SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Wednesday, September 16, 2026
2026-2027 - 259

REGULAR MEETING MINUTES

TIME: 7:00 PM **LOCATION: CAFETERIA**

1. CALL TO ORDER
Christina Drum, Board President

The meeting was called to order at:7:00pm

2. OPEN PUBLIC MEETINGS ACT STATEMENT
Christina Drum, Board President

"The New Jersey Open Public Meetings Law was enacted to ensure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

3. PLEDGE OF ALLEGIANCE
Christina Drum, Board President

4. ROLL CALL
Brielle Neroda, Board Secretary

	Board of Education Member	Present	Late	Absent
1	Mr.Dieker	**X**		
2	Mrs.Donahue			**X**
3	Ms.Jeronowitz	**X**		
4	Mrs.Mancini	**X**		
5	Dr.Pasquale	**X**		
6	Mrs.Rodriguez	**X**		
7	Mrs. Thomson	**X**		
8	Mr.Hale	**X**		
9	Mrs.Drum			**X**

	Staff in Attendance	Present	Late	Absent
1	Mr. Vaughn	**X**		
2	Miss Neroda	**X**		

5. SCHOOL & COMMUNITY PRESENTATIONS
Craig Vaughn, Superintendent

6. COMMITTEE UPDATES
Christina Drum, Board President

Committee	**Chair**	**Committee**	**Chair**
Finance	Mr. Hale	Personnel	Mrs. Mancini
Buildings, Grounds, & Transportation	Mr. Dieker	Negotiations	Mr. Hale
Curriculum & Technology	Mrs. Donahue	Policy	Ms. Jeronowitz

7. PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)
Christina Drum, Board President

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

1. Colleen Marra followed up with the board whether or not there was a shared link for grant writing on the DOE website.

8. CORRESPONDENCE
Craig Vaughn, Superintendent

9. SUPERINTENDENT REPORT
Craig Vaughn, Superintendent

UPDATE
- Start of School Highlights

IMPORTANT DATES
- October 2 - Grade Six Camp Ockanickon Trip
- October 5 - 9 - Week of Respect
- October 7 - Fall Picture Day
- October 9 - Therapy Dog Visitation
- October 12 - Columbus Day / School Closed (Staff Professional Development)
- October 13 - H&S Association Meeting
- October 21 - BOE Meeting
- October 19 - 23 - School Violence Awareness Week
- October 28 - Red Ribbon Day
- October 30 - Halloween Parade & Class Parties
- November 3 - Election Day
- November 5 & 6 - School Closed / NJEA Convention
- November 11 - Veterans Day / School Closed for Students / Staff Professional Development
- November 13 - Therapy Dog Visitation
- November 18 - Board of Education Meeting
- November 25 - Early Dismissal
- November 26 & 27 - School Closed / Thanksgiving Break

10. APPROVAL OF MINUTES
Brielle Neroda, Board Secretary

- **REGULAR MEETING - Wednesday, August 19, 2026**
- **EXECUTIVE SESSION - Wednesday, August 19, 2026**

All in favor

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr.Dieker					X		
2	Mrs.Donahue						X	
3	Ms.Jeronowitz		X					
4	Mrs.Mancini	X						
5	Dr.Pasquale							
6	Mrs.Rodriguez							
7	Mrs. Thomson							
8	Mr.Hale							
9	Mrs.Drum						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

11. SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)
Craig Vaughn, Superintendent

a) **RESOLUTION #26/27-RM-259-100**
MONTHLY ENROLLMENT REPORT

b) **RESOLUTION #26/27-RM-259-101**
APPROVE THE MONTHLY HIB REPORT

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr.Dieker			X				
2	Mrs.Donahue						X	
3	Ms.Jeronowitz	X		X				
4	Mrs.Mancini			X				
5	Dr.Pasquale		X	X				
6	Mrs.Rodriguez			X				
7	Mrs. Thomson			X				
8	Mr.Hale			X				
9	Mrs.Drum						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

12. CONTRACT ADMINISTRATION
Craig Vaughn, Superintendent

a) RESOLUTION #26/27-RM-259-102
AMENDING A CONTRACT APPROVAL RESOLUTION

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr.Dieker			X				
2	Mrs.Donahue						X	
3	Ms.Jeronowitz			X				
4	Mrs.Mancini			X				
5	Dr.Pasquale			X				
6	Mrs.Rodriguez		X	X				
7	Mrs. Thomson	X		X				
8	Mr.Hale			X				
9	Mrs.Drum						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

