



Career and Technical Education Vehicle Donation Request Form

Please select location to donate vehicle:

- ☐ **North Technical High School**, 1700 Derhake Rd., Florissant, MO 63033
☐ **South Technical High School**, 12721 West Watson Rd., St. Louis, MO 63127

Donor / Owner Information

Name: _____

Company/Organization (If applicable): _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____

Cell Number: _____ Office Number: _____

Vehicle Information

VIN: _____ Mileage: _____ Estimated Value: \$ _____

Year: _____ Make: _____ Model: _____

Is the vehicle drivable? ☐ Yes ☐ No

If **No**, Towing Company: _____

Is there a lien on the title? ☐ Yes ☐ No

If **Yes**, please provide a lien release.

Is the vehicle titled in the State of Missouri? ☐ Yes ☐ No

If **No**, please provide odometer reading: _____

Comments:

Liability Waiver

The donor releases the Special School District of St. Louis County from any liability associated with the vehicle after transfer. _____ (Initial)

IRS Tax Guidance

Consult IRS Publication 526 for charitable contributions. The district does not provide tax advice.

Required Documents

- ☐ Signed Certificate of Title Made Transferable to: **“Special School District”**
- ☐ Signed Donor’s Letter
- ☐ Odometer Disclosure (Required.if.vehicle.is.not.titled.in.the.state.of.Missouri)
- ☐ Release of Lien.(if.applicable)

Authorization

I confirm that the information provided is accurate to the best of my knowledge and understand that the school will accept the vehicle for educational and/or instructional purposes.

Donor Statement

I, the undersigned, hereby donate the described vehicle to the Special School District of St. Louis County for educational purposes only. I confirm that I am the legal owner of the vehicle and have the authority to transfer ownership.

Donor’s Printed Name: _____

Donor’s Signature: _____ Date: _____

Please mail form and all documents to Frenchi Turner
12110 Clayton Rd., St. Louis, MO 63131 or email to fturner@ssdmo.org

On behalf of our CTE students, thank you for your donation to our Automotive Programs.

Acknowledgment (School Use Only)

- ☐ Received Signed Title
- ☐ Received Signed Donor’s Letter
- ☐ Received Lien Release.(if.applicable)
- ☐ Received Keys
- ☐ Removed License Plates
- ☐ Odometer Reading (Required.if.vehicle.is.not.titled.in.Missouri)

School Official’s Signature: _____ Date: _____

Delivery Appointment

Preferred Delivery Date: _____ Time: _____ ☐ AM ☐ PM



Vehicle Donation Letter

Special School District of St. Louis County
Career and Technical Education Automotive Program

Dear Special School District Representative,

I, _____, hereby donate the vehicle described below to the **Special School District of St. Louis County** for educational and instructional purposes in support of the Automotive Technology Programs at: (Select one)

- ☐ North Technical High School, 1700 Derhake Road, Florissant, MO 63033
☐ South Technical High School, 12721 West Watson Road, St. Louis, MO 63127

Donor Information:

Name: _____

Company/Organization (if applicable): _____

Address: _____ City/State/Zip: _____

Phone: _____ Email: _____

Donor Certification:

I certify that:

- I am the legal owner of the vehicle described above and have full authority to transfer ownership.
- The title for this vehicle has been signed and made transferable to **Special School District**.
- Any known liens have been satisfied, and a lien release is provided if applicable.
- The information provided on the Vehicle Donation Request Form and in this letter is true and accurate to the best of my knowledge.
- I understand that the vehicle will be used for educational and/or instructional purposes by students enrolled in Special School District Career and Technical Education programs.
- I release the Special School District of St. Louis County, its employees, and representatives from any liability associated with the vehicle after ownership has been legally transferred.

I am pleased to support the students and programs of the Special School District through this donation.
Thank you for providing students with hands-on learning opportunities in automotive education.

Sincerely,

Donor Printed Name: _____

Donor Signature: _____

Date: _____

Submission Instructions:

Please submit this signed letter along with:

- ✓ Original-Signed Certificate of Title made transferable to "**Special School District**" — Vehicle Donation Request Form
- ✓ Odometer Disclosure (if vehicle is not titled in Missouri)
- ✓ Lien Release (if applicable)

Mail or Email To: Frenchi Turner
Special School District of St. Louis County
12110 Clayton Road, St. Louis, MO 63131
Email: fturner@ssdmo.org

On behalf of our Career and Technical Education students, thank you for your generous donation to our Automotive Programs.