THE O'FARRELL CHARTER SCHOOL
AN AVID NATIONAL DEMONSTRATION SCHOOL

Special Board of Directors Meeting & Board Retreat

AGENDAS

Saturday, August 22, 2015

Special Board Meeting: 9:30 a.m. – 10:30 a.m.
Board Retreat: 10:30 a.m. – 12:00 p.m.

Christian Scott's Home
1941 Courte Maravilla
Chula Vista 91914

AGENDA FOR SPECIAL BOARD MEETING

I. CALL TO ORDER

II. CLOSED SESSION

In accordance with California Education Code Section 54956.8, the Board will meet in closed session to consider: REAL PROPERTY

RECONVENE TO OPEN SESSION

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

Moved by_____ Seconded by_____ Vote_____

IV. APPROVAL OF AGENDA

Superintendent's Recommendation: Approve Agenda.

Moved by_____ Seconded by_____ Vote_____

V. ACTION ITEMS

1. Approve the Minutes from the June 8, 2015 Board of Directors meeting.....**Page 3**

Superintendent's Recommendation: Approve Action Item 1

Moved by_____ Seconded by_____ Vote_____

2. Approve the MOU agreement with San Diego State University for teaching assignments for the 2015/2016 through 2017/2018 terms.....**Page 7**

   Superintendent's Recommendation: Approve Action Item 2

   Moved by_____ Seconded by_____ Vote_____

3. Ratify the purchase of 2013 Microsoft Office Home and Student software for 155 computers in the amount of $20,119.81.....**Page 8**

   Superintendent's Recommendation: Ratify Action Item 3

   Moved by_____ Seconded by_____ Vote_____

4. Review and comply to the listed Assembly Bills (AB) and Senate Bills.....**Page 9**

   Superintendent's Recommendation: Review & Comply Action Item 4

   Moved by_____ Seconded by_____ Vote_____

5. Approve the purchase of (13) Mobile Promethean Boards and Projectors in the amount not to exceed $81,216.59.....**Page 10**

   Superintendent's Recommendation: Approve Action Item 5

   Moved by_____ Seconded by_____ Vote_____

VI. ROUNDTABLE

VII. ADJOURNMENT

NOTICES

The next regular meeting of The O'Farrell Charter School Board of Directors will be **September 14, 2014** at 5:30 p.m.

The O'Farrell Charter School does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Jonathan Dean, Principal/Superintendent, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in The O'Farrell Charter School's open and public meetings. Please notify Jonathan Dean at (619) 263-3009, extension 2202 seventy-two (72) hours prior to disability accommodations being needed in order to participate in the meeting.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Superintendent at 6130 Skyline Drive, San Diego, CA 92114.

Certification of Posting

I, Jonathan Dean, Principal/Superintendent, hereby certify that I posted this agenda on Wednesday, August 19, 2015 at 3 p.m.

When conducting a Teleconference Board of Directors meeting, all board members are required to post this agenda at their location.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: August 22, 2015
Action Item 1

RECOMMENDATION: Approve the Minutes from the June 8, 2015 Board of Directors meeting.

Minutes

June 8, 2015

Members Present:	Christian Scott, Linda Logan, Tim Katzman, Delano Jones, Shar Dela Cruz, Agnes Barrelet, Salvador Rivera
Members Absent:	Tim Katzman left at 5:40 p.m.
Guests:	Jill Andersen, , Brian Rainey, Candace Austin, Eileen Logue, Corinda Mytinger

I. CALL TO ORDER

Christian Scott called open session to order at 5:15 p.m.

II. CLOSED SESSION

Christian Scott called closed session to order at 5:18 p.m.