13. FINANCE & BUDGET
Craig Vaughn, Superintendent

a) RESOLUTION #26/27-RM-259-103
APPROVE ANTICIPATED REVENUE REPORT
b) RESOLUTION #26/27-RM-259-104
CERTIFY REMITTANCE TO PURCHASE ORDERS
c) RESOLUTION #26/27-RM-259-105
CERTIFY NO ADVERTISED APPROPRIATION ADJUSTMENT EXCEEDS 10%
d) RESOLUTION #26/27-RM-259-106
CERTIFY EWEG REIMBURSEMENT REQUESTS
e) RESOLUTION #26/27-RM-259-107
APPROVE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
f) RESOLUTION #26/27-RM-259-108
MONTHLY CERTIFICATION LINE ITEM STATUS REPORT
g) RESOLUTION #26/27-RM-259-109
RATIFY TRANSFER OF FUNDS
h) RESOLUTION #26/27-RM-259-110
APPROVE MONTHLY BILL LIST
i) RESOLUTION #26/27-RM-259-111
APPROVE BOARD SECRETARY'S REPORT
j) RESOLUTION #26/27-RM-259-112
APPROVE TREASURER'S REPORT
k) RESOLUTION #26/27-RM-259-113
APPROVE TRAVEL AND RELATED EXPENSE REIMBURSEMENT

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr.Dieker			X				
2	Mrs.Donahue						X	
3	Ms.Jeronowitz	X		X				
4	Mrs.Mancini			X				
5	Dr.Pasquale			X				
6	Mrs.Rodriguez		X	X				
7	Mrs. Thomson			X				
8	Mr.Hale			X				
9	Mrs.Drum						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

14. PERSONNEL & NEGOTIATIONS
Craig Vaughn, Superintendent

a) RESOLUTION #26/27-RM-259-114
APPOINT MEMBERS OF THE I&RS COMMITTEE FOR THE 2026-2027 SCHOOL YEAR

b) RESOLUTION #26/27-RM-259-115
APPOINT MEMBERS OF THE SCHOOL IMPROVEMENT PANEL (ScIP) FOR THE 2026-2027 SCHOOL YEAR

c) RESOLUTION #26/27-RM-259-116
APPROVE RECOMMENDATIONS FOR CERTAIN 2026-2027 HOURLY POSITIONS

d) RESOLUTION #26/27-RM-259-117
APPOINT SUBSTITUTE POSITIONS FOR THE 2026-2027 SCHOOL YEAR

e) RESOLUTION #26/27-RM-259-118
APPROVE PARTIAL SALARY OFFSETS THROUGH NONPROFIT SCHOOL FOOD SERVICE ACCOUNT FUNDS

f) RESOLUTION #26/27-RM-259-119
APPROVE SALARY OFFSETS THROUGH THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) GRANT FUNDS

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr.Dieker		X	X				
2	Mrs.Donahue						X	
3	Ms.Jeronowitz			X				
4	Mrs.Mancini	X		X				
5	Dr.Pasquale			X				
6	Mrs.Rodriguez			X				
7	Mrs. Thomson			X				
8	Mr.Hale			X				
9	Mrs.Drum						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

15. CURRICULUM & TECHNOLOGY
Craig Vaughn, Superintendent

16. POLICIES & PROCEDURES
Craig Vaughn, Superintendent

a) RESOLUTION #26/27-RM-259-120
APPROVE AMENDMENTS UPON SECOND READING & ADOPTION

b) RESOLUTION #26/27-RM-259-121
APPROVE THE 2026-2027 NURSING SERVICES PLAN

c) RESOLUTION #26/27-RM-259-122
APPROVE THE UNIFORM STATE MEMORANDUM OF AGREEMENT

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr.Dieker			X				
2	Mrs.Donahue						X	
3	Ms.Jeronowitz	X		X				
4	Mrs.Mancini			X				
5	Dr.Pasquale		X	X				
6	Mrs.Rodriguez			X				
7	Mrs. Thomson			X				
8	Mr.Hale			X				
9	Mrs.Drum						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

17. FACILITIES, SECURITY, & TRANSPORTATION
Craig Vaughn, Superintendent

a) **RESOLUTION #26/27-RM-259-123**
APPROVE MONTHLY FIRE & SECURITY DRILLS
b) **RESOLUTION #26/27-RM-259-124**
APPROVE USE OF FACILITIES REQUESTS

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr.Dieker			X				
2	Mrs.Donahue						X	
3	Ms.Jeronowitz		X	X				
4	Mrs.Mancini	X		X				
5	Dr.Pasquale			X				
6	Mrs.Rodriguez			X				
7	Mrs. Thomson			X				
8	Mr.Hale			X				
9	Mrs.Drum						X	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

18. BOARD FORUM
Christina Drum, Board President

- **UNFINISHED BUSINESS**

- **NEW BUSINESS**

19. PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)
Christina Drum, Board President

1. Suzy Myles was objecting and questioned the board whether or not the drug awareness pamphlet was going to be approved and shared with the students.

