THE O'FARRELL CHARTER SCHOOL

AN AVID NATIONAL DEMONSTRATION SCHOOL

Board of Directors
AGENDA
October 7, 2013

Closed Session: 5:00 p.m. – 5:30 p.m.
Public Session: 5:30 p.m. – 7:00 p.m.

I. CALL TO ORDER

II. CLOSED SESSION

1. In accordance with Education Code Section 48918 the Board will meet in closed session to consider the expulsion of student ID #121500060 ..... **Page 5**
2. In accordance with Government Code Section 54957.8, the Board will meet in closed session to consider: PERSONNEL

RECONVENE TO OPEN SESSION

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC COMMENT

Anyone may address the Board for up to three minutes on any item. The public commentary period preceding the formal agenda shall be limited to a total of 15 minutes. Please submit a "Request to Address the Board" slip to the Board chairperson. The Board Chair will call you forward at the appropriate time.

VI. PRESENTATION

Mary Skrabucha will introduce Sejera, the school's new therapy dog, to the board members.

VII. APPROVAL OF AGENDA

Principal/Superintendent's Recommendation: Approve Agenda.

Moved by_____ Seconded by_____ Vote_____

VIII. DISCUSSION ITEMS

1. Principal/Superintendent Announcements ..... **Page 6**

IX. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

All items listed under the Consent Calendar are considered by the Board in **one action**. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

1. Approval of Minutes from the September 9, 2013 Board of Directors meeting ..... **Page 8**
2. Approve/ratify recommended actions on the personnel activity list ..... **Page 10**
3. Approve/ratify check registers ..... **Page 11**
4. Approve SSD Plan Approve amendments of the 2010-2015 Single School District Plan ..... **Page 18**

Principal/Superintendent's Recommendation: Approve Consent Calendar.

Moved by_____ Seconded by_____ Vote_____

X. ACTION ITEMS

1. Authorize the principal/superintendent to organize food sales on campus at The O'Farrell Charter Schools. ..... **Page 19**

Principal/Superintendent's Recommendation: Approve Action Item 1.

Moved by_____ Seconded by_____ Vote_____

2. Approve a $5,000 Wells Fargo VISA credit card limit increase to Corinda Mytinger's (budget technician) credit card..... **Page 22**

Principal/Superintendent's Recommendation: Approve Action Item 3.

Moved by_____ Seconded by_____ Vote_____

3. Amend the School-wide Student Uniform and Staff Dress Code Policies regarding tattoos and piercings ..... **Page 23**

Principal/Superintendent's Recommendation: Approve Action Item 4.

Moved by_____ Seconded by_____ Vote_____

4. Approve the renewal term for Salvador Rivera to remain a member of the Board of Directors for another two years. ..... **Page 24**

Principal/Superintendent's Recommendation: Approve Action Item 4.

Moved by_____ Seconded by_____ Vote_____

XI ROUNDTABLE

XII ADJOURNMENT

NOTICES

The next regular meeting of The O'Farrell Charter School Board of Directors will be December 9, 2013 at 5:30 p.m.

The O'Farrell Charter School does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Jonathan Dean, Principal/Superintendent, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in The O'Farrell Charter School's open and public meetings. Please notify Jonathan Dean at (619) 263-3009, extension 2202 seventy-two (72) hours prior to disability accommodations being needed in order to participate in the meeting.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Executive Director at 6130 Skyline Drive, San Diego, CA 92114

Certification of Posting

I, Jonathan Dean, Principal/Superintendent, hereby certify that I posted this agenda on Thursday, October 3, 2013 at 3 p.m.

When conducting a Teleconference Board of Directors meeting, all board members are required to post this agenda at their location.



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BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: October 7, 2013
Closed Session Item 1

RECOMMENDATION: Approve the findings and recommendations of the Principal/Superintendent pursuant to student expulsion for student - ID #121500060 after review in closed session.

BACKGROUND INFORMATION:

Student ID #121500060: On October 1, 2013, the Principal/Superintendent found evidence regarding the alleged violation of California Education Code Section 48900 (k) – disruption of school activities; and 48900 (d) – unlawfully offered, arranged, or negotiated to sell any controlled substance, and then either sold, delivered, or otherwise furnished the controlled substance to another person; and violation of charter school agreement.

CURRENT INFORMATION:

All parents requested a waiver of the pending expulsion hearing before a Hearing Panel. They understood that the purpose and function of the hearing would have been for fact finding and to submit a recommendation to the Board of Directors.

ADDITIONAL DATA:

The Education Code requires review in closed session in order to prevent the disclosure of confidential student record information (BP 9321).

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: October 7, 2013
Discussion Item 1
Principal/Superintendent Announcements

Student Demographics

Student Enrollment in PowerSchools on October 2, 2013:

Grade	Total
K	50
1	45
2	52
3	50
4	49
5	61
6	245
7	257
8	252
9	114
10	107
Total	**1282**

Accepted a Position on the El Dorado County SELPA Executive Committee

On October 18, the Principal/Superintendent traveled to Oakland, CA and accepted a position on the El Dorado County SELPA Executive Committee. Dr. Dean will be attending meetings twice a year and airfare is paid for by the El Dorado SELPA.

