

AGENDA

Board of Trustees
Regular Meeting
October 26, 2026



Great Falls Public Schools

1100 Fourth Street South, Great Falls, Montana



Welcome to the Great Falls Public Schools Board of Trustees meeting!

Is this your first meeting?

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Great Falls Public Schools Trustees facilitate school business.

What is the purpose of these meetings?

The meetings of the Great Falls Public Schools Board of Trustees are open to the public, are recorded, and may be accessed on our website for up to one year. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

How can I address the Trustees?

If you would like to address the Board of Trustees on any matter, please fill out a "Request to Speak" card available from the Clerk of the Board at each meeting. Return this card to the Clerk of the Board or the Board Chairperson. This will allow the Chairperson to recognize you at the appropriate time in the meeting and to guarantee you the opportunity to address the Board. There are federal and state laws that must be followed when addressing the Board to protect the privacy of individuals and to conduct business in an orderly manner. Details can be found on the "Request to Speak" card.

**Again – thank you for participating in this democratic process – we
appreciate your presence!**

– The Great Falls Public Schools Trustees

GREAT FALLS PUBLIC SCHOOLS

Great Falls, MT



BOARD OF TRUSTEES

Gordon Johnson	Chairperson
Kim Skornogoski	Vice Chairperson
Bill Bronson	Trustee
Craig Duff	Trustee
Paige Henning	Trustee
Marlee Sunchild	Trustee
Amie Thompson	Trustee

SUPERINTENDENT'S CABINET

Heather Hoyer	Superintendent of Schools
Luke Diekhans	Director of Business Operations
Lance Boyd	Executive Director for Student Achievement
Jackie Mainwaring	Executive Director for Student Achievement
Heather Spurzem	Director of Human Resources
Jeff Williams	Director of Information Technology
Katelyn Marsik	Director of the GFPS Foundation



Great Falls Public Schools Board of Trustees Meeting

AGENDA

October 26, 2026

5:30 p.m.

Aspen Meeting Room – District Office Building
1100 4th Street South, Great Falls, Montana

We Successfully Educate Students to Navigate the Future

			Page
I.	CALL TO ORDER – PUBLIC DECLARATION OF RECORDED MEETING	Chairperson Johnson	
II.	ROLL CALL	Luke Diekhans	
III.	PLEDGE OF ALLEGIANCE	Chairperson Johnson	
IV.	ADOPT AGENDA	Chairperson Johnson	
V.	APPROVE CONSENT AGENDA	Chairperson Johnson	
<i>The Consent Agenda consists of routine business items related to the operation of the District. Any trustee may remove an item from the Consent Agenda for discussion. Items so removed will be discussed and acted upon separately under ACTION: OTHER</i>			
A.	Minutes of October 12, 2026 Regular Meeting	Luke Diekhans	<u>6</u>
B.	Personnel Actions	Heather Spurzem	<u>13</u>
C.	Good Apple Awards	Heather Spurzem	<u>18</u>
D.	Montana Office of Public Instruction (OPI) TR-35 School Bus Driver Certificates	Luke Diekhans	<u>20</u>
E.	Student Activity Monthly Report for September 2026	Luke Diekhans	<u>21</u>
F.	Presence of a Therapy Dog at Mountain View Elementary School	Lance Boyd	<u>28</u>
G.	Approval of Great Falls High School (GFHS) Chamber Orchestra Tour to Salt Lake City, Utah in March 2027	Lance Boyd	<u>30</u>
H.	Donation from Starbase Montana to Great Falls Public Schools	Jackie Mainwaring	<u>32</u>

VI. COMMUNICATION

- | | |
|---|-------------------|
| A. Character Strong – Mountain View Elementary School | Jackie Mainwaring |
| B. Superintendent’s Report | Heather Hoyer |
| C. Audience Communication | |

VII. ACTION ITEMS

- | | | |
|--|---------------|--------------------|
| A. Financial Report and Check Register for September 2026 | Luke Diekhans | 34 |
| B. 2027-2028 Budget Development Process Schedule | Luke Diekhans | 39 |
| C. Second Reading of Revised Board Policies 3416 –
<i>Administering Medication to Students, 5227 – Employee
Substance Use, and 8205 – Food Service</i> | Heather Hoyer | 41 |

VIII. ACTION: OTHER

Chairperson
Johnson

IX. REPORTS, DISCUSSION, AND POLICIES

- | | | |
|--|------------------------|--------------------|
| A. Technology 2026 Summer Work Report | Jeff Williams | 54 |
| B. Discussion, Committee Reports, and Comments | Chairperson
Johnson | |

UPCOMING EVENTS

Chairperson
Johnson

Wednesday, November 4, 2026	3:30 p.m.	Board Policy Committee Meeting	District Offices Building
Monday, November 9, 2026	5:30 p.m.	Regular Meeting	District Offices Building
Wednesday, November 11, 2026	5:30 p.m.	Community Town Hall: Budget Projections	District Offices Building
Tuesday, November 17, 2026	5:30 p.m.	Board Work Session – Healthy Schools	District Offices Building
Monday, November 23, 2026	5:30 p.m.	Regular Meeting	District Offices Building
Wednesday, December 9, 2026	4:00 p.m.	Board Budget Committee Meeting: Legislative Updates	District Offices Building
Monday, December 21, 2026	5:30 p.m.	Regular Meeting	District Offices Building

X. ACTION TO ADJOURN

Chairperson
Johnson

	Thompson	Sunchild	Skornogowski	Johnson	Hennig	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: October 26, 2026

CATEGORY: Consent

AGENDA ITEM NUMBER: V. A.

CABINET MEMBER: Luke Diekhans

TOPIC

Minutes of the October 12, 2026 Regular Board Meeting

STRATEGIC PLAN

Stewardship and Accountability

BACKGROUND AND DISCUSSION

The Board is required to approve the minutes of each Board meeting. The minutes of the October 12, 2026 Regular Board Meeting are presented for approval.

FISCAL IMPLICATIONS

None

RECOMMENDATION

The District Board is requested to approve the minutes of the October 12, 2026 Regular Board Meeting as presented.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Business Operations Luke Diekhans at (406) 268-6050.

[Return to Agenda](#)

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
HELD OCTOBER 12, 2026**

A duly called Regular Meeting of the Board of Trustees of the Great Falls Public Schools was held at the District Offices Building, 1100 4th Street South, on the 12th day of October 2026.

At 5:30 pm, Chairperson Johnson called to order the Regular Meeting of the Board of Trustees and informed the participants and audience that the meeting was being recorded per Board Policy 1420.

ROLL CALL: Luke Diekhans took roll call.

Trustees Present: Gordon Johnson, Chairperson
Bill Bronson
Craig Duff
Paige Henning

Trustees Excused: Kim Skornogoski, Vice Chairperson
Marlee Sunchild
Amie Thompson

Others Present: Heather Hoyer, Superintendent; Luke Diekhans, Director of Business Operations; Lance Boyd and Jackie Mainwaring, Executive Directors for Student Achievement; Lane McGrath, Data Center Lead; Heather Spurzem, Director of Human Resources; and Katelyn Marsik, Director of the Great Falls Public Schools Foundation.

Also present were Tom Cubbage, Great Falls Education Association President and Student Board Representatives from Great Falls High School, Paris Gibson Education Center, and C.M. Russell High School.

The Pledge of Allegiance was led by Chairperson Johnson.

ADOPT AGENDA

Motion – Bill Bronson, Seconded – Paige Henning, passed unanimously to adopt the agenda as presented.

APPROVE CONSENT AGENDA

Motion – Paige Henning, Seconded – Bill Bronson, passed unanimously to approve the Consent Agenda as presented.

A. Minutes of the September 21, 2026, Regular Board Meeting – The Board approved the minutes of the September 21, 2026 Regular Board meeting as presented.

1
2 **B. Personnel Actions** – The Board approved the Personnel Actions as presented.

3
4 **C. Montana Office of Public Instruction (OPI) TR-35 School Bus Driver Certificate**

5 The Board approved the Montana OPI TR-35 School Bus Driver Certificate for the
6 individual listed in the agenda.

7
8 **D. TR-1 Bus Route Reimbursement Claims** - The Board approved the TR-1 Bus
9 Route Reimbursement Claims for the bus routes of the high school and elementary
10 school districts.

11
12 **E. Request for Records Disposal – Human Resources Office** – The Board approved
13 the request for the disposal of the Human Resources Office records listed in the agenda
14 that are in compliance with the approved State, Local Government Records Committee
15 Retention Schedule.

16
17 **F. Donation of Scaffolding to C.M. Russell High School** – The Board approved the
18 donation of scaffolding from Opportunity Bank to C.M. Russell High School's Industrial
19 Technology program, with thanks.

20
21
22 **COMMUNICATION**

23
24 **A. Report of the Student Representatives**

25 Great Falls High School (GFHS) student representatives Kaitlynn Fulbright, Weston
26 Stoll, and Sydney Trunkle reported that Leadership High students began the year with
27 kickoff activities, where the focus for the year is learning more about themselves,
28 building leadership skills, and finding ways to grow as individuals and leaders in the
29 school and community. Students enjoyed classes with a variety of engaging, hands-on
30 learning experiences, including archery, microscope labs, interactive history lessons,
31 Montana geography, and a field trip to Morning Light Coffee Roasters. Students also
32 participated in the Worlds of Work (WOW) career fair to explore local career
33 opportunities. Homecoming Week was a success, promoting school spirit through
34 dress-up days, a color run, and other activities. History was made with the crowning of
35 two Homecoming kings. Some athletic teams completed their fall competitions while
36 others continue their seasons. Art Club and Key Club members contributed to campus
37 cleanup efforts and community service at *Jordan's Pumpkins for a Cause*. GFHS also
38 welcomed Mr. John Armstrong, who returned to upgrade the printing press he originally
39 built in 1973, and recognized three Teachers of the Week for their dedication. The
40 presentation concluded with a historical review of a 1913 school board decision
41 regarding smallpox vaccination requirements, highlighting the Board's consideration of
42 public health, student vaccination records, community impact, and compliance with
43 state directives.

44
45 Paris Gibson Education Center student representatives Adyson Baez, Jocelyn Salois,
46 and Elizabeth Culberson shared that students engaged in a variety of hands-on learning
47 experiences, including exploring statistical concepts with cookies, investigating velocity
48 and momentum, and participating in a geology field trip to discover fossils, study rock

1 formations, and create cyanotype prints. Students and staff also celebrated the 2026
2 honey harvest, producing more than 2.5 gallons of honey, and enjoyed a Jobs for
3 Montana Graduates-sponsored barbecue. The report highlighted the lasting friendships
4 and supportive relationships formed at PGEC, recognized Pat Johnson for more than 35
5 years of service to the school community, and celebrated the accomplishments of three
6 students attending Montana Youth Challenge Academy. Additionally, the Community
7 Cleanup Crew continued its weekly efforts to maintain a welcoming campus, while
8 students and staff built memories through educational field trips and everyday school
9 activities.

10
11 C.M. Russell (CMR) High School student representatives Lydia Comstock, Addie Crist,
12 and Kade Hobson highlighted favorite classroom activities across multiple subjects,
13 including Spanish, Advanced Placement (AP) Statistics, AP Chemistry, AP English,
14 French, and Music Theory. Student clubs were highlighted as well, with HOSA learning
15 about occupational therapy careers and supporting healthcare workers, while BPA
16 members attended a Fall Leadership Summit focused on business, leadership, and
17 entrepreneurship. Students and staff recognized *Every Child Matters Day* (Orange Shirt
18 Day) to honor Indigenous children who never returned home from boarding and
19 residential schools. Homecoming week featured creative class decorations, themed
20 dress-up days, the annual parade, coronation, athletic events, and a dance, with strong
21 participation and school spirit throughout the week. Fall athletics celebrated the golf
22 team's third-place state finish and an individual second-place finish, while other teams
23 continued their seasons. The report concluded by congratulating two students
24 recognized as National Merit Scholarship Program Finalists, an honor achieved by
25 fewer than one percent of high school seniors nationwide.

26
27 **B. Superintendent Report** – Superintendent Hoyer presented an overview of her half-
28 day Convocation substitute assignment she fulfilled in a fourth-grade classroom at
29 Whittier Elementary school. She also discussed local control, funding budgets, and cost
30 analysis for education K-12 and in the Montana University System with students in a US
31 Government class at Great Falls High School. She provided many updates from the
32 Fine Arts department, including staffing, upcoming festivals, the new CORPS Marching
33 Band, museum tours, and progress on the C.M. Russell High School auditorium
34 renovation. Superintendent Hoyer reminded all in attendance of the three (3) upcoming
35 Career Technical Education (CTE) information sessions. She also reminded everyone
36 that today, October 12th, is the State of Montana Civic Celebration Day, honoring
37 Indigenous People's Day and Columbus Day. The GFPS Indigenous Education
38 department invites everyone to celebrate Indigenous People's Day by wearing your
39 items of cultural significance. Superintendent Hoyer said the process of rolling out the
40 GFPS Three-Year Long-Range Strategic Plan Survey has begun. She encouraged
41 everyone to take the ten (10) minute survey available, explaining data would be
42 collected and analyzed after the holidays. She also stated that the Legislative
43 committee is reviewing for any changes or edits to the GFPS Legislative Resolutions
44 and will provide more information at the next regular board meeting, along with talking
45 points for preschool. She concluded her report with discussion of child Medicaid / CHIP
46 enrollment by state.

47
48 **C. Audience Communication** – None

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3 **ACTION ITEMS**
4

5 **A. Request for Proposals for C.M. Russell High School Athletic Trainer** - Director of
6 Business Operations, Luke Diekhans, stated that following notification from Alluvion
7 Health that it will terminate its agreement to provide athletic trainer services for C.M.
8 Russell High School effective October 31, 2026, the District issued an internal job
9 posting that yielded no applicants. To ensure coverage, the District is issuing a Request
10 for Proposals (RFP) to be advertised on October 18 and October 25, 2026, with
11 proposals due October 28, 2026. Board approval for the selected vendor is scheduled
12 for the November 9, 2026 meeting, at which time total fiscal implications will be
13 determined.

14
15 Motion – Paige Henning, Seconded – Craig Duff, passed unanimously to approve the
16 advertising of the Request for Proposal for the C.M. Russell High School Athletic
17 Trainer position.

