

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, December 8, 2025 – 6:00 P.M. Regular Meeting
Hilliard Administrative Building, 24365 Hilliard Blvd., Westlake, OH 44145**

1. Opening

A. Call to Order: 6:00 P.M.

B. Roll Call

Mr. Kraft	Present
Mrs. Pirnat	Present
Mr. Finucane	Present
Mr. Lamb	Present
Mrs. Leszynski	Present

C. Pledge of Allegiance

D. Westlake City School District Mission Statement

We Educate for Excellence...

Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

E. Westlake City School District Vision Statement

The Westlake City School District will provide a dynamic, student-centered, learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

F. Acknowledgement of Visitors

G. Approval of Agenda

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

2. Recognitions

A. Westlake Educational Foundation Fall 2025 Grant Awardees

3. Approval of Library Trustee(s)

Resolution 25- 302

A. Resolution to Approve Westlake Porter Public Library Trustee(s)

RESOLVED that the Westlake Board of Educations appoints the following Westlake Porter Public Library Trustee(s):

<u>Name</u>	<u>Term</u>
Will Perry	2026 - 2030

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

4. Board Recognition

Resolution 25- 303

A. Resolution of Appreciation

Whereas, Mrs. Barbara Leszynski has served as a member of the Board of Education of the Westlake City School District for the past fourteen years;

and **Whereas**, her leadership has been instrumental in the District being recognized by the State of Ohio as a leader in educational excellence and financial reporting distinction;

and **Whereas**, under Mrs. Leszynski's tenure and support, the community supported the building of the new Westlake High School, new Lee Burneson Middle School, and Westlake Elementary School, as well as the significant renovations to Dover Intermediate School, providing modern, safe, and conducive learning environments for our Westlake staff and students;

and **Whereas**, Mrs. Leszynski's brought her 30 years of teaching experience to the Board, as well as her leadership in serving for four years as Board Vice-President and three years as Board President, positively impacting the District relationships with our educational leaders;

and **Whereas**, her service, leadership, and commitment have brought enduring benefits to the youth and citizens of the Westlake City School District;

and **Whereas**, her honesty, dedication, vision, and concern for the education of our youth have been invaluable to the District in the fulfillment of its responsibilities;

Now, Therefore, Be it Resolved that the Westlake Board of Education adopts this "Resolution of Appreciation" commending Mrs. Barbara Leszynski for her dedication and faithful service as a member of the Board of Education of the Westlake City School District, and does hereby express its sincere appreciation to her on behalf of the students, staff and citizens of the Westlake City School District.

Further Be it Resolved, that this resolution be duly recorded and spread upon the minutes, this 8th day of December, 2025, and the Treasurer is directed to deliver a copy of this Resolution to Mrs. Leszynski.

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

5. Informative Reports

A. Superintendent's Report

B. Treasurer's Report

6. Hearing of the Public (15 Minutes) Agenda Items

A. Hearing of the Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give their name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

7. Approval of Minutes

A. Approval of Minutes

Motion to Approve the Following Minutes:

Regular Meeting of November 24, 2025

Voice Vote: 5 – 0

8. Treasurer's Recommendations

Resolution 25- 304

A. Resolution to Approve Employment of Exempt Staff Member

RESOLVED that the Westlake Board of Education approves employment of the following Exempt Staff Member:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Mary Studer	Payroll Manager	Board Office	8	7.5	5	12	01/01/2025

Moved by Mr. Finucane Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 25- 305

B. Resolution to Enter into a Settlement Agreement

WHEREAS, a dispute arose between a family of a student with a disability and the Board regarding Board’s provision of a free appropriate public education (“FAPE”) to their child under the individuals with Disabilities Education Improvement Act (“IDEA”); and

WHEREAS, the Board maintains that it has acted in accordance with the law at all times and denies all fault or liability for any damage or claim whatsoever; and

WHEREAS, the parties have expressed a willingness to resolve the dispute, which would enable the avoidance of additional expense and uncertainty arising from litigation of the matter; and

NOW THEREFORE BE IT RESOLVED:

1. The Board deems it is in the best interests of the Westlake City School District (“District”) to enter into a settlement agreement to avoid unnecessarily expending valuable resources.
2. The Board directs the Treasurer, the Superintendent, and/or the Director of Pupil Services to execute a mediation agreement (the “Agreement”) to resolve the dispute in accordance with the terms and conditions set forth in the Agreement, which contains terms relating to the education of a Westlake student that are confidential under 20 U.S.C. 1232g and R.C. 3319.321.
3. The Treasurer, the Superintendent, and the Director of Pupil Services are authorized and directed to do all things necessary and consistent with this Resolution and to take such actions as are necessary or appropriate to accomplish the objectives of this Resolution.
4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.
5. This Resolution shall take effect and be in force from and after the earliest period allowed by

