The O'Farrell Charter Schools

The O'Farrell Elementary School
The O'Farrell Middle School
The O'Farrell High School
Ingenuity Charter School

Jonathan Dean, Ed.D., Superintendent

Board of Directors
AGENDA
January 9, 2017

Closed Session: 5:00 p.m. – 5:30 p.m.
Public Session: 5:30 p.m. – 7:00 p.m.

The O'Farrell Charter Schools
6130 Skyline Drive
San Diego, CA 92114

I. CALL TO ORDER

II. CLOSED SESSION

1. **In accordance with Government Code Section 54957, the Board will meet in closed session to consider: PERSONNEL MATTERS**
2. **In accordance with Government Code Section 54956.8, the Board will meet in closed session to consider: REAL ESTATE MATTERS [NONE]**
3. **In accordance with Government Code Section 54957.6, the Board will meet in closed session to consider: SALARY AND HEALTH AND WELFARE MATTERS [NONE]**

RECONVENE TO OPEN SESSION

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

IV. PLEDGE OF ALLEGIANCE

V. PRESENTATIONS
Family Support Services update (Mary Skrabucha)

VI. PUBLIC COMMENT
Anyone may address the Board for up to three minutes on any item. The public commentary period preceding the formal agenda shall be limited to a total of 15 minutes. Please submit a "Request to Address the Board" slip to the Board chairperson. The Board Chair will call you forward at the appropriate time.

VII. APPROVAL OF AGENDA

Superintendent's Recommendation: Approve Agenda.

Moved by_____ Seconded by_____ Vote_____

VIII. DISCUSSION ITEMS

1. Superintendent Announcements ..... Page 4
2. Charter Vision Board Reports..... Page 10
3. BoardDocs update and overview..... Page 18
4. Future energy upgrades

IX. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

All items listed under the Consent Calendar are considered by the Board in one action. **There will be no discussion of these items** prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

1. Approval of Minutes from the December 12, 2016 Board of Directors meeting ..... Page 19
2. Approve/ratify recommended actions on the personnel activity list ..... Page 23
3. Approve/ratify check registers ..... Page 24

Superintendent's Recommendation: Approve Consent Calendar.

Moved by_____ Seconded by_____ Vote_____

X. ACTION ITEMS

1. **Approve the College Readiness Grant for The O'Farrell Charter School..... Page 32**

   Superintendent's Recommendation: Approve Action Item 1

   Moved by_____ Seconded by_____ Vote_____

2. **Approve the use of BoardDocs for electronically publishing and revising agenda items and support documents..... Page 34**

   Superintendent's Recommendation: Approve Action Item 2

   Moved by_____ Seconded by_____ Vote_____

3. **Approve use of approximately $14,463.00 in 2016-17 one-time funding allocated by the state to first satisfy outstanding mandate claims, and then, consistent with legislative intent, to support one-time expenses at Ingenuity Charter ..... Page 35**

   Superintendent's Recommendation: Approve Action Item 3

   Moved by_____ Seconded by_____ Vote_____

4. **Approve use of approximately $325,436 in 2016-17 one-time funding allocated by the state to first satisfy outstanding mandate claims, and then, consistent with legislative intent, to support one-time expense at O'Farrell Charter School..... Page 36**

   Superintendent's Recommendation: Approve Action Item 4

   Moved by_____ Seconded by_____ Vote_____

5. **Approve the purchase of portable classrooms and portable restrooms at O'Farrell Charter School not to exceed $692,871.00**.....**Page 37**

Superintendent's Recommendation: Approve Action Item 5

Moved by_____ Seconded by_____ Vote_____

6. **Approve the College Readiness Grant for Ingenuity Charter School**.....**Page 40**

Superintendent's Recommendation: Approve Action Item 6

Moved by_____ Seconded by_____ Vote_____

XI. ROUNDTABLE

XII. ADJOURNMENT

NOTICES

The next regular meeting of The O'Farrell Charter School Board of Directors will be February 13, 2017 at 5:00 p.m.

The O'Farrell Charter School does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Jonathan Dean, Superintendent, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in The O'Farrell Charter School's open and public meetings. Please notify Angela Rawls at (619) 263-3009, seventy-two (72) hours prior to disability accommodations being needed in order to participate in the meeting.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Superintendent at 6130 Skyline Drive, San Diego, CA 92114.

Certification of Posting

I, Jonathan Dean, Superintendent, hereby certify that I posted this agenda on Thursday, January 5, 2016 at 3:00 p.m.

When conducting a Teleconference Board of Directors meeting, all board members are required to post this agenda at their location.

Superintendent's Announcements
2016-2017 school year

High School Update

Date	Activity	Description
1/5	ASB Townhall	The Associated Student Body will be presenting to the high school.
1/11	Lottery	The school-wide lottery takes place in the auditorium at 3:00pm.
1/14	Winter Formal	The winter formal dance is put on by the class of 2018 as a fundraiser for the Senior Prom.
1/16	MLK Jr. Birthday	Students and staff observe the MLK Jr. birthday holiday.
1/25-27	Finals	Students take two finals each day for three days covering all six of their regular classes. All three days are minimum days.
1/26	College Shirt Day	Staff and students will wear college shirts to show off their college/university spirit.
1/27	End of the Semester	Semester one ends and report cards are mailed home.
1/30	Professional Development Day	Students are off this day so teachers can engage in professional learning - they will be working on AVID critical reading.
1/31	Second Semester Begins	The start of the second semester.
1/31	Falcon Block Party	Grade levels with excellent behavior during first semester are given a block party the last two periods of the day.

Middle School Update

Date	Activity	Description
Ongoing	Principal Goals	Goals for this year for continuing to improve instruction and access to academic rigor in the middle school curriculum: 1. Increased engagement in all classes 2. Critical reading strategies become ingrained use in all content areas 3. Improvement in classroom management to minimize disruptions in class and focus on building relationships with students 4. Systematic plan for support for English Learners in all content areas
January	Student Teachers	We are excited to have three new student teachers joining us in the middle school this semester. Two of the teachers will be working in a history classroom and the third teacher will be in one of our English Language Arts classrooms. We are excited for this new relationship with the education programs at SDSU and USC.
1/6/17	AVID Field Trip	7th grade AVID students will be taking part in classes at the Elementary Institute of Science (EIS). The students will rotate through three classes on the topics of marine biology, engineering, and computer science. The trip is a part of a grant we were selected to participate in with the EIS.
1/11/17	Lottery	Our annual lottery will take place for enrollment for the 2017-2018 school year.
1/13/17	Pink Shirt Day	Our monthly day to wear pink and stand up to bullies.
1/25/17	Falon Day	This is our second Falcon Day of the school year. Students will stay after school and have the option to participate in a dance, movie, game rooms or sports games.
1/26/17	PTO	Our monthly Parent-Teacher Organization meeting will take place in the library.
1/27/17	College Shirt Day	Staff and students will wear college shirts to show off their college/university spirit.

1/27/17	1st Semester Ends	This is the last day of the first semester of the school year.
1/30/17	Professional Development Day	Teachers will spend the day engaged in professional learning related to the AVID Critical Reading curriculum.
1/31/17	2nd Semester Begins	This is the first day of the second semester of the school year.

Elementary School

1-20-17	Falcon Run	Our annual Falcon Run is on January 20 - an obstacle course set up by teachers and run by students and teachers. Students enjoy the friendly competition and are cheered on by our elementary cheerleading squad and our very own Falcon!
1-27-17	End of the Semester	Semester one ends and report cards are mailed home.
1-27-17	College Shirt Day	Students wear their college shirts to show they college spirit
1-30-17	Professional Development Day	Students are off this day so teachers can engage in professional learning - they will be working on AVID critical reading.
2-2-17 and 2-3-17	Student of the Month	Our student of the month ceremonies award the hardest worker, the scholar of the month, and the citizen of the month in each class.
2-6-17	GATE testing	All students in 2nd grade and any new students not already tested are tested for GATE. OCS Elementary offers a GATE class for qualifying students during power hour each day.

2-9-17 and 2-10-17	Discipline Assembly	Every student attends a discipline assembly to be reminded of OCS discipline and suspension policies and rewards they can earn for good citizenship.