18
19 **B. Second Reading of Revised Board Policies 2410 – High School Graduation**
20 **Requirements; 5321 – Leaves of Absence; and 5321R – Conditions for Use of Sick**
21 **Leave** – Superintendent Hoyer reviewed the policies above and stated that no
22 comments or recommendations for changes were received since the first reading of the
23 policies at the September 21, 2026 regular Board meeting.

24
25 Motion – Bill Bronson, Seconded – Paige Henning, passed unanimously to approve
26 revised Board Policies 2410 – *High School Graduation Requirements*; 5321 – *Leaves of*
27 *Absence*; and 5321R – *Conditions for Use of Sick Leave* as presented.

28
29 **ACTION: OTHER**
30

31 There were no items extracted from the Consent Agenda to discuss.
32
33

34 **REPORTS, DISCUSSION, AND POLICIES**
35

36 **A. Review of Buildings & Grounds 2026 Summer Projects** – Facilities Director Brent
37 Cutler highlighted the Buildings and Grounds Department's essential role in maintaining
38 safe, clean, and functional learning environments across 1.9 million square feet of
39 educational space and 380 acres of grounds, supported by 112 full-time employees.
40 The department's custodial, grounds, and trades teams handle daily maintenance,
41 cleaning, snow removal, safety systems, and facility repairs, completing 2,275 work
42 orders over the past year. Efficiency improvements included the introduction of robotic
43 floor scrubbers at both C.M. Russell and Great Falls High Schools. Major projects
44 included replacing domestic water pipes at East Middle School following lead testing
45 and securing grant funding through the Department of Environmental Quality, as well as
46 addressing roof damage at Lincoln Elementary School and coordinating repairs and
47 replacement with staff, volunteers, and community partners. Overall, the department

completed 67 projects during the 54-day summer period to prepare district facilities for the start of the school year.

Facilities Assistant Jack Norris reported on summer projects completed including, but not limited to, the Lincoln Elementary School roof replacement; removal of the old scoreboard at Memorial Stadium with delivery, fiber/electrical installation, and erecting of the new scoreboard; renovations in the C.M. Russell High School auditorium; playground improvements at various elementary schools; the addition of a door from the library to courtyard at East Middle School; the installation of the Junior Reserve Officer's Training Corp (JROTC) Raiders Course at Paris Gibson Education Center; remodeling of an interior area at Chief Joseph Elementary School to provide a secure office space; and the renovation of a new cosmetology studio at Paris Gibson Education Center.

Chairperson Johnson and Superintendent Hoyer both extended high praise to Brent and Jack for their supervision of their staff and their commitment to keeping GFPS facilities in great shape.

B. First Reading of Revised Board Policies 3416 – *Administering Medication to Students*, 5227 – *Employee Substance Use*, and 8205 – *Food Service*.

Superintendent Hoyer reviewed the recommended language revisions from the Board Policy Committee to the board policies listed above, stating the proposed language changes bring policies into alignment with legislative directives and/or cleans up confusing language. She asked if anyone had questions or concerns about the revisions to contact her prior to the next regular Board meeting.

C. Discussion, Committee Reports, and Comments

Trustees Duff and Henning commended the Buildings and Grounds Department for their hard work at all of the facilities. Trustee Duff also stated he was successful in completing his half-day convocation substitute assignment in a Spanish class, enjoying the experience.

Trustee Henning had the opportunity to observe a lockdown drill at Valley View Elementary School and reminded everyone of the upcoming Board Budget Committee meeting. She is looking forward to the Cross-Country City meet on Wednesday as her son is participating.

Trustee Bronson attended the CMR HOSA students' presentation on their summer trip to Ghana and was pleased to see the opportunity extended to students, noting that at least one student is pursuing a career path related to this type of work. He will be attending the Montana Council of Educational Leaders (MCEL) meetings this week to discuss the primary proposals that will be advancing through the Legislature.

Chairperson Johnson extended thanks to Superintendent Hoyer, Trustee Bronson, and the Kids Education Yes (KEY) organization for being proactive with the events happening in Helena, stating that Great Falls Public Schools is well represented. He attended East Middle School's presentation on *Rachel's Challenge* and emphasized the lasting impression it made regarding the importance of school safety.

UPCOMING EVENTS

1 Chairperson Johnson highlighted upcoming events to include the Board Budget
2 Committee Meeting on October 21st, the MCEL Conference this week, and the next
3 regular board meeting on October 26th.
4
5

6 **ACTION TO ADJOURN**
7

8 With no further comments or items to be discussed, motion by Chairperson Johnson
9 and seconded by Trustee Henning to adjourn the Regular Meeting of the Board of
10 Trustees at 6:41 p.m.
11
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Gordon Johnson, Chairperson

Luke Diekhans, Clerk

 Great Falls Public Schools Great Falls, MT	Thompson	Sunchild	Skornogowski	Johnson	Henning	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: October 26, 2026

CATEGORY: Consent

AGENDA ITEM NUMBER: V. B.

CABINET MEMBER: Heather Spurzem

TOPIC

Personnel Actions

STRATEGIC PLAN

Stewardship and Accountability

BACKGROUND

As per [MCA 20-3-324](#) – *Powers and Duties* – the trustees of each district shall employ or dismiss...personnel considered necessary to carry out the various services of the district.

DISCUSSION

See attached Personnel Action Report to the Board of Trustees.

FISCAL IMPLICATIONS

Noted on report.

RECOMMENDATION

The District Board is requested to employ, dismiss, or accept the resignations of those noted on the Personnel Action Report.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Human Resources Heather Spurzem at (406) 268-6010.

[Return to Agenda](#)

New Employee

Position: SUPPLEMENTAL

Name: GRADY, MEGHAN JEAN Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$27.00 Amount: \$2,028.00	Hrs: 1.75	DAC:NORTH MIDDLE SCHOOL Effective Date: 10/19/2026
Name: TAYLOR, DALE ARTHUR Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$19.50 Amount: \$2,434.00	Hrs: 2.90	DAC:NORTH MIDDLE SCHOOL Effective Date: 10/19/2026
Name: FRAHM, JADYN MARIE Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$19.50 Amount: \$2,028.00	Hrs: 2.42	DAC:NORTH MIDDLE SCHOOL Effective Date: 10/19/2026
Name: HABERMAS, LAWRENCE JAVIER Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$19.50 Amount: \$2,028.00	Hrs: 2.42	DAC:NORTH MIDDLE SCHOOL Effective Date: 10/19/2026
Name: HUSCHER, JACINDA MARIE Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$27.00 Amount: \$2,028.00	Hrs: 1.75	DAC:NORTH MIDDLE SCHOOL Effective Date: 10/19/2026
Name: STIMAC, ZACHARY MICHAEL Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$27.00 Amount: \$2,028.00	Hrs: 1.75	DAC:NORTH MIDDLE SCHOOL Effective Date: 10/19/2026
Name: DOUGLAS, COURTNEE JO Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$27.00 Amount: \$2,130.00	Hrs: 1.83	DAC:NORTH MIDDLE SCHOOL Effective Date: 10/19/2026
Name: STERLING, WILLIAM J Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$19.50 Amount: \$2,434.00	Hrs: 2.90	DAC:NORTH MIDDLE SCHOOL Effective Date: 10/19/2026
Name: LINS, MICHAEL Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$27.00 Amount: \$2,434.00	Hrs: 2.10	DAC:EAST MIDDLE SCHOOL Effective Date: 10/19/2026
Name: OLSON, LANCE A JR. Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$27.00 Amount: \$2,434.00	Hrs: 2.10	DAC:EAST MIDDLE SCHOOL Effective Date: 10/19/2026
Name: GRADY, STEVEN C Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$27.00 Amount: \$2,434.00	Hrs: 2.10	DAC:NORTH MIDDLE SCHOOL Effective Date: 10/19/2026
Name: FRAHM, JAMES Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$27.00 Amount: \$2,434.00	Hrs: 2.10	DAC:NORTH MIDDLE SCHOOL Effective Date: 10/19/2026
Name: FARRINGTON, JEFFREY WILLIAM Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$19.50 Amount: \$2,434.00	Hrs: 2.90	DAC:EAST MIDDLE SCHOOL Effective Date: 10/19/2026
Name: CARLSON, STEPHEN H Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$27.00 Amount: \$2,231.00	Hrs: 1.92	DAC:EAST MIDDLE SCHOOL Effective Date: 10/19/2026
Name: AGAMENONI, ADAM JEFFREY Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$27.00 Amount: \$2,130.00	Hrs: 1.83	DAC:EAST MIDDLE SCHOOL Effective Date: 10/19/2026
Name: HERRING, PATRICIA LOUANN Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$27.00 Amount: \$2,028.00	Hrs: 1.75	DAC:EAST MIDDLE SCHOOL Effective Date: 10/19/2026
Name: GRIFFITH, ABRAHAM JAMES Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$27.00 Amount: \$2,028.00	Hrs: 1.75	DAC:EAST MIDDLE SCHOOL Effective Date: 10/19/2026
Name: IRONBEAR, THOMAS JAMES Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$19.50 Amount: \$2,130.00	Hrs: 2.54	DAC:EAST MIDDLE SCHOOL Effective Date: 10/19/2026
Name: OLSON, TRENTON ALLEN Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$19.50 Amount: \$2,130.00	Hrs: 2.54	DAC:EAST MIDDLE SCHOOL Effective Date: 10/19/2026
Name: OLSON, TEAGAN J Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$19.50 Amount: \$2,130.00	Hrs: 2.54	DAC:EAST MIDDLE SCHOOL Effective Date: 10/19/2026
Name: WILKERSON, GLENN ANTHONY Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$19.50 Amount: \$2,130.00	Hrs: 2.54	DAC:EAST MIDDLE SCHOOL Effective Date: 10/19/2026
Name: LINS, LEIA MARGARET Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$27.00 Amount: \$2,028.00	Hrs: 1.75	DAC:EAST MIDDLE SCHOOL Effective Date: 10/19/2026
Name: DENNIS, RYAN ANDREW Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$19.50 Amount: \$2,028.00	Hrs: 2.42	DAC:EAST MIDDLE SCHOOL Effective Date: 10/19/2026
Name: RENO, KARAN Position: LT SUB TEACHER (RESOURCE 1)	Pay: Hourly	Rate: \$225.00 Amount: \$33,075.00	Hrs: 1.00	DAC:DISTRICT WIDE Effective Date: 10/13/2026
Name: MONTGOMERY, DANIELLE JENAE Position: SUB TEACHER (LIC)	Pay: Hourly	Rate: \$130.00 Amount: \$0.00	Hrs: 0.00	DAC:DISTRICT WIDE Effective Date: 10/09/2026
Name: WINBERG, TARILYN Position: LT SUB TEACHER (HEALTH ENHANCEMENT) (06/0	Pay: Hourly	Rate: \$225.00 Amount: \$33,075.00	Hrs: 1.00	DAC:DISTRICT WIDE Effective Date: 10/13/2026
Name: JOHNSON, THOMAS SEVERN Position: LT SUB TEACHER (MATH) (11/27/2026)	Pay: Hourly	Rate: \$225.00 Amount: \$6,525.00	Hrs: 1.00	DAC:DISTRICT WIDE Effective Date: 10/13/2026

**Personnel Action Report to the Board of Trustees
Great Falls Public Schools**

Name: KIND, KELSEY JAY Position: LT SUB TEACHER (4TH GRADE) (11/13/2026)	Pay: Hourly	Rate: \$258.00 Amount: \$5,676.00	Hrs: 1.00	DAC:DISTRICT WIDE Effective Date: 10/13/2026
Name: DE BRUYCKER, MELISSA MARIE Position: CASE MANAGEMENT	Pay: Hourly	Rate: \$63.08 Amount: \$882.76	Hrs: 0.07	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/26/2026
Name: WANNER, KATHRYN L Position: CASE MANAGEMENT	Pay: Hourly	Rate: \$51.82 Amount: \$725.18	Hrs: 0.07	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/26/2026
Name: MONTGOMERY, MARYANN Position: HOMEBOUND TEACHER (KH) (10/14/2026)	Pay: Hourly	Rate: \$27.00 Amount: \$907.20	Hrs: 0.20	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 10/14/2026
Name: GULL, KAILY Position: SUB TEACHER	Pay: Hourly	Rate: \$110.00 Amount: \$0.00	Hrs: 0.00	DAC:DISTRICT WIDE Effective Date: 10/12/2026
Name: FULGUM, DALE Position: HOMEBOUND TEACHER (RG)	Pay: Hourly	Rate: \$27.00 Amount: \$388.80	Hrs: 0.20	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 10/08/2026
Name: STOCKTON, TRISTAN D Position: LT SUB TEACHER (HEALTH ENHANCEMENT) (10/2	Pay: Hourly	Rate: \$225.00 Amount: \$900.00	Hrs: 1.00	DAC:DISTRICT WIDE Effective Date: 10/13/2026
Name: CHARGOIS, ELIZABETH Position: LT SUB TEACHER (RESOURCE 2) (06/04/2027)	Pay: Hourly	Rate: \$225.00 Amount: \$33,075.00	Hrs: 1.00	DAC:DISTRICT WIDE Effective Date: 10/13/2026
Name: MAJOR, STEPHANIE DITA Position: FORENSICS HEAD COACH	Pay: Salary	Rate: \$19.50 Amount: \$6,220.00	Hrs: 3.36	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 10/05/2026
Name: RAMSEY, REBECCA SUZANNE Position: CASE MANAGEMENT	Pay: Hourly	Rate: \$34.44 Amount: \$429.91	Hrs: 0.07	DAC:WEST ELEMENTARY Effective Date: 09/28/2026
Name: HICKS, NATHAN WILLIAM Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$19.50 Amount: \$2,028.00	Hrs: 2.42	DAC:EAST MIDDLE SCHOOL Effective Date: 10/19/2026
Name: MCCracken, MEMORY Position: LT SUB TEACHER (3RD GRADE) (10/20/2026)	Pay: Hourly	Rate: \$225.00 Amount: \$900.00	Hrs: 1.00	DAC:DISTRICT WIDE Effective Date: 10/13/2026
Name: LAUTENSCHLAGER, SARAH JEAN Position: FORENSICS ASST COACH	Pay: Salary	Rate: \$19.50 Amount: \$3,802.00	Hrs: 2.05	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 10/05/2026
Name: BUEHNER, NATALIE Position: SUB TEACHER	Pay: Hourly	Rate: \$110.00 Amount: \$0.00	Hrs: 0.00	DAC:DISTRICT WIDE Effective Date: 10/19/2026
Name: TOME, ASHTYN Position: SUB TEACHER	Pay: Hourly	Rate: \$110.00 Amount: \$0.00	Hrs: 0.00	DAC:DISTRICT WIDE Effective Date: 10/19/2026
Name: PACE, PATRICIA Position: NATIONAL HONOR SOCIETY ADVISOR	Pay: Salary	Rate: \$27.00 Amount: \$3,041.00	Hrs: 0.60	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/24/2026
Name: DEWEY, ALI REBECCA Position: MUSIC DIRECTOR (VOCAL) (EOY)	Pay: Salary	Rate: \$27.00 Amount: \$1,013.00	Hrs: 0.56	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/24/2026
Name: LINDLAND, KATELYN BETH Position: BOYS BB COACH (MS)	Pay: Salary	Rate: \$27.00 Amount: \$2,028.00	Hrs: 1.75	DAC:NORTH MIDDLE SCHOOL Effective Date: 10/19/2026
Name: DORNAK, DANIEL Position: SUB TEACHER	Pay: Hourly	Rate: \$110.00 Amount: \$0.00	Hrs: 0.00	DAC:DISTRICT WIDE Effective Date: 10/19/2026
Name: LANIER, MICHAEL W Position: NIGHT SCHOOL TEACHER	Pay: Hourly	Rate: \$27.00 Amount: \$1,053.16	Hrs: 0.24	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 10/19/2026
Name: ROSALES, DAKOTA Position: NIGHT SCHOOL TEACHER	Pay: Hourly	Rate: \$27.00 Amount: \$1,053.16	Hrs: 0.24	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 10/19/2026
Name: LANIER, MICHAEL W Position: SATURDAY SCHOOL TEACHER	Pay: Hourly	Rate: \$27.00 Amount: \$1,295.96	Hrs: 0.29	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 10/19/2026
Name: HUGHES, PATRICIA KAY Position: SUB TEACHER (LIC)	Pay: Hourly	Rate: \$130.00 Amount: \$0.00	Hrs: 0.00	DAC:DISTRICT WIDE Effective Date: 10/20/2026
Name: HOLMAN, TATIANA Position: SUB TEACHER	Pay: Hourly	Rate: \$110.00 Amount: \$0.00	Hrs: 0.00	DAC:DISTRICT WIDE Effective Date: 10/20/2026
Name: HILL, EMILY Position: SUB TEACHER	Pay: Hourly	Rate: \$110.00 Amount: \$0.00	Hrs: 0.00	DAC:DISTRICT WIDE Effective Date: 10/20/2026
Name: ROSALES, DAKOTA Position: SATURDAY SCHOOL TEACHER	Pay: Hourly	Rate: \$27.00 Amount: \$1,295.96	Hrs: 0.29	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 10/19/2026
Name: TERRY, CHALYCE Position: SUB TEACHER	Pay: Hourly	Rate: \$110.00 Amount: \$0.00	Hrs: 0.00	DAC:DISTRICT WIDE Effective Date: 10/20/2026
Name: MARTIN, MARIA GUADALUPE Position: NATIONAL BOARD CERTIFICATION - DISTRICT (NR	Pay: Salary	Rate: \$22.01 Amount: \$500.00	Hrs: 0.12	DAC:DISTRICT OFFICES Effective Date: 08/24/2026

