CABRILLO UNIFIED SCHOOL DISTRICT

July 9, 2024

Measure M & S
Facilities Bond & Parcel Tax Citizens' Oversight Committee Minutes

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July 9, 2024 (6:30 PM)

Please join the meeting from your computer, tablet or smartphone.
Meeting Link

You can also dial in using your phone.
United States: +1 669-900-6833

Access Code: 966726

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1. **CALL TO ORDER - 6:30 PM**

2. **ROLL CALL/QUORUM**

x Mr. Mike Alifano, Chair (7:05pm)
___ Ms. Kendra Holland, Co-Chair
x Ms. Lisa Zanette, Secretary
___ Mr. Zachary Bennington
x Ms. Leni Liakos
x Ms. Breanna Lafontaine
x Mr. Roger Anchartechahar, Bond Program Manager
x Ms. Jennifer Marsh, Chief Business Officer
x Mrs. Amber Lee-Alva, Superintendent

Also attending: Holly Lynne

3. **PLEDGE OF ALLEGIANCE**

4. **ADOPTION OF AGENDA AS PRESENTED/AMENDED**

Motion: Leni_____ Second: Breanna_____ Vote: 5-0_____

5. **COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA**

Leni: Architect fees seem excessive; can someone explain the ongoing expenses?
Roger: Architects are helping with ongoing construction progress at EG and FV, as well as smaller projects not related to the site remodels.
Leni: Would like to request (again) for expenses to be reported by site.

NOTICE TO THE PUBLIC ABOUT COMMENTS

Members of the audience will be given an opportunity to address the Committee at this time on matters not on the agenda. The Chairperson will recognize those members of the audience who wish to address the Committee. The Committee reserves the right to limit the time of presentations by individuals (three minutes) and to limit cumulative time (twenty minutes) when there are multiple speakers addressing the same issue. No action may be taken on matters not on the agenda.

6. **INFORMATION/DISCUSSION AND POSSIBLE ACTION ITEMS**

a. **Measure M Expenditure Reports:** July 1, 2023 – June 30, 2024
The following reports will be presented to the Oversight Committee.
   i. Bond Financial Summary Report
   ii. Bond Detail Activity Report
   iii. Bond Project Expenditures Report

b. **Parcel Tax Expenditure Reports:** July 1, 2023 – June 30, 2024
The following reports will be presented to the Oversight Committee.
   iv. Parcel Tax Summary Report
   v. Parcel Tax Program Report
   vi. Parcel Tax Detail Report

Motion: Breanna_____Second Lisa_____Vote 4-0-1 (abstain)

7. **APPROVE MINUTES OF THE NOVEMBER 28, 2023 COMMITTEE MEETING**

a. Minutes (No minutes were taken at the last meeting, no quorum)

Motion: _____Second: _____Vote: _____

8. **DISCUSSION ITEM**

a. Project Updates

FV $23,756,553 contract awarded
Building A nearing completion. 7/19 scheduled (substantial completion) date.
7/31 Teacher move in.

EG $18,704,464 contract awarded
6/24/2024 project was given approval
New portables were moved in. Need to finish connections to portables, and class needs. Also, working toward playground installation.
Furniture is scheduled for 8/5

Pleased with contractor work. Expect foundation for new building in Sept. Expect completion in July 2025.
EG Phase II in design. Current estimate is $18,100,000

High school kitchen AT room is on hold. Need to complete work with sinkhole. Est. completion is 10/15/2024

Regular project updates will be shared with the community moving forward.

b. Term Limits/Bylaws

Mike would like to coordinate with CUSD board members and

Holly to update the bylaws if the committee members are okay with him doing so. We will add this item to our next agenda.

c. Membership

d. New meeting dates

Next meeting to be held September 17, 2024 at 6:30pm. Future meetings will be scheduled at that time.

e. Superintendent Introduction/Discussion

Introduction of Amber Lee Alva, newly appointed superintendent. Ms. Lee Alva would like to know what has worked, and what can be improved upon moving forward.

Leni: Detailed information makes it easier to communicate with community members. Rebuild community trust.

Mike: Build on community trust. Work on healing the relationships between site, community and DO.

Breanna: Communication between the committee and CUSD board members. Input, collaboration and discussion of concerns could help foster trust and possibly be helpful for decision making.

Lisa: Would like an ongoing fund balance made available regularly. Agree with Leni in the desire to see expenses broken down by site/project. Would like to see formal process implemented for new and ongoing projects. Would like to see a prioritization of projects by highest need, or at least a list of prioritized projects. Would like to see a plan for anticipated costs not accounted for, i.e. Chromebooks.

Ms. Lee Alva would like to communicate more with the stakeholders and community. She is planning to create a regular newsletter and post communication videos. She is working with her team to create a real org chart. She would like to see this committee present their work regularly to the board. Her goal and what she has been tasked to do coming into the district is work on healing the relationship between school sites and the DO.

9 **ADJOURNMENT OF THE MEETING**

Time: 8:32_____P.M.