Ingenuity

Date	Activity	Description
01/05	Incentives	Student incentive program for 100% attendance begins
01/09	Parent Meeting	Ingenuity semester parent attendance meeting. Best practices with IS students
01/11	Labs	Science labs resume every Wednesday with EIS
01/12	Zoo Field trip	Students visit the San Diego Zoo
01/13	Recruitment	Ingenuity recruitment flyer hits homes
01/27	PTO/SSC	Print out LCAP for discussion
01/29-01/31	CCIS	California Consortium for IS conference
02/1	Funding	Non classroom-based funding determination due to CDE
02/10	CCSA	Independent Study CCSA regional meeting
02/13	college	Grossmont college presentation

ENROLLMENT NUMBERS:

	YOK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Lottery IN (includes moved up students)															
New Student LOI	10	57	20	20	21	18	19	91	13	14	28	16	5	1	**333**
Active Students in PowerSchool (1/3)	0	64	55	51	50	57	79	295	243	278	151	143	119	84	**1669**
Ingenuity								4	9	10	8	28	30	42	**131**
Ingenuity prospective list															

O'Farrell Charter School Demographics

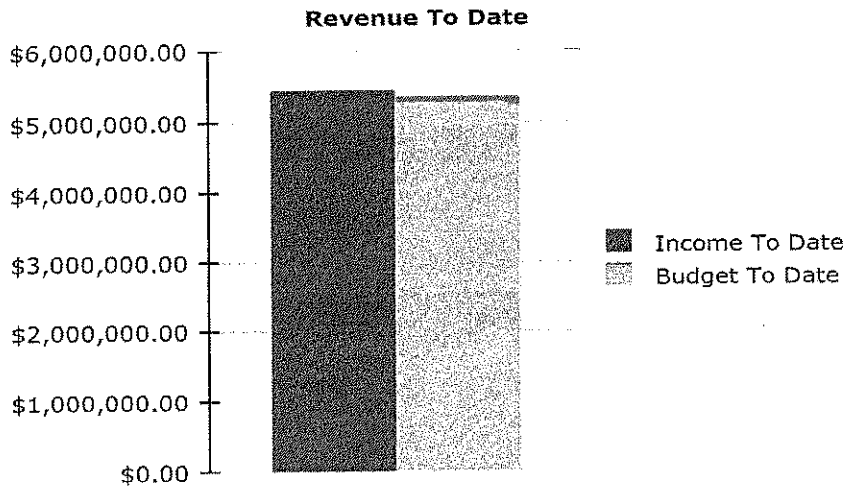
Grade Level	Total in Grade	American Indian or Alaska Native	Asian	Native Hawaiian/Other Pac Islander	Black or African American	White	Hispanic/ Latino	Two or More Race Categories	Unspecified
TK	0	0	0	0	0	0	0	0	0
K	64	0	13	0	10	2	34	4	1
1	55	0	6	2	10	3	31	3	0
2	51	0	7	0	7	3	31	3	0
3	51	0	6	0	12	1	23	8	1
4	57	0	4	0	12	1	39	1	0
5	79	1	13	1	13	3	44	4	0
6	292	0	59	0	69	4	144	15	1
7	243	0	42	1	63	7	113	17	0
8	278	0	49	2	47	2	157	20	1
9	151	0	39	2	25	5	73	7	0
10	143	0	28	0	14	1	94	6	0
11	119	0	28	1	17	5	67	1	0
12	84	0	28	0	15	2	37	2	0
Total	**1667**	**1**	**322**	**9**	**314**	**39**	**887**	**91**	**4**

Ingenuity Charter School Demographics

Grade Level	Total in Grade	American Indian or Alaska Native	Asian	Native Hawaiian/Other Pac Islander	Black or African American	White	Hispanic/ Latino	Two or More Race Categories	Unspecified
6	4	0	0	0	1	1	1	1	0
7	9	0	0	0	4	0	5	0	0
8	10	0	0	0	3	2	4	1	0
9	8	0	0	1	1	0	4	2	0
10	28	0	0	1	7	1	14	5	0
11	30	0	0	1	3	1	21	3	1
12	42	0	2	0	6	3	28	3	0
Totals	**131**	**0**	**2**	**3**	**25**	**8**	**77**	**15**	**1**

Total Cash on Hand

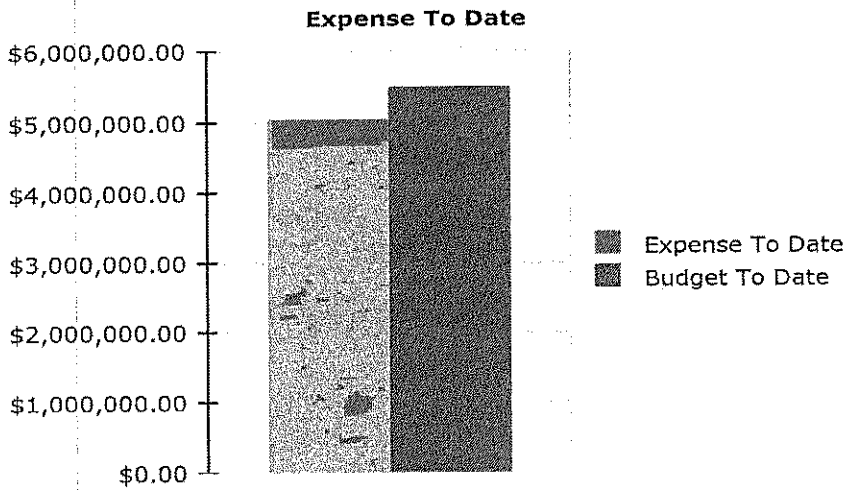
Book Balance: $10,834,799



Revenue $5,446,583

Budget $5,358,078

Revenue To Budget 102 %



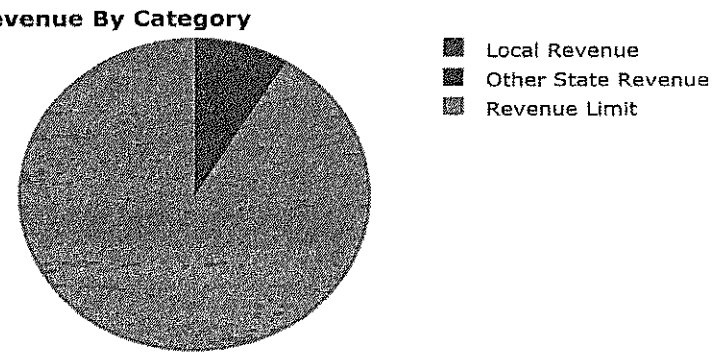
Expense $5,042,787

Budget $5,498,000

Expense To Budget 92 %

Revenue By Category

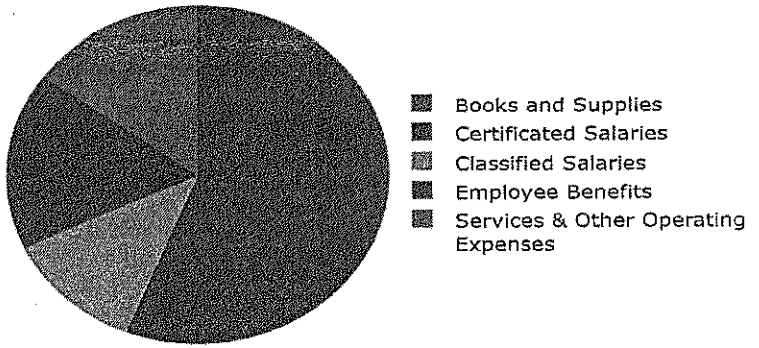
Account Group	Description	Total	Percent
800	Revenue Limit	$4,969,726.00	91.24%
840	Other State Revenue	$119,870.51	2.20%
870	Local Revenue	$356,986.45	6.55%
	Total:	$5,446,582.96	



Expenses By Category

Account Group	Description	Total	Percent
100	Certificated Salaries	$2,171,371.06	43.06%
200	Classified Salaries	$598,733.35	11.87%
300	Employee Benefits	$866,989.26	17.19%
400	Books and Supplies	$661,253.34	13.11%
500	Services & Other Operating Expenses	$744,439.91	14.76%
	Total:	$5,042,786.92	

Expenses By Category



CharterVision

YTD Actual to Budget Summary

Segment Name	Filter Applied
Object	All
Restriction	All
Location	All
Program	All

	July - November				2016 - 2017	
Account Description	Actual	Budget	Variance $	Variance %	Total Budget	Remaining Budget
Revenue Limit	$4,969,726	$4,712,206	$257,520	5.5%	$14,066,823	$8,482,201
Federal Revenue	-	$309,450	($309,450)	-100.0%	$773,625	$726,020
Other State Revenue	$119,871	$15,274	$104,597	684.8%	$38,185	($81,686)
Local Revenue	$356,986	$321,148	$35,839	11.2%	$1,158,664	$733,275
Total Revenue	$5,446,583	$5,358,078	$88,505	1.7%	$16,037,297	$9,859,810
Certificated Salaries	$2,171,371	$2,489,858	$318,486	12.8%	$6,198,750	$3,385,020
Classified Salaries	$598,733	$509,207	($89,527)	-17.6%	$1,356,242	$629,705
Employee Benefits	$866,989	$1,052,113	$185,124	17.6%	$2,501,468	$1,428,345
Total Personnel Expenses	$3,637,094	$4,051,177	$414,083	10.2%	$10,056,460	$5,443,070
Books and Supplies	$661,253	$570,801	($90,452)	-15.8%	$1,361,376	$618,712
Services & Other Operating Expenses	$744,440	$876,022	$131,582	15.0%	$2,546,067	$1,683,123
Capital Outlay	-	-	-	0.0%	$1,225,000	$1,225,000
Other Outgo	-	-	-	0.0%	$500,000	$500,000
Total Operational Expenses	$1,405,693	$1,446,823	$41,129	2.8%	$5,632,443	$4,026,834
Total Expenses	$5,042,787	$5,498,000	$455,213	8.3%	$15,688,903	$9,469,905
Net Income	$403,796	($139,921)	$543,717	388.6%	$348,395	$389,906