20. EXECUTIVE SESSION
Christina Drum, Board President

a) **RESOLUTION #26/27-RM-259-125**
EXEMPTION #3 - INDIVIDUAL PRIVACY

A motion to enter into Executive Session was made by: Mrs.Mancini

Motion seconded by: Mrs.Rodriguez

The Board entered into Executive Session at: 7:31PM

A motion to leave Executive Session and return to the regular meeting was made by: Mrs.Thomson

Motion seconded by: Mrs. Mancini

The Board returned to Regular Session at: 9:46PM

21. BOARD ACTION ITEMS
Christina Drum, Board President

a) RESOLUTION #26/27-RM-259-126
RULING ON A HIB DETERMINATION HEARING

The board reviewed, and voted to modify and remove “intent”

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr.Dieker			**X**				
2	Mrs.Donahue						**X**	
3	Ms.Jeronowitz			**X**				
4	Mrs.Mancini		**X**	**X**				
5	Dr.Pasquale			**X**				
6	Mrs.Rodriguez			**X**				
7	Mrs. Thomson	**X**		**X**				
8	Mr.Hale			**X**				
9	Mrs.Drum						**X**	

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

22. ADJOURNMENT
Christina Drum, Board President

A motion to adjourn the meeting was made by: Mrs.Jeronowitz

Motion seconded by: Mrs.Mancini

The Board President adjourned the meeting at: 9:48pm

SUPERINTENDENT’S REPORT

September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-100

RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF AUGUST 2026

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active homeroom rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2026	Count **August 31, 2026**	Difference
11-105-100-101-101-105	Pre-School Regular	21	16	-5
11-110-100-101-101-110	Kindergarten	26	36	+10
11-120-100-101-101-401	First Grade	41	26	-15
11-120-100-101-101-402	Second Grade	31	42	+11
11-120-100-101-101-403	Third Grade	34	33	-1
11-120-100-101-101-404	Fourth Grade	47	37	-10
11-120-100-101-101-405	Fifth Grade	30	49	+19
11-130-100-101-101-406	Sixth Grade	38	31	-7
11-212-100-101-101-100	Multiple Disabled	7	8	+1
11-215-100-101-101-100	Preschool Disabled PT	2	5	+3
11-000-100-56X-60X-XXX	Out-of-District Placement	1	0	-1
	TOTAL	**278**	**283**	**+5**

September 16, 2026

Month	Enrollment	Monthly Change
June 2026	278	
July 2026	283	+5
August 2026	283	0
September 2026		
October 2026		
November 2026		
December 2026		
January 2027		
February 2027		
March 2027		
April 2027		
May 2027		
June 2027		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-101

RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT FOR THE TIME PERIOD OF AUGUST 20, 2026 TO SEPTEMBER 16, 2026 PURSUANT TO BOARD OF EDUCATION POLICY 5512

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **AUGUST 20, 2026 TO SEPTEMBER 16, 2026**:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

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September 16, 2026

CONTRACT ADMINISTRATION

September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-103

RESOLUTION AMENDING RESOLUTION #26/27-RM-196-103

WHEREAS, the Springfield Township Board of Education received funding through the Local Recreation Improvement Grant (LRIG) Program for the construction of a walking path on school district property; and

WHEREAS, the Board of Education publicly advertised for bids for the Walking Path Construction Project in accordance with applicable provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

WHEREAS, the Board was required to rebid on November 6, 2025 due to receiving insufficient responses in the first round of competitive bidding; and

WHEREAS, sealed bids were received and publicly opened on March 12, 2026; and

WHEREAS, bids from the second round of competitive bidding were rejected as exceeding the District's budget at the May 20, 2026 meeting; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5(c), the Board's administration and professional consultants conducted negotiations and discussions, as permitted by law, with the contractors who submitted bids for the project; and

WHEREAS, during the negotiated round, the length of the walking path reduced, and all concrete items and dense-graded aggregate (DGA) were removed; and

WHEREAS, the administration has reviewed the bids, negotiations, and recommendations of the Board's professional consultants and determined that the proposal submitted by Decker's Hardscaping and Landscaping Inc. is in the best interest of the Board of Education; and

WHEREAS, sufficient funds are available through the Local Recreation Improvement Grant and any required local share of project funding.