Pulling out of the JPA Special Education Consortium

The El Dorado SELPA has hired a full time administer for the San Diego area. Therefore, as presented to the O'Farrell Board last year, the O'Farrell administration, with the support of the special education staff, will pull out of the local special education consortium and operate directly with El Dorado.

Proposition Z Update

The Proposition Z Committee is accepting project applications from Oct. 1- Oct. 31. The O'Farrell Charter School will be submitting its plan and application by mid-October. A decision on projects should be announced by November and the SDUSD Board of Education will approve/denied projects in December.

2014-2019 MOU for Multiyear Facilities Use Permit

The O'Farrell Charter School has submitted the proper paperwork to facilitate a five year Facilities Lease with the SDUSD. The MOU will go in front of the SDUSD Board of Education in October for approval.

New 2014-2019 Charter Petition

The O'Farrell Charter School has submitted to the SDUSD its new 5-year charter petition. The SDUSD Board of Education will hear the renewal petition in November.

Student Orientation, PAL Conferences, and Open House

The O'Farrell Charter School had a very successful Student/Parent orientation in September. The parent participation filled the auditorium for orientation and nearly all teachers had 100% parent participation in their PAL Conferences.

CPR Training for Staff

On September 21, we setup training for 30 staff members that wanted to receive CPR training.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: October 7, 2013
Consent Calendar Item 1

RECOMMENDATION: Approve the Minutes from the September 9, 2013 Special Board of Directors meeting.

Minutes

September 9, 2013

Members Present:	Christian Scott, Linda Logan, Delano Jones, Salvador Rivera, Joselito De Jesus
Members Absent:	Agnes Barrelet, Tim Katzman
Guests:	Brian Rainey, Brian Schmidt, Anne Mathews, Pamela Barry, Alex Hopkins, Corinda Mytinger, Laura Merrell, Liz Wong, Jill Andersen, Hawley Laterza, Eileen Logue, Candace Austin, Moises Buhain, Giuseppe Basile, John Fessenden, Andrea Shaw, Nicole Judd.

I. CALL TO ORDER – 5:10 p.m.

II. CLOSED SESSION – 5:11 p.m.

1. **In accordance with Government Code Section 54957.8, the Board will meet in closed session to consider: PERSONNEL**

RECONVENE TO OPEN SESSION – 5:27 p.m.

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

No actions were taken.

IV. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Christian Scott.

V. INTRODUCTION OF NEW EMPLOYEES

The following new employees were present: Moises Buhain, Nicole Judd, Giuseppe Basile, Hawley Laterza, Laura Merrell, Alex Hopkins, Andrea Shaw and John Fessenden.

VI. PRESENTATION

1. Tour of the office and campus : Tour was conducted after the board meeting adjourned.
2. Student Academic Achievement 2012-2013
3. High School - Brian Rainey

VII. PUBLIC COMMENT

None.

VIII. APPROVAL OF AGENDA

Approved. Delano Jones moved and Linda Logan seconded. Motion carried 5-0-0.

IX. DISCUSSION ITEMS

1. Principal/Superintendent Announcements

X. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

1. **Approval of Minutes from the August 17, 2013 Special Board of Directors meeting**
2. **Approve/ratify recommended actions on the personnel activity list**
3. **Approve/ratify check registers**
4. **Amend the changes/updates made in the 2013-2014 Staff Handbook**
   Approved. Christian Scott moved and Salvador Rivera seconded. Motion carried 5-0-0.

XI. ACTION ITEMS

1. **Approve the contract agreement with the San Diego County Office of Education for participation and services in the 2013-2014 Outdoor Education Program in the amount of $43,500 with a guarantee of 128 students and scheduled 150 students at a cost of $290 per student.**
   Approved. Linda Logan moved and Joey De Jesus seconded. Motion carried 5-0-0.

2. **Ratify the contract with C&T Custom Cabinets, Inc. in the amount of $22,390 for the installation of countertops and cabinets in the front office and rooms 221, 223 and 226.**
   Ratified. Salvado Rivera moved and Linda Logan seconded. Motion carried 5-0-0.

3. **Approve the opening of an ASB checking account with Wells Fargo Bank for the high school.**
   Approved. Delano Jones moved and Salvador Rivera seconded. Motion carried 5-0-0.

4. **Approve designation of administrators-in-charge for the 2013-2014 school year.**
   Approved. Christian Scott moved and Delano Jones seconded as amended. Motion carried 5-0-0.

5. **Authorize an off-schedule-stipend for both the certificated and classified staff for their exceptional work towards achieving an estimated API of 832. Full-time employees $1000 and part-time employees $700, excluding the principal/superintendent, for the 2012-2013 school year. (no handout).**
   Authorized. Salvador Rivera moved and Delano Jones seconded. Motion carried 4-0-0 with Linda Logan abstaining.