Name: MARTIN, MARIA GUADALUPE	Pay: Salary	Rate: \$22.00	Hrs: 0.18	DAC:DISTRICT OFFICES
Position: NATIONAL BOARD CERTIFICATION - DISTRICT		Amount: \$750.00		Effective Date: 08/24/2026
Name: CARRANZA, JESSICA MARIE	Pay: Salary	Rate: \$22.00	Hrs: 0.18	DAC:DISTRICT OFFICES
Position: NATIONAL BOARD CERTIFICATION - DISTRICT		Amount: \$750.00		Effective Date: 08/24/2026
Name: CARRANZA, JESSICA MARIE	Pay: Salary	Rate: \$22.01	Hrs: 0.12	DAC:DISTRICT OFFICES
Position: NATIONAL BOARD CERTIFICATION - DISTRICT (NR		Amount: \$500.00		Effective Date: 08/24/2026
Name: DIGIULIO, STEPHANIE SANGER	Pay: Salary	Rate: \$22.01	Hrs: 0.12	DAC:DISTRICT OFFICES
Position: NATIONAL BOARD CERTIFICATION - DISTRICT (NR		Amount: \$500.00		Effective Date: 08/24/2026
Name: DIGIULIO, STEPHANIE SANGER	Pay: Salary	Rate: \$22.00	Hrs: 0.18	DAC:DISTRICT OFFICES
Position: NATIONAL BOARD CERTIFICATION - DISTRICT		Amount: \$750.00		Effective Date: 08/24/2026
Name: JACKSON, KAREN LEE	Pay: Salary	Rate: \$19.50	Hrs: 2.54	DAC:NORTH MIDDLE SCHOOL
Position: BOYS BB COACH (MS)		Amount: \$2,130.00		Effective Date: 10/19/2026
Name: HAYWORTH, ERYN ROSE	Pay: Salary	Rate: \$27.00	Hrs: 1.83	DAC:NORTH MIDDLE SCHOOL
Position: BOYS BB COACH (MS)		Amount: \$2,130.00		Effective Date: 10/19/2026

Position: ENGINEERS

Name: MILLER, PRESTON MICHAEL	Pay: Hourly	Rate: \$21.51	Hrs: 8.00	DAC:DOB ENGINEER
Position: CUSTODIAN		Amount: \$30,630.24		Effective Date: 10/14/2026
Name: ROSIPAL, WYLIE JAMES	Pay: Hourly	Rate: \$21.51	Hrs: 8.00	DAC:NORTH MIDDLE SCHOOL
Position: CUSTODIAN		Amount: \$30,114.00		Effective Date: 10/20/2026
Name: SCOTT, NICHOLAS STANLEY	Pay: Hourly	Rate: \$21.51	Hrs: 8.00	DAC:GREAT FALLS HIGH SCHOOL
Position: CUSTODIAN		Amount: \$28,909.44		Effective Date: 10/28/2026
Name: ERDMANN, PAUL FREDRICK	Pay: Hourly	Rate: \$21.51	Hrs: 8.00	DAC:VALLEY VIEW ELEMENTARY
Position: CUSTODIAN		Amount: \$29,081.52		Effective Date: 10/27/2026
Name: MCCALL, MITCHELL LEE	Pay: Hourly	Rate: \$21.51	Hrs: 8.00	DAC:MOUNTAIN VIEW ELEMENTARY
Position: CUSTODIAN		Amount: \$29,253.60		Effective Date: 10/26/2026

Position: FOOD SERVICE

Name: KOMEOTIS, TONI LYNNE	Pay: Hourly	Rate: \$15.19	Hrs: 7.00	DAC:EAST MIDDLE SCHOOL
Position: FOOD SERVICE EMPLOYEE		Amount: \$16,162.16		Effective Date: 10/19/2026

Position: LIBRARY/TEACHER AIDES

Name: SCOTT, RACHEL LYNN	Pay: Hourly	Rate: \$13.23	Hrs: 7.50	DAC:WEST ELEMENTARY
Position: CORE TEACHER AIDE		Amount: \$14,486.85		Effective Date: 10/22/2026

Position: OTHER HOURLY CLASSIFIED

Name: JENNINGS, BRYCE SAYERS JR	Pay: Hourly	Rate: \$16.79	Hrs: 0.00	DAC:DISTRICT WIDE
Position: ACCOMPANIST		Amount: \$0.00		Effective Date: 10/19/2026

Position: PARA EDUCATOR (SP ED)

Name: ASMUSSEN, BONNIE MARIE	Pay: Hourly	Rate: \$17.28	Hrs: 2.70	DAC:PARIS GIBSON EDUCATION CENT
Position: EXCEPTIONALITIES STUDENT PARA/CNA		Amount: \$6,858.43		Effective Date: 10/21/2026

Resignation

Position: CLERICAL

Name: DOBNEY, MEAGHAN PHAEDRA	Pay: Hourly	Rate: \$17.23	Hrs: 8.00	DAC:GREAT FALLS HIGH SCHOOL
Position: ATTENDANCE SECRETARY (10/30/2026)		Amount: \$6,616.32		Effective Date: 10/30/2026
Name: LEHMAN, EMILY ROSE	Pay: Hourly	Rate: \$17.23	Hrs: 8.00	DAC:C M RUSSELL HIGH SCHOOL
Position: OFFICE ASST (10/29/2026)		Amount: \$6,478.48		Effective Date: 10/29/2026

Position: LIBRARY/TEACHER AIDES

Name: MARTINEZ, PATRICIA ROSE	Pay: Hourly	Rate: \$13.23	Hrs: 7.50	DAC:MEADOW LARK ELEMENTARY
Position: CORE TEACHER AIDE (10/14/2026)		Amount: \$3,572.10		Effective Date: 10/14/2026

Position: PARA EDUCATOR (SP ED)

Name: HORTON, KERI ANN	Pay: Hourly	Rate: \$17.28	Hrs: 6.00	DAC:C M RUSSELL HIGH SCHOOL
Position: PARA EDUCATOR (SP ED) (09/24/2026)		Amount: \$2,280.96		Effective Date: 09/24/2026
Name: GRACZYK, WHITNEY LEE	Pay: Hourly	Rate: \$18.00	Hrs: 7.50	DAC:RIVERVIEW ELEMENTARY
Position: PARA EDUCATOR (SP ED) (10/12/2026)		Amount: \$4,590.00		Effective Date: 10/12/2026

Position: TUTOR

Name: VEHRHS, JOHN DAVID	Pay: Hourly	Rate: \$17.32	Hrs: 7.50	DAC:NORTH MIDDLE SCHOOL
Position: TUTOR (10/08/2026)		Amount: \$4,156.80		Effective Date: 10/08/2026

Retirement

Position: LAUNDRY

Name: LOWERY, GARY T	Pay: Hourly	Rate: \$11.40	Hrs: 4.00	DAC:NORTH MIDDLE SCHOOL
Position: CUSTODIAL HELPER (10/16/2026)		Amount: \$3,784.80		Effective Date: 10/16/2026

Termination

Position: SUPPLEMENTAL

Name: BLEDSOE, KURTISS	Pay: Hourly	Rate: \$110.00	Hrs: 0.00	DAC:DISTRICT WIDE
Position: SUB TEACHER (10/22/2026)		Amount: \$0.00		Effective Date: 10/22/2026

Position: FOOD SERVICE

Name: BUCK, ANNA	Pay: Hourly	Rate: \$15.41	Hrs: 7.00	DAC:EAST MIDDLE SCHOOL
Position: FOOD SERVICE EMPLOYEE (10/21/2026)		Amount: \$4,638.41		Effective Date: 10/21/2026

 Great Falls Public Schools Great Falls, MT	Thompson	Sunchild	Skornogowski	Johnson	Henning	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: October 26, 2026

CATEGORY: Consent

AGENDA ITEM NUMBER: V. C.

CABINET MEMBER: Heather Spurzem

TOPIC

Good Apple Awards

STRATEGIC PLAN

Healthy, Safe, and Secure Schools

BACKGROUND

An individual letter of appreciation and our “Good Apple” pin will be forwarded to the individuals whose achievements are summarized in this notice. This award is an expression of appreciation and affection, and we ask those who have received it to wear the “Good Apple” with pride! If the person is a district employee, a copy of our letter will be placed in their personnel file. What follows is a nomination for a “Good Apple” award.

DISCUSSION

Stefanie Cummings, School Registered Nurse, Meadowlark Elementary School, was recommended for a Good Apple Award by Erica Harp, Lead School Registered Nurse, Paris Gibson Education Center, because of the following:

Stefanie helped keep our department afloat this fall! Nurse Stefanie was willing to be reassigned and cover staff vacancies for September and most of October. She executed tasks and provided nursing services that schools would have gone without if it was not for her. She demonstrated flexibility and team work to our staff as her assignment frequently had to change and evolve. Now she is back providing her wonderfully skilled and compassionate 1:1 nursing services. It has been a joy to watch her blossom in this role over the past several years. She demonstrates so many aspects of nursing while caring for her students: thorough assessment, planning, re-evaluating, and advocacy! Thank you for being on our team, Nurse Stef!

Sarah Schaeffer, Strings Teacher, East Middle School, was recommended for a Good Apple Award by Reannon Medrano, Principal, East Middle School, because of the following:

Sarah deserves a Good Apple Award for enthusiastically taking on the role of sponsoring our Friends of Rachel Club at East Middle School. Her passion for promoting kindness, connection, and a positive school culture is contagious. She has embraced this additional responsibility with grace, humility, and a genuine commitment to making a difference in the lives of our students. We are grateful for her willingness to go above and beyond to make East a better place!

Justus Hilbig, Groundsman, Buildings and Grounds, was recommended for a Good Apple Award by Reannon Medrano, Principal, East Middle School, because of the following:

Justus deserves a Good Apple Award for his kindness, helpfulness, and willingness to go above and beyond to support East Middle School. He did a fantastic job transforming the landscaping in our library courtyard into a beautiful outdoor learning space for our students. His hard work and positive attitude make a lasting difference in our school community, and we are grateful for all he does!

Tim Heisler, Groundsman Foreman, Buildings and Grounds, was recommended for a Good Apple Award by Reannon Medrano, Principal, East Middle School, because of the following:

Tim is very deserving of a Good Apple Award for his dedication, kindness, and continued support of East Middle School. His hard work and attention to detail helped create a welcoming, beautiful outdoor learning space in our library courtyard that our students and staff can enjoy. He consistently demonstrates a willingness to help and a positive attitude that does not go unnoticed. We appreciate his contributions and the pride he takes in making East a better place for our school community!

FISCAL IMPLICATIONS

N/A

RECOMMENDATION

The District Board is requested to accept the recommendations of the above individuals for the Great Falls Public Schools Good Apple Award.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Human Resources Heather Spurzem at (406) 268-6011.

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 Great Falls Public Schools Great Falls, MT	Thompson	Sunchild	Skornogowski	Johnson	Henning	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: October 26, 2026

CATEGORY: Consent

AGENDA ITEM NUMBER: V. D.

CABINET MEMBER: Luke Diekhans

TOPIC

Montana Office of Public Instruction (OPI) TR-35 School Bus Driver Certificates

STRATEGIC PLAN

Stewardship and Accountability

BACKGROUND

School bus drivers are required to comply with qualifications set forth in Section [20-10-103, MCA](#), and [10.7.111 ARM](#), and file a certificate of compliance with the County Superintendent of Schools.