Moved by Mr. Finucane Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

9. Superintendent's Recommendations

Resolution 25- 306

A. Resolution to Accept Gifts and Donations

RESOLVED that the Westlake Board of Education accepts with gratitude the following gifts and donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Anonymous Donation	Donated \$672.00 to the Washington DC trip at Lee Burneson Middle School.
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Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 25- 307

B. Resolution to Approved Revised Westlake High School 2025-2026 Student-Parent Handbook

RESOLVED that the Westlake Board of Education approves the revised Westlake High School Student-Parent Handbook for the 2025-26 school year:

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 25- 308

C. Resolution to Approve Course Catalogs for Westlake High School

RESOLVED that the Westlake Board of Education approves the Course Catalog for WHS for the 2026-2027 school year.

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 25- 309

D. Resolution to Approve Payment for Hours Worked Beyond Contract for Certified Staff Member

RESOLVED that the Westlake Board of Education approves payment for hours worked beyond contracted hours for certified staff:

<u>Employee</u>	<u>Rate</u>	<u>Dates</u>	<u>Not to Exceed</u>	<u>Rationale</u>
Lisa Broschk	\$29.39	12/01/2025-06/30/2025	20 hours	PBA for Preschool

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 25- 310**E. Resolution to Approve Salary Increases for Licensed Staff Members**

RESOLVED that the Westlake Board of Education approves the following salary increases for licensed staff members:

<u>Name</u>	<u>Step</u>	<u>From Education Level</u>	<u>To Education Level</u>	<u>Effective Date</u>
Matthew Bourn	20	MA+10	MA+20	09/01/2025
Jon Cuomo	20	MA+20	MA+30	09/01/2025
Julia Doubrava	8	MA	MA+10	09/01/2025
Joseph Fudale	7	BA+20	MA	09/01/2025
Nicole Giangrasso	3	BA+10	BA+30	09/01/2025
Alison Gregory	17	MA+20	MA+30	09/01/2025
Luke Harris	6	MA	MA+10	09/01/2025
Matthew Krupa	10	BA+20	BA+30	09/01/2025
Doug Kuns	13	MA+10	MA+20	09/01/2025
Marybeth Leitch	8	BA+10	MA	09/01/2025
Matthew Mayforth	11	BA+30	MA	09/01/2025
Brittany McBride	4	BA	MA	09/01/2025
Kristen Novak	7	MA	MA+10	09/01/2025
Tara Obral	11	MA	MA+10	09/01/2025
Alexa Passafiume	3	BA	MA	09/01/2025
Margarita Quispe	6	MA	MA+10	09/01/2025
Saskia Romeo	13	MA+10	MA+20	09/01/2025
Angela Stalder	14	MA+20	MA+30	09/01/2025
Erika Sutton	4	BA+10	BA+30	09/01/2025
Megan Thomas	15	MA+20	MA+30	09/01/2025
Susan Weitzel	20	MA+10	MA+20	09/01/2025
Susie Zkiab	20	MA+20	MA+30	09/01/2025
Kaitlin Hammer	7	MA+10	MA+30	10/01/2025
Amanda Kelber	8	MA+20	MA+30	10/01/2025
Taylor Ward	10	MA	MA+10	10/01/2025
Ana Wichmann	10	BA+10	BA+20	10/01/2025
Nicole Giangrasso	3	BA+30	MA	11/01/2025
Erika Sutton	4	BA+30	MA	11/01/2025

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 25- 311

F. Resolution to Approve Employment of Classified Substitutes

RESOLVED that the Westlake Board of Education approves the following classified substitutes for the 2025-2026 school year:

<u>Names</u>
Jack Bryar
Richard Jones
John Moilov
Anibal Morales

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 25- 312**G. Resolution to Approved Athletic Supplemental Contracts**

RESOLVED that the Westlake Board of Education approves the following athletic supplemental contracts for the 2025-2026 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In District</u>
Jason DeFranco	LBMS Wrestling Assistant Coach	0	N
Roberta Rence	LBMS Basketball 8th Grade Girls Coach	0	Y
William "Kip" Primrose	LBMS Volunteer Wrestling Assistant Coach	n/a	Y
Paul Roth	WHS Volunteer Wrestling Assistant Coach	n/a	Y

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 25- 313**H. Resolution to Approve Athletic Event Workers**

RESOLVED that the Westlake Board of Education approves the following athletic event game workers for the 2025-2026 school year:

<u>Names</u>
Matthew Planisek
Evelyn Urbin

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 25- 314**I. Resolution to Approve Volunteer**

RESOLVED that the Westlake Board of Education approves the following background checked volunteer:

Science Olympiad

<u>Names</u>
Amanda Singh

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

10. Hearing of Public (15 Minutes)

A. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

11. Board Comments

12. Board Items

A. Second Reading of Policies

Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities (Revised)

Policy 2430.02 - Participation of Community/Stem School/Home-Educated Students in Extra-Curricular Activities (Revised)

Policy 2431 - Interscholastic Athletics (Revised)

Policy 3130 - Assignment and Transfer (Revised)

Policy 4162 - Drug and Alcohol Testing of CDL License Holders Who Perform Safety-Sensitive Functions (Revised)

Policy 5130 - Withdrawal from School (Revised)

Policy 5136 - Personal Communication Devices (Revised)

Policy 5223 - Released Time for Religious Instruction ("RTRI") (Revised)

Policy 5410 - Promotion, Academic Acceleration, Placement, and Retention (Revised)

Policy 7540.02 - Digital Content and Accessibility (Revised)

Policy 7541 - Electronic Data Disaster Recovery Plan (Rescind)

Policy 8300 - Continuity of Organizational Operations (Revised)

Policy 8305 - Information Security (Revised)

Policy 8400 - School Safety (Revised)

Policy 8462 - Student Abuse and Neglect (Revised)

Policy 8640 - Transportation for Non-Routine Trips (Revised)

Policy 9270 - Equivalent Education Outside the Schools & Participation in Extra-Curricular Activities for Students Not Enrolled in the District (Revised)

Policy 1422/3122/4122 - Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment (Replacement)

Policy 1422.02/3122.02/4122.02 - Nondiscrimination Based on Genetic Information of the Employee (Rescind)

Policy 1662/3362/4362 - Anti-Harassment (Rescind)

Resolution 25- 315

B. Resolution to Approved Board Policies

RESOLVED that the Westlake Board of Education approves the following policies:

Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities (Revised)

Policy 2430.02 - Participation of Community/Stem School/Home-Educated Students in Extra-Curricular Activities (Revised)

Policy 2431 - Interscholastic Athletics (Revised)

Policy 3130 - Assignment and Transfer (Revised)

Policy 4162 - Drug and Alcohol Testing of CDL License Holders Who Perform Safety-Sensitive Functions (Revised)

Policy 5130 - Withdrawal from School (Revised)

Policy 5136 - Personal Communication Devices (Revised)

Policy 5223 - Released Time for Religious Instruction ("RTRI") (Revised)

Policy 5410 - Promotion, Academic Acceleration, Placement, and Retention (Revised)

Policy 7540.02 - Digital Content and Accessibility (Revised)

Policy 7541 - Electronic Data Disaster Recovery Plan (Rescind)

Policy 8300 - Continuity of Organizational Operations (Revised)

Policy 8305 - Information Security (Revised)

Policy 8400 - School Safety (Revised)

Policy 8462 - Student Abuse and Neglect (Revised)

Policy 8640 - Transportation for Non-Routine Trips (Revised)

Policy 9270 - Equivalent Education Outside the Schools & Participation in Extra-Curricular Activities for Students Not Enrolled in the District (Revised)

Policy 1422/3122/4122 - Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment (Replacement)

Policy 1422.02/3122.02/4122.02 - Nondiscrimination Based on Genetic Information of the Employee (Rescind)

Policy 1662/3362/4362 - Anti-Harassment (Rescind)

Moved by Mr. Kraft Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 25- 316

C. Nomination and Election of Officer – President Pro Tem (ORC 3313.14)

I, Todd L. Hopkins, Treasurer, called for nominations for President Pro Tem for the 2026 Organizational Meeting.

1st Nominee: Joe Kraft

WHEREAS the board voted on the first nominee for the position of President Pro Tem of the Board of Education with the results as follows:

John Finucane	AYE
Joseph Kraft	AYE
Brad Lamb	AYE
Barbara Leszynski	AYE
Liz Pirnat	AYE

NOW, THEREFORE, BE IT RESOLVED under the provisions of Ohio Revised Code 3313.14, the board member herein named received the majority of AYE votes cast by the board and is hereby declared President Pro Tem of the Board of Education.

President Pro Tem: Mr. Joe Kraft

D. Announcement of Date and Time for the 2026 Organizational Meeting

The 2026 Organizational Meeting will be held on January 12, 2026 at 6:00 p.m.

13. Closing

A. Adjournment

Moved by Mrs. Leszynski Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Meeting Adjourned at 7:12 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.