6. **Approve the agreement with YMCA Overnight Camps for this year's Ninth Grade Retreat, September 27 & 28, 2013, in the amount not to exceed $12,733 for 107 participants and $119 per person for every additional participant and $1290.00 for bus transportation to Camp Marston.**
   Approved. Delano Jones moved and Linda Logan seconded. Motion carried 5-0-0.

7. **Approved the Charter School Unaudited Actuals for the previous fiscal year - July 1, 2012 through June 30, 2013.**
   Approved. Christian Scott moved and Delano Jones seconded. Motion carried 5-0-0.

XI ROUNDTABLE

None

XII ADJOURNMENT – 6:32 p.m.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: October 7, 2013
Consent Calendar Item 2

RECOMMENDATION: Approve/Ratify Personnel Activity List

NEW HIRES

Part-Time

Andrews-Webster, Victoria	Special Education Aide – middle	September 23, 2013
Archuleta, Samantha	Substitute Teacher	September 12, 2013
Chau, Jennie	Extended Day Program Aide – middle school	September 9, 2013
Fang, Yuan	Substitute Teacher	September 23, 2013
Harper, Lauren	Substitute Teacher	September 16, 2013
Herrera, Noemi	Substitute Teacher	September 25, 2013
Hord, Cameron	Substitute Teacher	September 10, 2013
Jimenez Bedolla, Elizabeth	Substitute Teacher	September 23, 2013
Lewis, Ian	Substitute Teacher	September 27, 2013
Lewis, Monchel	Special Education Aide – elementary	September 5, 2013
Morfin, Daniel	Extended Day Program Aide – high school	September 23, 2013
Mota, Jacqueline	Extended Day Program Aide – high school	September 10, 2013
Parchejo, Karmina	Classroom Aide – elementary	September 10, 2013
Ramay, Kristin	Substitute Teacher	September 24, 2013
Romero, Gabriel	Classroom Aide	October 2, 2013
Smagac, William	Substitute Teacher	September 9, 2013

Designation

Baker, Christiaan	Title IX Coordinator	October 3, 2013

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: October 7, 2013
Consent Calendar Item 3

RECOMMENDATION: Ratify the check register for the period beginning September 1, 2013 through September 31, 2013

Payment Number	Payment Date	Payment Type	Payee Name	Rec Status	Check Amount	Invoiced GL Amount	Account	Account Description	Transaction Description
10001588	9/4/2013	Check	Public Employee	Outstanding	$7,411.70	$7,411.70	9504-020	Accrued PERS	August 2013 PERS
10001589	9/4/2013	Check	State Teachers	Outstanding	$7,747.41	$7,747.41	9503-020	Accrued STRS	August 2013 STRS
10001590	9/5/2013	Check	American Express	Outstanding	$1,943.94	$1,943.94	4300-020-00	Materials and Supplies	7/27/13 - Bestbuy.com, 2 outdoor security cameras w/sound
10001591	9/5/2013	Check	Employment Development	Outstanding	$1,347.29	$1,347.29	9200-020	Accounts Receivables	30-JUN-2013 UI Penalty & Interest, Acct # 942-6320-9
10001592	9/5/2013	Check	EBA&M Corporation	Outstanding	$1,099.00	$1,099.00	3403-020-00	Health & Welfare Benefits	Monthly Admin Fee per participant for 9/2013
10001593	9/5/2013	Check	EBA&M Corporation	Outstanding	$30.00	$30.00	3403-020-00	Health & Welfare Benefits	COBRA Admin Fee - July, for 1 new participant
10001594	9/5/2013	Check	Maria Grant	Outstanding	$1,500.00	$1,500.00	5800-020-02	Professional/Consulting Services and Operating	Speaker for Teacher Traing: Common Core Standards
10001595	9/5/2013	Check	San Diego Facility Maintenance, Inc	Outstanding	$13,917.00	$13,917.00	5500-020-00	Operation and Housekeeping Services	Sept 2013 Monthly Janitorial Serv.
10001596	9/5/2013	Check	San Diego Facility Maintenance, Inc	Outstanding	$1,133.00	$1,133.00	5500-020-00	Operation and Housekeeping Services	Aug 2013 - Install Fencing between 100 & 200 bldgs
10001597	9/5/2013	Check	Wells Fargo Business Card	Outstanding	$3,788.43	$6.69	4300-020-00	Materials and Supplies	7/17 - Ralphs, coffee crmr for charter office advisory mtg
						$44.02	4300-020-00	Materials and Supplies	7/17 - Vons, food & bevg for charter office advisory mtg
						$77.72	4300-020-00	Materials and Supplies	8/1 - Best Buy, cables & couplers for security camra instll
						$3,552.00	4400-020-00	Noncapitalized Equipment	7/18 - Everything2Go.com, front office desks
						$108.00	5505-020-00	Student Transportation/Field Trips	8/1, 10 & 14 - Sandag, remaining bus passes in use (qty 3)
10001598	9/5/2013	Check	Wells Fargo Business Card	Outstanding	$2,542.93	$18.95	4300-020-00	Materials and Supplies	8/17 - Amazon.com, laptop case for AP: J. Andersen
						$141.06	4300-020-00	Materials and Supplies	8/2 - Home Depot, security camera supplies
						$52.92	4300-020-00	Materials and Supplies	8/8 - Amazon.com, Sonos bridge speaker wifi for secrty cams
						$54.68	4300-020-00	Materials and Supplies	8/9 - Grainger, gas dectector for Chem Lab