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education hereby awards a contract for the Walking Path Construction Project to Decker's Hardscaping and Landscaping Inc., located at 16 Lawnside Avenue, Cherry Hill, NJ 08003, in the amount of $69,814.50, subject to the execution of all required contract documents and the submission of all statutorily required bonds, certificates, and assurances.

BE IT FURTHER RESOLVED that the Board President and Board Secretary/School Business Administrator are hereby authorized to execute all documents necessary to effectuate this contract award on behalf of the Board of Education.

BE IT FURTHER RESOLVED that this award is contingent upon the contractor's continued compliance with all applicable federal, state, and local laws, regulations, grant requirements, and Board policies.

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September 16, 2026

FINANCE & BUDGET

September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-103

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF AUGUST 2026 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

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**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **AUGUST 2026** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

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Brielle Neroda
Board Secretary

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September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-104

RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT PURSUANT TO N.J.A.C. 6A:23A-6.10 AND THAT THE BELOW REPORT IS FOR THE MONTH OF AUGUST 2026

WHEREAS, N.J.A.C.6A:23A-6.10 provides that "a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Genesis, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **AUGUST 2026** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

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September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-105

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT FOR THE MONTH OF AUGUST 2026 ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73 AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Genesis and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **AUGUST 2026** monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

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September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-106

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING AUGUST 2026

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

A. Adequate description of expenditures is provided;
B. No new budget category is created; and
C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **AUGUST 2026** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only".**

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-107

RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES AS OF AUGUST 2026 FOR THE 2025-2026 PROGRAM YEAR PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003 TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM FISCAL MANAGEMENT - RESTRICTED REVENUES

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

> 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or $50,000; discretionary grants - lesser of 10% or $10,000;
> 1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **AUGUST 2026** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only".**

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years **2025-2026** Every Student Succeeds Act, IDEA Part B, IDEA Preschool, and REAP funds.

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September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-108

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS FOR THE MONTH OF AUGUST 2026 PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

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MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **AUGUST 2026** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-109

RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR AUGUST 2026,
PURSUANT TO N.J.S.A. 18A:22-8

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings in the month of **AUGUST 2026**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

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September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-110

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON
THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **AUGUST 20, 2026 TO SEPTEMBER 16, 2026** (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "**BILL LIST**" report.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-111

RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS [BOARD SECRETARY'S REPORT] FOR THE MONTH OF AUGUST 2026 PURSUANT TO N.J.A.C. 6A:23-2:11.c)

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2026-2027** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

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September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-112

RESOLUTION APPROVAL OF THE REPORT OF THE TREASURER OF SCHOOL MONIES FOR AUGUST 2026 PURSUANT TO N.J.S.A. 18A:17-36

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **AUGUST 2026** Report of the Treasurer of School Monies is hereby accepted and approved.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-113

RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT & RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	**Jon Luyber**		
District Assignment	Assistant Principal / Teacher		
Travel Date(s)	November 10, 2026		
Travel Destination	Ocean County College		
Travel Type	Car		
Sponsoring Entity	Strauss Esmay		
Event Description	HIB Training		
Funding Source	REAP		
Account Series	20-999-500-500		
Registration Fee	$165		
M&IE Allowance	NA		
Mileage Estimate ($0.76 per mile)	$50.92		
Tolls & Other Transportation	NA		
Hotel/Motel Rate	NA		
Miscellaneous Exp (Parking)	NA		
TOTAL	$215.92		

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

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PERSONNEL & NEGOTIATIONS

September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-114

RESOLUTION APPOINTING THE INTERVENTION AND REFERRAL SERVICES (I&RS) MEMBERS FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT FOR THE 2026-2027 SCHOOL YEAR PURSUANT TO N.J.A.C. 6A:16-8

WHEREAS, District boards of education shall establish and implement a coordinated system in each school building in which general education students are served, for the planning and delivery of intervention and referral services that are designed to assist students who are experiencing learning, behavior or health difficulties and to assist staff who have difficulties in addressing students' learning, behavior or health needs. District boards of education shall choose the appropriate multidisciplinary team approach for planning and delivering the services required under this subchapter; and

WHEREAS, the Superintendent of Schools makes the recommendation that the I&RS Committee designees for the **2026-2027** school year shall be:

- Craig Vaughn, Superintendent/Principal
- Mahe Zaidi, Supervisor of Curriculum
- Rebecca Schweitzer, Social Worker
- Ashley Traino, Special Education Teacher

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the above appointed I&RS team members for the **2026-2027** school year.