Balance Sheet Summary

Segment Name	Filter Applied
Object	All
Restriction	All
Location	All
Program	All

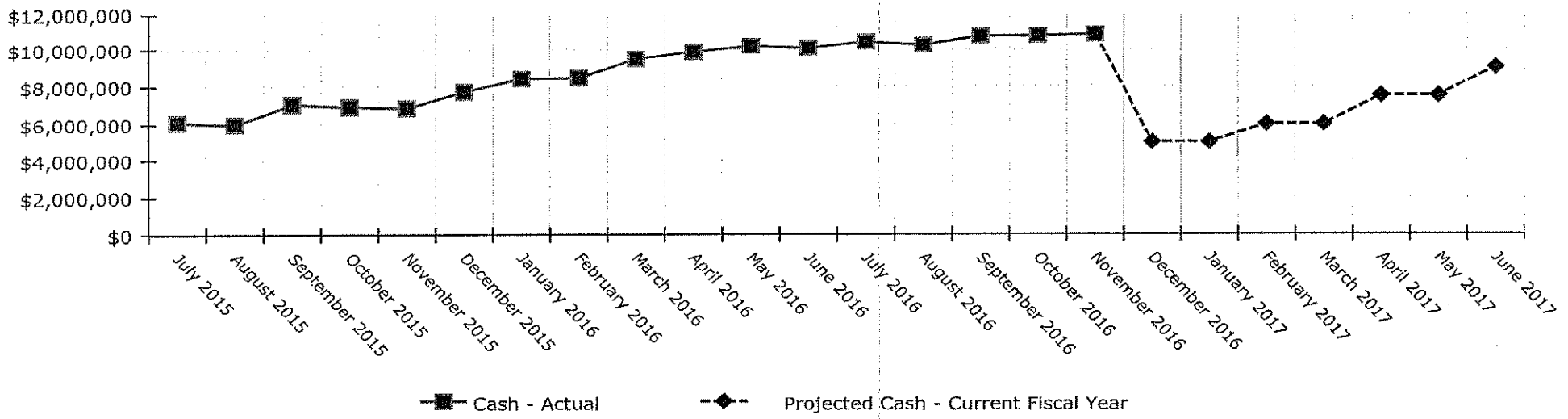
Liquidity Ratio	2.3

Assets	
Current Assets	
Cash	$10,834,799
Accounts Receivables	$246,136
Prepaid Expenses	$463,137
Other Current Assets	$400
Total Current Assets	*$11,544,472*
Fixed Assets	
Land	$139,628
Buildings and Improvements	$1,120,863
Computer Equipment	$149,379
Furniture and Fixtures	$98,886
Construction in Progress	$1,706,175
Transportation Equipment	$95,050
Accumulated Depreciation	($200,860)
Total Fixed Assets	*$3,109,122*
Other Assets	
Security Deposits	$6,367
Total Other Assets	*$6,367*
Total Assets	*$14,659,962*

Liabilities and Net Assets	
Current Liabilities	
Accounts Payable	$51,547

Accrued Salaries, Payroll Taxes, Postemployment Benefits	$255,445
Deposits held on behalf of other employees	$188,034
Total Current Liabilities	*$495,026*
Long Term Liabilities	
Total Long Term Liabilities	*$0*
Total Liabilities	*$495,026*
Net Assets	
Restricted Net Assets	$215,454
Unrestricted Net Assets	$13,545,686
Profit/Loss YTD	$403,796
Total Net Assets	*$14,164,936*
Total Liabilities and Net Assets	*$14,659,962*

Monthly Book Balance Over Time



	Cash Amount	Actual or Projected
July 2015	$6,092,789.99	Actual
August 2015	$5,979,125.70	Actual
September 2015	$7,057,885.60	Actual
October 2015	$6,931,802.50	Actual
November 2015	$6,863,470.62	Actual
December 2015	$7,718,206.80	Actual
January 2016	$8,413,882.70	Actual
February 2016	$8,445,987.29	Actual
March 2016	$9,471,298.81	Actual
April 2016	$9,863,728.21	Actual
May 2016	$10,179,786.83	Actual
June 2016	$10,070,624.25	Actual

	Cash Amount	Actual or Projected
July 2016	$10,403,406.66	Actual
August 2016	$10,231,867.17	Actual
September 2016	$10,742,980.57	Actual
October 2016	$10,760,771.43	Actual
November 2016	$10,834,798.54	Actual
December 2016	$5,000,000.00	Projected
January 2017	$5,000,000.00	Projected
February 2017	$6,000,000.00	Projected
March 2017	$6,000,000.00	Projected
April 2017	$7,500,000.00	Projected
May 2017	$7,500,000.00	Projected
June 2017	$9,000,000.00	Projected

Financial Ratio	Formula	Current	Target
Current Ratio (Liquidity)	(Current Assets) / (Current Liabilities)	23.32	> 1.00
Cash Ratio	(Cash) / (Current Liabilities)	2,188.73%	> 100.00%
Defensive Interval	(Cash + Securities + AR) / (Average Expenses past 12 months)	10.20	> 3 months
Debt Ratio	(Total Liabilties) / (Total Assets)	3.38%	< 33.00%
Asset Ratio	(Current Assets) / (Total Assets)	78.75%	> 50.00%
Cash on Hand	(Cash)	$10,834,798.54	>= $5,000,000.00
Days Cash on Hand	(Cash) / ((Average Expenses past 12 months) / (30.4))	303.26	> 90
Cash Reserve Ratio	(Cash) / (Budgeted Annual Expenses)	69.06%	> 10.00%
Savings Indicator	((Last Closed Revenue) - (Last Closed Expenses)) / (Last Closed Expenses)	0.03	> 0.00
YTD Savings Indicator	((YTD Closed Revenue) - (YTD Closed Expenses)) / (YTD Closed Expenses)	0.08	> 0.00

Financial Ratio	Description
Current Ratio (Liquidity)	Ability to pay short-term obligations
Cash Ratio	Ability to meet short-term obligations with cash
Defensive Interval	Possible months of continued operations if no additional funds received
Debt Ratio	Proportion of debt relative to total assets
Asset Ratio	Proportion of liquid assets relative to total assets
Cash on Hand	Assets immediately convertible to cash for purchase of goods and services
Days Cash on Hand	Possible days of continued operations using current cash
Cash Reserve Ratio	Ratio of cash to annual expenses expressed as a percentage
Savings Indicator	Last closed period's increase or decrease in the organization's net assets as a percentage of expenses
YTD Savings Indicator	Year to date closed increase or decrease in the organization's net assets as a percentage of expenses

Input Values as of 11/30/2016

Cash	$10,834,798.54
Securities	-
AR	$246,136.30
Current Assets	$11,544,472.13
Total Assets	$14,659,961.53
Current Liabilities	$495,025.65
Total Liabilities	$495,025.65
Last Closed Revenue	$1,328,458.08
Last Closed Expenses	$1,286,467.23
Budgeted Annual Expenses	$15,688,902.74
Average Expenses past 12 months	$1,086,136.72
Average monthly payroll expenses	$727,418.73
YTD Closed Revenue	$5,446,582.96
YTD Closed Expenses	$5,042,786.92

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: January 9, 2017
Discussion Item 3
BoardDocs LT

BoardDocs LT is a comprehensive, entry-level board management system, developed specifically for governing bodies of smaller organizations. BoardDocs LT provides a means of electronically publishing and revising agenda items and support documents while maintaining a searchable repository of all data. Administrations can quickly and easily create, approve and track agenda items and important correspondence.

BoardDocs LT includes all of the following:

- BoardDocs Board Management Solution for Unlimited Number of Users
- User-customizable, Cloud-based Publishing Interface
- BoardDocs Policy Services Development and Publication Solution, support for Web-based Policy Solutions
- Newly Refreshed Hardware Infrastructure with Redundant High-speed Internet Access
- Ability to Edit and Attach Minutes to a Meeting
- Access to BoardDocs MetaSearch for Procurement on a National Basis, Policy Research and More
- Attach Virtually Any Type of Document to Agenda Items
- On-site Training and 7 x 24, Toll-free, US-based Technical Support
- Meeting Video Simplifies the Task of Managing and Associating Videos for Private or Public Meetings
- Integrated Audio Player - Listen to Meetings Indexed by Agenda Item
- Search Functionality for Consolidated Searches on Any Content
- Create and Save Draft Meetings
- Create and Publish Administrative and Executive Level Content
- Granular Ability to Withhold Sensitive Information from the Public
- User and Security Administration via People Manager
- Social Sharing via Twitter, Facebook and eMail
- XML Capabilities to Dynamically Drive BoardDocs Data Into Your Organization's Web site
- 100% Web-based for access from Windows, Macintosh, Linux and iPad
- 7 x 24, Secure, Power-redundant Hosting with Daily Backups
- Single Source, Secure Document Database Technology
- Up to 20 Years of History with DVD Archiving of Data beyond 20 Years
- Customized Printing of Agendas, Agenda Items and Meeting Packets
- Access to All Software Enhancements, Including Version Updates and Fixes for the Term of the Agreement

MINUTES
December 12, 2016

Members Present:	Christian Scott, Tim Katzman, Shar Dela Cruz, Cristina Mendoza, Delano Jones, Linda Logan (left at 6:30 pm)
Members Absent:	Agnes Barrelet
Guests:	Todd Plate, Kevin Sproul, Aubrey King, Jill Andersen, Anne Mathews, Tiffany DeGraffenreid, Eileen Logue

I. CALL TO ORDER

Christian Scott called open session to order at 5:05 p.m.

II. CLOSED SESSION

Closed session called to order at 5:20 p.m.

RECONVENE TO OPEN SESSION

Christian Scott reconvened to open session at 5:35 p.m.

III. ACTION ITEMS CONSIDERED IN CLOSED SESSION

1. In accordance with Government Code Section 54957, the Board will meet in closed session to consider: PERSONNEL MATTERS. No action taken.
2. In accordance with Government Code Section 54956.8, the Board will meet in closed session to consider: REAL ESTATE MATTERS. No action taken.
3. In accordance with Government Code Section 54957.6, the Board will meet in closed session to consider: SALARY AND HEALTH AND WELFARE MATTERS. No action taken.