The O'Farrell Charter School

Check Register 9/1/2013 through 9/30/2013

						$498.54	4315-020-00	Classroom Materials and Supplies	7/23 - Amazon.com, classrm Math Counter set (qty 3)
						$1,776.78	5900-020-00	Communications (Tele., Internet,	8/8 - Select Mailing, for 7120 mailers
10001599	9/5/2013	Check	Wells Fargo Business Card	Outstanding	$2,011.26	$312.12	4400-020-00	Noncapitalized Equipment	7/22 - Quality Lift Trucks, new pallet jack for site
						$1,400.00	5500-020-00	Operation and Housekeeping Services	7/26 - Pro Power SD, Part Pmt for groundskpr supplies
						$17.57	5500-020-00	Operation and Housekeeping Services	8/8 - O'Reilly Auto, repair kit, fuel hose for landscp tools
						$72.42	5500-020-00	Operation and	8/8 - USA, gas for school van
						$134.15	5500-020-00	Operation and Housekeeping Services	8/9 - Home Depot, sink for fam ldr office, seal tape, line
						$75.00	5500-020-00	Operation and Housekeeping Services	8/9 - USA, gas for landscape equipment, tractor
10001600	9/5/2013	Check	Wells Fargo Business Card	Outstanding	$1,108.01	$46.36	4300-020-00	Materials and Supplies	7/22 - Coco's, lunch mtg w/directors
						$275.99	4300-020-00	Materials and Supplies	8/8 - U-Haul, hitch installation on school van
						$785.66	5500-020-00	Operation and Housekeeping Services	7/26 - Pro Power, Part Pmt for groundskpr equipment
10001601	9/11/2013	Check	Apple Inc.	Outstanding	$24,166.44	$375.84	4400-020-00	Noncapitalized Equipment	12 - Apple dock connector to AGA adapter for classrooms
						$431.89	4400-020-00	Noncapitalized Equipment	2 Philips Hue starter kits
						$14,382.24	4400-020-00	Noncapitalized Equipment	32 teacher iPads (16gb)
						$7,593.28	4400-020-00	Noncapitalized Equipment	4 iMacs for Family Leaders
						$215.95	4400-020-00	Noncapitalized Equipment	Lacie 1 TB Rugged USB, addit'l memory for counslr
						$778.16	4400-020-00	Noncapitalized Equipment	MacBook Laptop for counselor, Buhain
						$389.08	4400-020-62	Noncapitalized Equipment	Partial Pmt for Buhain's laptop, usage for assets
10001602	9/11/2013	Check	America's Finest Carpet Company	Outstanding	$2,717.08	$2,717.08	5601-020-00	Building Maintenance	Final Pmt for carpet install of Ext Day Rm/ 408
10001603	9/11/2013	Check	CDW-Government	Outstanding	$5,298.10	$66.79	4400-020-00	Noncapitalized Equipment	Panasonic cordless phone for IEP meeting room
						$16.15	4430-020-00	Noncapitalized Student Equipment	Cyber Acoustics headset for students' use
						$3,681.29	4430-020-00	Noncapitalized Student Equipment	Cyber Acoustics headsets for students' use (qty 228)