1. **In accordance with Government Code Section 54957, the Board will meet in closed session to consider: PERSONNEL MATTERS – [None]**
2. **In accordance with Government Code Section 54956.8, the Board will meet in closed session to consider: REAL ESTATE MATTERS - [None]**
3. **In accordance with Government Code Section 54957.6, the Board will meet in closed session to consider: SALARY AND HEALTH AND WELFARE MATTERS - [None]**
4. **The Board will meet in closed session to consider: PUBLIC EMPLOYEE EVALUATION – Principal/Superintendent**

RECONVENE TO OPEN SESSION

Christian Scott reconvenened to open session at 5:36 p.m.

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

1. Personnel Matters – No action.
2. Real Estate Matters – No action.
3. Salary and Health and Welfare Matters – No action.
4. Public Employee Evaluation-Principal/Superintendent – No action.

IV. PLEDGE OF ALLEGIANCE

Christian Scott led the pledge of allegiance.

V. PRESENTATION

1. National Center for Urban School Transformation (NCUST) 2015 Winner of the National Excellence in Urban Education Award & a $2500 check – Dr. Dean & Anne Mathews

VI. PUBLIC COMMENT

None

VII. APPROVAL OF AGENDA

Approved. Linda Logan moved and Delano Jones seconded. Motion carried 6-0-0.
Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
Nayes: None
Absent: Katzman
Abstain: None

VIII. DISCUSSION ITEMS

1. Principal/Superintendent Announcements
2. Charter Vision Board Report

IX. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

1. Approval of Minutes from the May 11, 2015 Board of Directors meeting
2. Approve/ratify recommended actions on the personnel activity list
3. Approve/ratify check registers

Approved. Salvador Rivers moved and Shar Dela Cruz seconded. Motion carried 6-0-0.
Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
Nayes: None
Absent: Katzman
Abstain: None

X. ACTION ITEMS

1. **Ratify the textbook adoption for middle school math in the amount of $17, 460.62**
   Approved. Linda Logan moved and Shar Dela Cruz seconded. Motion carried 6-0-0.
   Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
   Nayes: None
   Absent: Katzman
   Abstain: None

2. **Adopt El Dorado County Charter SELPA Local Plan Revision – Governance and Administration**
   Approved. Salvador Rivers moved and Delano Jones seconded. Motion carried 6-0-0.
   Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
   Nayes: None
   Absent: Katzman
   Abstain: None

3. **Approve the updated three-year Local Control and Accountability Plan (LCAP) Final for The O'Farrell Charter School**
   Approved. Delano Jones moved and Linda Logan seconded. Motion carried 6-0-0.
   Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
   Nayes: None
   Absent: Katzman
   Abstain: None

4. **Adopt the final Proposed Budget for 2015-2016 for The O'Farrell Charter School**
   Approved. Agnes Barrelet moved and Linda Logan seconded. Motion carried 6-0-0.
   Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
   Nayes: None
   Absent: Katzman
   Abstain: None

5. **Approve the updated three-year Local Control and Accountability Plan (LCAP) Final for Ingenuity Charter School**
   Approved. Linda Logan moved and Agnes Barrelet seconded. Motion carried 6-0-0.
   Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
   Nayes: None
   Absent: Katzman
   Abstain: None

6. **Adopt the final Proposed Budget for 2015-2016 for Ingenuity Charter School**
   Approved. Delano Jones moved and Shar Dela Cruz seconded. Motion carried 6-0-0.
   Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
   Nayes: None
   Absent: Katzman
   Abstain: None

7. **Award the renewal for the commercial insurance package for the 2015-2016 school year to Johnson & Wood Insurance Services, Inc. in the amount not to exceed $142,154.52**
   Approved. Linda Logan moved and Delano Jones seconded. Motion carried 6-0-0.
   Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
   Nayes: None
   Absent: Katzman
   Abstain: None

8. **Approve the 2015-2016 Board of Directors meeting calendar**
   Approved. Linda Logan moved and Delano Jones seconded. Motion carried 6-0-0.
   Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
   Nayes: None
   Absent: Katzman
   Abstain: None

9. **Approve the Outdoor Education Program Contract for the 2014-2015 school year in the amount not to exceed $41,600**
   Approved. Agnes Barrelet moved and Salvador Rivera seconded. Motion carried 6-0-0.
   Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
   Nayes: None
   Absent: Katzman
   Abstain: None

