The monthly meeting of the Board of Directors was held Tuesday, September 8, 2026 at LILA Upper School, 19850 Fenway Ave N Forest Lake, MN 55025.

MEETING MINUTES

General Business

Call to order 6:09 pm

Roll Call:

Board Members/Director Present or Absent

Name	Present/Absent
Renee Feagan (Chair - Parent)	Present
Becky Swenson (Teacher)	Present
Michael Rynders (Parent - At Large)	Present
Karl Schaumann (Teacher)	Present
Erin Turner (Community Member)	Present
Olivia Christensen(Parent)	Present
Katie Quesada, (Parent, Secretary)	Present
Nicole Rasmussen (Executive Director, *ex officio member*)	Present
Julie Lundgren (CFO, *ex officio member*)	Present
Erin Voss (Teacher)	Present
Kevin Hathaway (Teacher)	Present

Community Input: Members of the public are invited to speak to the board for up to 3 minutes by submitting a speaker's card to a board member.

Position/Role	Discussion
Gina Hermann, parent	Request to reconsider the policy prohibiting community groups, like Scouting from sharing information at school events. Scouts in the past have advertised at Welcome Conferences but were told board policy prohibited outside groups in the schools. Scouts are religion based. Most of the recruiting has always been through the school. Some focus includes: community focused volunteering, civics engagement, and involvement in senior service. Concerned about losing these scouting opportunities from LILA students in Forest Lake. Option presented as well: Can scouts have activity and QR code but no handout? Action moving forward: Renee will circle back with Gina after the policy committee has met and will bring it back to the board October 2026

Review of Agenda:

- Overview of School Board
  - Policy 132 Review Data Practices
  - Policy 512 Review Crisis Management
  - Policy 302 Review Anti-Bullying

Conflict of Interest Disclosure:

- None

School/Community Presentations:

Name	Position/Role	Presentation
none		

Celebrate LILA:

- First few days of school went well
- Shoutout to Boys Basketball team - running cheese curd truck at Taco Daze

School Update Executive Director Nicole Rasmussen

a. Strategic Plan

i. Pillar 1: Dynamic Student Experience

WNR LILA is 13 of top schools in MN-should be changed on the website

Math curriculum is a challenge - DLT working on this to create. Currently Spanish classes are using the national curriculum and Chinese classes are using Minnesota Spanish version of curriculum (eight year agreement)

Tiered interventions coming to classrooms

MCA reading scores have been released, LILA stayed consistent from last year - a little over state average

Advanced learners plan updated with percentiles used to identify 'enrichment' groups

Advanced learners plan will be updated on website

ii. Pillar 2: Collaborative Community

Upcoming events-LILA fall social Friday 9/11

Foundation - Bingo Event Coming Up

Foundation - Scary Scamper Coming Up

CASVI students are here (11 here and 15 going)

Working on partnership with school in China via Pan

Staffing - positive feedback overall

Para support still needed

Marketing - website updated

iii. Pillar 3: Professional Excellence

Opening meeting Ann Mitchell from MDE and Nicole spoke about the 'why' of teaching and working in schools

Mentor/mentee schedule is out and is going well (25 new teachers)

PD schedules are ready to go and focused on growth and development alongside students

Teacher development plan and QComp plan is aligned district-wide

Approaching observations with a growth mindset and finding areas to grow, making sure we meet all statutory requirements

iv. Pillar 4: Advancing LILA's Future (School Enrollment Report)

Transparency within the community re: busing and YMCA

Financial investments are planned for year

Land Trust Ballot information in folder - no tax increase for voters, reallocation of funds

Parent/caregiver cohort training put on by MACS re: legislation, Nicole will share with the Advocates. MACS is making a video with LILA featured-October 20th 9:30-5:00. Looking for parents to participate. Filming on 10/20.Looking at funding equity and school safety aid.

New legislature members entering that will need education on charter funding, as many of the members that we previously educated will be exiting

CP program at the Upper School is being reviewed

VOA site visits coming on 10/2 and 10/9

Ambassadors are here and working well in the classrooms and all have currently host families

Action Items

Action Item: Board review and approval per LILA's internal control practices

Explanation	Monthly delivery of financial reports by the board treasurer

Motion	Motion to approve Treasurer's report (June 2026 financial reports)

Made by	Mike Rynders	Seconded by	Karl Schaumann

Discussion	Financial reports were not yet available. Discussed enrollment update and spoke about audit. The team has been 'locked-in' and financial reports will be ready to go by 9/14 for review. Audit minutes have good information about the purpose of the audit and all pieces of finance. Draft will be ready by November board meeting. Learning curve happening with the new SMART finance and payroll system. LILA's audit reports are due the week of Thanksgiving, which is earlier than traditional districts (due 12/31).

Role Call Vote		Yea	8 Swenson	Nay	0	Abstain	1 Feagan

			Rynders Schaumann Christensen Turner Quesada Voss Hathaway				

Decision	Motion carries. Special meeting is scheduled later in Sept to approve the financial reports when they are available.