						$1,533.87	4430-020-00	Noncapitalized Student Equipment	Cyber Acoustics headsets for students' use (qty 95)
10001604	9/11/2013	Check	CIF - San Diego	Outstanding	$114.78	$114.78	5300-020-00	Dues and Memberships	2013-14 Athletic Dues
10001605	9/11/2013	Check	Comm USA	Outstanding	$773.28	$773.28	4400-020-00	Noncapitalized Equipment	4 radios for ASSETS employees
10001606	9/11/2013	Check	EDCO Disposal Corp	Outstanding	$399.87	$399.87	5501-020-00	Utilities	Aug 2013 Trash & Recycling service
10001607	9/11/2013	Check	Educational Testing Service	Outstanding	$603.60	$603.60	5800-020-00	Professional/Consulting Services and Operating	STAR student Pre-ID MC1 & STAR student parent address
10001608	9/11/2013	Check	Gopher	Outstanding	$1,981.61	$80.70	4300-020-00	Materials and Supplies	Hard Rubber Discus carier for Track team
						$1,111.73	4300-020-91	Materials and Supplies	Equipment for girls volleyball: nets & cart
						$789.18	4315-020-00	Classroom Materials and Supplies	For Elem: footblls, kickblls, soccer balls & tug-o-war rop
10001609	9/11/2013	Check	The Hartford	Outstanding	$3,932.00	$3,932.00	3603-020-00	Worker Compensation Insurance	2013-14 Workman's Comp Ins. Pmt.
10001610	9/11/2013	Check	Office Depot	Outstanding	$914.62				
						$14.68	4300-020-00	Materials and Supplies	Borders
						$65.92	4300-020-00	Materials and Supplies	Cardstock paper in Canary Green - 4 reams @
						$36.99	4300-020-00	Materials and Supplies	clipboards, binder clips, paper clips, clamps & glue sticks
						$51.18	4300-020-00	Materials and Supplies	glossy color brochure paper for music class
						$52.75	4300-020-00	Materials and Supplies	planners & markers & pens for office and orientation
						$783.76	4315-020-00	Classroom Materials and Supplies	contruction paper, various colors for classroom use
10001611	9/11/2013	Check	Pearson Education	Outstanding	$7,125.33	$7,125.33	4100-020-00	Approved Textbooks and	Geometry textbooks, qty 75
10001612	9/11/2013	Check	Philadelphia Insurance	Outstanding	$8,500.41	$8,500.41	5400-020-00	Insurance	Pmt 2 of 9, Ins: Spec & Tr Sch, Flexi Plus & Spec Umb.
10001613	9/11/2013	Check	Pacific Play Systems, Inc	Outstanding	$2,196.00	$2,196.00	4300-020-00	Materials and Supplies	Installation of 40 Cubic Yards of Engineered Wood Fibers
10001614	9/11/2013	Check	RICOH USA, INC.	Outstanding	$1,023.24	$1,023.24	5605-020-00	Equipment Rental/Lease	Copier Lease, 9/2 - 10/1/13
10001615	9/11/2013	Check	Rosetta Stone Ltd	Outstanding	$17,995.00	$17,995.00	4315-020-00	Classroom Materials and Supplies	Fee for 412 Lic. & Staff Training Elem Lang. Enrichment
10001616	9/11/2013	Check	S & S Worldwide, Inc.	Outstanding	$3,818.79	$342.62	4400-020-00	Noncapitalized Equipment	'Lots of Dots' carpet for Elem Classroom

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Check Register 9/1/2013 through 9/30/2013

						$900.94	4400-020-00	Noncapitalized Equipment	5 bookstands, & 25 cubbie trays for Elem Classrms
						$687.98	4400-020-00	Noncapitalized Equipment	5 dry erase pocket charts & 6 cubbie holder stands
						$1,887.25	4400-020-00	Noncapitalized Equipment	8' x 10' carpet rugs for Elem classroom, qty 5
10001617	9/11/2013	Check	Staples Advantage	Outstanding	$16,716.01				
						$104.93	4300-020-00	Materials and Supplies	1 gal Polish, Sheila Shine, Janitorial supplies (qty 3)
						$3,733.92	4300-020-00	Materials and Supplies	8P 800 ft, 6-pk hwt wht, 70 cases (Janitorial supplies)
						$1,713.10	4300-020-00	Materials and Supplies	BP 800 ft 6-pk hwt wht paper towels (qty 70)
						$1,813.80	4300-020-00	Materials and Supplies	BP JRT 12Pk bath tissue (56)
						$4,854.04	4300-020-00	Materials and Supplies	Janitorial Supplies: bath tissue, glass clnr, trash liner..
						$1,092.07	4300-020-00	Materials and Supplies	Janitorial supplies: bath tissue, trash liners, etc.
						$1,819.58	4300-020-00	Materials and Supplies	trash liners
						$3,084.48	4315-020-00	Classroom Materials and Supplies	TI-84 Plus Graphing Calculator - qty 34 (HS Math)
						$918.08	4400-020-00	Noncapitalized Equipment	Haydn Black fabric task chairs - qty 12 for new
10001618	9/11/2013	Check	Southwest School & Office Supply	Outstanding	$7,981.21	$7,665.82	4300-020-00	Materials and Supplies	copy paper for school 13-14 (283 cases)
						$315.39	4315-020-00	Classroom Materials and Supplies	Supply Room: crayons, butcher paper, scissors, pencils
10001619	9/11/2013	Check	TCR Services	Outstanding	$278.42	$278.42	4300-020-00	Materials and Supplies	Printer Cost Per Page - Aug 2013 (14870 pgs)
10001620	9/11/2013	Check	Waxie Sanitary Supply	Outstanding	$1,138.80	$759.21	4300-020-00	Materials and Supplies	foam hand-sanitizer (14 cases)
						$271.14	4300-020-00	Materials and Supplies	foam hand-sanitizer (qty 5 cases)
						$108.45	4300-020-00	Materials and Supplies	foam hand-sanitizer - qty 2 cases
10001621	9/11/2013	Check	YMCA Overnight Camps	Outstanding	$5,712.00	$5,712.00	5505-020-00	Student Transportation/Field Trips	Deposit for Marston - 96 guests: 9/25 - 9/27/13