IV. PLEDGE OF ALLEGIANCE

Christian Scott let the pledge of allegiance.

V. PUBLIC COMMENT

None

VI. PRESENTATIONS – Presentation of Brown Act Training was made by Todd Plate. A review of the June 30, 2016 Audit Report and its findings for both the O'Farrell Charter School and Ingenuity Charter School was presented by Kevin Sproul and Aubrey King (Wilkinson Hadley King & Co. LLP)

VI. APPROVAL OF AGENDA

Approved. Delano Jones moved and Tim Katzman seconded. Motion carried 6-0-0.
Ayes: Scott, Dela Cruz, Logan, Mendoza
Nayes: None

VIII. DISCUSSION ITEMS

1. Superintendent Announcements
2. Charter Vision Board Reports
3. Discuss College Readiness Grant for OCS and Ingenuity
4. Discuss the policy regarding transgender and gender nonconforming students

IX. CONSENT ITEMS

1. Approval of Minutes from the November 9, 2016 Board of Directors
2. Approve/ratify recommended actions on the personnel activity list
3. Approve/ratify check registers
4. Accept the donation of $1,000.00 from Price Philanthropies Foundation
5. Approve the findings from the annual fiscal review completed by the El Dorado County Charter SELPA for 2015-2016 year end.
6. Approve the transgender and gender nonconforming students policy

Approval of Consent Calendar/Routine Items of Business.
Approved: Delano Jones moved and Tim Katzman seconded.
Motion carried 6-0-0.
Ayes: Scott, Logan, Mendoza and Dela Cruz
Nayes: None
Absent: Barrelet

X. ACTION ITEMS

1. **Approve the June 30, 2016 Audit Report and its findings for the O'Farrell Charter School and Ingenuity Charter School.**
   Approved. Tim Katzman moved and Shar Dela Cruz seconded.
   Motion carried 5-0-0.
   Ayes: Scott, Mendoza, and Jones
   Nayes: None
   Absent: Barrelet and Logan

2. **Approve The O'Farrell Charter School's Positive Certification and Budget Revisions for the First Interim Financial Report for October 31, 2016.**
   Approved. Delano Jones moved and Shar Dela Cruz seconded.
   Motion carried 5-0-0.
   Ayes: Scott, Mendoza, and Katzman
   Nayes: None
   Absent: Barrelet and Logan

3. **Approve Ingenuity Charter School's Positive Certification and Budget Revisions for the First Interim Financial Report for October 31, 2016**
   Approved. Delano Jones moved and Shar Dela Cruz seconded.
   Motion carried 5-0-0.
   Ayes: Scott, Mendoza, and Katzman
   Nayes: None

Absent: Barrelet and Logan

4. **Accept the renewal term for Christian Scott to remain a member of the Board of Directors for another two years for 2016-2018**
   Approved. Tim Katzman moved and Cristina Mendoza seconded.
   Motion carried 4-0-0, with Christian Scott abstaining.
   Ayes: Dela Cruz and Jones
   Nayes: None
   Absent: Barrelet and Logan

5. **Accept the renewal term for Timothy Katzman to remain a member of the Board of Directors for another two years for 2016-2018**
   Approved. Christian Scott moved and Cristina Mendoza seconded.
   Motion carried 4-0-0, with Timothy Katzman abstaining.
   Ayes: Dela Cruz and Jones
   Nayes: None
   Absent: Barrelet and Logan

6. **Accept the renewal term for Delano Jones to remain a member of the Board of Directors for another two years for 2016-2018.**
   Approved. Christian Scott moved and Cristina Mendoza seconded.
   Motion carried 4-0-0, with Delano Jones abstaining.
   Ayes: Dela Cruz and Katzman
   Nayes: None
   Absent: Barrelet and Logan

7. **Approve the addendum to contract between Charter School Management Corporation and The O'Farrell Charter Schools and Ingenuity Charter School in the amount of $117,180.00.**
   Approved. Christian Scott moved and Tim Katzman seconded.
   Motion carried 4-0-0, with Delano Jones abstaining.
   Ayes: Mendoza and Dela Cruz
   Nayes: None
   Absent: Barrelet and Logan

8. **Approve the purchase of six (6) ActivPanel 80" V-4 Promethean boards not to exceed $29,995.62.**
   Approved. Delano Jones moved and Shar Dela Cruz seconded.
   Motion carried 5-0-0.
   Ayes: Scott, Mendoza and Katzman
   Nayes: None
   Absent: Barrelet and Logan

9. Approve the installation of pavers in various locations at the high school not to exceed $27,493.00.

Approved. Shar Dela Cruz moved and Delano Jones seconded.
Motion carried 5-0-0.
Ayes: Scott, Mendoza, and Katzman
Nayes: None
Absent: Barrelet and Logan

10. Approve the installation of a mounted projector, motorized projector screen, and control panel in the high school gymnasium not to exceed $36,149.08.

Approved. Delano Jones moved and Shar Dela Cruz seconded.
Motion carried 5-0-0.
Ayes: Scott, Mendoza, and Katzman
Nayes: None
Absent: Barrelet and Logan

XI. ROUNDTABLE

Christian Scott appointed Delano Jones as Chair of the Finance Committee. Attorney advised not to include positions in motion to renew terms.

XII. ADJOURNMENT

Christian Scott adjourned the meeting at 7:00 p.m.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: January 9, 2017
Consent Calendar Item

RECOMMENDATION: Approve/Ratify Personnel Activity List

NEW HIRES

Name	Position	Date
Anderson, Kari	Teacher (MS)	01/09/17
Ceja, Jose	AVID Tutor	12/12/16
Kierce, Emily	School Psychologist (part-time)	01/05/17
Uybungco, Mattiaci	Special Education Aide	12/09/16
Watson, Tashera	Special Education Aide	12/14/16

RESIGNATION/NON-RENEWAL

Name	Position	Date
Avalos, Haley	Purchasing/Office Clerk	12/20/16
Maningas, Joseph	Special Education Aide	12/30/16

O'Farrell Charter School Consolidated

Check Register 12/1/2016 through 1/2/2017

Payment Number	Payment Date	Payee Name	Rec Status	Check Amount	Account	Account Description	Transaction Description	Invoiced GL Amount
10004238	12/1/2016	Naviance, Inc.	Cleared	$3,055.80	5877-020-00-800	IT Services	College/Career Software - Year 3	**$3,055.80**
10004237	12/1/2016	Anne Mathews	Cleared	$114.99	4300-020-00-000	Materials and Supplies	REIMB: Safety Patrol Shirts	**$114.99**
10004243	12/1/2016	Verizon Wireless	Cleared	$560.11	5900-020-00-000	Communications (Tele., Internet, Copies,Postage,Messenger)	Phone Charges 10/16 - 11/15/16	**$357.21**
					5900-020-61-000	Communications (Tele., Internet, Copies,Postage,Messenger)	Phone Charges 10/16 - 11/15/16	**$202.90**
10004246	12/1/2016	Wells Fargo Business Card	Cleared	$128.07	5300-020-00-000	Dues and Memberships	CC Purchases - QB Monthly Fees	**$63.95**
					4300-020-00-000	Materials and Supplies	CC Purchases - Lunch For Mtg	**$64.12**
10004245	12/1/2016	Wells Fargo Business Card	Cleared	$717.51	4300-020-00-000	Materials and Supplies	CC Purchases - Supplies	**$717.51**
10004249	12/1/2016	State Teachers Retirement System	Cleared	$138,000.00	9503-030	Accrued STRS	November 2016 STRS - Estimate	**$8,400.46**
					9503-020	Accrued STRS	November 2016 STRS - Estimate	**$129,599.54**
10004240	12/1/2016	San Diego Facility Maintenance, Inc	Cleared	$16,950.00	5500-020-00-000	Operation and Housekeeping Services	Monthly Janitorial Services - November 2016 - OCS	**$16,950.00**
10004232	12/1/2016	CollegeBoard	Cleared	$6,900.00	5810-020-00-600	Educational Consultants	CA Springboard ELA & ELD Teacher Institute	**$6,900.00**
10004231	12/1/2016	AP* by the Sea	Outstanding	$775.00	5200-020-00-000	Travel and Conferences	AP Gov't Workshop 6/20/17 - 6/23/17 - Tom Morgan Reg. Fee	**$775.00**
10004234	12/1/2016	Drug Testing Network, Inc.	Cleared	$95.00	5800-020-00-000	Professional/Consulting Services and Operating Expenditures	Administrative Annual Fee - Oct 2016 - Oct 2017	**$95.00**
10004242	12/1/2016	Mary Skrabucha	Cleared	$416.52	4300-020-00-208	Materials and Supplies	REIMB: Supplies for Winter Workshops, etc.	**$416.52**
10004248	12/1/2016	Public Employee Retirement System	Cleared	$30,200.00	9504-020	Accrued PERS	November 2016 PERS - Estimate	**$29,661.06**
					9504-030	Accrued PERS	November 2016 PERS - Estimate	**$538.94**
10004247	12/1/2016	Wells Fargo Financial Leasing	Cleared	$2,332.26	4300-020-00-810	Materials and Supplies	CC Purchases - Scripts for School Play	**$201.48**
					4300-020-14-000	Materials and Supplies	CC Purchases - LCAP Food & Drinks	**$1,577.03**
					4300-020-00-000	Materials and Supplies	CC Purchases - Supplies	**$553.75**
10004244	12/1/2016	Vistaprint Netherlands B.V.	Cleared	$32.39	4300-030-00-000	Materials and Supplies	Business Cards (Qty. 500)	**$32.39**
10004241	12/1/2016	San Diego Facility Maintenance, Inc	Cleared	$709.00	5500-030-00-000	Operation and Housekeeping Services	Monthly Janitorial Services - November 2016 - Ingenuity	**$709.00**
10004239	12/1/2016	Office Depot	Cleared	$1,053.13	5900-020-00-000	Communications (Tele., Internet, Copies,Postage,Messenger)	Postage Stamps (qty 15 rolls)	**$780.00**
					4300-020-00-000	Materials and Supplies	Gloves	**$11.87**
					4300-020-00-000	Materials and Supplies	Office Supplies	**$83.22**