DISCUSSION

The following individuals meet the qualifications of school bus drivers: Jay Schultz, Paul Johnston, Dan Bertus, Jerry Austill, Blake Stucker, Craig Bartlett, Bryce Zbinden, Patrick Costea, Kevin Dassinger, Rickie Moore, Jamie Perry, Scott Henninger, Theresa Adamson, William Cox, Nicholas Guidotti, and David Chatriand

FISCAL IMPLICATIONS

None

RECOMMENDATION

The District Board is requested to approve the Montana Office of Public Instruction TR-35 school bus driver certificates for the individuals listed above.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Business Operations Luke Diekhans at (406) 268-6050.

[Return to Agenda](#)

 Great Falls Public Schools Great Falls, MT	Thompson	Sunchild	Skornogowski	Johnson	Henning	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: October 26, 2026

CATEGORY: Consent

AGENDA ITEM NUMBER: V. E.

CABINET MEMBER: Luke Diekhans

TOPIC

Student Activity Accounts for September 2026

STRATEGIC PLAN

Stewardship and Accountability

BACKGROUND

The authority to establish an extracurricular fund is found in [MCA 20-9-504](#) *Extracurricular Fund for Pupil Functions*. The Board of Trustees is responsible for the establishment and management of student extracurricular funds. The purpose of student extracurricular funds shall be to account for revenues and disbursements of those funds raised by students through recognized student body organizations and activities. Students shall be involved in the decision-making process related to the use of the funds.

DISCUSSION

In this section, you will find the student activity accounts for the District. The Student Activity Fund Report will be submitted to the Board on a monthly basis for review and approval.

FISCAL IMPLICATIONS

There are no immediate fiscal implications.

RECOMMENDATIONS

The District Board is requested to accept the Student Activity Monthly Report for September 2026.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Business Operations Luke Diekhans at (406) 268-6050.

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GREAT FALLS PUBLIC SCHOOLS
STUDENT ACTIVITY MONTHLY REPORT
September 2026

<u>Account</u>	<u>Beginning</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u>
CHIEF JOSEPH SCHOOL				
ACTIVITY MISC	\$396.45	\$0.30	\$0.00	\$396.75
Total for CHIEF JOSEPH SCHOOL	\$396.45	\$0.30	\$0.00	\$396.75
GIANT SPRINGS SCHOOL				
ACTIVITY MISC	\$3,807.26	\$2.90	\$0.00	\$3,810.16
Total for GIANT SPRINGS SCHOOL	\$3,807.26	\$2.90	\$0.00	\$3,810.16
LINCOLN SCHOOL				
ACTIVITY MISC	\$376.20	\$0.29	\$0.00	\$376.49
Total for LINCOLN SCHOOL	\$376.20	\$0.29	\$0.00	\$376.49
LONGFELLOW SCHOOL				
ACTIVITY MISC	\$1,144.67	\$0.87	\$0.00	\$1,145.54
Total for LONGFELLOW SCHOOL	\$1,144.67	\$0.87	\$0.00	\$1,145.54
LOY SCHOOL				
ACTIVITY MISC	\$2,263.45	\$1.72	\$0.00	\$2,265.17
Total for LOY SCHOOL	\$2,263.45	\$1.72	\$0.00	\$2,265.17
MEADOW LARK SCHOOL				
ACTIVITY MISC	\$3,629.30	\$2.76	\$0.00	\$3,632.06
Total for MEADOW LARK SCHOOL	\$3,629.30	\$2.76	\$0.00	\$3,632.06
MORNINGSIDE SCHOOL				
ACTIVITY MISC	\$2,145.26	\$1.63	\$0.00	\$2,146.89
Total for MORNINGSIDE SCHOOL	\$2,145.26	\$1.63	\$0.00	\$2,146.89
SUNNYSIDE SCHOOL				
ACTIVITY MISC	\$501.33	\$0.38	\$0.00	\$501.71
Total for SUNNYSIDE SCHOOL	\$501.33	\$0.38	\$0.00	\$501.71
VALLEY VIEW SCHOOL				
ACTIVITY MISC	\$313.82	\$0.24	\$0.00	\$314.06
Total for VALLEY VIEW SCHOOL	\$313.82	\$0.24	\$0.00	\$314.06
WHITTIER SCHOOL				
ACTIVITY MISC	\$636.40	\$0.48	\$0.00	\$636.88
Total for WHITTIER SCHOOL	\$636.40	\$0.48	\$0.00	\$636.88
ELEMENTARY TOTAL	\$15,214.14	\$11.57	\$0.00	\$15,225.71

GREAT FALLS PUBLIC SCHOOLS
STUDENT ACTIVITY MONTHLY REPORT
 September 2026

<u>Account</u>	<u>Beginning</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u>
EAST MIDDLE SCHOOL				
8TH GRADE CLASS	\$208.60	\$0.16	\$0.00	\$208.76
ART DEPARTMENT	\$348.31	\$400.57	\$0.00	\$748.88
ATHLETIC SCHOLARSHIPS	\$581.55	\$0.44	\$0.00	\$581.99
DYNAMOS	\$5.96	\$0.00	\$0.00	\$5.96
EMMA STRONG	\$3,567.42	\$2.71	\$0.00	\$3,570.13
FISHING CLUB	\$16.65	\$0.01	\$0.00	\$16.66
IMPACT	\$356.64	\$0.05	(\$296.67)	\$60.02
INSTRUMENTAL ACTIVITIES	\$1,250.89	\$0.95	\$0.00	\$1,251.84
KIDS FIRST	\$113.36	\$0.09	\$0.00	\$113.45
MT ADVANCED OPPORTUNITIES ACT	\$49,384.25	\$36.60	(\$1,292.94)	\$48,127.91
RAM SPIRIT	\$40.95	\$0.03	\$0.00	\$40.98
ROBOTICS	\$137.32	\$0.10	\$0.00	\$137.42
STUDENT COUNCIL/GOVERNMENT	\$60.32	\$0.05	\$0.00	\$60.37
STUDENT STORE	\$864.83	\$0.66	\$0.00	\$865.49
SUPERSONICS	\$159.53	\$0.12	\$0.00	\$159.65
VIP MATH-SCIENCE	\$884.17	\$0.67	\$0.00	\$884.84
XTREME TEAM	\$1,619.42	\$1.23	\$0.00	\$1,620.65
YOUTH ALIVE	\$5.32	\$0.00	\$0.00	\$5.32
Total for EAST MIDDLE SCHOOL	\$59,605.49	\$444.44	(\$1,589.61)	\$58,460.32
NORTH MIDDLE SCHOOL				
ARCHERY CLUB	\$5,024.10	\$940.00	(\$125.90)	\$5,838.20
EMMA STRONG	\$2,922.09	\$2.22	\$0.00	\$2,924.31
EXTREME TEAM	\$0.35	\$0.00	\$0.00	\$0.35
FISHING CLUB	\$72.74	\$0.06	\$0.00	\$72.80
GRIZ SPIRIT	\$339.51	\$0.26	\$0.00	\$339.77
HOSA	\$0.10	\$0.00	\$0.00	\$0.10
MT ADVANCED OPPORTUNITIES ACT	\$45,113.61	\$33.41	(\$1,214.27)	\$43,932.75
NATIONAL JR HONOR SOCIETY	\$712.94	\$0.54	\$0.00	\$713.48
PHOTOGRAPHY CLUB	\$12.73	\$0.01	\$0.00	\$12.74
SCIENCE OLYMPIAD	\$426.09	\$0.25	(\$98.83)	\$327.51
SENSATIONAL SEVEN'S	\$141.03	\$0.11	\$0.00	\$141.14
SHOP	\$311.14	\$0.24	\$0.00	\$311.38
STUDENT COUNCIL/GOVERNMENT	\$6,802.96	\$5.18	\$0.00	\$6,808.14
STUDENT POP	\$243.98	\$38.68	\$0.00	\$282.66
TAG TEAM	\$1,650.13	\$1.26	\$0.00	\$1,651.39
THE BUSINESS	\$2,085.18	\$1.59	\$0.00	\$2,086.77
TNT TEAM	\$277.35	\$0.21	\$0.00	\$277.56
URSIDAE TEAM	\$0.76	\$0.00	\$0.00	\$0.76
VIKINGS/GLADI8ORS TEAM	\$163.55	\$0.12	\$0.00	\$163.67
YEARBOOK	\$3,898.33	\$2.97	\$0.00	\$3,901.30
YOUTH ALIVE	\$0.04	\$0.00	\$0.00	\$0.04
Total for NORTH MIDDLE SCHOOL	\$70,198.71	\$1,027.11	(\$1,439.00)	\$69,786.82
MIDDLE SCHOOLS TOTAL	\$129,804.20	\$1,471.55	(\$3,028.61)	\$128,247.14

GREAT FALLS PUBLIC SCHOOLS
STUDENT ACTIVITY MONTHLY REPORT
 September 2026

<u>Account</u>	<u>Beginning</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u>
GREAT FALLS HIGH SCHOOL				
FOOTBALL	(\$5,728.00)	\$7,389.00	(\$668.55)	\$992.45
BOYS BASKETBALL	(\$6,200.00)	\$0.00	\$0.00	(\$6,200.00)
GIRLS BASKETBALL	(\$6,700.00)	\$0.00	\$0.00	(\$6,700.00)
TRACK B&G	(\$2,371.97)	\$0.00	\$0.00	(\$2,371.97)
SOCCER B&G	(\$36.00)	\$0.00	\$1,072.02	\$1,036.02
X COUNTRY B&G	(\$312.00)	\$0.00	(\$2,139.00)	(\$2,451.00)
GOLF B&G	(\$2,238.00)	\$0.00	(\$1,588.60)	(\$3,826.60)
SOFTBALL	(\$3,119.90)	\$0.00	\$0.00	(\$3,119.90)
VOLLEYBALL	(\$8,915.06)	\$4,198.00	(\$572.55)	(\$5,289.61)
1:1 TECHNOLOGY FINES	\$668.24	\$157.63	\$0.00	\$825.87
AP HISTORY BOOKS	\$2,026.83	\$1.54	\$0.00	\$2,028.37
B AND G TRACK FUND	\$27,873.33	\$66.14	(\$138.18)	\$27,801.29
BAND ACTIVITY	\$41,427.63	\$829.64	(\$1,969.56)	\$40,287.71
BASEBALL	(\$1,517.64)	\$0.00	\$0.00	(\$1,517.64)
BISON BARISTAS	\$1,598.78	\$420.44	(\$1,439.39)	\$579.83
BISON BUSINESS	\$7,801.33	\$2,117.20	(\$446.87)	\$9,471.66
BISON DANCE TEAM	\$9,645.81	\$3,560.62	(\$1,488.14)	\$11,718.29
BISON LIFE SKILLS	\$282.66	\$0.22	\$0.00	\$282.88
BISON WEAR	\$2,320.67	\$1.77	\$0.00	\$2,322.44
BOYS & GIRLS P.E. POP FUND	\$579.94	\$0.44	\$0.00	\$580.38
BOYS BASKETBALL	\$15,915.45	\$291.34	(\$2,189.04)	\$14,017.75
BOYS SOCCER	\$9,326.54	\$10,344.99	(\$3,905.50)	\$15,766.03
BUSINESS PROFESSIONALS OF AMER	\$18,332.20	\$13.81	(\$180.00)	\$18,166.01
CHEERLEADERS	\$12,582.13	\$14,774.37	(\$9,246.90)	\$18,109.60
CHOIR/DELPHIAN	\$32,557.60	\$1,831.34	(\$2,381.49)	\$32,007.45
CLASS OF 2026	\$1,495.19	\$0.00	(\$1,495.19)	\$0.00
CLASS OF 2027	\$3,064.27	\$2.25	(\$104.94)	\$2,961.58
CLASS OF 2028	\$1,530.35	\$202.70	\$0.00	\$1,733.05
CLASS OF 2029	\$382.80	\$0.29	\$0.00	\$383.09
CLASS OF 2030	\$0.00	\$200.15	\$0.00	\$200.15
CROCHET CLUB	\$298.79	\$0.23	\$0.00	\$299.02
CROSS COUNTRY	\$2,288.12	\$3,650.73	(\$1,032.64)	\$4,906.21
DECA CLUB	\$14,342.47	\$10.71	(\$275.00)	\$14,078.18
ELECTRICAL IT CLASSES	\$13,337.47	\$2,331.92	\$0.00	\$15,669.39
EMMA STRONG	\$3,648.29	\$2.78	\$0.00	\$3,651.07
ENGLISH NOVELS	\$2,390.07	\$1.72	(\$131.97)	\$2,259.82
FCCLA	\$1,952.92	\$1.49	\$0.00	\$1,954.41
FLAG FOOTBALL	\$12,500.00	\$140.00	(\$84.00)	\$12,556.00
FLAG FOOTBALL	\$0.00	\$8,958.44	(\$484.00)	\$8,474.44
FOOTBALL FUND	\$21,129.66	\$38,308.14	(\$13,688.24)	\$45,749.56
FOREIGN LANGUAGE CLUB	\$46.20	\$0.04	\$0.00	\$46.24
FRENCH CLUB	\$44.29	\$0.03	\$0.00	\$44.32
GEOLOGY CLUB	\$1,471.35	\$0.89	(\$300.93)	\$1,171.31
GERMAN CLUB	\$0.03	\$0.00	\$0.00	\$0.03
GFHS CLOTHING CLOSET	\$1,166.93	\$0.89	\$0.00	\$1,167.82
GFHS ROBOTICS CLUB	\$1,906.53	\$1.45	\$0.00	\$1,907.98
GIRLS BASKETBALL	\$11,042.52	\$7.19	(\$1,600.00)	\$9,449.71
GIRLS SOCCER	\$16,191.98	\$13,973.42	(\$1,993.00)	\$28,172.40
GOLF TEAM	\$7,026.89	\$501.84	(\$5,102.84)	\$2,425.89
GREAT FALLS MUSICALS	\$4,043.91	\$2.83	(\$325.44)	\$3,721.30
GREEN CLUB	\$140.10	\$0.11	\$0.00	\$140.21
HOSA	\$8,983.74	\$101.91	\$0.00	\$9,085.65
ICE RAGE	\$6,679.11	\$5.08	\$0.00	\$6,684.19
INCLUSION AND DIVERSITY CLUB	\$1,796.63	\$1.37	\$0.00	\$1,798.00
INIWA NEWSPAPER	\$16.06	\$0.01	\$0.00	\$16.07
JROTC	\$16,632.27	\$4,533.35	(\$1,117.91)	\$20,047.71
KEY CLUB	\$631.47	\$149.09	\$0.00	\$780.56
LIFE SKILLS STUDENTS 110	\$16.91	\$0.01	\$0.00	\$16.92
MathXL Dual Fees	\$4,994.90	\$3.80	\$0.00	\$4,998.70
MOTOR SPORTS CLUB	\$8,647.42	\$2,848.28	(\$614.04)	\$10,881.66
MT ADVANCED OPPORTUNITIES ACT	\$29,637.20	\$45,019.62	(\$48,853.56)	\$25,803.26