10. **Approve the 2014-2015 Consolidated Application Part One**
    Approved. Delano Jones moved and Shar Dela Cruz seconded. Motion carried 6-0-0.
    Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
    Nayes: None
    Absent: Katzman
    Abstain: None

11. **Adopt Resolution to Determine the Use of Education Protection Account (EPS) Spending Requirements**
    Approved. Linda Logan moved and Delano Jones seconded. Motion carried 6-0-0.
    Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
    Nayes: None
    Absent: Katzman
    Abstain: None

12. Approve the Use of the O'Farrell Summer School Program for Einstein Students Memorandum of Understanding between The O'Farrell Charters and the Albert Einstein Academies from June 23, 2015 through July 17, 2015

Approved. Linda Logan moved and Salvador Rivera seconded. Motion carried 6-0-0.
Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
Nayes: None
Absent: Katzman
Abstain: None

13. Approve the 2015-2016 Parent and Student Handbook for Ingenuity Charter School

Approved. Delano Jones moved and Salvador Rivera seconded. Motion carried 6-0-0.
Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
Nayes: None
Absent: Katzman
Abstain: None

14. Approved The O'Farrell Charter High School requirements for Diploma with "Academic Distinction."

Approved. Shar Dela Cruz moved and Agnes Barrelet seconded. Motion carried 6-0-0.
Ayes: Scott, Logan, Jones, Dela Cruz, Barrelet, Rivera
Nayes: None
Absent: Katzman
Abstain: None

RECONVENE TO CLOSED SESSION

Christian Scott reconvened to closed session at 6:32 p.m.

RECONVENE TO OPEN SESSION

Christian Scott reconvened to open session at 6:45 p.m.

ACTION ITEMS CONSIDERED IN CLOSED SESSION

- Public Employee Evaluation-Principal/Superintendent – No action.

XI. ROUNDTABLE

Christian Scott stated he would like to know when O'Farrell will pull out of Program Improvement. Dr. Dean stated that everything is on hold due to the NCLB being rewritten and testing procedures have changed.

Christian Scott stated he would like to see outcomes for monies O'Farrell receives. Dr. Dean stated that the LCAP now shows where LCFF monies are distributed.

Christian Scott stated in moving forward he would like to see empowerment of our staff and faculty in having input in the school's direction/path.

XI. ADJOURNMENT

Christian Scott adjourned the meeting at 6:48 p.m.

BOARD OF DIRECTORS AGENDA ITEM

Agenda Date: August 22, 2015

Action Item 2

RECOMMENDATION: Approve agreement for San Diego State University Student Teaching assignments for the 2015/2016 through 2017/2018 terms.

BACKGROUND INFORMATION:

O'Farrell is authorized to enter into agreements with San Diego State University to provide teaching experience through practice teaching to students enrolled in teacher training curricula of San Diego State University.

CURRENT INFORMATION:

The services to be provided by O'Farrell to SDSU shall not exceed 360 semester units of practice teacher.

ADDITIONAL DATA:

San Diego State University shall pay O'Farrell for such services at the rate and amount of $16.67 per quarter unit, and $25.00 per semester unit.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: August 22, 2015
Action Item 3

RECOMMENDATION: Ratify the purchase of 2013 Microsoft Office Home and Student software for 155 computers in the amount of $20,119.81

BACKGROUND INFORMATION:

The O'Farrell Charter School continuously updates our technology to stay up-to-date in the 21st century.

CURRENT INFORMATION:

We purchased Microsoft Office for the entire school site. This cost is covered 100% by EdTech Grant monies.

These monies needed to be expended by 8/31/15 or we risk loss of the funds.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: August 22, 2015
Action Item 4

RECOMMENDATION: Review the listed Assembly Bills (AB) and Senate Bills (SB) that went into effect on January 1, 2015.

