbursed at the established per diem rate for any breakfast, lunch, or dinner that is not included as part of the related event.
4. ~~Travel advances require written approval from the Principal/Superintendent.~~
5. ~~Travel advances require receipts for all advanced funds.~~
6. After the trip, the employee must enter all of the appropriate information on an expense report and submit it to the Principal/Superintendent for approval and then on to Business Office for processing.
7. If the advance exceeds the amount of the receipts, the employee will pay the difference immediately in the form of a check.
8. If the advance is less than the amount of the receipts, the difference will be reimbursed to the employee in accordance with the expense report.
9. **If given prior approval, employees are permitted to seek reimbursement for meals and incidental expenses. If any meal is not provided for you, please see the per diem rates below:**

   Breakfast - $9.00
   Lunch - $14.00
   Dinner: $24.00

NOTE: One or more meals is often provided by the provider of the conference/workshop; if a meal is provided you will not be reimbursed for expenditure(s) relating to that meal (i.e. if lunch is provided then you will not be reimbursed for a lunch expenditure)

***Alcohol and tobacco products are never reimbursable or paid for by The O'Farrell Charter School.**

Board of Directors Expenses

1. The individual incurring authorized expenses while carrying out the duties of the school will complete and sign an expense report.
2. The Principal/Superintendent will approve and sign the expense report, and submit it to the Business Office for payment.

Telephone Usage

1. Employees will not make personal long distance calls on the telephones without prior approval from a supervisor.
2. Employees will reimburse the school for all personal telephone calls.

PURCHASING

1. The Principal/Superintendent may authorize expenditures and may sign related contracts within the approved budget. The Board of Directors must review all expenditures. This will be done via approval of a check register which lists all checks written during a set period of time and includes check #, payee, date, and amount. The Board of Directors must also approve contracts over $15,000.

2. The Principal/Superintendent must approve all purchases. Purchase requisitions, authorizing the purchase of all items (format to be provided by Business Office), must be signed by the Principal/Superintendent and submitted to Business Office with the related invoice.

1. When approving purchases, the Principal/Superintendent must:
   a. Determine if the expenditure is budgeted
   b. Determine if funds are currently available for expenditures (i.e. cash flow)
   c. Determine if the expenditure is allowable under the appropriate revenue source
   d. Determine if the expenditure is appropriate and consistent with the vision, approved charter, school policies and procedures, and any related laws or applicable regulations
2. Any individual making an authorized purchase on behalf of the school must provide Business Office with appropriate documentation of the purchase.
3. Individuals other than those specified above are not authorized to make purchases without pre-approval.
4. Individuals who use personal funds to make unauthorized purchases will not be reimbursed. Authorized purchases will be promptly reimbursed by a bank check upon receipt of appropriate documentation of the purchase.
5. The Principal/Superintendent may authorize an individual to use a school credit card to make an authorized purchase on behalf of the school, consistent with guidelines provided by the Principal/Superintendent and/or Board of Directors.
   a. Authorized individuals will be issues a credit card(s) on an annual basis. Related documentation of all purchases will be reconciled on a monthly basis and authorized by the Principal/Superintendent.
   b. If receipts are not available or are "missing", refer to Principal/Superintendent.
   c. Credit cards will bear the names of The O'Farrell Charter School and the Principal/Superintendent and/or designee.
   d. Credit cards will be board approved.
   e. **Debit cards are not allowed.; however, ACH debits are permitted for payment of school credit cards only.**

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 14, 2014
Action Item No. 2

RECOMMENDATION: Ratify the renewal term for Agnés Barrelet to remain a member of the Board of Directors for another two years.

BACKGROUND INFORMATION:

The regular term of each Director shall be two years.

CURRENT INFORMATION:

Agnés Barrelet has served on the Board since 2012. This shall be her second term.

Board Member Approval Date: January 2012
Term 1: January 2012-2014
Term 2: January 2014-2016

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 14, 2014
Action Item 3

RECOMMENDATION:

Approve the 11th grade textbook adoption in the amount not to exceed $126,985.45.

BACKGROUND INFORMATION:

On August 22, 2011, the Board of Directors approved the Charter Petition for the addition of high school, grades 10-12

CURRENT INFORMATION:

Starting this 2014-2015 school year, we are bringing in the 11th grade class of The O'Farrell Charter School. With this brings the task of ordering new textbooks for all of the new subjects that have been added.

Attached find the list of textbooks and costs.

