

BOROUGH OF AUDUBON, NEW JERSEY

ORDINANCE 2025-09

**ORDINANCE OF THE BOROUGH OF AUDUBON,
COUNTY OF CAMDEN, STATE OF NEW JERSEY, CREATING A
CLAIMANT CERTIFICATION EXEMPTION**

WHEREAS, N.J.A.C. 5:30-9A and 5:31-4 allows for greater flexibility for local units when implementing the claimant certification requirement set forth in N.J.S.A. 40A:5-16(a); and

WHEREAS, local units are now given discretion to require a claimant certification as it deems necessary and appropriate; and

WHEREAS, the Mayor and Council recommend that a claimant signature only be required for Refunds, Advance Payments, Employee Reimbursements, or for services provided exclusively and entirely by an individual (i.e. sole proprietors); and

WHEREAS, as a continued internal control, N.J.S.A. 40A:5 still requires local units to have "a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit" prior to any disbursements of funds; and

WHEREAS, the Mayor and Commissioners recommend the adoption of this Claimant Certification ordinance.

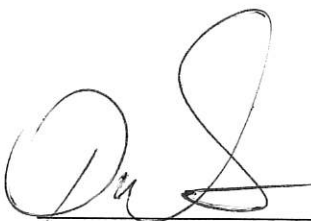
NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF AUDUBON, COUNTY OF CAMDEN, STATE OF NEW JERSEY (NOT LESS THAN TWO-THIRDS OF ALL THE MEMBERS THEREOF AFFIRMATIVELY CONCURRING), PURSUANT TO THE PROVISIONS OF THE STATE OF NEW JERSEY ADMINISTRATIVE CODE 5:30-9A AND 5:31-4, AS FOLLOWS:

Section 1. Claimant's certification signatures will only be required for Refunds, Advance Payments, Employee Reimbursements, or for services provided exclusively and entirely by an individual:

Section 2. This ordinance shall take effect upon final passage and publication of this ordinance.

BOROUGH OF AUDUBON

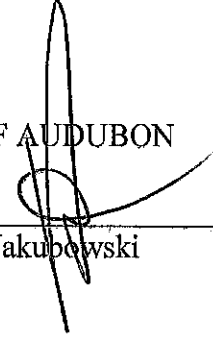
By: _____
Mayor Robert Jakubowski



Danielle Ingves, RMC, Municipal Clerk

The foregoing ordinance was introduced by the Board of Commissioners of the Borough of Audubon in the County of Camden, State of New Jersey, on August 5, 2025. It will be further considered for final passage, after a public hearing thereon, at a meeting of the Mayor and Commissioners to be held via Zoom at 5:00 P.M. During the week prior to and up to and including the date of such meeting copies of the full ordinance will be available at no cost and during regular business hours, at the Clerk's office for the members of the general public who shall request the same.

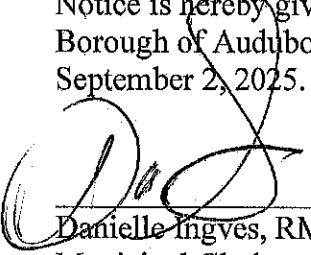
BOROUGH OF AUDUBON



Mayor Robert Jakubowski

NOTICE OF FINAL ADOPTION

Notice is hereby given that the foregoing ordinance was approved for final adoption by the Borough of Audubon Board of Commissioners at a Regular Meeting held via Zoom on September 2, 2025.



Danielle Ingves, RMC
Municipal Clerk