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September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-115

RESOLUTION APPOINTING THE SCHOOL IMPROVEMENT PANEL (ScIP) MEMBERS FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT FOR THE 2026-2027 SCHOOL YEAR PURSUANT TO N.J.A.C. 6A:16-8

WHEREAS, The TEACHNJ Act requires that all schools convene a School Improvement Panel (ScIP) with the charge of providing leadership in the areas of teacher evaluation, mentoring, and professional development; and

WHEREAS, The ScIP is not the sole body responsible for implementation of these systems and programs, but plays a significant role in coordinating initiatives and ensuring the consistent application of requirements across the school. The ScIP can help ensure that teachers (a) receive useful feedback on their practice and their students' learning outcomes, (b) experience high-quality, tailored professional learning, and (c) are a respected voice in decision making; and

WHEREAS, the Superintendent of Schools makes the recommendation that the School Improvement Panel designees for the **2026-2027** school year shall be:

- Craig Vaughn, Superintendent/Principal
- Mahe Zaidi, Supervisor of Curriculum
- Jon Luyber, Assistant Principal
- Theresa Roats, Teacher
- Makayla McCarthy, Teacher

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the above appointed I&RS team members for the **2026-2027** school year.

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September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-116

RESOLUTION APPROVING THE SUPERINTENDENT'S RECOMMENDATIONS FOR CERTAIN 2026-2027 HOURLY & STIPEND POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

***WHEREAS*,** certain stipend positions may be offered in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and,

WHEREAS, the positions were duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and,

WHEREAS, the following recommendations are being made by the Superintendent of Schools:

POSITION	EMPLOYEE	STIPEND AMOUNT
Student Council Advisor	Makayla McCarthy	$500
Student Council Advisor	Riley Smith	$500
Winter Concert Coordinator	Monica Alvarado	$300
Spring Concert Coordinator	Monica Alvarado	$300
Talent Show Coordinator	Monica Alvarado	$500
Yearbook Advisor	Riley Smith	$250
Yearbook Advisor	Jacqueline Grimm	$250
Art Show Coordinator	Casey Faulkes	$500
Drama Club Advisor	Monica Alvarado	$500

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-117

RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS' RECOMMENDATION FOR THE SUBSTITUTE POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2026-2027 SCHOOL YEAR

***WHEREAS*,** the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides, custodians, and EDC staff are such personnel

Teachers	Aides	Custodians	Nurses	EDC Staff
Rilee Mendoza	Rilee Mendoza			

; and

***WHEREAS*,** the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

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September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-118

RESOLUTION APPROVING THE USE OF NONPROFIT SCHOOL FOOD SERVICE ACCOUNT FUNDS TO PARTIALLY OFFSET THE SALARY FOR INSTRUCTIONAL ASSISTANTS & CUSTODIAL STAFF FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2026-2027 SCHOOL YEAR

WHEREAS, School Food Authorities (SFAs) must ensure that Program funds are used solely for the operation and improvement of Child Nutrition Programs in compliance with federal regulations 2 CFR Part 200 - Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards; and

WHEREAS, in accordance with federal regulations and state laws, funds used for personnel directly involved in operating or administering Child Nutrition Programs who have monitoring duties assigned to them as part of, or integral to, their regular food service program responsibilities and a prorated portion of salaries of janitorial staff for services performed specifically for the School Nutrition Program (SNP) operation are allowable uses of Program funds; and

WHEREAS, the Springfield Township Public School District (hereinafter the "district") has identified these uses of Nonprofit School Food Service Account (NSFSA) funds as an allowable and approved source for partially offsetting the salary of instructional assistants whose responsibility includes cafeteria monitoring and certain custodial staff responsible whose duties include areas specific to the School Nutrition Program operation; and

WHEREAS, the use of NSFSA funds for the partial offset of salary shall be as follows:

Staff Member	Hours Per Day	Hours Specific to SNP Operation	SNP % of Total Hours Per Day	2026-27Salary	NSFSA Salary Offset
Deb Adams	4.75	0.75	15.79%	$17,614	$2,781.25
Brielle Capra	4.75	0.75	15.79%	$19,880	$3,139.05
Amy Cassidy	4.75	0.75	15.79%	$19,212	$3,033.57
Evi Fennessy	4.75	0.75	15.79%	$19,895	$3,141.42
Margaret Gonzalez	4.75	0.75	15.79%	$19,212	$3,033.57
Carolyn Gripp	4.75	0.75	15.79%	$17,614	$2,781.25
Janice Hill	4.75	0.75	15.79%	$18,212	$2,875.67
Ashley Lawson	4.75	0.75	15.79%	$17,403	$2,747.93
Cyan Rincon	4.75	0.75	15.79%	$18,603	$2,937.41
Chelsea Swangler	8	1	12.5%	$41,834	$5,229.25
Pat Fennessy	8	1	12.5%	$47,038	$5,879.75
Matthew Carney	8	0.5	6.25%	$70,550	$4,409.38
				Total NSFSA Salary Offset for 2026-2027	$41,989.52

NOW, THEREFORE, BE IT RESOLVED, the Township of Springfield Board of Education, County of Burlington, State of New Jersey, hereby approves the use of NSFSA funds to partially offset the salary of the above named employees; and

BE IT FURTHER RESOLVED, that the district administration is authorized to take all necessary actions to ensure the proper allocation and reporting of these funds in accordance with federal and state regulations governing NSFSA expenditures.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-119

**RESOLUTION AUTHORIZING THE USE OF IDEA GRANT FUNDS
FOR INSTRUCTIONAL ASSISTANT SALARY
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2026-2027 SCHOOL YEAR**

WHEREAS, the Springfield Township Board of Education is the recipient of Individuals with Disabilities Education Act (IDEA) grant funds administered through the New Jersey Department of Education; and

WHEREAS, IDEA grant funds may be utilized for allowable costs that support the provision of special education and related services to students with disabilities, consistent with applicable federal and state requirements and the approved grant application; and

WHEREAS, the District employs instructional assistants to provide educational and instructional support to students with disabilities and to assist in the implementation of students' Individualized Education Programs (IEPs); and

WHEREAS, the Board of Education has determined that the salary and applicable employer costs associated with instructional assistants assigned to support students with disabilities are an appropriate and allowable use of IDEA grant funds, subject to the requirements of the IDEA grant and all applicable federal and state regulations;

WHEREAS, the use of NSFSA funds for the offset of salary shall be as follows:

Employee	Position	FY26-27 Salary	IDEA Offset %	IDEA Offset Amount
Annette Capra	Instructional Asst.	$19,880	100%	$19,880
Evi Fennessy	Instructional Asst.	$19,895	100%	$19,895

NOW, THEREFORE, BE IT RESOLVED, that the Springfield Township Board of Education hereby authorizes the use of IDEA grant funds in the amounts listed above to support the salary and applicable employer costs of instructional assistants providing services and support to students with disabilities during the applicable grant period, in an amount not to exceed the funds available and approved for this purpose within the District's IDEA grant allocation; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools and/or Business Administrator/Board Secretary are hereby authorized to take all necessary actions to implement this resolution and ensure that all expenditures charged to the IDEA grant are consistent with the approved grant application and applicable federal and state requirements.

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CURRICULUM & TECHNOLOGY

September 16, 2026

POLICIES & PROCEDURES

September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-120

RESOLUTION APPROVING BOARD OF EDUCATION 2026/2027
POLICY, BYLAWS AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **second** reading for approval and adoption of the policies & regulations, which include:

File Code	Name	Alert #
8561	Procurement Procedures for School Nutrition Programs	238

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and adoption**.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-121

RESOLUTION APPROVING THE 2026-27 NURSING SERVICES PLAN

WHEREAS, in accordance with District Policy 5307 the Board of Education shall annually adopt the school district's Nursing Services Plan at a regular meeting and submit it to the County Superintendent of Education for review and approval; and,

WHEREAS, the Superintendent, or designee, shall develop the Nursing Services Plan in consultation with the school physician and certified school nurse; and,

WHEREAS, the Nursing Services Plan shall include a description of the basic nursing services to be provided to all pupils and a summary of the specific medical needs of individual pupils, if any, and the nursing services required to address those needs; and,