BACKGROUND INFORMATION:

Governor Jerry Brown signed a combined 930 Assembly Bills (AB) and Senate Bills (SB) in 2014. Many of the statutes are education-related and will impact K-12 public schools, including charter schools, and students, including The O'Farrell Charter Schools operations, policies and procedures, and reporting requirements. Below is a summary of the most relevant and important education-related legislation that went into effect on January 1, 2015.

CURRENT INFORMATION:

- AB 1432 (Gatto) requires Local Educational Agencies (LEAs) to **annually train all school personnel who are mandated reporters on the mandated reporting requirements within the first 6 weeks of each school year** and develop a process for mandated reporters required to receive training to provide proof of completing this training.

- AB 2127 (Cooley) **prohibits high school and middle school football teams** of school districts, charter schools, or private schools that elect to offer an athletic program **from conducting more than 2 full-contact practices per week during the preseason and regular season**. It also **prohibits the full-contact portion of a practice from exceeding 90 minutes in any single day**, and completely prohibits full-contact practice during the off-season.

- AB 1719 (Weber) will require LEAs, commencing with the 2015-16 school year, to provide an **annual report** to CDE that **contains information on the type of kindergarten program** offered by the LEA.

- SB 1060 (Liu) requires an LEA that offers a program of **professional learning** for teachers, administrators, paraprofessional educators or other classified employees involved in the direct instruction of students, to **evaluate professional learning that meets a specified list of criteria**, such as helping attract, grow, and retain effective educators and being based on needs assessment of educators and tied to supporting pupil learning.

- SB 1266 (Huff) **requires school districts to provide emergency epinephrine auto-injectors (EpiPens) to trained personnel** and would authorize trained personnel to use those EpiPens to provide emergency medical aid to persons suffering from an anaphylactic reaction. Among its provisions, the bill **requires EpiPens to be available at each school site and at school-sanctioned events**. It requires a qualified supervisor of health or administrator at an LEA to obtain the prescription for EpiPens and be responsible for stocking and restocking if used.

- AB 2706 (Hernandez) requires a public school, for purposes of the 2015-16, 2016-17, and 2017-18 school years, **to add an informational item to its enrollment forms**, or amend an existing enrollment form in order **to provide the parent or legal guardian information about health care coverage options and enrollment assistance.**

- SB 1349 (Jackson) **will require, beginning with the 2015-16 school year, each public school**, including charter schools, **offering competitive athletics to make publically available at the end of the school year** the total enrollment of the school, classified by gender; the number of students who participate in competitive athletics, classified by gender; and, the number of boys' and girls' teams, classified by sport and by competition level. The bill **requires schools to post this data on their website and that the data be retained for three years**.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: August 22, 2015
Action Item 5

RECOMMENDATION: Approve the purchase of (13) mobile Promethean boards and projectors in the amount not to exceed $81,216.59.

BACKGROUND INFORMATION:

The O'Farrell Charter School continuously updates our technology to stay up-to-date in the 21st century.

CURRENT INFORMATION:

Total order is: (13) mobile Promethean boards (model AB595P), at a cost of $5,758.00 each.

THE O'FARRELL CHARTER SCHOOL
AN AVID NATIONAL DEMONSTRATION SCHOOL

AGENDA FOR BOARD RETREAT

10:30 a.m. to 12:00 p.m.

Discussion Items:

1. High school construction update
2. Temporary classrooms
3. Ballfields design and construction update
4. Microsoft Office software update
5. Ingenuity Charter update
6. Bids for outside vendors
7. Off-schedule salary
8. Advertisement and literature conformity
9. Continued growth
10. College tours
11. Charter mission and vision
12. Enrollment update

Board Members,

I hope you all are enjoying the summer months. I want to take this opportunity to provide a brief update on the activity this summer.

High School Construction Update

- The high school construction is thriving. Next week, 64 tractor/trailers will deliver the modular classrooms. The gym will go vertical. By last week we were able to convince the district to begin a few beautification project around the existing campus.