10001622	9/13/2013	Check	Coxarely Carrasco	Outstanding	$700.00	$700.00	5800-020-00	Professional/Consulting	STIPEND for Exceptional
10001623	9/13/2013	Check	Eileen Logue	Outstanding	$700.00	$700.00	5800-020-00	Professional/Consulting	STIPEND for Exceptional
10001624	9/13/2013	Check	Janet Meadows	Outstanding	$700.00	$700.00	5800-020-00	Professional/Consulting	STIPEND for Exceptional
10001625	9/13/2013	Check	Rachel McKearin	Outstanding	$700.00	$700.00	5800-020-00	Professional/Consulting	STIPEND for Exceptional
10001626	9/13/2013	Check	Mary Skrabucha	Outstanding	$700.00	$700.00	5800-020-00	Professional/Consulting	STIPEND for Exceptional
10001627	9/13/2013	Check	Belvien Griengo	Outstanding	$700.00	$700.00	5800-020-00	Professional/Consulting	STIPEND for Exceptional
10001628	9/13/2013	Check	Mercedes V.	Outstanding	$700.00	$700.00	5800-020-00	Professional/Consulting	STIPEND for Exceptional
10001629	9/17/2013	Check	AT&T Mobility	Outstanding	$138.01	$60.46	5900-020-00	Communications (Tele., Internet,	Internet Hot Spot For Exec Director & Leaders
						$77.55	5900-020-61	Communications (Tele., Internet,	Direct Line For Prime Time 8/1/13 - 8/31/13
10001630	9/17/2013	Check	City Treasurer	Outstanding	$2,398.98	$2,398.98	5501-020-00	Utilities	Water, Sewer & Fire Serv 8/6/13 - 9/5/13
10001631	9/17/2013	Check	California Interscholastic	Outstanding	$600.00	$600.00	5300-020-91	Dues and Memberships	Frontier League Dues & Schedule Fees
10001632	9/17/2013	Check	Jupoter ED	Outstanding	$600.00	$600.00	5800-020-00	Professional/Consulting Services and Operating	Fee For Elem Grading Program for 13-14
10001633	9/17/2013	Check	Outside The Lens	Outstanding	$2,180.00	$2,180.00	4300-020-61	Materials and Supplies	Workshop Sessions for ASES Students
10001634	9/17/2013	Check	Sharp Health Plan	Outstanding	$46,484.88	$46,484.88	3403-020-00	Health & Welfare Benefits	October 2013 Health Plan
10001635	9/18/2013	Check	Wells Fargo Business Card	Outstanding	$3,494.22	$3,494.22	9506-020	Credit Card Payable	Partial Pmt on CM's CC - See Spreadsheet for Allocation
10001636	9/23/2013	Check	Coxarely Carrasco	Outstanding	$300.00	$300.00	5800-020-00	Professional/Consulting Services and Operating	STIPEND - Additional For Exceptional Work
10001637	9/23/2013	Check	Eileen Logue	Outstanding	$300.00	$300.00	5800-020-00	Professional/Consulting Services and Operating	STIPEND - Additional for Exceptional Work
10001638	9/23/2013	Check	Janet Meadows	Outstanding	$300.00	$300.00	5800-020-00	Professional/Consulting Services and Operating	STIPEND - Additional For Exceptional Work
10001639	9/23/2013	Check	Rachel McKearin	Outstanding	$300.00	$300.00	5800-020-00	Professional/Consulting Services and Operating	STIPEND - Additional for Exceptional Work
10001640	9/23/2013	Check	Mary Skrabucha	Outstanding	$300.00	$300.00	5800-020-00	Professional/Consulting Services and Operating	STIPEND - Additional For Exceptional Work
10001641	9/23/2013	Check	Belvien Griengo Sumabat	Outstanding	$300.00	$300.00	5800-020-00	Professional/Consulting Services and Operating	STIPEND - Additional for Exceptional Work
10001642	9/23/2013	Check	Mercedes V. Tucker	Outstanding	$300.00	$300.00	5800-020-00	Professional/Consulting Services and Operating	STIPEND - Additional for Exceptional Work
10001643	9/24/2013	Check	American Express	Outstanding	$141.11	$54.18	4300-020-00	Materials and Supplies	CA - 9/9 Costco - food for Brd of Direct Mtg & new emp intro
						$86.93	4300-020-00	Materials and Supplies	CA - 9/9 Costco - supplies for Science activity

CSMC

Charter Vision ®
Check Register Detail

The O'Farrell Charter School

Check Register 9/1/2013 through 9/30/2013

10001644	9/24/2013	Check	AT&T	Outstanding	$156.43	$156.43	5900-020-00	Communications (Tele., Internet,	CALNET2 Phn Chrgs: 8/13 - 9/12/13
10001645	9/24/2013	Check	AT&T	Outstanding	$713.47	$713.47	5900-020-00	Communications (Tele., Internet,	CALNET 2 Phn Chrgs: 8/13 - 9/12/13
10001646	9/24/2013	Check	San Diego Gas & Electric	Outstanding	$13,700.50	$13,700.50	5501-020-00	Utilities	Gas & Electric Chrgs: 8/13 - 9/13/13

Total Check Amount: **$236,574.16**

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: October 7, 2013
Consent Calendar Item 3

RECOMMENDATION: Ratify Monthly Check Registers

General Account				
Check#	Date	Vendor Name	Transaction Description	Check Amount
1041	9/27/13	D. Helfman	CPR Training 30 people	$870.00

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: October 7, 2013
Consent Calendar Item 4

RECOMMENDATION: Approve updates of the 2010-2015 Single School District Plan.