					4300-020-00-000	Materials and Supplies	Stationary Certificates	**$178.04**
10004235	12/1/2016	El Capitan High School	Cleared	$440.00	5300-020-00-806	Dues and Memberships	Tournament Fees - Girls Varsity Soccer	**$440.00**
10004233	12/1/2016	California Interscholastic Federation State Office	Cleared	$60.00	5300-020-00-000	Dues and Memberships	2016-17 Cross Country Fees - Boys & Girls	**$60.00**
10004256	12/2/2016	Brad Rainey	Outstanding	$14.15	5200-020-00-000	Travel and Conferences	REIMB: Mileage	**$14.15**
10004251	12/2/2016	Educational Data Systems	Cleared	$624.37	4300-020-00-000	Materials and Supplies	2015-2016 CELDT Excessive Materials Charges	**$179.36**
					4300-020-00-000	Materials and Supplies	2016-2017 CELDT Labels & Sheets	**$445.01**
10004250	12/2/2016	Davy Architecture, APC	Cleared	$10,034.13	5800-020-00-000	Professional/Consulting Services and Operating Expenditures	SDEF Feasibility Studies for New School - Final Billing	**$10,034.13**
10004252	12/2/2016	Jose's Mobil	Cleared	$394.24	5811-020-00-000	Student Transportation	Bus - PMI - B	**$175.00**
					5610-020-00-000	Equipment Repair	Bus Oil Change & Filter	**$219.24**
10004255	12/2/2016	Pacific Play Systems, Inc	Cleared	$235.00	5610-020-00-000	Equipment Repair	Slash Proof Seatbelt Replacements	**$235.00**
10004254	12/2/2016	Krispy Kreme	Cleared	$226.72	4300-020-14-000	Materials and Supplies	Perfect Attendance Donuts (27 Dozen) - LCAP	**$267.06**
10004253	12/2/2016	KPM General Builders, Inc.	Cleared	$4,490.00	5601-020-00-000	Building Maintenance	Portable Classroom Improvements - November 2016	**$4,490.00**
1363	12/5/2016	Cottonwood Electric Cart Service Inc.	Cleared	$10,082.10				
1364	12/5/2016	Cottonwood Electric Cart Service Inc.	Cleared	$10,082.10				
1365	12/6/2016	Anne Mathews	Cleared	$444.12				
10004260	12/6/2016	Guardian	Cleared	$9,463.85	3403-020-01-000	Health & Welfare Benefits	December 2016 Dental & Life Ins.	**$114.86**
					3403-020-00-000	Health & Welfare Benefits	December 2016 Dental & Life Ins.	**$8,250.27**
					3403-020-61-000	Health & Welfare Benefits	December 2016 Dental & Life Ins.	**$7.88**
					3403-020-02-000	Health & Welfare Benefits	December 2016 Dental & Life Ins.	**$27.48**
					3403-020-03-000	Health & Welfare Benefits	December 2016 Dental & Life Ins.	**$78.69**
					3403-020-62-000	Health & Welfare Benefits	December 2016 Dental & Life Ins.	**$1.82**
					3403-020-65-000	Health & Welfare Benefits	December 2016 Dental & Life Ins.	**$718.62**
					3403-030-00-000	Health & Welfare Benefits	December 2016 Dental & Life Ins.	**$236.58**
					3403-020-66-000	Health & Welfare Benefits	December 2016 Dental & Life Ins.	**$27.65**
10004261	12/6/2016	Ray Garcia	Cleared	$32.38	4400-020-00-000	Noncapitalized Equipment	REIMB: ID Maker Camera	**$32.38**
10004258	12/6/2016	Linda Chapin	Cleared	$28.53	4300-020-00-000	Materials and Supplies	REIMB: Elementary Ornaments	**$28.53**

10004257	12/6/2016	Clothing International, Inc.	Cleared	$416.47	4300-020-00-000	Materials and Supplies	Custodial Uniforms (19)	**$416.47**
10004259	12/6/2016	DCT Holdings, LLC	Cleared	$2,492.00	5600-030-00-000	Space Rental/Leases Expense	December 2016 Rent & CAM	**$2,492.00**
10004269	12/6/2016	State Teachers Retirement System	Cleared	$2,741.12	9503-020	Accrued STRS	November 2016 STRS - Final	**$2,741.12**
10004270	12/6/2016	Sid's Carpet Barn	Cleared	$5,443.15	5601-020-00-000	Building Maintenance	Carpet Installation in Classrooms - 10/6/16	**$5,443.15**
10004268	12/6/2016	Sparkletts	Cleared	$162.39	4300-020-00-000	Materials and Supplies	Water Service - 11/15/16	**$162.39**
10004264	12/6/2016	Public Employee Retirement System	Cleared	$923.33	9504-020	Accrued PERS	November 2016 PERS - Final	**$923.33**
1366	12/6/2016	Anne Mathews	Cleared	$238.50				
10004267	12/6/2016	Brad Rainey	Outstanding	$18.00	5200-020-00-000	Travel and Conferences	REIMB: Mileage	**$18.00**
10004265	12/6/2016	Perma-Bound	Cleared	$764.69	4100-020-00-000	Approved Textbooks and Core Curricula Materials	Curriculum - A Survivor's Tale	**$764.69**
10004266	12/6/2016	Lauren Ramers	Cleared	$132.25	5200-020-00-000	Travel and Conferences	REIMB: Mileage	**$132.25**
10004263	12/6/2016	Oceanside High School	Outstanding	$750.00	5842-020-00-806	Services Student Athletics	Tournament Fees - Girl's Varsity Soccer	**$750.00**
10004262	12/6/2016	Outdoor Outreach	Cleared	$2,300.00	5811-020-62-000	Student Transportation	ASSETS Trips - Torrey Pines & Joshua Tree	**$2,300.00**
10004274	12/8/2016	Rhonda Stephens	Cleared	$175.00	5800-020-62-000	Professional/Consulting Services and Operating Expenditures	Glee Club Services - Nov 2015	**$175.00**
10004271	12/8/2016	Jill Andersen	Outstanding	$23.12	5900-020-00-000	Communications (Tele., Internet, Copies,Postage,Messenger)	REIMB: Shipping for Fitness Tests	**$23.12**
10004272	12/8/2016	Clothing International, Inc.	Cleared	$312.98	4300-020-00-000	Materials and Supplies	Embroidered Polo Shirts	**$312.98**
10004273	12/8/2016	Jin Su	Cleared	$15.48	5200-020-00-000	Travel and Conferences	REIMB - Mileage for Home Hospital Teaching	**$15.48**
10004276	12/8/2016	Jose Vega	Outstanding	$64.00	5800-020-00-000	Professional/Consulting Services and Operating Expenditures	Boys Soccer Referee	**$64.00**
10004275	12/8/2016	St. Augustine Cross Country	Cleared	$165.00	4315-020-00-206	Classroom Materials and Supplies	Cross Country Meet Fee 10/02/2015	**$165.00**
10004295	12/9/2016	Stan Wichowski	Cleared	$65.00	5842-020-00-806	Services Student Athletics	Boys Varsity Soccer Referee 11/16/16	**$65.00**
10004292	12/9/2016	Sharp Electronics Corporation	Cleared	$78.57	5605-020-00-000	Equipment Rental/Lease Expense	Copier Maintenance Contract #44541 10/27 - 11/23/16	**$78.57**
10004284	12/9/2016	Chevron and Texaco Business Card Services	Cleared	$449.12	4300-020-00-000	Materials and Supplies	Fuel for School Bus	**$449.12**
10004285	12/9/2016	City Treasurer	Cleared	$725.64	9450-020	Construction in Progress	Project # 340435 - Deposit Acct Stmt - DSD Dept	**$725.64**
10004286	12/9/2016	Shannon Dailey	Cleared	$31.23	4300-020-00-000	Materials and Supplies	REIMB: Kindergarten Christmas Gifts	**$31.23**
10004287	12/9/2016	EDCO Disposal Corp.	Cleared	$1,379.18	5501-020-00-000	Utilities	November 2016 Waste & Recycle Fees	**$1,379.18**
10004281	12/9/2016	Jill Andersen	Outstanding	$43.18	4300-020-00-000	Materials and Supplies	REIMB: Staff/Teacher Mailbox	**$43.18**