GREAT FALLS PUBLIC SCHOOLS
STUDENT ACTIVITY MONTHLY REPORT
 September 2026

<u>Account</u>	<u>Beginning</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u>
MUSIC FRUIT	\$0.02	\$0.00	\$0.00	\$0.02
NATIONAL HONOR SOCIETY	\$481.58	\$0.37	\$0.00	\$481.95
ORCHESTRA	\$6,760.84	\$2,815.86	(\$1,875.82)	\$7,700.88
PHOTOGRAPHY ART	\$252.30	\$940.85	(\$80.44)	\$1,112.71
POP FUND	\$855.54	\$871.31	\$0.00	\$1,726.85
POWDER PUFF FOOTBALL	\$382.13	\$0.29	\$0.00	\$382.42
ROCKETRY CLUB	\$1,231.29	\$0.00	\$0.00	\$1,231.29
ROUNDUP ANNUAL	\$26,410.11	\$4,422.53	(\$1,199.98)	\$29,632.66
SELECT	\$247.46	\$0.19	\$0.00	\$247.65
SOFTBALL	\$21,249.60	\$16.17	\$0.00	\$21,265.77
SPANISH CLUB	\$1,390.71	\$1.06	\$0.00	\$1,391.77
SPIRIT SHIRTS	\$3,578.32	\$2.72	\$0.00	\$3,581.04
STUDENT COUNCIL/GOVERNMENT	\$16,203.47	\$12.28	(\$63.11)	\$16,152.64
STUDENT LANDSCAPE PROJECT FUND	\$7,970.45	\$724.80	\$0.00	\$8,695.25
SWIM TEAM	\$8,258.62	\$6.29	\$0.00	\$8,264.91
TENNIS	\$1,170.25	\$0.89	\$0.00	\$1,171.14
VIDEO PRODUCTIONS	\$2,656.20	\$2.02	\$0.00	\$2,658.22
VOLLEYBALL	\$34,942.20	\$27,036.37	(\$8,887.67)	\$53,090.90
WRESTLING	\$2,617.83	\$1.99	\$0.00	\$2,619.82
YELLOWSTONE FIELD TRIP	\$2,004.03	\$1.53	\$0.00	\$2,005.56
Total for GREAT FALLS HIGH SCHOOL	\$483,940.36	\$203,818.77	(\$116,592.47)	\$571,166.66
ALTERNATIVE EDUCATION				
COFFEE SHOP	\$35,334.14	\$26.70	(\$244.10)	\$35,116.74
LYNX GRAFIX	\$27,834.74	\$21.18	\$0.00	\$27,855.92
PARIS GIBSON AUTOMOTIVE CLUB	\$2,417.56	\$1.84	\$0.00	\$2,419.40
PARIS GIBSON DESIGNS	\$10,773.80	\$8.20	\$0.00	\$10,782.00
PARIS SCIENCE CLUB	\$2,915.71	\$2.22	\$0.00	\$2,917.93
STUDENT COUNCIL/GOVERNMENT	\$8,882.26	\$6.76	\$0.00	\$8,889.02
YEAR BOOK	\$18,795.65	\$14.30	\$0.00	\$18,809.95
Total for ALTERNATIVE EDUCATION	\$106,953.86	\$81.20	(\$244.10)	\$106,790.96
CM RUSSELL HIGH SCHOOL				
FOOTBALL	(\$6,052.00)	\$9,218.00	(\$516.00)	\$2,650.00
BOYS BASKETBALL	(\$6,000.00)	\$0.00	\$0.00	(\$6,000.00)
GIRLS BASKETBALL	(\$6,500.00)	\$0.00	\$0.00	(\$6,500.00)
SOCCER B&G	\$20.00	\$0.00	(\$100.00)	(\$80.00)
X COUNTRY B&G	(\$358.00)	\$0.00	(\$432.00)	(\$790.00)
GOLF B&G	(\$1,916.00)	\$0.00	(\$1,214.00)	(\$3,130.00)
TENNIS B&G	\$1,678.49	\$0.00	(\$3,894.80)	(\$2,216.31)
SOFTBALL	(\$2,500.00)	\$0.00	\$0.00	(\$2,500.00)
VOLLEYBALL	(\$7,572.00)	\$4,579.00	(\$324.00)	(\$3,317.00)
ACADEMIC BOWL	\$97.20	\$0.07	\$0.00	\$97.27
ANNUAL	\$67,871.81	\$1,091.73	(\$939.61)	\$68,023.93
AP CHEMISTRY	\$1,303.81	\$61.05	\$20.00	\$1,384.86
ART CLUB	\$4,029.66	\$1,219.06	\$85.00	\$5,333.72
BAND	\$70,184.99	\$460.04	(\$891.75)	\$69,753.28
BASEBALL	(\$7,535.70)	\$0.00	(\$3,747.16)	(\$11,282.86)
BIOLOGY 3-4	\$1,924.60	\$802.15	\$100.00	\$2,826.75
BOYS SOCCER	\$10,460.09	\$6,228.61	(\$5,373.07)	\$11,315.63
BOYS TRACK	\$18,022.29	\$13.72	\$0.00	\$18,036.01
BUSINESS PROFESSIONALS OF AMER	\$11,551.02	\$880.10	(\$463.42)	\$11,967.70
CHEERLEADERS	\$6,388.29	\$6,026.31	(\$2,814.06)	\$9,600.54
CLASS OF 2026	\$12,801.05	\$9.74	\$0.00	\$12,810.79
CLASS OF 2027	\$2,705.76	\$1.93	(\$164.18)	\$2,543.51
CLASS OF 2028	\$690.10	\$0.44	(\$113.14)	\$577.40
CLASS OF 2029	\$1,995.65	\$1.52	\$0.00	\$1,997.17
CMR COFFEE CART	\$32,475.54	\$7,934.79	(\$5,511.86)	\$34,898.47
CMR DRAFTING	\$1,179.04	\$0.90	\$0.00	\$1,179.94
CMR ELECTRONICS	\$19,409.88	\$14.77	\$0.00	\$19,424.65
CROSS COUNTRY	\$9,882.91	\$10,176.83	(\$1,871.47)	\$18,188.27
DECA CLUB	\$9,067.89	\$4,131.38	(\$1,056.66)	\$12,142.61
DRAMATICS CLUB	\$29,660.93	\$222.54	(\$238.76)	\$29,644.71
ENGLISH NOVELS	\$1,493.88	\$1.14	\$0.00	\$1,495.02

GREAT FALLS PUBLIC SCHOOLS
STUDENT ACTIVITY MONTHLY REPORT
 September 2026

<u>Account</u>	<u>Beginning</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u>
FAMILY CONSUMER SCIENCE	\$27,067.64	\$19.59	(\$1,332.68)	\$25,754.55
FLAG FOOTBALL	\$13,000.00	\$2,200.00	(\$108.00)	\$15,092.00
FLAG FOOTBALL	\$1,750.64	\$801.94	\$0.00	\$2,552.58
FOOTBALL PROGRAMS	\$24,305.35	\$36,654.60	(\$4,935.70)	\$56,024.25
FRENCH CLUB	\$1,200.95	\$0.91	\$0.00	\$1,201.86
GIRLS BASKETBALL	\$28,046.84	\$21.34	\$0.00	\$28,068.18
GIRLS SOCCER	\$12,771.74	\$935.42	\$0.00	\$13,707.16
GOLF TEAM	\$599.02	\$16,539.10	(\$1,224.69)	\$15,913.43
HOSA	\$2,341.03	\$501.89	(\$352.57)	\$2,490.35
KEY CLUB	\$13,884.35	\$265.18	(\$759.35)	\$13,390.18
NATIONAL HONOR SOCIETY	\$333.66	\$0.25	\$0.00	\$333.91
NATIVE AMERICAN CLUB	\$115.19	\$0.09	\$0.00	\$115.28
NEWSPAPER	\$2,803.73	\$2.13	\$0.00	\$2,805.86
ORCHESTRA	\$24,504.56	\$53.33	(\$455.00)	\$24,102.89
PHYSICS FIELD TRIP	\$1,361.07	\$106.12	\$0.00	\$1,467.19
ROBOTICS	\$925.63	\$0.70	\$0.00	\$926.33
RUSTLER PRIDE	\$13,782.09	\$2,899.69	(\$5,209.90)	\$11,471.88
RUSTLERS INC	\$2,522.69	\$1.92	\$0.00	\$2,524.61
SCHOOL STORE	\$42,420.32	\$32.28	\$0.00	\$42,452.60
SCIENCE RESEARCH CLUB	\$304.68	\$0.23	\$0.00	\$304.91
SOFTBALL	\$8,979.78	\$172.95	\$0.00	\$9,152.73
SPANISH CLUB	\$949.74	\$0.72	\$0.00	\$950.46
SPEECH & DEBATE	\$8,191.25	\$1,738.40	(\$200.00)	\$9,729.65
STUDENT COUNCIL/GOVERNMENT	\$595.26	(\$0.42)	(\$1,143.88)	(\$549.04)
SWIMMING CLUB	\$4,739.15	\$3.61	\$0.00	\$4,742.76
T.A.P.E. CLUB	\$7,511.09	\$5.45	(\$348.95)	\$7,167.59
TENNIS	\$11,784.87	\$6.94	(\$2,670.47)	\$9,121.34
VICA	\$108.25	\$0.08	\$0.00	\$108.33
VIDEO PRODUCTIONS	\$458.17	\$0.35	\$0.00	\$458.52
VOCAL MUSIC	\$42,276.34	\$51.40	(\$1,030.68)	\$41,297.06
VOCATIONAL RESOURCE	\$3,581.58	\$2.73	\$0.00	\$3,584.31
VOLLEYBALL	\$37,104.31	\$21,316.60	(\$5,424.23)	\$52,996.68
WRANGLERS	\$1,013.26	\$5,745.45	(\$2,221.44)	\$4,537.27
WRESTLING	\$8,472.88	\$6.45	\$0.00	\$8,479.33
Total for CM RUSSELL HIGH SCHOOL	\$626,268.29	\$143,163.24	(\$56,878.48)	\$712,553.05
HIGH SCHOOLS TOTAL	\$1,217,162.51	\$347,063.21	(\$173,715.05)	\$1,390,510.67

GREAT FALLS PUBLIC SCHOOLS
 STUDENT ACTIVITY MONTHLY REPORT
 September 2026

<u>Account</u>	<u>Beginning</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u>
INDIAN EDUCATION				
INDIAN EDUCATION DRUM GROUP	\$471.56	\$0.36	\$0.00	\$471.92
POW WOW'S	(\$7,732.86)	(\$5.88)	\$0.00	(\$7,738.74)
Total for INDIAN EDUCATION	(\$7,261.30)	(\$5.52)	\$0.00	(\$7,266.82)
INDEPENDENT PROGRAMS TOTAL	(\$7,261.30)	(\$5.52)	\$0.00	(\$7,266.82)
 DISTRICT TOTAL	 \$1,354,919.55	 \$348,540.81	 (\$176,743.66)	 \$1,526,716.70

 Great Falls Public Schools Great Falls, MT	Thompson	Sunchild	Skornogowski	Johnson	Hennig	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: October 26, 2026

CATEGORY: Consent

AGENDA ITEM NUMBER: V. F.

CABINET MEMBER: Lance Boyd

TOPIC

Presence of a Therapy Dog at Mountain View Elementary School

STRATEGIC PLAN

Stewardship and Accountability

BACKGROUND

Cameo Mitchell is requesting that her certified, trained, and insured therapy dog be allowed to attend Mountain View Elementary School. GFPS [Board Policy 8426](#) outlines the requirements for therapy dogs.

DISCUSSION

Ms. Mitchell, School Counselor at Mountain View Elementary School, has submitted a written request, provided proof of liability insurance, registration, training and certification, as well as proof of health and vaccination as required by [Board Policy 8426F](#) (attached). Copies of this form and documentation will be kept on file with the school and the Human Resources Office.

FISCAL IMPLICATIONS

None

RECOMMENDATION

The District Board is requested to approve the presence of a therapy dog at Mountain View Elementary School and acknowledges that the certifications and requirements have been met.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001, or Executive Director of Student Achievement Lance Boyd at (406) 268-6008.

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Great Falls School District

Request to use Therapy Animal in School

8426F

Board Policy 8426 governs the use of therapy animals in school. The request shall be submitted to the Superintendent or designee for approval each school year and /or whenever the owner wishes to use a different therapy animal.

Name of Owner _____

Name of Handler (if different from Owner):- _____

Owner address: _____

Handler address (if different from Owner): _____

Owner email: _____

Handler email (if different from Owner): _____

Building(s) where animal will be used: _____

Please describe, in detail, what the animal will do at the school: _____

Date: _____ Owner Phone Number: _____

Handler Phone Number: _____

Name of Therapy Animal: _____

Please attach the following to this form:

Proof of registration as a therapy animal handler with the individual animal to be used (Note: Such registration shall be from an organization that requires an evaluation of the therapy animal and handler prior to registration and at least every two years)

Proof from a licensed veterinarian that the therapy animal is in good health and has been immunized against diseases common to the particular animal. Such vaccinations shall be kept current and up to date at all times.

Proof of licensure from the local licensing authority.

Copy of an insurance policy that provides liability coverage for the work of the handler and therapy animal while the two are on school district property.

Owner's Signature: _____ Date: _____

Handler's Signature (if different from Owners): _____ Date: _____

Superintendent's Signature: _____ Date: _____

☐ I have read, understand and will comply with Board Policy 8426

Adopted on: September 9, 2019

 Great Falls Public Schools Great Falls, MT	Thompson	Sunchild	Skornogowski	Johnson	Hennig	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: October 26, 2026

CATEGORY: Consent

AGENDA ITEM NUMBER: V. G.