Action Item: Approve 2026 Statewide Health Improvement Partnership (SHIP) grant for $3000 to purchase a “shade sail” to install at the KC nature playground

Explanation	Approve $3,000 shade sail purchase

Motion	Motion to approve 2026 Statewide Health Improvement Partnership (SHIP) grant for $3000 to purchase a “shade sail” to install at the KC nature playground

Made by	Kevin Hathaway	Seconded by	Mike Rynders

Discussion	Looking for additional donations to reach $14,000 projected cost

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve Staff Handbook

Explanation	Approving a Staff Handbook new to LILA

Motion	Motion to Approve the Staff Handbook

Made by	Erin Voss	Seconded by	Kevin Hathaway

Discussion	Lays out policy for staff to have access to and eliminate any confusion. Will send out to all staff once approved Will have an annual review in July Staff will need to sign and do online training annually Staff handbook will be general and apply to all staff

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve Policy 132-Data Practices

Explanation	Small Changes to the policy

Motion	Motion to approve Policy 132

Made by	Erin Turner	Seconded by	Katie Quesada

Discussion	Tiffany Kurpiel to be Compliance Officer and not executive director Change of charge of $15/hour for work and research to $28/hour

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve Policy 302-Anti-Bullying

Explanation	Review of Policy - add ‘sadistic’ and ‘malicious’ terms and remove ‘procedures’ for now. Will discuss again at the October meeting.

Motion	Motion to approve policy 302-Anti-Bullying

Made by	Kevin Hathaway	Seconded by	Mike Rynders

Discussion	This is just a review, to incorporate a new 2023 policy to include a sadistic and malicious conduct/behavior. The policy committee is unsure if new policy is

	necessary or if current policy can be updated. Committee looked at the MDE policy for direction, as the MDE policy includes malicious and sadistic intent as part of the anti-bullying policy Keeping the addition of the two changes, but for the October meeting will have more formalized changes ready

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve Policy 512-Crisis Management

Explanation	Adding cardiac emergency response plan

Motion	Motion to approve policy 512 - Crisis Management

Made by	Erin Turner	Seconded by	Olivia Christensen

Discussion	For a cardiac emergency response plan. Cleaned up wording for consistency Plan is now required per legislature.

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner	Nay	0	Abstain	1 Feagan

			Quesada Voss Hathaway				

Decision	Motion carries.

Dialog/Discussion Items

a. On the ballot: Land Trust funding for schools
    i. Review information to be prepared for family communication. Information in folder. If people don't vote, that is considered a No vote. The money cannot be allocated elsewhere.
b. VOA board evaluation from 8.4.2026 meeting
    i. Notes about what VOA requires board to discuss and act on
c. Fundraising–share contacts of possible corporate or foundation funders
    i. County grant received for shade and we need more funds. Julie would like the board to share donation opportunities with businesses. This will help us to be good neighbors, even if funds are not donated.
d. Strategic Planning Discussion:
    i. Process, Timeline & Guiding Questions for Board Document
        1. Document created to give strategic planning updates at each meeting
        2. Look at and understand roles of school board and positions
        3. Things not to lose: IB, global awareness, language acquisition, community, international staff, heart equal to brain, inspiration and passion, alumni connection
        4. Opportunities: communities of staff and parents being connected, staying small, keeping alumni involved, activities to stay connected
        5. In 5 years changes: staff retention, staff leadership growth
e. MACS Legislature Campaign Video
f. Finance committee board meeting on 9/14 at 5:00 pm. Link is available to join virtually.

Reports

Subject	Finance & Audit Committee Meeting Minutes, 9.8.2026 (for review and file)
Discussion	Reports are filed.

Subject	Executive Committee Meeting Minutes, 9.8.2026 (for review and file)
Discussion	Reports are filed.

Subject	Recent New Hires/Terminations (for review and file)
Discussion	Reports are filed.

Consent Agenda

Action Item: Approve Consent Agenda (Board folder)

Motion	Motion to approve Consent Agenda: Board Meeting Minutes from August 4 2026 meeting

Made by	Karl Schaumann	Seconded by	Kevin Hathaway

Discussion	None

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve Consent Agenda (Board folder)

Motion	Motion to approve Consent Agenda (donations and August 2026 minutes)

Made by	Karl Schaumann	Seconded by	Kevin Hathaway

Discussion	None

Role Call Vote		Yea	8 Swenson Rynders Schaumann Christensen Turner Quesada Voss Hathaway	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Announcements

- Community Updates
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- Board member training updates (please include name, date, topic, and provider)
  i. Karl Schaumann (06.18.2026): CLA Strategies All Board Members and Nonprofit Leaders Should Know. CliftonLarsonAllen LLP

Reflection on Board Performance

- September: community building exercise led by Renee

Adjourn: 7:43 pm

Motion	Motion to adjourn at 7:43 pm