Temporary Classrooms

- A separate contractor is installing the temporary classrooms for the existing site as we speak. We worked with the district and added an additional 13 classrooms and two bathrooms to the upper field for "swing space" while the modernization project begins on the existing school. In the meantime, eight temporary elementary classrooms and five junior high rooms will be utilized. The modernization of the existing school should begin this November and have a construction duration time of two/three years.

Ballfields Design and Construction Update

- The ball fields are being designed. The district agreed to add more features to align better with O'Farrell's needs. The design should be submitted to DSA by November and construction should begin in January 2016. Completion expected by the end of summer 2016.

Microsoft Office Software Update

- The O'Farrell Charter School received more Microsoft settlement monies that must be spent by the end of August. The monies can only be spent on state-approved software. Therefore, I will ask for a ratification of Microsoft Office software updates that will cost $20,119.81.

Ingenuity Charter School Update

- Ingenuity Charter School opened July 1, 2015. Through the charter process, we established a 15/16 student attendance baseline at 75 students. Ingenuity opened with over 200 students. We now have a functioning site at both the O'Farrell school and in the Jacobs Center location.

Bids for Outside Vendors

- This December, we will place all outside services out to bid. I believe that by doing this every few years, we will inspire outside vendors to keep cost increases at a minimum. The services we contract out are school cleaning of O'Farrell and Ingenuity schools,

back-office provider, health insurance, and general liability insurance. We will incorporate Ingenuity and O'Farrell into one contract bid.

Off-Schedule Salary

- The board took action last school year to pay the staff a 3% "on schedule" and a 1% "off-schedule" COLA increase for the 15/16 school. Due to additional funding by the state, the board may wish to consider a 2% "off-schedule" increase to be paid out November 10, 2015.

Advertisement and Literature Conformity

- Hired an advertising firm to correlate both Ingenuity and O'Farrell documents. Employed a person to read and format all documents. Also, looked at tone consistency throughout documents – using New Roman times; twelve font, etc.

Continued Growth

- As O'Farrell continues to grow, we must be able to adapt and adjust so to keep the schools operating within its means. This past summer the organizational chart and duties were examined so O'Farrell would become more efficient. A human resource position was created and joined with our payroll position. Elementary, junior high, and high school staff was provided a clearer structure in which to operate.

College Tour

- Thirty-two of O'Farrell's 11th grade students participated in a three-day college tour. This tour, which spanned both the interior and coastlines of northern and southern California, provided our students a first-hand experience of the academic rigors and residential life in college. Students visited a cross section of campuses ranging from University of California, California State Universities and private colleges. The schools visited included: Stanford, UC Berkeley, UC Santa Cruz, UC Santa Barbara, UC Riverside, Cal Poly San Luis Obispo, and CSU Bakersfield. Students engaged in academic discourse with a renowned Physics professor, ate in the campus dining halls, toured college libraries, and conferred with first generation college freshmen on the mindset and skills needed to thrive in college. Students met with administrative representatives from Educational Opportunities Program (EOP). EOP supports first generation college-going students acclimating to college life. Their services are geared to promote wellness and include academic advising, tutoring, financial literacy, leadership development, and community involvement. The total cost for this three-day overnight California college road trip including charter bus, meals, and two night hotel accommodation was $7500.

Charter Mission and Vision

- Where do we want to be in five years?

Weekly Enrollment Update

08/13/2015

	Students in PowerSchool		Accepted	Waiting List	Actually Enrolled
YOK	21		19	0	19
Kinder	44		57	52	57 *
1	45		56	25	49
2	49		57	32	53 *
3	47	-1	57	40	56 *
4	55	-1	69	52	62 *
5	58		70	26	70 *
6	252		278	0	217
7	229		320	29	300
8	249		286	0	253
9	153		164	74	164
10	98		152	39	152
11	93		99	22	99
12			94	6	93
	1393		**1773**	**397**	**1639**