BACKGROUND INFORMATION:

Academic achievement of students is the top priority of the education system in California. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the School and Library Improvement Block Grant, the Pupil Retention Block Grant, the Consolidated Application, and ESEA Program Improvement into the Single Plan for Student Achievement.

A Single School District Plan is meeting the requirements of both the Local Educational Agency Plan and Single Plan for Student Achievement.

The purpose of the Single School District Plan is to create a cycle of continuous improvement of student performance, and to ensure that all students succeed in reaching academic standards set by the State Board of Education.

This document is organized into the following three sections:
1. Background and Overview
2. The Plan
3. Assurances and Attachments

CURRENT INFORMATION:

Assistant Principals Jill Andersen and Anne Mathews perused the 90 page document and made the following amendments:

- Updated the elementary school programs.
- Updated the middle school programs.
- Updated the high school programs.
- Updated student data.
- Updated improvement strategies with focus on LA, math, ELL and Title II sections.
- Student demographics.
- Summary of Needs and Strengths for Professional Development
- Environments Conducive to Learning (Strengths and Needs)
- Specified performance measures

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: October 7, 2013
Action Item 1

RECOMMENDATION: Authorize the principal/superintendent to organize food sales on campus at The O'Farrell Charter Schools.

BACKGROUND INFORMATION:

The O'Farrell Charter School presently sells snacks through the ASB program.

CURRENT INFORMATION:

Law	Elementary Schools	Middle Schools	High Schools
Beverages	**Effective January 2006**		**Effective July 2005**
CA Senate Bill 677 (Effective Jan. 2006) CA Childhood Obesity Prevention Act of 2003 CA Senate Bill 965 CA Ed Code 49341 Effective July 2007)	Restricts beverages sold to students during the school day to water, milk (except whole milk), vegetable juice and fruit juice (minimum 50% juice, no added sweeteners). Noncompliant beverages may be sold only if: • Sold by students and • Sold at least ½ hour after school day or sold off campus.	Restricts beverages to water, milk (except whole milk), vegetable juice and fruit juice (minimum 50% juice, no added sweeteners) and electrolyte replacement beverages (max. 42 grams of sugar per 20 oz.) Noncompliant beverages may be sold only if: • At a school-sponsored event after school or • Sold at least ½ hour before or after school. Restrictions apply to all sales, including vending machines and student stores.	No carbonated beverages, but no other restrictions. **Effective July 2007** Same restrictions as middle schools (minimum of 50% compliance required). **Effective July 2009** 100% compliance with the same standards as middle schools. Restrictions apply to all sales, including vending machines and student stored.

Laws Regarding Food Sales to Students
Competitive Food Sales Laws
2012

Federal and state regulations have established laws for all food sales on school campuses by student and adult organizations at K-12 LEAs. This includes vending machine and student store sales. The intent is to ensure that such sales do not impair the ability of the food service department to remain financially sound. The foods allowed for sale listed on the following summary pages indicate changes in laws effective July 2009. Sales must also meet local district wellness policies, adopted in June 2006. More information may be found in the following documents:

7CFR 210.11, 215, & 220.12 • California Education Code Sections 48931, 489431.2, 48431.5, 49430-49431.7
California Administrative Code 15500 & 15501 • California Administrative Code 15575-15578
California Senate Bills SB 12 and SB 677 • District Wellness Policy • California Health and Safety Code

Law	Elementary Schools	Middle & High Schools
Sales by Organizations (During the school day) CA Administrative Code #15500 7 CFR 210.11, 220.12	Student and adult organizations may sell <u>not more than one food item per day</u>, and only if it meets the following requirements: • Sales must be approved by the district's governing board • Must meet the attached <u>Food & Beverage Requirements</u> • Must be sold after lunch period * • May not be prepared on school premises or in private homes (must be commercially prepared) • Limited to four sales per year and one food item per sale. • The item must not be sold in the school cafeteria on that day. ** Lunch period is defined as "from the time students are released from class until they return to class."* <u>Noncompliant food and beverages may be sold only if</u>: • The sale takes place off campus **or** • The sale takes place at least ½ hour after the school day.	Student and adult organizations (this includes vending machines and student stores) may sell food any time of day if the following conditions are met: • Sales must be approved by the district's governing board • Must meet the attached <u>Food & Beverage Requirements</u> • One organization per day (i.e., student store) may sell no more than three types of approved food or beverage. • On no more than four days during the year, multiple organizations may sell approved foods (all on the same four days). • Food may not be prepared on school premises or in private homes (must be commercially prepared). • Food sold during the school day may not be the same as is sold by the school cafeteria on that day. <u>Noncompliant food and beverages may be sold only if</u>: • The sale takes place off campus **or** • The sale takes place at least ½ hour after the school day **or** • The sale takes place at a school-sponsored event after the school day.

