Abbott Middle School

600 36th Avenue ▪ San Mateo, CA 94401 ▪ 650-312-7600

Principal - Paul Belzer Assistant Principals - Fernando Figueroa & Diane Hinds

Title I, Part A Abbott Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f).

Abbott Middle School, with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in the Every Student Succeeds Act (ESSA) sections 1116(b) and (c).

Parents are notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. To involve parents in the Title I, Part A programs, the following practices have been established: (ESSA Section 1116[b][1]):

Abbott Middle School utilizes a variety of means and opportunities to communicate and receive feedback with families regarding student achievement, school improvement efforts and school-wide activities for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

The School - Family Engagement Policy is available on the school website and has been added to the Student Parent Handbook for the 2026-2027 school year.

The School - Family Engagement Policy will be updated annually to meet the changing needs of families and the school through an annual review by Abbott School Site Council with feedback and input from school staff and families at PTA and ELAC meetings.

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]). Details about the annual meetings in the box below:

An annual Title I meeting is held with parents at the beginning of each school year. Additional and related Title 1 information is shared at Parent Teacher Association and English Language Advisory Council Meetings in the first quarter of each school year.

Beginning in the 2026-2027 school year, Abbott will coordinate separate morning and evening Title 1 meetings. During the presentation, Abbott will share information regarding the Title 1 program, student and school performance data, and parental rights.

These meetings will be held in English with Spanish translation for parents who are more comfortable engaging in Spanish. In addition, the Abbott School Site Council will review this information throughout the school year at monthly SSC meetings.

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]). Details about the meetings in the box below:

Abbott Middle School has held meetings with parents at a variety of times including early morning, afternoon and early evening meetings. Parent feedback has been positive regarding evening meetings. Due to scheduling concerns, parent conferences and SSC meetings take place in the early afternoons.

Additional parent meetings are scheduled to provide access to parents who cannot attend evening scheduled meetings.

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]). How does the school involve parents?

Abbott involves parents and families in the planning, monitoring, and review of Title 1 programs and parent involvement through a variety of means including School Site Council, Parent Teacher Association, and English Language Advisory Council meetings.

The Abbott School Site Council and its elected representatives from key stakeholder groups is responsible for reviewing feedback from families, and school and student performance data to monitor and make modifications to the school's instructional program and to the Abbott School - Family Engagement Policy.

Parents provide meaningful feedback through District and site surveys, the California Healthy Kid\s Survey- California School Parent Survey, parent meetings, teacher-parent conferences, and through individual parent meetings and parent feedback.

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116[c)(4][A]). Abbott provides the information in the following manner:

Abbott families receive information about Title 1 programs annually at a Title 1 Parent Information night. Additional information is shared through District and Site Newsletters, and at SSC, PTA and ELAC meetings.

Relevant information is also shared at Parent/Family-Teacher Conferences and on the school website, in the main office and sent through Parent Square, Abbott's school-to-home communication platform. When necessary, additional information is sent through the U. S. Mail.

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c][4][B]). How does the school provide the information?

Parents are provided with an explanation of the curriculum and assessments used to measure student progress through Back to School Night, Parent teacher conferences, Open House, Counselor Nights, and at SSC, PTA and ELAC meetings.

Teachers share class expectations, curriculum overview, assessment and grading policies at the beginning of the year through course syllabus and at Back to School Night. Additional information is shared at Parent-Teacher conferences scheduled in November or at the request of parents.

Additional related individual information is shared during Student Study Team, 504 and IEP meetings.

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]). How does the school provide the opportunities?

Parents and families are welcome to set meetings with teachers, counselors and administrators regarding the decisions related to the education of their children. Staff emails are available on the school website and through Parent Square. Parents can make phone calls or walk-ins to set up meetings with the school staff.

In addition, Abbott has a School Community Service Specialist who assists families in connecting with school staff and in understanding school policies and practices.

The school engages Title I, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides Title I, Part A parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

Abbott Middle School provides parents with assistance in understanding California Content Standards and assessments, and how to improve the achievement of their children through presentations at PTA and ELAC advisory meetings. Additional assistance is offered through Counselor Meetings and parent-teacher conferences.

Additional individualized support is available through parent meetings, Student Study team, 504 and IEP meetings.

The school provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

At Abbott Middle School, we provide the following support to our families:

English Language Development Support – Sessions for families of English Learners on strategies to develop language skills at home and understand ELPAC testing. (Home Learning Resource Packets – Distribution of take-home packets or online toolkits with reading lists, and study guides aligned to ELPAC testing).

Workshops on Social-Emotional Learning (SEL) – Training for parents on fostering positive behavior, organization, and motivation at home.

Parent–Teacher Conferences – Opportunities for parents to learn how to set learning goals and communicate effectively with teachers about progress and supports.

With the assistance of Title I, Part A parents, the school educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3])..

Abbott dedicates staff meeting time to review and discuss results of parent contributions to identify strengths and areas for improvement in engagement practices. Some examples are:

* Parent Surveys: We use the California Healthy Kids Survey to hear students' and parents' voices.

* PTA and ELAC: Listening Sessions are created to hear parent’s contributions

The school coordinates and integrates the Title I, Part A parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

Abbott, with the support of the San Mateo Foster City School District, provides collaborative efforts and presentations with Multilingual families: workshops on language development strategies, reclassification, and academic support for multilingual learners and their families.

Parent Resource– Community resource information and bilingual support staff.

Partnerships with Community Agencies – Coordination with local libraries, Newton tutoring program, or social services.

Integration with School Counseling and SEL Programs – Parent workshops on supporting student well-being, behavior, and mental health at home.

Coordination with Family and Community Engagement (FACE) Liaisons – Collaborative outreach efforts to increase participation of underrepresented families in school activities.

Transition Support Activities – Joint efforts with elementary and High School programs to prepare families for key transition points (e.g., 5th to 6th grade, 8th to 9th grade), especially for students with 504's and IEPs.

The school distributes Information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

Abbott provides flyers and related materials in English and Spanish every Tuesday. In addition, Parent Square can translate notices in multiple languages at the families choice.

The school provides live interpretation (in-person or virtual) for parent-teacher conferences, IEPs, ELAC meetings, and Title I events.

The school provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

At Abbott, we adjust schedules (morning/evening) to accommodate working families' availability. We remove participation barriers by providing logistical support for parent-requested activities and meetings such as: food, child care, translations.

Families are welcome to bring younger children to parent meetings and school events. On special occasions, Child Care is provided.

In addition, ELAC meetings provide dinner for participating families.

The school provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]).

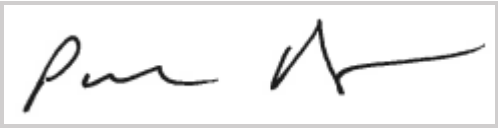
Please attach the School-Parent Compact to this document.

At Abbott, we provide translated materials, such as newsletters, flyers, and parent notifications, in the primary languages spoken by families. Interpreters are available

during Parent-Teacher Conferences, IEP meetings, and school events to ensure full communication access. IEP Meetings are offered at flexible times and in accessible locations to accommodate families' schedules and needs.

This policy was approved and adopted by the Abbott Middle School on October 22, 2026 and will be in effect for the period of one year and will be revised annually with parent and family community input.

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: October 22,2026, upon approval of the School Site Council meeting held October 20, 2026.



Signature of Authorized Official

October 22, 2026

Date

California Department of Education