WHEREAS, the Nursing Services Plan shall also include a description of how nursing services will be provided in emergency situations, detailed nursing assignments sufficient to provide the services to pupils in the school building as outlined in N.J.A.C. 6A:16-2.3(b) through (d), and nursing services and additional medical services provided to nonpublic schools pursuant to N.J.A.C. 6A:16-2.5; and,

WHEREAS, the Board, in its determination of the number of certified school nurses and non-certified nurses needed to perform all of the required services as outlined in N.J.A.C. 6A:16 et seq. shall consider: the geographic size including the number and location of the school building; the general and special education enrollment; the number of children with medical involvement and extent of nursing services required; the requirement that non-certified nurses be assigned to the same school building or school complex as the supervising certified school nurse to ensure that the certified school nurse can provide required supervision pursuant to N.J.A.C. 6A:16-2.3(b) and (d) and N.J.S.A. 18A:40-3.3; and nursing services and additional medical services provided to nonpublic schools pursuant to N.J.A.C. 6A:16-2.5.

NOW, THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **2026-2027** Nursing Services Plan be approved and the Superintendent of Schools is hereby authorized to submit the plan to Burlington County Office of Education.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-122

RESOLUTION AUTHORIZING THE PRESIDENT AND SUPERINTENDENT TO EXECUTE A UNIFORM STATE MEMORANDUM OF AGREEMENT AND A MEMORANDUM OF UNDERSTANDING AS APPROVED BY THE NEW JERSEY DEPARTMENTS OF LAW & PUBLIC SAFETY AND EDUCATION BETWEEN THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT AND THE OFFICE OF THE BURLINGTON COUNTY PROSECUTOR FOR THE 2026/2027 SCHOOL YEAR

WHEREAS, the N.J.A.C. 6:29-10.1, under Sub-chapter 10 - Safe and Drug Free Schools, establishes policies and procedures for cooperation between local school districts and law enforcement operations and activities on or near school grounds to ensure a safe school environment; and

WHEREAS, N.J.A.C. 6A: 16-6.2(b) 13-15 establish uniform statewide policies and procedures for ensuring cooperation between education officials and law enforcement agencies and that these policies are consistent with and complementary to the "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials" as a commitment for both professional communities to work together as equal partners to address problems involving drug and alcohol problems as well as the problem of firearms and other weapons brought onto school property as well as school safety and security, harassment, intimidation and bullying, hazing, gang reporting, computer crimes, station house adjustments, school law enforcement units, School Violence Awareness Week and other current issues of concern as well as clarification on issues such as child abuse reporting; and

WHEREAS, if at least one school building of a school district is equipped with video surveillance equipment that is capable of streaming live video wirelessly to a remote location, the board of education and local law enforcement must enter into a Memorandum of Understanding (MOU) which provides the authorities with the capacity to activate the equipment and view the live streaming video; and

WHEREAS, the Superintendent of Schools recommends the execution of said Memorandum of Agreement and Memorandum of Understanding; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and the Business Administrator/Secretary to the Board shall fully execute the Agreement for the **2026-2027** school year and that the executed documents be forwarded to the Executive County Superintendent of Schools, Burlington County Prosecutor's Office, the Law Enforcement Chief Executive of the Township of Springfield Police Department, as well as each Principal in the Township of Springfield School District; and

BE IT FURTHER RESOLVED that the Superintendent of Schools shall retain a copy, upon return from the Executive County Superintendent of Schools, of the executed Agreement so as to be available for public inspection and review.

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FACILITIES, SECURITY, & TRANSPORTATION

September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-123

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the school's hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the months of **AUGUST 2026**:

Date / Time	No drills conducted (no students present in the building during the month of AUGUST 2026)
Type of Drill	
Duration of Drill	
Weather Conditions	
Participants	
Drill Supervisor	

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

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September 16, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-124

RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
H&S Association	10/2/26	3:00 PM - 5:30 PM	Mums Fundraiser	Parking Lot
H&S Association	10/16/2026	4:00 PM - 8:00 PM	Trunk-or-Treat	Parking Lot
H&S Association	12/7/26 - 12/11/26	4:00 PM - 8:00 PM (setup 12/7) 9:00 AM - 3:00 PM	Holiday Shop	Classroom TBD
Springfield Rec	9/28/2026	4:00 PM - 8:00 PM	Soccer Pictures	Gymnasium
Springfield Rec	10/9/2026	4:30 PM - 8:00 PM	Strength & Agility Clinic	Gymnasium
Springfield Rec	10/31/2026	9:00 AM - 2:00 PM	Halloween Challenge	Gymnasium
Springfield Rec	11/11/2026	5:15 PM - 7:15 PM	Strength & Agility Clinic	Gymnasium
Springfield Rec	11/13/2026	5:00 PM - 8:00 PM	Strength & Agility Clinic	Gymnasium
Pam & Bob Prisco	Available Sundays	4:00 PM - 5:30 PM	Basketball	Gymnasium

