NORTH THURSTON PUBLIC SCHOOLS
ADMINISTRATIVE OFFICES ◆ 305 COLLEGE STREET NE, LACEY, WASHINGTON 98516
TELEPHONE: (360) 412-4400 ◆FAX: (360) 412-4410◆ WWW.NTPS.ORG

EXECUTIVE LIMITATIONS MONITORING REPORT

EL – 4 Asset and Facilities Protection

FROM: Troy Oliver, Superintendent

DATE: October 13, 2026

The Asset and Facilities Protection Policy focuses on protecting the district from risk by ensuring the necessary policies, procedures, and trainings are in place to protect the District's assets and facilities.

Accordingly, the Superintendent will not:

Criterion 1: Operate without comprehensive attention to risk management which minimizes and mitigates North Thurston Public School (NTPS) risks.

Superintendent/CEO Interpretation:
The Superintendent will not allow the district to have an inadequate level of support and resources directed to managing risk to the district.

Superintendent/CEO Evidence Report:

- The Facilities & Risk Management Department, in cooperation with Financial Services, oversees the district's Loss Prevention Program including insurance coverage and Auto and Property Loss. The department is responsible for the Accident Prevention Program and keeping the district in compliance with city, county, and state codes for health, fire, and safety.
- The overall focus of Risk Management is to eliminate safety hazards for staff and students and protect district property.
- The district promotes and strives to provide safe and healthy working conditions and practices for all employees.
- Safety information, safety orientations, and appropriate safety training are provided to protect employee welfare. The district prioritizes prevention to resolve safety and health problems.
- The district has adopted and communicates rules and regulations governing the safe performance of assigned work and the use of district equipment.

Criterion 2: Fail to have comprehensive insurance that addresses the loss of NTPS assets and protects against claims of liability.

Superintendent/CEO Interpretation:
The Superintendent will not leave assets unprotected by failing to maintain appropriate insurance coverage to protect district assets and provide the appropriate level of liability protection.

Superintendent/CEO Evidence Report:
The school district is a member of the Schools Insurance Association of Washington. SIAW is a property and liability risk pooling program for Washington school districts. SIAW contracts with Clear Risk Solutions for day-to-day administration of the program. Clear Risk Solutions provides pool administration, underwriting, claims adjusting, and risk management services. The coverage and amount of our insurance is appropriate for a district and is adequate to meet our exposure. Combined property loss coverage for members is up to $1,500,000,000, with varying coverage limits depending upon the type of loss. General liability coverage (subject to a $10,000 deductible) provides coverage of up to $30,000,000 per occurrence.

Criterion 3: Permit the Board Members, staff, individuals, and volunteers engaged in activities on behalf of the organization, or the organization itself to be without adequate liability insurance.

Superintendent/CEO Interpretation:
The Superintendent will not allow individuals who are involved in activities on behalf of the district or the district to have inadequate liability coverage.

Superintendent/CEO Evidence Report:
The School Insurance Association of Washington provides the district, board members, employees, and volunteers with liability coverage of $30,000,000 per occurrence with a $5,000 deductible.

Criterion 4: Unnecessarily expose the District, the Board, or staff to claims of legal liability.

Superintendent/CEO Interpretation:
The Superintendent will not allow the district to be unnecessarily exposed to legal liability by not having the proper preventative measures and safeguards in place.

Superintendent/CEO Evidence Report:

The district minimizes legal liability through the following:

Training: Numerous required trainings are provided for staff that reduce our liability.

Ongoing Risk Assessments: The district assesses many areas of risk including safe design and operation of playgrounds; environmental health and safety; safe walk routes; and trip requests.

Screening Procedures: Individuals seeking employment with the district are screened through a state required process. All volunteers who wish to serve in our schools are screened before working with students.

Contractual Provisions: The district ensures language is used in contracts to protect the district against the negligence of others and ensures adequate insurance is provided when the district employs outside consultants, contractors, and vendors. These contracts are crafted with the assistance of district legal counsel.

Consultation with Legal Counsel: The district regularly consults with attorneys to protect the district in complex liability issues.

Pre-Litigation Program: Clear Risk Solutions provides technical assistance in the management of personnel issues and risk avoidance. The goal of the Pre-Litigation Program is to be involved at the onset of the problem to provide education and guidance on navigating risk and minimizing liability.

State Audits: The auditing process ensures we comply with the proper use of public funds and assets and ensures appropriate internal controls are in place to prevent loss, fraud, and abuse.

Conclusion:
This evidence demonstrates that we remain in compliance with the criteria under Risk Management and Insurance in this Executive Limitations Policy.