Law	Elementary Schools	Middle & High Schools

Food Items
 	
CA Senate Bill 12 Escutia (Amends Section 49431 of Ed Code)
Effective July 2007
 	
CA Education Code 49431.7
	Restricts food sold to pupils during the school day to:
	• Full Meals
	or:
	• A la carte items, (individual portion sizes) of nuts/seeds, eggs, cheese, fruit, and nonfried vegetables.
	• Dairy and grain products (e.g., yogurt, ice cream, muffins granola bars) may be sold a la carte, if:
	  • Not more than 175 calories per item and a maximum of:
	  • 35% of calories from fat
	  • 10% of calories from saturated fat.
	  • 35% of weight from sugar* (excepting fruits and vegetables)
	  • No artificial trans fats
	**Sugar means all free mono- and disaccharides, such as glucose, fructose, lactose and sucrose.*
		Restricts all a la carte food sales during the school day (including food service, student sales and vending machines) to the following:
		• **Snacks** are limited to a maximum of:
		  • 250 calories per item.
		  • 35% of calories from fat (excepting nuts, nut butters, seeds, eggs, single-serving cheese, fruit, & nonfried vegetables).
		  • 10% of calories from saturated fat (excepting eggs, and single-serving cheese).
		  • 35% of weight from sugar* (excepting fruits and vegetables).
		  • No artificial trans fats.
		**Sugar means all free mono- and disaccharides, such as glucose, fructose, lactose and sucrose.*
		• **Entrees** (except those sold as part of a government lunch or breakfast) are limited to:
		  • Maximum of 400 calories.
		  • 4 grams of fat per 100 calories (36% fat).
		  • Must be categorized as an entrée in the National School Lunch or breakfast program.

Law	Elementary Schools	Middle & High Schools	
Beverages CA Senate Bill 677 (Effective Jan 2006) CA Childhood Obesity Prevention Act of 2003 CA Senate Bill 965 CA Ed Code 49431 (Effective July 2007)	**Elementary Schools** **Effective January 2006** Restricts beverages sold to students during the school day to water, milk (except whole milk), vegetable juice and fruit juice (minimum 50% juice, no added sweeteners). Noncompliant beverages may be sold only if: • sold by students and • sold at least ½ hour after school day or sold off campus.	**Middle Schools** **Effective January 2006** Restricts beverages to water, milk (except whole milk), vegetable juice and fruit juice (minimum 50% juice, no added sweeteners) and electrolyte replacement beverages (max. 42 grams of sugar per 20 oz). Noncompliant beverages may be sold only if: • At a school-sponsored event after school or • sold at least ½ hour before or after school. Restrictions apply to all sales, including vending machines and student stores.	**High Schools** **Effective July 2005** No carbonated beverages, but no other restrictions. **Effective July 2007** Same restrictions as middle schools (minimum of 50% compliance required). **Effective July 2009** 100% compliance with the same standards as middle schools. Restrictions apply to all sales, including vending machines and student stores.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: October 7, 2013
Action Item 2

RECOMMENDATION: Approve a $5,000 Wells Fargo VISA credit card limit increase to Corinda Mytinger's (budget technician) credit card.

BACKGROUND INFORMATION:

The current line of credit for our account is an aggregate of $20,000.00, allocated as follows:

- Jon's = $3,000 limit
- Candy's = $5,000 limit
- Enrique's = $2,000 limit
- Corinda's = $10,000 limit

The budget coordinator's limit was $12,000. but upon granting Enrique a card last fall, we decided not to up our credit limit but to instead re-allocate funds.

CURRENT INFORMATION:

The need for the increase is due to three major factors:

1. An increase in spending with Amazon.com where we purchase books, music, instruments, some curriculum, IT items and more.
2. An increase in students and staff has led to a correlative increase in purchasing.
3. The growth of ASB, whom often purchases items via credit card.

We are requesting the card have a fund allocation of $15,000.00, with a total line of credit to our account in the sum of $25,000.00

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: October 7, 2013
Action Item 3

RECOMMENDATION: Amend the school-wide Student Uniform and Staff Dress Code Policies regarding tattoos and piercings.

BACKGROUND INFORMATION:

The current Student Uniform Policy states: "Accessories or body modifications that prove to be a distraction will be handled on an individual basis."

CURRENT INFORMATION:

Amendment recommendation for students and staff:

Visible tattoos (including temporary tattoos), facial piercings, body piercings, and gauges are not allowed. All tattoos must be covered. Standard earrings are permitted.

To take effect the 2014-2015 school year.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: October 7, 2013
Action Item No. 4

RECOMMENDATION: Approve the renewal term for Salvador Rivera to remain a member of the Board of Directors in the role of Financial Liaison for another two years.

BACKGROUND INFORMATION:

The regular term of each Director shall be two years.

CURRENT INFORMATION:

Salvador Rivera has served on the Board since 2009. This shall be his third term.

Board Member Approval Date: October 2009
Term 1: October 2009-2011
Term 2: October 2011-2013
Term 3: October 2013-2015