SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Expanded Learning Programs

REQUEST FOR QUALIFICATIONS (RFQ)

Mandatory Bidders' Conference

Thursday, October 15, 2026 • Microsoft Teams

Submission deadline: Monday, November 9, 2026 at 3:00 p.m.

Teams Meeting ID: 252 768 656 714 297 • Passcode: w97Xq38k

Youth Development Support Services

Today's conversation

01 Welcome & introductions

02 Sign-in and eligibility verification

03 SCUSD mission and LCAP goals

04 Expanded learning vision, mission & services

05 RFQ requirements and proposal scoring

06 Timeline, next steps & Q&A

REQUIRED STEP

Complete the conference sign -in

Why sign in?

The sign-in form verifies that your organization is eligible to submit a proposal for this RFQ.

OPEN THE SIGNN FORM

forms.gle/3WRgN5jcUiBjB9xX9

Please complete the form during the conference.

Sign-in link: https://forms.gle/3WRgN5jcUiBjB9xX9

Two dates to put on your calendar

THURSDAY, OCTOBER 15, 2026

Mandatory bidders' conference
Microsoft Teams

MONDAY, NOVEMBER 9, 2026

Proposal submission deadline
3:00 p.m. Pacific Time

Submit early when possible. Late proposals may not be accepted.

Know the review timeline and stay available

1

NOV 9–20

Application review

2

DEC 1–11

Verification & reference checks

3

DEC 17

Final selection

Please remain available during the verification period for any requested next steps.

After final selection, selected/qualified agencies will be contacted if an RFP is open.

The equity commitment behind this work

“We recognize that our system is inequitable by design and we vigilantly work to confront and interrupt inequities that exist…”

…to level the playing field and provide opportunities for everyone to learn, grow and reach their greatness.

GUIDING PRINCIPLE

Every student should have the greatest number of postsecondary choices from the widest array of options.

LCAP goals connect district priorities to student outcomes

The LCAP is a three-year plan, updated annually, that sets goals, actions and resource priorities to improve student outcomes.

01 College, Career & Life Ready Students

02 Safe, Emotionally Healthy & Engaged Students

03 Family & Community Empowerment

04 Operational Excellence

Reference: scusd.edu/strategic-plan

SCUSD Vision and Mission

OUR VISION

All SCUSD youth will become change agents within their own lives and communities through positive and relevant school experiences preparing them for college and career success.

OUR MISSION

Keeping the whole child in mind, Youth Development provides high-quality programming and support to build capacity among SCUSD, students, families and community partners—with authentic youth voice, equity, relationship building and social justice at the center.

Youth Development Support Services Programs

The SCUSD YDSS team supports 14,000 students in before, after-school, and summer programs through:

Supplemental Programs

48 supplemental providers offering a variety of enrichment programming

American Indian Education Program

Case-managment, tutoring, and cultural programs

Youth Employment

200 youth ambassasors hired every year

Student Advisory Council

Student repersentatives from each high school meet weekly to discuss and work towards school inititives

College Mentors

College Mentors meet with seniors in every high school

Elementary and Middle School Sports

Basketball, flag football, stride, X-country, volleyball, and E-sports offered in elementary and middle school

Summer programming also supports learning, wellness, service learning and internships.

Expanded learning connects school, family and community

The SCUSD Expanded Learning Services team supports 70 before- and after-school programs through:

Program Management

Day-to-day program support

Advocacy

Championing student and program needs

Fiscal Support

Funding and fiscal guidance

Evaluation & Compliance

Quality, accountability and requirements

Technical Assistance

Coaching and implementation support

District Connections

Alignment with initiatives and services

Summer programming also supports learning, wellness, service learning and internships.

What strong Expanded Learning Programs is designed to do

ACADEMICS

Improve reading, language arts and math outcomes for students who are low-performing or at risk of failure.

HEALTH & WELLNESS

Support the health and wellness of participating youth.