O'Farrell High School Academy
Adoption
2014 - 2015

Subject	Class Set	Student Textbooks	Total Textbooks	Total	Comments
11th Grade Curriculum					
McGraw Hill Calculus	10	10	20	$2,725.00	$136.25 ISBN 978-0-07-338311-8 © 2012 4th Edition
Pearson AP College Physics	40	40	80	$12,237.60	$152.97 ISBN 978-0-13-353967-7 © 2015
McGraw Hill United States History	40	85	125	$11,733.75	$93.87 ISBN 978-0-07-660837-9 © 2013
McGraw Hill AP American History	40	35	75	$9,900.00	$132.00 ISBN 978-0-07-662380-8 © 2012
Pearson Miller and Levine Biology	40	85	125	$11,246.25	$89.97 ISBN 978-0-13-32420-3 © 2014 Edition 1e
Pearson AP Biology in Focus	40	35	75	$9,785.25	$130.47 ISBN 978-0-13-310217-8 ©2010
Glencoe Asi se Dice! 3	40	120	160	$13,084.80	$81.78 ISBN 978-0-07-660425-8 ©2012
Glencoe Writer's Choice Teacher Edition	1	0	1	$139.17	$139.17 ISBN 978-0-07-888777-1 ©2009
Glencoe Writer's Choice Grammar Workboo	40	40	80	$607.20	$7.59 ISBN 978-0-07-823357-7 ©2009
Cracking the AP English Language	0	25	25	$362.50	$14.50 ISBN 978-0-07-412414-0 © 2013
Novel Sets				$6,520.05	6 Titles -- 410 copies
Additional High School Curriculum					
Glencoe World History	0	110	110	$8,540.40	$77.64 ISBN 978-0-07-867855-4 ©2006
Pearson AP World Civilizations	0	30	30	$3,989.10	$132.97 ISBN 978-0-13-704633-1 ©2010
Glencoe Chemistry Matter & Change	0	2	2	$174.66	$87.33 ISBN 978-0-13-896405-3 ©2013
Pearson Pre-Calculus	35	61	96	$10,461.12	$108.97 ISBN 978-0-131-36906-1 ©2011
Glencoe Asi se Dice! 1	5	40	45	$3,665.25	$81.45 ISBN 978-0-007-87740-3 © 2009
Glencoe Asi se Dice! 2	10	11	21	$1,718.01	$81.81 ISBN 978-0-007-87783-7© 2009
			Subtotal	$106,890.11	
			Shipping	$10,689.01	
			Tax	$9,406.33	0.0080
			Total	***$126,985.45***	

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 14, 2014
Action Item 4

RECOMMENDATION: Approve CSMC –Charter School Management Corporation Services Agreement for the contract period of July 1, 2014 through June 30, 2017 in the amount not to exceed $102,000 for the year.

Approve the Addendum to the CSMC Services Agreement between O'Farrell and CSMC –Charter School Management Corporation for the period of July 2014 through June 2015 of a one-time prepayment of $102,000 which results in a discount of $6,000.

BACKGROUND INFORMATION:

On April 11, 2010, the Board of Directors approved a contract with CSMC for the amount of $85,000 with a one-time setup fee of $9,000 for the 2011/12 school year. The pricing in subsequent years through the year ending June 2014 remained unchanged at $85,000 per year for services.

CURRENT INFORMATION:

We currently received a bid from CSMC for the original monthly contracted price of $9,000 per month for the July 2014 – June 2015 period. Total payments would be $108,000.

They have agreed to give us a discount of $6,000 for a pre-payment of $102,000.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 14, 2014
Agenda Item 5

RECOMMENDATION: Amend The O'Farrell Charter School Graduation Requirements requiring each OCS student to enroll in a minimum of one Advanced Placement (AP) course during grades 9-12.

BACKGROUND INFORMATION:

On January 14, 2013, the Board of Directors approved the A-G course graduation requirements for the high school.

The University of California (UC) and California State University (CSU) require entering freshmen to complete certain courses in high school. These courses are called the "a-g" courses because of the letter each subject area is assigned: "a" is for History/Social Science, "b" is for English, and so on. To receive "a-g" credit, a high school course must be certified through the UC course approval process.

The O'Farrell Charter School contracted with a high school counselor to help establish The O'Farrell High School graduation requirements. The counselor also met with all 121 ninth grade students to develop an individual "4-year plan." Student plans were completed and a copy was placed in each student's cum file.

CURRENT INFORMATION:

Enrollment in Advanced Placement Course

Each OCS student will be required to enroll in a minimum of one Advanced Placement (AP) course during grades 9-12.