CABINET MEMBER: Lance Boyd

TOPIC

Approval of Great Falls High School (GFHS) Chamber Orchestra Tour to Salt Lake City, Utah in March 2027

STRATEGIC PLAN

Stewardship and Accountability and Student Achievement

BACKGROUND

Per [Board Policy 2320 Instruction](#) – *Field Trips, Excursions, and Outdoor Education*, field trips which take students out of school for two or more days in state, or any trips out of state, require Board approval.

Discussion

GFHS Chamber Orchestra instructor Elizabeth Quinby is requesting permission to take twenty-eight (28) students on tour to Salt Lake City, Utah, from March 17-20, 2027. The tour will include educational opportunities for students, including working with music educators at Highland High School and Farmington High School, as well as working with professors from Idaho State University and University of Utah. Students will attend a performance of the Utah Symphony. Students will be traveling via bus and will miss two days of classroom instruction, however, the experience encourages students to continue making music for the rest of their lives.

FISCAL IMPLICATIONS

Costs for the trip will be financed through the Orchestra student activity account, with the money raised through the annual fruit sale fundraiser. No district funds will be used for this trip.

RECOMMENDATION

The District Board is requested to approve the Great Falls High School Chamber Orchestra Tour to Salt Lake City, Utah on March 17-20, 2027.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001, or Executive Director Lance Boyd at (406) 268-6008.

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8/31/26

To: Geff Habel, Great Falls High School Principal;
Dusty Molyneaux, GFPS Fine Arts Supervisor



I am writing to request permission to travel with the GFHS Chamber Orchestra on tour in the spring. When making plans to travel with music students, the emphasis is always on how to provide a highly educational experience. With that in mind, I am requesting permission to travel to Salt Lake City, UT March 17-20, 2027.

This tour includes three excellent educational opportunities for our students:

- This year we plan to work with music educators at Highland High School and Farmington High School. These have always been highly successful experiences.
- During this tour, I plan on having students work with professors from Idaho State University and University of Utah. This experience often introduces students to higher education and we learn a great deal that we use in the classroom for the remainder of the year.
- This year we plan to attend a performance of the Utah Symphony. Live performances by professional musicians are very inspirational to young performers, and will hopefully encourage these students to continue making music for the rest of their lives.

We plan these tours annually because of the educational value to our students at Great Falls Public Schools. These learning opportunities are another reason that GFPS has one of the most successful music programs in the Northwest.

This trip would be paid for entirely through the Music Department Fruit Sale. It would include a minimum of one certified teacher, with the addition of one more adult chaperone. We would be traveling on one bus, with 28 students from the GFHS Chamber Orchestra. We plan to leave on Wednesday, March 17th after school, and return the evening of March 20. Students would miss two days of school on Thursday and Friday, March 18 and 19. Students will be expected to make-up all schoolwork missed, and maintain excellent grades.

Please feel free to contact me with any questions. Thank you for your consideration.

Sincerely,

Elizabeth Quinby
Director of Orchestras
Great Falls High School
(406)268-6372
elizabeth_quinby@gfps.k12.mt.us

 Great Falls Public Schools Great Falls, MT	Thompson	Sunchild	Skornogowski	Johnson	Hennig	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: October 26, 2026

CATEGORY: Consent

AGENDA ITEM NUMBER: V. H.

CABINET MEMBER: Luke Diekhans

TOPIC

Donation from Starbase Montana to Great Falls Public Schools

STRATEGIC PLAN

Student Achievement

BACKGROUND

[Board Policy 7260](#) – *Donations, Endowments, Gifts, and Investments*, provides for accepting gifts that are deemed suitable and appropriate. Donors are required to obtain independent appraisal value of their gift for IRS purposes.

DISCUSSION

Starbase Montana donated approximately \$2060 in STEM (Science, Technology, Engineering, and Mathematics) materials to Great Falls Public Schools for use in teaching energy lessons. GFPS received a sound and wave kit with portable sink, clipboards, solar batteries, and other materials to use for energy lessons. We extend our thanks to Starbase Montana for this donation.

FISCAL IMPLICATIONS

No cost to the District.

RECOMMENDATION

The District Board is requested to accept the donation listed of approximately \$2060 in STEM materials from Starbase Montana, with thanks.

For more information about this item, please contact Director of Business Operations Luke Diekhans at (406) 268-6050 or Executive Directors of Student Achievement Lance Boyd at (406) 268-6008 or Jackie Mainwaring at (406) 268-6006.

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October 19, 2026

Mr. Luke Diekhans
Great Falls Public Schools
1100 4th Street South
Great Falls, MT 59405

Dear Mr. Diekhans,

STARBASE Montana has donated surplus STEM equipment at an estimated \$2060.00. Great Falls Public Schools will receive a Sound and Wave kit with a portable sink, clipboards, and a box of materials for this Energy lesson (solar batteries, etc.) Please accept this donation as an enhancement to the GFPS STEM programming.

Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jackie Mainwaring', with a large loop at the end.

Jackie Mainwaring, Executive Director
Great Falls Public Schools

Kara Bates
Tangedal
Kara Bates Tangedal
Director
Starbase Montana, Great Falls

Digitally signed by Kara
Bates Tangedal
Date: 2026.10.19
14:36:31 -06'00'

 Great Falls Public Schools Great Falls, MT	Thompson	Sunchild	Skornogoski	Johnson	Henning	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: October 26, 2026

CATEGORY: Action

AGENDA ITEM NUMBER: VII. A.

CABINET MEMBER: Luke Diekhans

TOPIC

Financial Report and Check Register for September 2026

STRATEGIC PLAN

Stewardship and Accountability

BACKGROUND

The check register and bank reconciliation are available in the Business Office. Trustees Bronson, Skornogoski and Henning act as the Board's liaisons and review the financial data.

DISCUSSION

This monthly update on the fiscal business of the District is designed to provide Trustees and the public with up-to-date and timely information on revenue and expenditures, fiscal operations, and the overall financial position of the Great Falls Public Schools.

FISCAL IMPLICATIONS

See attached reports.

RECOMMENDATIONS

The District Board is requested to accept the monthly financial report and approve the register of payments for September 2026.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Business Operations Luke Diekhans at (406) 268-6050.

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**Great Falls Public Schools
Fund Budget Report
September 2026**

<u>Account</u>	<u>Budget</u>	<u>MTD</u>	<u>YTD</u>	<u>Balance</u>	<u>% Budget Remaining</u>
101 ELEMENTARY GENERAL					
REVENUE					
1XXX Local	(\$14,153,596.98)	\$154,876.87	(\$313,754.73)	(\$13,839,842.25)	97.78
3XXX State	(\$44,012,216.86)	(\$2,966,196.44)	(\$5,932,392.88)	(\$38,079,823.98)	86.52
5XXX Other	\$0.00	(\$1,992.92)	(\$2,192.92)	\$2,192.92	0.00
6XXX Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	0.00
7XXX CARES	\$0.00	\$0.00	\$0.00	\$0.00	0.00
9XXX Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Subtotal:	(\$58,165,813.84)	(\$2,813,312.49)	(\$6,248,340.53)	(\$51,917,473.31)	89.26
EXPENDITURE					
1XX Salaries	\$43,882,964.02	\$3,517,079.75	\$4,926,300.59	\$38,956,663.43	88.77
2XX Benefits	\$5,796,471.25	\$399,273.01	\$567,562.57	\$5,228,908.68	90.21
3XX Contracted	\$913,200.00	\$84,596.50	\$105,675.16	\$807,524.84	88.43
4XX Utilities/Repair	\$2,389,250.00	\$244,072.15	\$702,999.29	\$1,686,250.71	70.58
5XX Other Services	\$1,251,613.00	\$28,211.58	\$93,947.63	\$1,157,665.37	92.49
61X Supplies	\$1,612,015.21	\$67,303.63	\$209,945.86	\$1,402,069.35	86.98
62X Energy Supplies	\$57,500.00	\$4,787.17	\$10,227.43	\$47,272.57	82.21
64X Books	\$403,628.52	\$15,323.38	\$60,564.59	\$343,063.93	84.99
66X Minor Equipment	\$170,461.60	\$0.00	\$343.63	\$170,117.97	99.80
68X Software	\$563,289.91	\$0.00	\$539,371.07	\$23,918.84	4.25
7XX Capital Outlay	\$307,118.33	\$3,337.50	\$3,337.50	\$303,780.83	98.91
8XX Misc	\$254,275.00	\$730.30	\$1,562.58	\$252,712.42	99.39
9XX Transfers	\$564,027.00	\$0.00	\$0.00	\$564,027.00	100.00
Others					
Subtotal:	\$58,165,813.84	\$4,364,714.97	\$7,221,837.90	\$50,943,975.94	87.58
201 HIGH SCHOOL GENERAL					
REVENUE					
1XXX Local	(\$6,772,035.14)	\$71,964.72	(\$187,854.19)	(\$6,584,180.95)	97.23
3XXX State	(\$21,197,585.20)	(\$1,423,671.36)	(\$2,847,342.72)	(\$18,350,242.48)	86.57
5XXX Other	\$0.00	(\$981.59)	(\$981.59)	\$981.59	0.00
6XXX Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	0.00
7XXX CARES	\$0.00	\$0.00	\$0.00	\$0.00	0.00
9XXX Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Subtotal:	(\$27,969,620.34)	(\$1,352,688.23)	(\$3,036,178.50)	(\$24,933,441.84)	89.14
EXPENDITURE					
1XX Salaries	\$19,971,520.86	\$1,493,884.91	\$2,262,810.13	\$17,708,710.73	88.67
2XX Benefits	\$2,714,800.52	\$190,166.75	\$288,594.72	\$2,426,205.80	89.37
3XX Contracted	\$681,283.21	\$99,425.20	\$134,609.25	\$546,673.96	80.24
4XX Utilities/Repair	\$1,509,500.00	\$82,273.28	\$258,494.58	\$1,251,005.42	82.88
5XX Other Services	\$1,325,923.84	\$33,699.88	\$68,728.14	\$1,257,195.70	94.82
61X Supplies	\$874,388.39	\$65,968.56	\$139,556.23	\$734,832.16	84.04
62X Energy Supplies	\$30,500.00	\$2,357.86	\$6,922.18	\$23,577.82	77.30
64X Books	\$181,961.59	\$33,374.75	\$42,446.34	\$139,515.25	76.67
66X Minor Equipment	\$99,874.00	\$0.00	\$169.25	\$99,704.75	99.83
68X Software	\$270,984.06	\$0.00	\$265,960.60	\$5,023.46	1.85
7XX Capital Outlay	\$206,768.87	\$18,795.50	\$18,795.50	\$187,973.37	90.91
8XX Misc	\$102,115.00	\$359.70	\$777.50	\$101,337.50	99.24
9XX Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Subtotal:	\$27,969,620.34	\$2,020,306.39	\$3,487,864.42	\$24,481,755.92	87.53
110 ELEMENTARY TRANSPORTATION					
REVENUE					
Subtotal:	(\$4,119,987.00)	\$18,623.59	(\$378,932.83)	(\$3,741,054.17)	90.80
EXPENDITURE					
Subtotal:	\$4,119,987.00	\$84,382.25	\$101,365.60	\$4,018,621.40	97.54

Great Falls Public Schools
Fund Budget Report
September 2026

<u>Account</u>		<u>Budget</u>	<u>MTD</u>	<u>YTD</u>	<u>Balance</u>	<u>% Budget Remaining</u>
210	HIGH SCHOOL TRANSPORTATION					
REVENUE						
	Subtotal:	(\$2,067,897.00)	\$12,904.97	(\$145,166.68)	(\$1,922,730.32)	92.98
EXPENDITURE						
	Subtotal:	\$2,067,897.00	\$37,395.10	\$46,633.02	\$2,021,263.98	97.74
112	ELEMENTARY SCHOOL FOOD SERVICE					
REVENUE						
	Subtotal:	(\$5,356,986.00)	(\$188,081.45)	(\$415,418.12)	(\$4,941,567.88)	92.25
EXPENDITURE						
	Subtotal:	\$5,356,986.00	\$518,677.40	\$824,897.06	\$4,532,088.94	84.60
114	ELEMENTARY RETIREMENT					
REVENUE						
	Subtotal:	(\$9,228,091.60)	(\$6,434.24)	(\$51,789.56)	(\$9,176,302.04)	99.44
EXPENDITURE						
	Subtotal:	\$9,228,091.60	\$649,762.84	\$934,750.52	\$8,293,341.08	89.87
214	HIGH SCHOOL RETIREMENT					
REVENUE						
	Subtotal:	(\$7,158,264.80)	(\$4,756.44)	(\$41,829.09)	(\$7,116,435.71)	99.42
EXPENDITURE						
Others						
	Subtotal:	\$7,158,264.80	\$256,879.18	\$401,287.05	\$6,756,977.75	94.39
117	ELEMENTARY ADULT EDUCATION					
REVENUE						
	Subtotal:	(\$579,948.00)	\$2,027.52	(\$3,987.15)	(\$575,960.85)	99.31
EXPENDITURE						
	Subtotal:	\$579,948.00	\$30,526.03	\$66,897.95	\$513,050.05	88.46
217	HIGH SCHOOL ADULT EDUCATION					
REVENUE						
	Subtotal:	(\$630,816.00)	\$846.12	(\$2,126.01)	(\$628,689.99)	99.66
EXPENDITURE						
	Subtotal:	\$630,816.00	\$24,397.77	\$44,347.64	\$586,468.36	92.97
128	ELEMENTARY TECHNOLOGY					
REVENUE						
	Subtotal:	(\$671,418.67)	(\$720.39)	(\$46,077.36)	(\$625,341.31)	93.14
EXPENDITURE						
	Subtotal:	\$671,418.67	\$14,415.95	\$63,299.38	\$608,119.29	90.57
228	HIGH SCHOOL TECHNOLOGY					
REVENUE						
	Subtotal:	(\$118,305.19)	\$810.10	(\$21,240.32)	(\$97,064.87)	82.05
EXPENDITURE						
	Subtotal:	\$118,305.19	\$689.54	\$23,912.05	\$94,393.14	79.79
129	ELEMENTARY FLEX					
REVENUE						
	Subtotal:	(\$979,000.12)	(\$67,890.22)	(\$69,323.39)	(\$909,676.73)	92.92
EXPENDITURE						
	Subtotal:	\$979,000.12	\$2,150.98	\$2,900.98	\$976,099.14	99.70

