

POSTING
TRANSFER OPPORTUNITY

TO: All Clerical Staff

RE: Senior Office Assistant Position

POSITION: Anticipated - Senior Office Assistant - 11 Months

LOCATION: East Islip High School

REQUIREMENTS: Must currently hold the title of Senior Office Assistant.

EFFECTIVE: January 4, 2027

SALARY: Contract

Please send email to the Human Resources Office to Karen Cavanaugh
(kcavanau@eischools.org) by October 26, 2026.

*NYS Human Rights Law prohibits discrimination because of age, national origin, race, color, creed, marital status, sexual orientation, disability, sex, or gender identity or expression.
Title IX Coordinators – Mr. Jason Stanton (631) 224-2070; Krista Legge(631)224-2069*