10004282	12/9/2016	Aztec Leasing, Inc.	Cleared	$1,044.69	5605-020-00-000	Equipment Rental/Lease Expense	Copier Lease 11/15 - 12/15/16	$184.83
					5605-020-00-000	Equipment Rental/Lease Expense	Copier Lease 11/1 - 12/1/16	$188.13
					5605-020-00-000	Equipment Rental/Lease Expense	Copier Lease (3) 11/1 - 12/1/16	$483.60
					5605-030-00-000	Equipment Rental/Lease Expense	Copier Lease 11/1 - 12/1/16	$188.13
10004291	12/9/2016	Sound Therapies, Inc.	Cleared	$6,910.00	5810-020-65-000	Educational Consultants	Speech & Language Services - November 2016	$6,770.00
					5810-030-65-000	Educational Consultants	Speech & Language Services - November 2016	$140.00
10004283	12/9/2016	M. Reza Amouzegar	Outstanding	$65.00	5842-020-00-806	Services Student Athletics	Boys Varsity Soccer Referee 11/30/16	$65.00
10004293	12/9/2016	Sharp Electronics Corporation	Cleared	$3.35	5605-030-00-000	Equipment Rental/Lease Expense	Copier Maintenance Contract #58638 10/22 - 11/25/16	$3.35
10004294	12/9/2016	Ray Vick	Cleared	$65.00	5842-020-00-806	Services Student Athletics	Boys Varsity Soccer Referee 11/29/16	$65.00
10004290	12/9/2016	San Diego Facility Maintenance, Inc	Cleared	$6,950.00	5500-020-00-000	Operation and Housekeeping Services	Furniture Assembly (Desks & Tables) - November 2016 - OCS	$6,950.00
1369	12/9/2016	BUSWEST	Cleared	$128,000.15				
10004289	12/9/2016	Innovative School Solutions, Inc.	Outstanding	$650.00	5877-030-00-000	IT Services	OASIS Hosting/Support & CALPADS - Dec 2016	$650.00
10004288	12/9/2016	Fernando Fierro	Cleared	$65.00	5842-020-00-806	Services Student Athletics	Boys Varsity Soccer Referee 11/29/16	$65.00
10004328	12/14/2016	Togayhan Tarim	Cleared	$65.00	5842-020-00-806	Services Student Athletics	Girls Varsity Basketball Referee	$65.00
10004330	12/14/2016	Waxie Sanitary Supply	Cleared	$87.08	4381-020-00-000	Materials for Plant Maintenance	Janitorial Supplies	$87.08
10004331	12/14/2016	Woodwind Brasswind	Cleared	$233.28	4315-020-00-602	Classroom Materials and Supplies	Music Equipment & Accessories	$194.40
					4315-020-00-602	Classroom Materials and Supplies	Music Equipment & Accessories	$38.88
10004315	12/14/2016	Anne Mathews	Cleared	$274.86	4300-020-00-407	Materials and Supplies	REIMB: Coffee for Meeting	$15.95
					4300-020-14-000	Materials and Supplies	REIMB: Student Awards	$164.18
					4300-020-14-000	Materials and Supplies	REIMB: AR Awards Supplies - LCAP	$94.73
10004310	12/14/2016	Girl Force USA	Cleared	$184.50	5800-020-62-000	Professional/Consulting Services and Operating Expenditures	After School Girls Leadership Club - November 2016	$184.50
10004301	12/14/2016	City Treasurer	Cleared	$127.61	5501-020-00-000	Utilities	Water, Sewer, Storm Fees 11/3 - 12/2/16	$127.61
10004303	12/14/2016	Dunbar Armored Inc	Cleared	$177.37	5800-020-00-000	Professional/Consulting Services and Operating Expenditures	Monthly Armored Car Service - December 2016	$177.37
10004304	12/14/2016	Tiffany DeGraffenreid	Outstanding	$162.84	5200-030-00-000	Travel and Conferences	REIMB: Parking Fees	$70.00
					4300-030-00-000	Materials and Supplies	REIMB: Postage & Pizza Incentive Party	$92.84
10004298	12/14/2016	Erika Aguilar	Cleared	$35.08	4300-020-00-000	Materials and Supplies	REIMB: Holiday Project Expenses	$35.08

27

10004296	12/14/2016	AT&T Mobility	Cleared	$172.21	5900-020-61-000	Communications (Tele., Internet, Copies,Postage,Messenger)	Ext. Day Phone Service - November 2016	**$172.21**
10004297	12/14/2016	Access Display Group, Inc.	Cleared	$87.64	4400-020-00-000	Noncapitalized Equipment	Cork Bulletin Board	**$87.64**
10004302	12/14/2016	Susan Cuttitta	Cleared	$277.17	4300-020-14-000	Materials and Supplies	REIMB: Supplies & Food - LCAP	**$277.17**
10004329	12/14/2016	Varsity Spirit, LLC	Cleared	$512.37	4300-020-00-000	Materials and Supplies	Staff Polo Shirts	**$512.37**
10004327	12/14/2016	TCR Services	Cleared	$760.57	5605-020-00-000	Equipment Rental/Lease Expense	Printer Usage - November 2016	**$760.57**
10004309	12/14/2016	Gafcon Inc	Outstanding	$825.00	5800-020-00-000	Professional/Consulting Services and Operating Expenditures	Professional Services - November 2016	**$825.00**
10004320	12/14/2016	Joel Osario	Cleared	$65.00	5842-020-00-806	Services Student Athletics	Girls Varsity Basketball Referee - 12/8/16	**$65.00**
10004322	12/14/2016	Raul Rojas	Cleared	$65.00	5842-020-00-806	Services Student Athletics	Girls Varsity Basketball Referee - 12/8/16	**$65.00**
10004323	12/14/2016	Sharp Health Plan	Cleared	$89,840.42	3403-020-00-000	Health & Welfare Benefits	January 2017 Health Ins.	**$77,087.05**
					3403-020-01-000	Health & Welfare Benefits	January 2017 Health Ins.	**$1,325.65**
					3403-020-02-000	Health & Welfare Benefits	January 2017 Health Ins.	**$326.79**
					3403-020-03-000	Health & Welfare Benefits	January 2017 Health Ins.	**$1,261.56**
					3403-020-66-000	Health & Welfare Benefits	January 2017 Health Ins.	**$223.03**
					3403-030-00-000	Health & Welfare Benefits	January 2017 Health Ins.	**$3,144.77**
					3403-020-61-000	Health & Welfare Benefits	January 2017 Health Ins.	**$76.81**
					3403-020-65-000	Health & Welfare Benefits	January 2017 Health Ins.	**$6,394.76**
10004311	12/14/2016	Alec Hopkins	Cleared	$160.85	4300-020-00-000	Materials and Supplies	REIMB: Holiday Project Expenses	**$160.85**
10004312	12/14/2016	Lakeshore Learning	Cleared	$184.43	4315-020-00-600	Classroom Materials and Supplies	Classroom Supplies	**$184.43**
10004313	12/14/2016	Steve Lyon	Cleared	$77.00	5842-020-00-806	Services Student Athletics	Girls Varsity Basketball Referee - 12/1/16	**$77.00**
10004314	12/14/2016	Liberty Charter High School	Cleared	$28.57	5842-020-00-806	Services Student Athletics	Cross Country Meet #4 Tournament Fees	**$28.57**
10004324	12/14/2016	Sparkletts	Cleared	$75.50	4300-020-00-000	Materials and Supplies	Water Service - November 2016	**$75.50**
10004325	12/14/2016	School Outfitters	Cleared	$389.88	4300-020-00-800	Materials and Supplies	Dry Erase Lapboards (Qty 24)	**$55.12**
					4400-020-00-000	Noncapitalized Equipment	Whiteboard	**$334.76**
10004326	12/14/2016	Soccerloco	Cleared	$311.59	4342-020-00-000	Materials for School Sponsored Athletics	Soccer Equipment	**$311.59**
10004321	12/14/2016	Ricoh USA, Inc.	Cleared	$275.25	5605-020-00-000	Equipment Rental/Lease Expense	Copier Lease 12/2/16 - 1/1/17	**$275.25**
10004306	12/14/2016	EBA&M Corporation	Cleared	$280.00	3403-020-00-000	Health & Welfare Benefits	DEPT Benefits	**$280.00**
10004307	12/14/2016	Emerald Data Solutions	Cleared	$4,000.00	5800-030-00-000	Professional/Consulting Services and Operating Expenditures	BoardDocs Service (Dec 2016 - Nov 2017) & Implementation Fee	**$600.00**
					5800-020-00-000	Professional/Consulting Services and Operating Expenditures	BoardDocs Service (Dec 2016 - Nov 2017) & Implementation Fee	**$3,400.00**