ADDITIONAL INFORMATION:

See the attached Graduation Requirements.

The O'Farrell Charter School Graduation Requirements

Attendance
OCS students must attend 8 semesters in grades 9-12.

Grade Point Average
OCS students must maintain a cumulative weighted grade-point average (WGPA) of 2.0 or higher in scholarship, computed on the basis of A = 4, B = 3, C = 2, D = 1, F = 0.
The WGPA for graduation is computed from courses completed in grades 9-12.
Advanced Placement (AP) courses and designated Honors courses earn credit on a weighted or five-point scale: A = 5, B = 4, C = 3, D = 1, F = 0.

Conduct
OCS students must maintain a record of responsible citizenship. To participate in graduation ceremonies, students must meet a minimum standard of a 2.0 average in citizenship grades during the senior year. The citizenship GPA is computed on a scale of E (excellent) = 4, G (good) = 3, S (satisfactory) = 2, N (needs improvement) = 1, U (unsatisfactory) = 0.

California High School Exit Examination
CAHSEE is aligned to the standards in English/Language Arts through grade 10 and Mathematics through Algebra 1-2. All students must pass the California High School Exit Examination (CAHSEE) to receive a diploma in the State of California. The examination is based on the California State Content Standards for English Language Arts and Mathematics. All the tenth-graders are required to take the exam in the spring. If either or both of the English Language Arts and Mathematics portions of the test are not passed, the student will continue to retake the parts not passed during grades 11 and 12 until both parts have been passed.

Senior Exhibition
All OCS students in grade 12 are required to present a senior exhibition to a committee composed of OCS staff, a member of the community, and a Board member or University educator.

Community Service
Each OCS student will be required to complete a total minimum of 48 hours of community service during grades 9 -12.

Postsecondary Education
Each OCS student in grade 12 will complete and submit an application to the postsecondary education option of their choice.

Credits
Students must complete a minimum of 44 semester credits, as specified below. Students are expected to meet California standards in English, mathematics, science, history/social science, fine and practical arts, and physical education, as well as the UC/CSU "A-G" course requirements. Students who become credit deficient will be enrolled in summer school to earn missed credits.

Enrollment in Advanced Placement Course
Each OCS student will be required to enroll in a minimum of one Advanced Placement (AP) course during grades 9-12.

Credit requirements by subject

History/Social Sciences: 6 Semester Credits (3 years) required. Grade 9 or 10: Two credits in world history and geography or advanced alternative; grade 11: Two credits in U.S. history and geography or advanced alternative; grade 12: One credit in government and one credit in economics, or two credits in an advanced alternative.

English: 8 Semester Credits (4 years) required. Grade 9: Two credits; Grade 10: Two credits; Grades 11 and 12: Four credits, including 2 credits in a course that emphasizes American literature and two credits from a prescribed list of English courses or advanced alternative. English as a Second Language (ESL) 5-6 may be used to fulfill the eight-semester English requirement.

Mathematics: 6 Semester Credits (3 Years) required. Two credits in Algebra 1- 2, two credits in Geometry 1-2, and two credits in Intermediate Algebra or other advanced option as approved by UC "c" subject area.

Science: 6 Semester credits (3 years) are required: one year of life science in biology or other option in the UC "D" subject area); one year of physical science in physics or chemistry, or other laboratory science course on the UC "d" subject area; and one additional year of science coursework in the UC "d" (laboratory science) or UC "G" (elective) subject areas

Language other than English (World Languages): 6 Semester Credits (3 years) Six semesters of a World Language in which 4 semester credits (2 years) are of the same world language. Students requiring additional academic support classes to fulfill meeting I.E.P. goals may receive a waiver for one year of the World Language requirement.

Visual and Performing Arts: Two semester credits (1 year) in a single UC "F" approved Visual and Performing Arts course.

Electives: Additional credits needed to reach a total of 44 credits may be earned by completing additional courses in the above areas and/or elective courses.

General Requirements

Physical Education: Four Semester credits (2 years) required. OCS students must be enrolled in a physical education course in grade 9 and must earn four credits in grades 9-12.

CTE requirement
Two semester credits (1 year). OCS students in grade 12 must satisfy career and technical education exploration course by participating in a Senior Internship. A course may be used when an internship is not accessible or possible

Computer Literacy
OCS students must demonstrate proficiency in the completion of a computer education course or completion of an approved course that incorporates computer education and computer applications. A test may be used for grades 9-12 when a course is not accessible or possible.