



**Position:** Infant - Toddler Flex Teacher

**Department:** Early Learning

**Supervisor:** Director of Doyle Towne and Doyle Towne Landing

**Little learners. Big moments. A meaningful role for you.**

Love working with young children and enjoy variety in your day? Join our early learning team! We're seeking a warm, dependable Flex Teacher to support our infant, waddler, and toddler classrooms in Doyle Towne and Doyle Towne Landing.

**Schedule:** Monday–Friday, an 8.5-hour shift, including a 30-minute lunch break, scheduled between 7:00 a.m. and 5:30 p.m.

**What you'll do:**

- Provide attentive care and supervision in a safe, nurturing environment.
- Cover opening, closing, teacher lunch breaks, and absences—including full teaching responsibilities when needed.
- Support classroom activities and children who need extra attention.
- Welcome families and share relevant daily updates.
- Follow daily assignments, communicate through Slack and email, and participate in team meetings and professional development.

**What you'll bring:**

- Experience working with children in an educational setting.
- DCF 40-hour Child Care Training.
- Current CPR certification, renewed every two years.
- Strong communication skills, patience, flexibility, and a positive attitude.
- Willingness to work across classrooms and adjust assignments and hours as needed within the stated schedule.
- An associate or bachelor's degree in education or a related field preferred.

This active role involves bending, squatting, twisting, responding quickly, and lifting up to 35 pounds, with or without reasonable accommodation.

**Bring your kindness, energy, and sense of humor—we'd love to meet you!**

**School Policies:** *This job posting outlines the essential functions and primary responsibilities of the position but is not exhaustive. Additional duties may be assigned as needed. This posting does not constitute a contract of employment, and the School reserves the right to modify the position or its responsibilities as appropriate.*

*For information about the new Care Provider Background Screening Clearinghouse Education and Awareness website, please visit <https://info.flclearinghouse.com/>*