ENRICHMENT

Offer broad, age-appropriate, student-driven and high-interest learning opportunities.

FAMILY LEARNING

Provide families with information, educational resources and activities that enhance youth and adult learning.

Proposal tip: Connect activities to a student need and explain how you will know they are making a difference.

Sustainability starts with school -day alignment



Create and maintain relationships with school -day staff.

Build a clear plan for strengthening alignment between the school day and after-school programming.

IN YOUR PROPOSAL

Describe how staff will communicate, coordinate student support and connect learning experiences across the day.

Who may apply?

1	**Community -based organizations**	CBOs
2	**Public or private entities**	Eligible organizations
3	**Partnering or collaborating organizations**	Must identify one lead agency as the applicant

Plan for the operating requirements —not just activities

INSURANCE

Sexual Abuse / Molestation: $3 million per occurrence
General Liability: $2 million per occurrence

PARTICIPATION

Mandatory meetings, district initiatives and program plans are part of the partnership.

Program Elements to Address

- Alignment with the school day
- Partnerships
- Services for limited -English-proficient students
- Strategic interventions

Build a complete application package

A Signed Grant Proposal Cover Page

Appendix A

B Table of Contents

C Proposal Narrative

10-page maximum

D Assurances to Meet Requirements

Appendix B

Use the RFQ itself as the authoritative checklist for required forms and order.

Follow the narrative formatting rules exactly

10 pages max

Single-spaced narrative

12-point font

Times New Roman or Arial, as stated in the RFQ

1-inch margins

8.5 × 11-inch paper

Number pages

Begin numbering on the first narrative page

Agency name

Include on every narrative page

Cover page & signatures

Include Appendix A; use blue-ink signatures as specified

How the proposal is scored

1. NEED FOR PROGRAM

1 page • 10 points

Explain the unique offerings your program brings to address the needs of SCUSD students and families.

2. PROGRAM DESIGN

2–3 pages • 30 points

Program description: 15 points

Elements of high-quality programming: 15 points

Together, these sections account for 40 of the 100 available points.

Show that your organization can deliver and learn

3. ORGANIZATIONAL FOCUS

1–2 pages • 20 points

Address agency capacity and professional development. The RFQ notes that promising practices include a full-time program manager on site.

4. PROJECT EVALUATION

1 page • 20 points

Refer to the program goals in Appendix C. Describe your evaluation plan and the data sources or indicators you will use.

Strong responses connect staffing and evaluation plans to the outcomes the program is expected to achieve.

Finish with evidence, sustainability and assurances

5. SUCCESS & SUSTAINABILITY

1–2 pages • 10 points

Provide a record of success and a sustainability plan.

6. OTHER POINTS

1 page • 10 points

Describe points of innovation.

7. ASSURANCES

Appendix B

Complete the assurances to meet requirements.

Scoring snapshot: 10 + 30 + 20 + 20 + 10 + 10 = 100 points

Before you submit: a practical checklist

- ✓ Follow the directions in the RFQ application.
- ✓ Review SCUSD LCAP goals and expanded learning program goals.
- ✓ Read Section VIII: Selection Criteria (p. 9).
- ✓ Complete the required assurances and appendices.
- ✓ **Submit by Monday, November 9, 2026 at 3:00 p.m.**
- ✓ Do not contact school sites to advocate for your program.

When in doubt, refer to the RFQ document and submit questions through the designated contact.

Submit the proposal to the designated contact

contracts@scusd.edu

Deadline: Monday, November 9, 2026 • 3:00 p.m.

IMPORTANT COMMUNICATION RULE

Do not contact or solicit school sites regarding this RFQ. All questions must go through the Contracts Office.

Email the proposal before the deadline whenever possible.

QUESTIONS & ANSWERS

Submit questions in writing to:

- contracts@scusd.edu

Last day for questions: Wednesday, October 21, 2026

Answers will be emailed to all conference attendees.

Thank you for your interest in partnering with SCUSD.