Great Falls Public Schools
Fund Budget Report
September 2026

<u>Account</u>		<u>Budget</u>	<u>MTD</u>	<u>YTD</u>	<u>Balance</u>	<u>% Budget Remaining</u>
229	HIGH SCHOOL FLEX					
REVENUE						
	Subtotal:	(\$525,380.43)	(\$172,758.09)	(\$172,913.88)	(\$352,466.55)	67.09
EXPENDITURE						
	Subtotal:	\$525,380.43	\$49,433.45	\$49,433.45	\$475,946.98	90.59
160	ELEMENTARY BUILDING					
REVENUE						
	Subtotal:	(\$800,259.04)	(\$9,016.06)	(\$22,776.11)	(\$777,482.93)	97.15
EXPENDITURE						
	Subtotal:	\$800,259.04	\$0.00	\$76,542.80	\$723,716.24	90.44
260	HIGH SCHOOL BUILDING					
REVENUE						
	Subtotal:	(\$132,245.61)	(\$230.80)	(\$841.86)	(\$131,403.75)	99.36
EXPENDITURE						
	Subtotal:	\$132,245.61	\$0.00	\$0.00	\$132,245.61	100.00
161	ELEMENTARY BUILDING RESERVE					
REVENUE						
	Subtotal:	(\$4,213,921.23)	\$2,303.08	(\$7,770.79)	(\$4,206,150.44)	99.82
EXPENDITURE						
	Subtotal:	\$4,213,921.23	\$401,011.32	\$698,853.56	\$3,515,067.67	83.42
261	HIGH SCHOOL BUILDING RESERVE					
REVENUE						
	Subtotal:	(\$2,213,983.70)	\$1,180.19	(\$4,078.47)	(\$2,209,905.23)	99.82
EXPENDITURE						
	Subtotal:	\$2,213,983.70	\$0.00	\$1,200.00	\$2,212,783.70	99.95

Printed:
10/12/2026

Great Falls Public Schools
Check Register
September 2026
Action Item

Accounts Payable

Starting Check No:	146166
Ending Check No:	146725
Total:	\$2,279,979.12

Payroll

Starting Check No:	86572
Ending Check No:	86741
Total:	\$458,502.99

Direct Deposit

Total:	\$7,220,787.31
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Payroll ACH Payments

Total:	\$3,190,145.06
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 Great Falls Public Schools Great Falls, MT	Thompson	Sunchild	Skomogosi	Johnson	Hening	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: October 26, 2026

CATEGORY: Action

AGENDA ITEM NUMBER: VII. B.

CABINET MEMBER: Luke Diekhans

TOPIC

2027-2028 Budget Development Process Schedule

STRATEGIC PLAN

Stewardship and Accountability

BACKGROUND

The Board Budget Committee has met this year to discuss the process below and recommends its approval for the 2027-2028 Fiscal Budget Year.

DISCUSSION

The first student enrollment count was held on the first Monday in October and the second count will be the first Monday in February. The two counts are averaged together to determine the student count, which determines the 2027-2028 budget. When enrollment is declining, current law allows for a three-year average for enrollment as well as the ability to ask the voters for additional funding up to the State Maximum Budget (100%) or to maintain the previous year's budget. After only one enrollment count, it is difficult to have an accurate revenue forecast for the 2027-2028 fiscal year. The following timeline is recommended for the 2027-2028 budget setting process:

October-February: Setting the Stage for the 2027-2028 Budget Discussions. We will utilize a variety of methods to inform the public of budget issues, including legislative updates: e-mail lists, Facebook, webpage, and press releases.

Webpage Background Information: [District Budget Information](#)

Wednesday, October 21, 2026: Board Budget Committee Meeting

Wednesday, November 11, 2026: Community Town Hall / Board Budget Committee Meeting

Wednesday, December 9, 2026: Board Budget Committee Meeting (Budget / Legislative Updates)

Tuesday, February 16, 2027: Community Town Hall (Permissive Levies, Revenue and Expense Projections, Asked/Answered responses, and Community Input)

Week of March 8, 2027 (Date TBD): Legislator Questions and Answers (Transmittal Update)

Tuesday, March 16, 2027: Board Budget Committee Meeting

Monday, March 22, 2027: Regular Board Meeting: Review of Budget Committee Recommendation and Board Action if needed.

FISCAL IMPLICATIONS

None at this time.

RECOMMENDATION

The District Board is requested to adopt the 2027-2028 Budget Development Process as presented.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Business Operations Luke Diekhans at (406) 268-6050.

[Return to Agenda](#)

 Great Falls Public Schools Great Falls, MT	Thompson	Sunchild	Skomogowski	Johnson	Henning	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: October 26, 2026

CATEGORY: Action

AGENDA ITEM NUMBER: VII. C.

CABINET MEMBER: Heather Hoyer

TOPIC

Second Reading of Revised Board Policies 3416 – *Administering Medication to Students*, 5227 – *Employee Substance Use*, and 8205 – *Food Service*

STRATEGIC PLAN

Stewardship and Accountability

BACKGROUND

A committee consisting of Superintendent Heather Hoyer, Director of Business Operations Luke Diekhans, Director of Human Resources Heather Spurzem, Executive Directors of Student Achievement Jackie Mainwaring and Lance Boyd, Business Office Lead Aly Konecny, Executive Assistant to the Superintendent Sherri Clark, Administrative Assistant Jerri Rollins and Trustees Bill Bronson, Craig Duff, and Paige Henning have been meeting to discuss and make changes where necessary on the policies mentioned above.

DISCUSSION

Policy 3416 Language Changes as recommended by the Committee and MTSBA
 Policy 5227 Language Changes as recommended by the Committee and MTSBA
 Policy 8205 Language Changes as recommended by the Committee and MTSBA

The first reading of the Board Policies listed above was at the October 12, 2026 regular board meeting.

FISCAL IMPLICATIONS

None

RECOMMENDATION

The District Board is requested to approve revised Board Policies 3416 – *Administering Medication to Students*, 5227 – *Employee Substance Use*, and 8205 – *Food Service* as presented.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001.

[Return to Agenda](#)

Great Falls School District

STUDENTS

3416

Administering Medicines to Students

“Medication” means *prescribed drugs and medical devices that are controlled by the U.S. Food and Drug Administration and are a medicine, including inhaled bronchodilators, inhaled corticosteroids, autoinjectable epinephrine, and epinephrine nasal spray*, prescribed by a licensed physician as defined in §37-3-102, MCA, a physician assistant who has been authorized to prescribe medications as provided in §37-20-404, MCA, or an advanced practice registered nurse with prescriptive authority as provided in §37-8-202(1)(h), MCA. *This definition also includes over-the-counter medications controlled by the U.S. Food and Drug Administration that are either prescribed by a licensed healthcare provider and/or authorized through parental consent.*

Administering Medication

The Board permits administration of medication to students in schools in its jurisdiction. Pursuant to the completion of the District’s medication form signed by the parent and a licensed healthcare provider, the school nurse (who has successfully completed specific training in administration of medication), may administer medication to any student in the school or may delegate this task pursuant to Montana law.

Emergency Administration of Medication – Students with Individual Health Care Plans

In the event of an emergency, a school nurse or trained staff member, exempt from the nursing license requirement under § 37-8-103(1)(c), MCA, may administer emergency medication to any student in need thereof on school grounds, in a school building, at a school function, or on a school bus according to a standing order of an authorized physician or a student’s private physician. In the event that emergency medication is administered to a student, the school nurse or staff member shall call 9-1-1 and notify the student’s parents/ guardians.

Any prescribed emergency medications kept at school will be documented on a student’s Individual Health Care Plan and/or Emergency Care Plan. Reference Policy 3418.

Stock Epinephrine

The District may maintain a stock supply of ~~auto-injectable~~ epinephrine to be administered by school nurse or other authorized personnel to any student or nonstudent as needed for actual or perceived anaphylaxis. If the district intends to obtain an order for emergency use of epinephrine in a school setting or at related activities, the district shall adhere to the requirement stated in §20-5-420 (2), MCA.

Stock Opioid Antagonist

1 The District may maintain a stock supply of an opioid antagonist to be administered by school
2 nurse or other authorized personnel to any student or nonstudent as needed for an actual or
3 perceived opioid overdose in compliance with §20-5-426, MCA.
4

5 If the District stocks a supply of an opioid antagonist, the following requirements apply:
6

- 7 • The Superintendent or designee shall develop a protocol related to the training of school
8 employees, the maintenance and location of the opioid antagonist, and immediate and
9 long-term follow-up to the administration of the medication, including making 9-1-1
10 emergency call.
- 11 • The opioid antagonist must be prescribed by a physician, advanced practice registered
12 nurse, or a physician assistant. The school must be designated as the patient, and each
13 prescription for an opioid antagonist must be filled by a licensed pharmacy.
- 14 • The school shall provide training to authorized personnel. The training must include
15 causes of opioid overdose, recognition of signs and symptoms of opioid overdose,
16 indications for the administration of an opioid antagonist, administration technique and
17 the need for immediate access to a certified emergency responder. Training must be
18 provided by a school nurse, certified emergency responder, or other health care
19 professional.
- 20 • The opioid antagonist must be kept in a secure and easily accessible location.
- 21 • A school nurse or other authorized personnel may, in good faith, administer the opioid
22 antagonist to any student or nonstudent who is experiencing a potential life-threatening
23 opioid overdose based on the protocol developed by the school.
- 24 • If a school stocks an opioid antagonist that has been prescribed to the school, that school
25 shall inform parents or guardians about the potential use of the opioid antagonist in an
26 opioid overdose emergency. The school shall make the protocol available upon request.
- 27 • Neither the District, nor its employees and agents, are liable as a result of an injury
28 arising from the administration of an opioid antagonist, including an expired opioid
29 antagonist, to a student or nonstudent unless an act or omission is the result of gross
30 negligence, willful or wanton misconduct, or an intentional tort.

31 Administration of Glucagon 32

33
34 A parent, an individual who has executed a caretaker relative educational authorization affidavit
35 pursuant to §20-5-503, MCA, an individual who has executed a caretaker relative medical
36 authorization affidavit pursuant to §40-6-502, MCA, or a guardian of a diabetic student may
37 designate an adult to administer glucagon to their child in an emergency situation. Written proof
38 of the designation and acceptance of the designation by the parent-designated adult must be filed
39 with the District.
40

41 “Parent-designated adult” means a District employee, selected by a parent, an individual who has
42 executed a caretaker relative educational authorization affidavit pursuant to §20-5-503, MCA, an
43 individual who has executed a caretaker relative medical authorization affidavit pursuant to §40-
44 6-502, MCA, or a guardian of a diabetic student, who voluntarily agrees to administer glucagon
45 to the student.
46

1 The parent-designated adult must be trained in recognizing hypoglycemia and the proper method
2 of administering glucagon. Training must be provided by a health care professional, as defined in
3 §33-36-103, MCA, or a recognized expert in diabetic care selected by the parent, an individual
4 who has executed a caretaker relative educational authorization affidavit, an individual who has
5 executed a caretaker relative medical authorization affidavit, or a guardian. Written
6 documentation of the training received by the parent-designated adult must be filed with the
7 District.

8
9 The glucagon must be provided by the parent, and individual who had executed a caretaker
10 relative educational authorization affidavit, an individual who has executed a caretaker relative
11 medical authorization affidavit, or a guardian of the diabetic student.

12 Assisting Students with Self-Administration of Medication

14
15 A building principal or school administrator may authorize, in writing, any employee:

- 16
17 • To assist in self-administration of any medication that may lawfully be sold over the
18 counter without a prescription to a student with the written consent of a student's parent
19 or guardian; and;
- 20 • To assist in self-administration of a prescription medication to a student in compliance
21 with written instructions of a medical practitioner and with the written consent of a
22 student's parent or guardian.

23
24 Any school employee authorized, in writing, by the school administrator or principal, or who has
25 been delegated by the school nurse may assist with self-administration of medications, may only
26 rely on the following techniques:

- 27
28 • Making oral suggestions, prompting, reminding, gesturing, or providing a written guide
29 for self-administering medications;
- 30 • Handing to a student a prefilled, labeled medication holder or a labeled unit dose
31 container, syringe, or original marked and labeled container from a pharmacy;
- 32 • Opening the lid of a container for a student;
- 33 • Guiding the hand of a student to self-administer a medication;
- 34 • Holding and assisting a student in drinking fluid to assist in the swallowing of oral
35 medications; and
- 36 • Assisting with removal of a medication from a container for a student with a physical
37 disability that prevents independence in the act.
- 38 • Designated staff may also follow other guidance or restrictions previously provided in
39 writing to the school by the student's parent, an individual who has executed a caretaker
40 relative educational authorization affidavit, or guardian is on file; as long as guidance is
41 congruent with medical orders on file and Board Policy.

42
43 At the appropriate time for a student to take their medication, they will report to the school office
44 where a designated staff member will assist them with self-administration. For middle school
45 and high school students, it is the student's responsibility to report to the office when it is time to

1 take the medication. However, if the student requires additional care, special accommodations
2 will be made and included in the Individual Health Care Plan.

3 Medication administration training will be provided annually by a school nurse. A list of
4 individuals who have been authorized to assist with self-administration of medication will be
5 maintained by each school.

6 7 Self-Administration or Possession of Asthma, Severe Allergy, or Anaphylaxis Medication 8

9 Students with allergies or asthma may be authorized by the building principal or Superintendent,
10 in consultation with medical personnel, to possess and self-administer emergency medication
11 during the school day, during field trips, school-sponsored events, or while on a school bus. The
12 student shall be authorized to possess and self-administer medication if the following conditions
13 have been met:

- 14
15 • A parent or guardian or individual who has executed a caretaker relative educational
16 authorization affidavit has submitted a signed authorization affidavit for self-
17 administration of medication, acknowledging that the District and its employees are not
18 liable for injury resulting from the students self-administration of medication.
- 19 • The student must have the prior written approval of his/her primary healthcare provider.
20 The written notice from the student's primary care provider must specify the name and
21 purpose of the medication, the prescribed dosage, frequency with which it may be
22 administered, and the circumstances that may warrant its use.
- 23 • Documentation that the student has demonstrated to the healthcare practitioner and the
24 school nurse, if available, the skill level necessary to use and administer the medication.
- 25 • Documentation of a doctor approved written treatment plan for managing asthma, severe
26 allergies, or anaphylaxis episodes of the student and for medication use by the student
27 during school hours, such as a district Emergency Health Care Plan.

28
29 Authorization granted to a student to possess and self-administer medication shall be valid for
30 the current school year only and must be renewed annually.