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the above list of "Facilities Use Applications" is hereby approved.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-125

RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION TO MEET IN CLOSED EXECUTIVE SESSION PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT PUBLIC LAW 1975, c.231

WHEREAS, N.J.S.A. 10:4-12(b) et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1.	Matters made confidential by law	Matters that another federal law, NJ statute, or court rule specifically requires to remain confidential. This can include certain student, special education, and other legally protected information.
2.	Receipt of federal funds	Matters where disclosure could impair the Board's ability to receive funds from the federal government.
3.	Individual privacy	Information involving the private circumstances of a specific individual, including educational, social service, medical, health, child protection, welfare, and similar information.
4.	Collective bargaining	Negotiations concerning collective bargaining agreements and proposed terms and conditions of employment with employee representatives.
5.	Real estate / banking / investments	Purchase, lease, or acquisition of real property; setting banking rates; or investment of public funds when disclosure could adversely affect the public interest.
6.	Public safety / investigations	Tactics and techniques used to protect public safety or property when disclosure could impair that protection, and investigations of violations or possible violations of law.
7.	Litigation / contract negotiations / attorney-client privilege	Pending or anticipated litigation, contract negotiations (other than collective bargaining), or matters protected by attorney-client privilege when confidentiality is necessary for the attorney to fulfill ethical obligations.
8.	Personnel / employment matters	Employment, appointment, termination, terms and conditions of employment, evaluation, promotion, or discipline of a specific prospective or current public officer or employee.
9.	Certain post-hearing deliberations	Deliberations following a public hearing that could result in a specific civil penalty, suspension, or loss of a license or permit.

WHEREAS, the President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under items as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution.

The subject to be discussed is as follows:

#3 - Individual Privacy for the purpose of conducting a hearing regarding the parent/guardian's appeal of the findings of an HIB investigation, pursuant to N.J.S.A. 18A:37-15(b)(6)(d) and N.J.S.A. 10:4-12(b)(3).

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, pursuant to N.J.S.A. 10:4-6 et seq, that it meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on Wednesday, September 16, 2026; and

BE IT FURTHER RESOLVED the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-259-126

RESOLUTION REGARDING BOARD HEARING ON HIB INVESTIGATION

WHEREAS, the Board of Education has received the results of an investigation conducted pursuant to the New Jersey Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13 et seq.; and

WHEREAS, the Superintendent of Schools reviewed the results of the investigation and issued a determination regarding whether the conduct constituted an act of Harassment, Intimidation, or Bullying ("HIB"); and

WHEREAS, pursuant to N.J.S.A. 18A:37-15(b)(6)(d), the parent/guardian of the student involved requested a hearing before the Board of Education to review the HIB investigation and the Superintendent's determination; and

WHEREAS, the Board conducted the requested hearing in Executive Session, as required by N.J.S.A. 18A:37-15(b)(6)(d), and provided the parent/guardian with an opportunity to present information and arguments concerning the HIB investigation and the Superintendent's determination; and

WHEREAS, the Board has reviewed and considered the information presented at the hearing, the HIB investigation report, the Superintendent's determination, and other information properly before the Board;

NOW, THEREFORE, BE IT RESOLVED that, pursuant to N.J.S.A. 18A:37-15(b)(6)(e), the Board of Education hereby:

[SELECT ONE]

☐ AFFIRMS the Superintendent's determination regarding the HIB investigation.

☐ REJECTS the Superintendent's determination regarding the HIB investigation.

X MODIFIES the Superintendent's determination regarding the HIB investigation as follows:

The determination is amended to delete the language *"In conclusion, this case does show an intent to harm."*

BE IT FURTHER RESOLVED that the Board's decision shall be provided in writing to the parent/guardian in accordance with N.J.S.A. 18A:37-15(b)(6)(e).

BE IT FURTHER RESOLVED that the written decision shall advise the parent/guardian that the Board's decision may be appealed to the Commissioner of Education in accordance with applicable law and regulation, no later than ninety (90) days after issuance of the Board's decision.

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September 16, 2026