WESTCHESTER
COUNTRY DAY SCHOOL

Bus Rules and Procedures

The following rules are intended to provide safe transportation for our students. Please go over these rules carefully with your child. Any student not abiding by these safety rules may lose his/her bus privilege. Buses may be monitored with video and audio at times.

Meeting and boarding the bus:

1. Be on time at the assigned stop. The bus will leave the stop at the listed time. Please arrive at the stop before this time.
2. Stand clear of the street and do not interfere with traffic.
3. Board and take a seat in an orderly manner.

The primary concern of the school is that our bus transportation be safe for both the students riding and the driver. Therefore, it is expected that each student conducts himself/herself in an appropriate manner:

1. Respect the bus driver at all times and obey any specific rules the driver may set.
2. Remain seated at all times while riding the bus.
3. Respect the property of other students on the bus.
4. Use kind words - No profanity.
5. Keep your hands to yourself - No pushing, shoving, or fighting will be tolerated.
6. Use a quiet voice - No yelling or screaming, which distracts the driver or disturbs other students, will be tolerated.
7. No eating or chewing gum on the bus. A sealed water bottle is the only drink allowed.
8. Do not extend body parts or objects out the window.
9. Do not throw objects in the bus.
10. Do not litter or deface the bus in any manner.

Failure to obey the bus rules will result in the following:

- First offense: A verbal warning will be given to the student.
- Second offense: Parents will be contacted.
- Third offense: A 2-day suspension from riding the bus will be given.
- Fourth offense: Student will be suspended from riding the bus for the remainder of the academic year. Should a student be suspended from riding the bus, no refund of payment will be given.

Please do not try to stop a bus on the road. Buses can pick up students only at designated stops. If parents do not pick up a rider within 5 minutes of the scheduled stop time, the bus driver will return the child to campus and place him/her in the after-school program at the parent's expense. An additional fee may also apply.

If you need to make any transportation changes, please contact the director of transportation to check availability. If there is a change in your child's transportation plans, please notify your child's teacher and the director of transportation.