10004299	12/14/2016	CDW-Government	Cleared	$43,297.83	4400-020-00-000	Noncapitalized Equipment	Samsung SSD Drives (Qty. 20)	**$14,376.53**
					4400-020-00-000	Noncapitalized Equipment	Samsung SSD Drives (Qty 20)	**$14,376.53**
					4400-020-00-000	Noncapitalized Equipment	Computer Supplies - Laptop Battery & Mouse	**$168.24**
					4400-020-00-000	Noncapitalized Equipment	Samsung SSD Drives (Qty 20)	**$14,376.53**
10004308	12/14/2016	Fletcher Hills Printing	Cleared	$1,125.78	4300-020-00-000	Materials and Supplies	Custom Envelopes (Qty 2,000)	**$225.60**
					4300-020-00-000	Materials and Supplies	Envelopes	**$900.18**
10004300	12/14/2016	City Treasurer	Cleared	$1,187.86	5501-020-00-000	Utilities	Fire, Backflow, Water, Sewer, Storm Fees 11/3 - 12/5/16	**$1,187.86**
10004316	12/14/2016	Metin Meral	Outstanding	$65.00	5842-020-00-806	Services Student Athletics	Girls Varsity Basketball Referee - 12/6/16	**$65.00**
10004305	12/14/2016	Kathy Davis	Cleared	$137.50	4300-020-00-606	Materials and Supplies	REIMB: Turkey Trot Turkeys	**$137.50**
10004319	12/14/2016	Office Depot	Cleared	$1,423.48	4300-030-00-000	Materials and Supplies	Office Supplies	**$189.67**
					4300-020-00-810	Materials and Supplies	Broom - Drama Club	**$32.08**
					4300-020-00-000	Materials and Supplies	Office Supplies	**$40.40**
					4300-020-00-000	Materials and Supplies	Office Supplies	**$250.59**
					4300-020-00-000	Materials and Supplies	Office Supplies	**$18.25**
					4300-020-00-000	Materials and Supplies	Office Supplies	**$373.70**
					4300-020-00-810	Materials and Supplies	Office Supplies - Drama Club	**$34.91**
					4400-030-00-000	Noncapitalized Equipment	Stool	**$188.99**
					4400-030-00-000	Noncapitalized Equipment	Telephone	**$68.72**
					4300-030-00-000	Materials and Supplies	Office Supplies	**$47.49**
					4300-020-00-000	Materials and Supplies	Visitor Badges	**$10.78**
					4300-020-00-810	Materials and Supplies	Office Supplies - Drama Club	**$167.90**
10004318	12/14/2016	Sarah Norton	Outstanding	$73.77	4300-020-00-000	Materials and Supplies	REIMB: Staff Birthday Items	**$73.77**
10004317	12/14/2016	Doug Marheine	Outstanding	$77.00	5842-020-00-806	Services Student Athletics	Girls Varsity Basketball Referee - 12/1/16	**$77.00**
1372	12/19/2016	NBC 7 San Diego (KNSD)	Cleared	$2,971.39				
1373	12/19/2016	Mary Skrabucha	Cleared	$335.39				
1374	12/20/2016	Christina Puentes	Cleared	$151.50				
1375	12/20/2016	Laura Zucconi	Cleared	$120.00				
10004338	12/21/2016	Carl Griggs	Cleared	$154.00	5842-020-00-806	Services Student Athletics	Boys Varsity Basketball Ref - 12/10/16	**$154.00**

10004339	12/21/2016	KPM General Builders, Inc.	Cleared	$1,570.00	5601-020-00-000	Building Maintenance	Prep & Paint Storage Containers & Ramp	**$1,570.00**
10004334	12/21/2016	EBA&M Corporation	Cleared	$522.50	3403-020-00-000	Health & Welfare Benefits	Flex Admin Fees - HFSA/DFSA - Sept-Dec 2016	**$522.50**
10004333	12/21/2016	Clothing International, Inc.	Outstanding	$75.60	4300-020-00-000	Materials and Supplies	Webbed Belts (Qty. 20)	**$75.60**
10004332	12/21/2016	Cox Communications	Cleared	$383.67	5900-030-00-000	Communications (Tele., Internet, Copies,Postage,Messenger)	Phone & Internet Service 12/9/16 - 1/8/17	**$383.67**
10004344	12/21/2016	San Diego Gas & Electric	Outstanding	$133.62	5501-030-00-000	Utilities	Gas & Electric Charges 11/10 - 12/12/16	**$133.62**
10004345	12/21/2016	San Diego Gas & Electric	Outstanding	$1,201.80	5501-020-00-000	Utilities	Gas & Electric Charges 11/10 - 12/12/16	**$1,201.80**
10004346	12/21/2016	Jerome E. Swain	Cleared	$133.00	5842-020-00-806	Services Student Athletics	Boys Varsity & JV Basketball Ref - 12/9/16	**$133.00**
10004347	12/21/2016	Sharp Electronics Corporation	Cleared	$896.29	5605-020-00-000	Equipment Rental/Lease Expense	Copier Maintenance Contract #34821 11/5 - 12/7/16	**$896.29**
10004348	12/21/2016	Sharp Electronics Corporation	Cleared	$72.50	5605-020-00-000	Equipment Rental/Lease Expense	Copier Maintenance Contract #53599 11/8 - 12/7/16	**$72.50**
10004349	12/21/2016	San Diego County Office of Education	Outstanding	$455.00	5210-020-00-600	Training and Development Expense	Historical-Social Science Event - 11/4/16	**$455.00**
10004336	12/21/2016	Follett School Solutions, Inc	Cleared	$543.55	4200-020-00-800	Books and Other Reference Materials	Reference Books - Library	**$391.23**
					4200-020-00-800	Books and Other Reference Materials	Reference Books - Library	**$117.81**
					4200-020-00-800	Books and Other Reference Materials	Reference Books - Library	**$34.51**
10004337	12/21/2016	Rita Gaskill	Cleared	$81.56	4300-020-00-000	Materials and Supplies	REIMB: Holiday Project Expenses	**$81.56**
10004341	12/21/2016	Anne Mathews	Outstanding	$81.73	4300-020-00-000	Materials and Supplies	REIMB: Flowers for Teacher	**$81.73**
10004342	12/21/2016	Office Depot	Cleared	$533.17	4300-020-00-000	Materials and Supplies	Lanyards (7)	**$101.23**
					4300-020-00-000	Materials and Supplies	Magnetic Badge Holder (4)	**$129.56**
					4400-020-14-000	Noncapitalized Equipment	3 Cart Shelf (2)	**$302.38**
10004335	12/21/2016	Edgenuity Inc.	Cleared	$2,500.00	5210-030-00-000	Training and Development Expense	On-Site Professional Development Day	**$2,500.00**
10004343	12/21/2016	Promethean, Inc.	Cleared	$10,771.07	9441-020	Computer Equipment	Promethean Boards - AP4-80E (Qty 2)	**$10,771.07**
10004352	12/21/2016	Andrea Shaw	Cleared	$57.65	4300-020-00-000	Materials and Supplies	REIMB: Holiday Project Expenses	**$57.65**
10004340	12/21/2016	Steve Looser	Outstanding	$133.00	5842-020-00-806	Services Student Athletics	Boys Varsity & JV Basketball Ref - 12/9/16	**$133.00**
10004351	12/21/2016	Andrea Sweetser	Outstanding	$47.03	4300-020-00-000	Materials and Supplies	REIMB: Holiday Project Expenses	**$47.03**
10004350	12/21/2016	Gaylan Sweet	Cleared	$154.00	5842-020-00-806	Services Student Athletics	Boys Varsity Basketball Ref - 12/10/16	**$154.00**
10004353	12/28/2016	Public Employee Retirement System	Outstanding	$29,000.00	9504-020	Accrued PERS	December 2016 PERS - Estimate	$28,461.06
					9504-030	Accrued PERS	December 2016 PERS - Estimate	$538.94

10004354	12/28/2016	State Teachers Retirement System	Outstanding	$140,000.00	9503-020	Accrued STRS	December 2016 STRS - Estimate	**$131,416.62**
					9503-030	Accrued STRS	December 2016 STRS - Estimate	**$8,583.38**
10004356	12/29/2016	Cox Communications	Outstanding	$376.44	5900-030-00-000	Communications (Tele., Internet, Copies,Postage,Messenger)	Phone & Internet Service 12/13/16 - 1/12/17	**$376.44**
10004355	12/29/2016	AT&T	Outstanding	$3,565.81	5900-020-00-000	Communications (Tele., Internet, Copies,Postage,Messenger)	CALNET 3 Charges 11/13 - 12/12/16	**$3,565.81**
10004365	12/29/2016	Southwest School & Office Supply	Outstanding	$16,439.63	4315-020-00-000	Classroom Materials and Supplies	Copy Paper	**$86.66**
					4315-020-00-000	Classroom Materials and Supplies	Copy Paper	**$16,352.97**
10004359	12/29/2016	First Note Finance Inc.	Outstanding	$2,617.50	5800-020-39-000	Professional/Consulting Services and Operating Expenditures	Prop 39 Services - December 2016	**$2,617.50**
10004360	12/29/2016	Gold Medallion Awards	Outstanding	$93.00	4300-020-00-000	Materials and Supplies	Metal Cup Trophy	**$93.00**
10004357	12/29/2016	DCT Holdings, LLC	Outstanding	$2,492.00	5600-030-00-000	Space Rental/Leases Expense	January 2017 Rent & CAM Fees	**$2,492.00**
10004364	12/29/2016	Specialized Therapy Services	Outstanding	$2,956.88	5810-020-65-000	Educational Consultants	SPED Services - November 2016	**$2,664.38**
					5810-030-65-000	Educational Consultants	SPED Counseling Services - November 2016	**$292.50**
10004358	12/29/2016	Fletcher Hills Printing	Outstanding	$137.04	4300-030-00-000	Materials and Supplies	Custom Envelopes (Qty 1,000)	**$137.04**
10004363	12/29/2016	San Diego Gas & Electric	Outstanding	$10,174.86	5501-020-00-000	Utilities	Electric Charges 11/10 - 12/12/16	**$10,174.86**
10004362	12/29/2016	Promethean, Inc.	Outstanding	$10,773.24	4400-020-00-000	Noncapitalized Equipment	Promethean Boards (Qty 2)	**$10,773.24**
10004361	12/29/2016	JS Printing, Inc.	Outstanding	$290.00	4300-020-00-800	Materials and Supplies	HS Newspaper Printing (Qty 700)	**$290.00**
			Total Check Amount	**$802,473.77**			**Total GL Amount**	**$650,088.86**

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: January 9, 2017
Action Item 1

OCS College Readiness Block Grant

Grant Description

Senate Bill 828, signed into law in June 2016, authorized the allocation of the 200 million dollar College Readiness Block Grant (CRBG). These funds were allocated to increase the number of students who enroll at institutions of higher education and complete an undergraduate degree within four years. The O'Farrell Charter School (OCS) was allotted $75,000 from the CRBG and the funds are available for expenditure through the 2018-2019 fiscal year. OCS received 50% of these funds in October 2016 and will receive the remainder of the funds in the Spring of 2017.