31
32 If provided by the parent, an individual who has executed a caretaker relative educational
33 authorization affidavit, or guardian, and in accordance with documentation provided by the
34 student's doctor, backup medication must be kept at a student's school in a predetermined
35 location or locations to which the student has access in the event of an asthma, severe allergy, or
36 anaphylaxis emergency.

37
38 Immediately after using epinephrine during school hours, a student shall report to the school
39 nurse or other adult at the school who shall provide follow up care, including making a 9-1-1
40 emergency call.

41 42 Emergency Use of Stock Albuterol 43

44 The District may maintain a supply of stock albuterol and single-use disposable holding
45 chambers to be administered by a school nurse or other authorized personnel to a student or
46 nonstudent as needed for respiratory distress. This Policy may not be interpreted to relieve a

1 student's parent or guardian of providing a student's medication or create an expectation that a
2 school will have stock albuterol available.

3 4 Definitions

5
6 "Stock albuterol" means quick-relief asthma medication that is approved by the United States
7 food and drug administration for the treatment of respiratory distress. The term includes albuterol
8 medication delivered through a metered dose inhaler or dry-powder inhaler that includes a spacer
9 or holding chamber that attaches to a metered dose inhaler to improve the delivery of medication.

10
11 "Authorized personnel" means an employee or agent identified by the District who is approved
12 by the District administration to administer a stock medication in a school setting or at a related
13 activity.

14
15 "Respiratory distress" means a person's inability to breathe adequately, including the perceived
16 or actual presence of associated symptoms such as coughing, wheezing, or shortness of breath.

17 18 Additional Requirements

19
20 The Superintendent or designee shall develop a protocol related to the training of school
21 employees, the maintenance and location of the stock albuterol, and the immediate and long-term
22 follow-up to the administration of the medication, including determining when to make a 9-1-1
23 emergency call.

24
25 The stock albuterol must be prescribed by a physician, advanced practice registered nurse, or
26 physician assistant. The school must be designated as the patient and each prescription for stock
27 albuterol must be filled by a licensed pharmacy.

28
29 The District may enter into an agreement with a manufacturer of bronchodilators or spacers, a
30 third party supplier of bronchodilator or spacers, or a health care office to obtain bronchodilators
31 or spacers at no charge, at market price, or at a reduced price, and may accept gifts, grants, or
32 donations to purchase bronchodilators or spacers for emergency use.

33
34 Authorized personnel shall complete an annual asthma education program approved by the
35 department of public health and human services. The training must include causes of respiratory
36 distress, recognition of signs and symptoms of respiratory distress, indications for the
37 administration of albuterol, administration techniques, and the need for immediate access to a
38 certified emergency responder.

39
40 The stock albuterol must be kept in a secure and easily accessible location.

41
42 The District will inform parents or guardians about the potential use of stock albuterol in
43 respiratory distress emergency and will make the protocol available on request.

1 The District will document the use of stock albuterol following an event and report the use to the
2 department of public health and human services within three (3) days in a reporting format
3 determined by the department.

4
5 The District will submit an annual report to the department of public health and human services
6 summarizing the use of stock albuterol during each school year in a reporting format determined
7 by the department.

8 9 Self-Administration and Possession of Other Medications

10
11 Students may self-administer and possess other medications as long as authorized by a licensed
12 healthcare provider through written order and stated in the student's Individualized Health Care
13 Plan. The building administrator, school nurse, and appropriate staff will be notified of a
14 student's plan to possess and self-administer medications.

15
16 Students are not authorized to self-carry or possess controlled medication during school hours.

17 18 Handling and Storage of Medications

19
20 The Board requires that all medications, including those approved for keeping by students for
21 self-medication, be first delivered by a parent, an individual who has executed a caretaker
22 relative educational authorization affidavit, or other responsible adult to a nurse or employee
23 assisting with self-administration of medication. A designated school employee:

- 24
25 • All medications, prescription and nonprescription, will be stored in their original
26 containers.
- 27 • Must examine any new medication to ensure it is properly labeled with dates, name of
28 student, medication name, dosage, and physician's name;
- 29 • Must develop a medication administration plan, if administration is necessary for a
30 student, before any medication is given by school personnel;
- 31 • Must record on the student's individual medication record the date a medication is
32 delivered and the amount of medication received;
- 33 • Must store medication requiring refrigeration at 36° to 46° F;
- 34 • Must store ~~prescribed medicinal preparations~~ *all student medications* in a securely locked
35 storage compartment; and
- 36 • Must store controlled substances in a separate compartment, secured and locked at all
37 times.
- 38 • All non-emergency medication must be kept in a locked nonportable container, stored in
39 its original container with the original prescription label. Epinephrine, naloxone, and
40 student emergency medication may be kept in portable containers and transported by the
41 school nurse or other authorized personnel.
- 42 • Must notify the Superintendent or designee, District nurse and parent or guardian of any
43 medication error and document it on the medication administration record.
- 44 • *Rescue medication will be stored in a secure location identified by the nurse or designee.*
45

The District will limit access to all stored medication to those persons authorized to administer medications or to assist in the self-administration of medications. Food is not allowed to be stored in refrigeration units with medications.

Disposal of Medication

School personnel must try to return any unused, discontinued, or obsolete medication to the parent or guardian. Any medication not repossessed by a parent or guardian within seven-(7)-day period of notification by school authorities will be properly disposed of by a school nurse, in the presence of a witness. Disposal will be documented by a school nurse.

Proper Disposal of Syringes, Lancets, etc.

Some health situations require the use of hypodermic needles, syringes, lancets, etc. Medical sharps must be disposed of in an approved sharps container. Building administrators should contact the school nurse when such a container is needed. Sharps containers are to be kept in a secure location in the school building. Disposal of sharps containers is the responsibility of the school nurse in accordance with the Montana Infectious Waste Management Act and the manufacture guidelines specific to the container.

Cross Reference:

Policy 3416F	Montana Authorization to Possess or Self-Administer Asthma, Severe Allergy, or Anaphylaxis Medication
Policy 3418	Life Threatening Allergies/Medical Conditions
Policy 3431	Emergency Treatment

Legal Reference:

§ 20-5-412, MCA	Definition – parent-designated adult administration of glucagon - training
§ 20-5-420, MCA	Self-administration or possession of asthma, severe allergy, or anaphylaxis medication
§ 20-5-421, MCA	Emergency use of epinephrine in school setting
§ 20-5-426, MCA	Emergency use of an opioid antagonist in School setting – limit on liability
§ 37-8-103(1)(c), MCA	Exemptions – limitations on authority conferred
§ 75-10-1001, et seq.	Infectious Waste Management Act
10.55.701(s), ARM	Board of Trustees
24.159.1604, ARM	Tasks Which May Be Routinely Assigned to an Unlicensed Person in Any Setting When a Nurse-Patient Relationship Exists
37.111.812, ARM	Safety Requirements

Policy History:

Adopted on:	July 1, 2000
Reviewed on:	February 14, 2014
Revised on:	December 14, 2015
Revised on:	August 21, 2017

1	Revised on:	January 13, 2020
2	Revised on:	August 23, 2021
3	Revised on:	May 23, 2022
4	Revised on:	September 8, 2025
5	<i>Revised on:</i>	

PERSONNEL

5227

~~Drug, Marijuana and Alcohol-Free Workplace~~ Employee Substance Use

All District workplaces are drug, marijuana and alcohol-free workplaces. All employees are prohibited from:

- Unlawful manufacture, dispensing, distribution, possession, use, or being under the influence of a controlled substance while on District premises or while performing work for the District.
- Distribution, consumption, use, possession, or being under the influence of alcohol while on District premises or while performing work for the District.

For purposes of this policy, a controlled substance is one which is:

- Not legally obtainable;
- Being used in a manner different than prescribed;
- Legally obtainable, but has not been legally obtained; or
- Marijuana or marijuana paraphernalia that is possessed or consumed on the grounds of any property owned or leased by a school district, a public or private preschool, school, or postsecondary school or in a school bus;
- Marijuana smoked in a location where smoking tobacco is prohibited;
- Marijuana consumed in a manner that endangers others; or
- Referenced in federal or state-controlled substance acts.

As a condition of employment, each employee shall:

- *Employees are personally responsible for their own medication. Personal medication must be secure in a drawer or cabinet.*
- Abide by the terms of the District policy respecting a drug- and alcohol-free workplace;
- Notify his or her supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than five (5) days after such a conviction.

In order to make employees aware of dangers of drug and alcohol abuse, the District will endeavor to:

- Provide each employee with a copy of the District Drug- and Alcohol-Free Workplace policy;
- Post notice of the District Drug- and Alcohol-Free Workplace policy in a place where other information for employees is posted;
- Enlist the aid of community and state agencies with drug and alcohol informational and rehabilitation programs to provide information to District employees; and
- Inform employees of available drug and alcohol counseling, rehabilitation, re- entry, and any employee assistance programs.

1 District Action Upon Violation of Policy

2
3 An employee who violates this policy may be subject to disciplinary action, including
4 termination. Alternatively, the Board may require an employee to successfully complete an
5 appropriate drug- or alcohol-abuse, employee-assistance rehabilitation program.
6

7 The Board shall take disciplinary action with respect to an employee convicted of a drug offense
8 in the workplace, within thirty (30) days after receiving notice of the conviction. An employee
9 who fails to report within thirty (30) days a conviction of a drug offense will be subject to
10 immediate termination.

11 Should District employees be engaged in the performance of work under a federal contract or
12 grant, or under a state contract or grant, the Superintendent shall notify the appropriate state or
13 federal agency from which the District receives contract or grant moneys of the employee's
14 conviction, within ten (10) days after receiving notice of the conviction.
15

16 Cross Reference:

17 Policy 5228 Drug and Alcohol Testing for District School Bus Drivers
18 Policy 5228P Drug and Alcohol Testing for District School Bus Drivers
19 Policy 3340 Student Chemical Use
20

21 Legal Reference:

22 41 U.S.C. §§ 702,703,706 Drug-free workplace requirements for Federal grant recipients
23 Initiative 190 – "Montana Marijuana Regulation and Taxation Act." January 1, 2021
24

25 Policy History:

26 Adopted on: July 1, 2000
27 Revised on: May 14, 2018
28 Reviewed on: March 26, 2019
29 Revised on: March 8, 2021
30 *Revised on:*
31

4
5 Food Services

6
7 The District shall provide school meals which meet or exceed the nutritional standards required
8 by state and federal school lunch programs.
9

10 Meal Charge Policy

11
12 For the purpose of this policy, parent includes guardian, caretaker, relative and any adult
13 responsible for the care of the child.
14

15 The goal of the Great Falls Schools District is to provide students with healthy meals each day.
16 However, unpaid charges place a large financial burden on our Food Services Department. The
17 intent of this policy is to establish uniform meal account procedures throughout the Great Falls
18 School District and to ensure compliance with federal reporting requirements for the USDA
19 Child Nutrition Program, and to provide oversight and accountability for the collection of
20 outstanding student meal balances. The provisions of this policy pertain to regular and reduced
21 priced school breakfast and lunch meals only. While the USDA Child Nutrition Program does
22 not require that a student who pays for regular priced meals be served a meal without payment,
23 the Great Falls Public Schools provides this policy as a courtesy to those students in the event
24 that they forget or lose their lunch money, or have an unpaid balance in their lunch account.
25

26 *Full pay and reduced-price qualified students will be provided with a reimbursable meal at the*
27 *district's standard rate and charged to the students' account.*
28

29 ~~Full Pay and Reduced Elementary students will pay for meals at the district's published standard~~
30 ~~rate. An elementary student may charge up to \$10 per student account. Once this limit is reached,~~
31 ~~the principal will be notified and the student will be offered a designated menu alternate at no~~
32 ~~charge.~~
33

34 ~~Full Pay and Reduced Middle school students may charge up to \$10 per account. If this amount~~
35 ~~is reached, the principal will be notified and the student may go to the office to request a lunch~~
36 ~~voucher, in which the office will need to be reimbursed by the parent.~~
37

38 ~~High School Students must pay at the cash register for all meals and a la carte purchases. When a~~
39 ~~student's account balance reaches zero, no a la cart items or meals can be charged. The student~~
40 ~~may request a lunch voucher from the principal or counselor, in which the office will need to be~~
41 ~~reimbursed. The cashier will refer violations of this section of the policy to the principal.~~
42

43 Free meal benefit- Free status students will be allowed to receive a breakfast and lunch each day.
44 A la carte purchases must be prepaid or have cash at time of purchase. (Milk is considered ala
45 carte.)
46

1 Parents are responsible for meal payment to the food service program. Account records are
2 available for parents and students by setting up an account at myschoolbucks.com. Parents and
3 students may also check with the food service staff at the school *or at the District Offices*.

4
5 Students/parents may pay for meals in advance via myschoolbucks.com, *with cash*, or with a
6 check payable to GFPS Food Services. A sufficient fund balance should be maintained in
7 accounts to minimize the possibility that a child may be without meal money on any given day.
8 ~~Any remaining funds~~ *Balances* for a particular student will be carried over to the next school
9 year. If a student is without meal money on a consistent basis, the administration will investigate
10 the situation more closely and take further action as needed, *which may include outstanding*
11 *funds being turned into collections*. If financial hardship exists, parents and families are
12 encouraged to apply for free or reduced price meals for their child.

13
14 *Negative balances are communicated to parents/guardians via electronic notices, as a minimum*
15 *form of communication.*

16
17 Cross Reference:

18 Policy 8200 Food Services

19 Policy 8210 Procurement Policy for School Food Purchases

20
21 Policy History:

22 Adopted on: June 26, 2017

23 Revised on:

 Great Falls Public Schools Great Falls, MT	Thompson	Sunchild	Skornogowski	Johnson	Henning	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: October 26, 2026

CATEGORY: Report

AGENDA ITEM NUMBER: IX. A.

CABINET MEMBER: Jeff Williams

TOPIC

Report on Summer 2026 Technology Department Projects and Work.

STRATEGIC PLAN

Healthy, Safe, and Secure Schools

BACKGROUND

Each Fall the Director of Information Technology submits a report on department projects and accomplishments over the previous summer. This report will detail these projects and accomplishments for the 2026 Summer.

Discussion

Jeff Williams, Director of Information Technology, will review the 2026 Technology Department summer projects for the District's Board of Trustees.

- Core and School Technicians' Efforts
- Data Center Efforts

FISCAL IMPLICATIONS

Included in report.

RECOMMENDATION

This report is for information only. No action is requested.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001, or Director of Information Technology Jeff Williams at (406) 268-6068.

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