Coloma Schools Emergency Drills
Documentation Form
2025-2026

Type of Drill
- ☐ Fire Drill (5 required)
- ☐ Tornado Drill (2 required)
- ☑ Lock Down/Shelter in Place Drill (3 required)

Time of Drill
- ☐ Standard
- ☑ Class Change
- ☑ Recess
- ☑ Other Events lunch

Name of Reporting School: Coloma Elementary School

Date of Drill: 10.22.26 Time drill was held: 12:12 (pm/am)

Exact time required to evacuate/shelter/secure: 12:37pm

Total Participants: 332

Remarks: 2nd drill w/ Crisis Go! → much better → all students accounted for

This report is for emergency drill # 3 for school year 26/27.

Name of person conducting drill: Kelly Jo Severin

Title of person conducting drill: Principal

Signature of person conducting drill: Kelly Jo Severin

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title _____

AND

☑ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title [illegible] CTPD Sgt / SRO

OR

☐ Fire (fire chief or designee)
Name & Title _____