Plan

The O'Farrell Charter School serves students in a low socioeconomic area of Southeast San Diego. OCS focuses on providing the education and opportunities students need in this community to have access to and be successful in a four-year university. OCS high school students satisfy all A-G requirements and recommendations through OCS high school graduation requirements.

One of the opportunity gaps for low income students is access to visit colleges outside of their local area. Visiting universities helps students make a "best-fit" choice and lowers the chance of "undermatching" according to the 2014 White House report: *Increasing College Opportunity for Low-Income Students.* This better prepares students for college and better prepares them to make a best-fit choice.

This aligns with the OCS Local Control and Accountability Plan goal 1:

> Fully implement common core standards with adopted common-core aligned instructional materials in all subjects and grade levels applicable and support teacher preparedness and learning in these content areas such that student achievement on state assessments improves each year and the number of students eligible to apply to four-year colleges/universities increases.

OCS will use CRBG funds to provide university trips out of San Diego County for its high school students. Remaining funds will be spent to mitigate the cost of college applications and AP exams for students.

Resolution:

Approve the use of $75,000.00 from the 2016-2017 and 2018-2019 fiscal years allocated by the state to The O'Farrell Charter School through the College Readiness Block Grant,

with the intent to increase the number of students who enroll at institutions of higher education by providing out-of-county college trips, providing Advanced Placement test fee scholarships, and by providing college application fee assistance.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: January 9, 2017
Action Item 2

Approve the use of BoardDocs for electronically publishing and revising agenda items and support documents.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: January 9, 2017
Action Item 3

Ingenuity Charter School

One Time Mandated Block Grant Funds

LEAs may expend funds for any one-time purpose, as determined by the LEA's governing board. It is the intent of the Legislature that LEAs will prioritize the use of these one-time funds for professional development, instructional materials, technology infrastructure, and any other investments necessary to support implementation of the common core standards in English language arts and mathematics, the implementation of English language development standards, and the implementation of the Next Generation Science standards.

The schedule of apportionment shows each LEA's 2015/16 P-2 ADA of ***67.41*** that was used in the calculation of the 2016/17 one-time funding.

Direct-funded and locally-funded charter schools are listed separately on the apportionment schedule. Apportionments for direct-funded charter schools will be issued to the charter school and apportionments for locally-funded charter schools will be included in the payment issued to the authorizing agency.

Resolution:

Approve use of ***approximately $14,463*** in 2016-17 one-time funding allocated by the state to first satisfy outstanding mandate claims, and then, consistent with legislative intent, to support one-time expenses. **Ingenuity** will prioritize expenses related to professional development, teacher induction, instructional materials, technology infrastructure, and other investments that support the implementation of the common core standards in English language arts and mathematics, English Language Development standards, and Next Generation Science Standards.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: January 9, 2017
Action Item 4

The O'Farrell Charter School

One Time Mandated Block Grant Funds

LEAs may expend funds for any one-time purpose, as determined by the LEA's governing board. It is the intent of the Legislature that LEAs will prioritize the use of these one-time funds for professional development, instructional materials, technology infrastructure, and any other investments necessary to support implementation of the common core standards in English language arts and mathematics, the implementation of English language development standards, and the implementation of the Next Generation Science standards.

The schedule of apportionment shows each LEA's 2015/16 P-2 ADA of ***1516.82*** that was used in the calculation of the 2016/17 one-time funding.

Direct-funded and locally-funded charter schools are listed separately on the apportionment schedule. Apportionments for direct-funded charter schools will be issued to the charter school and apportionments for locally-funded charter schools will be included in the payment issued to the authorizing agency.

Resolution:

Approve use of ***approximately $325,436*** in 2016-17 one-time funding allocated by the state to first satisfy outstanding mandate claims, and then, consistent with legislative intent, to support one-time expenses. **O'Farrell** will prioritize expenses related to professional development, teacher induction, instructional materials, technology infrastructure, and other investments that support the implementation of the common core standards in English language arts and mathematics, English Language Development standards, and Next Generation Science Standards.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: January 9, 2017
Action Item 5

Approve the purchase off rent of portable classrooms and portable restrooms at O'Farrell Charter School not to exceed $692,871.00.

CLASS LEASING, LLC.

1221 Harley Knox Blvd. Perris, Ca 92571-7408
Voice (951) 943-1908 * FAX (951) 943-5768

December 7, 2016

San Diego Unified School District

Attn: Jonathan Dean (e-mail: Jonathan.Dean@ofarrellschool.org)

RE: Quote # 2197 for the Purchase Off Rent of (13) 24' x 40' Portable Classrooms and (2) Portable Restrooms At O'Farrell Charter Academy

The following proposal is based upon the straight purchase off rent of buildings currently on site at O'Farrell Charter Academy.

Item I – Pricing (13) 24'x40' Classrooms

24'x40' DSA Classroom (serial number)	Charge
41764/41765	39,125
41772/41773	39,125
41786/41787	39,125
41790/41791	39,125
41792/41793	39,125
41794/41795	39,125
41750/41751	39,125
41818/41819	39,125
41820/41821	39,125
41822/41823	39,125
41824/41825	39,125
47986001/002	39,125
47988001/002	39,125

Item II – Pricing (2) 12'x40' Restrooms

24'x40' DSA Classroom (serial number)	Charge
10296	92,123
10304	92,123

General Note: Purchase price is for "As is: buildings, installed at O'Farrell Charter Academy. No warranty included.

Item III – Exclusions

- DSA submittal, and final site & building approval
- Bonds
- DSA Inspections
- Fire sprinklers or rated building (if required).
- Anything not included is excluded.

If the above is acceptable, please sign below and return by December 9th.

If you have any questions please do not hesitate to contact me at (951) 943-1908 or on my cell at (951) 293-1668.

Sincerely,

CLASS LEASING, LLC.

Dave Morgan

Dave Morgan
Director, Sales and Marketing

ACCEPTED _____ **DATE** _____

BY _____

TITLE _____

Board of Directors Meeting
January 9, 2017
Action Item 6

Ingenuity College Readiness Block Grant

Grant Description

Senate Bill 828, signed into law in June 2016, authorized the allocation of the 200 million dollar College Readiness Block Grant (CRBG). These funds were allocated to increase the number of students who enroll at institutions of higher education and complete an undergraduate degree within four years. Ingenuity Charter School was allotted $75,000 from the CRBG and the funds are available for expenditure through the 2018-2019 fiscal year. Ingenuity Charter received 50% of these funds in October 2016 and will receive the remainder of the funds in the spring of 2017.

Plan

Ingenuity Charter School serves students in a low socioeconomic area of Southeast San Diego. Ingenuity focuses on providing the education and opportunities students need in this community to have access to and be prepared for college level coursework. Ingenuity offers all students the opportunity to complete A-G requirements and recommendations through graduation requirements.

Offering A-G coursework, and supports for successful completion, leads to, not only better test scores, but the opportunity to apply for and attend a four-year university or be prepared for a successful community college experience. By offering a variety of accessible A-G coursework, students will be more prepared for the college of their choice.

One of the opportunity gaps for low-income students is access to college counseling and planning services with both the student and the family as participates. Allocating additional hours to this service will allow for increased college readiness.

This aligns with the Ingenuity Local Control and Accountability Plan goal 2:

> Increase the number of students who score proficient or above in math and English language arts on the SBAC assessment each year from a baseline year score in 2015-2016.

This aligns with the Ingenuity Local Control and Accountability Plan goal 5:

> Fully implement common core state standards in all grade levels and areas and support student learning and Highly Qualified teacher preparedness in content areas

Ingenuity will use CRBG funds to increase the number of A-G courses available to students and additional courses with a college readiness focus. Ingenuity will add available college counseling hours. Remaining funds will be spent to mitigate the cost of college applications and SAT and ACT exams for students.

Resolution:

Approve the use of $75,000.00 from the 2016-2017 and 2018-2019 fiscal years allocated by the state to Ingenuity Charter School through the College Readiness Block Grant, intending to increase the number of students who enroll at institutions of higher education by providing additional A-G courses, increasing counseling services to students and their families regarding admission requirements and financial aid programs, and by providing SAT and ACT test fee scholarships and college application fee assistance.

CDE Report

Ingenuity Charter School will measure the impact of the College Readiness Block Grant by the number of students completing A-G requirements, the number of college acceptances, and the number of students completing our College Readiness course path.

The number of students completing A-G requirements upon graduation will be measured through credit audits and transcript evaluations. The data will be stored on our student information system.

The number of students accepted to two-year colleges and four-year universities will be measured through the Naviance program. Ingenuity will look for an improvement in the percentage of students that are accepted to two-year colleges and four-year universities, and an improvement within subgroups.

Ingenuity plans to create a new College Readiness Pathway curriculum with grant funds. This pathway will include courses specific to boosting college level reading and writing skills. These courses are designed to promote general organization, time management, and healthy living that will assist students in preparing for a successful college experience. We will measure the impact by correlating how many students complete this pathway with whether or not they receive a college acceptance.

Link:

http://surveys2.cde.ca.gov/s.asp?k=147147028192