EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

DATE: October 16, 2026

TIME: 9:30 A.M.

PLACE: ESCNJ Professional Conference Center
1690 Stelton Road
Piscataway, NJ 08854

A G E N D A

1. **Opening Statement/Notice of Meeting: The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board Secretary has caused notice of this meeting to be published by having the date, time and place thereof posted on the ESCNJ's Legal/Public Notices section on June 25, 2026.**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Executive Session:**

   WHEREAS, **the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits a public body to exclude the public from that portion of a meeting at which the public body discusses certain matters as set forth therein; and**

   WHEREAS, **the Board of Directors of the Educational Services Commission of New Jersey (ESCNJ) seeks to enter Executive Session for the purpose of discussing matters related to personnel, including but not limited to employment, appointment, termination, performance, evaluation, promotion, or discipline of specific individuals;**

   NOW, THEREFORE, BE IT RESOLVED, **that the Board will enter into Executive Session for the aforementioned purpose(s); and**

   BE IT FURTHER RESOLVED, **that the matters discussed in Executive Session will be made public when confidentiality is no longer required and action pursuant to said discussion, if any, will be taken in public session.**

5. **Presentation: Adult Community Services**

6. **Superintendent's Report**

7. **Committee Reports:**
   a. **Personnel**
   b. **Finance**
   c. **Curriculum**
   d. **Facilities**
   e. **Policy**
   f. **Negotiations**

8. **Motion to approve the September 18, 2026 Minutes (Enclosure A); September 18, 2026 Executive Session Minutes (Enclosure A1)**

9. **Commission Business:**

A. Personnel:

1. **Approve as attached Personnel recommendations (Enclosure B)**

2. **Approve the 2026-27 Kean University Clinical Affiliation Agreement for Nursing (Enclosure B1)**

3. **Approve the Affiliation Agreement Between Yeshiva University and Educational Services Commission of New Jersey for Speech Language Specialist Internship (Enclosure B2)**

- **Approval of Job Descriptions:**
  - **Group Fitness Instructor.pdf**
  - **Head Lifeguard.pdf**
  - **Home Instructor_NonPublic Department_part time.pdf**
  - **Lifeguard.pdf**
  - **Lifeguard Instructor.pdf**
  - **Membership Desk Representative.pdf**
  - **Personal Trainer.pdf**
  - **Swim Lesson Instructor.pdf**

B. Finance:

1. **Board Secretary's Monthly Certification (Enclosure C)**

2. **Bill List (Enclosure D)**

3. **Secretary's Report (Enclosure E)**

4. **Treasurer's Reports - July/August, 2026**

5. **Cooperative Transportation Adjustments for FY 27 (Enclosure F)**

6. **Professional Day Expenses (Enclosure G)**

7. **Field Trips for ESCNJ Programs (Enclosure H)**

8. **Professional Conference Center Event Calendar for November 2026 (Enclosure I)**

9. **Grants, Gifts and Donations (Enclosure J)**

10. **Bid Extensions (Enclosure K)**

11. **Ratify the 2026-27 Weather Service Renewal Agreement with WeatherWorks, 103 Mountain Court, Hackettstown, NJ 07840 in the amount of $3,800. (Enclosure L)**

12. **Approve the Sayreville Memorial High School Swim Team agreement to utilize the Aquatics & Fitness Center from 11/15/26 through 3/15/27. (Enclosure M)**

13. **AWARD OF BID NO. ESCNJ 26/27-20, PISCATAWAY OUTDOOR PLAY AREA (PSA NO. 10552 REBID), TO Z-TECH CONTRACTING, LLC**

WHEREAS, ESCNJ requires site improvements to the Piscataway Outdoor Play Area, including play equipment, a splash pad, a storage and changing building, accessible paths, canopies, fencing and site work, as an ESCNJ capital project; and

WHEREAS, ESCNJ publicly advertised Bid No. ESCNJ 26/27-20 on July 24, 2026 on its official website pursuant to N.J.S.A. 18A:18A-1 et seq. and P.L. 2025, c.72, and received five (5) sealed bids on August 20, 2026, as shown in Exhibit B; and

WHEREAS, Z-Tech Contracting, LLC ("Z-Tech") is the lowest responsible bidder at $4,674,400.00 and has confirmed its price; Z-Tech delivered its sealed bid before the deadline to ESCNJ's office on Stelton Road, Piscataway, where it was time-stamped and carried unopened by ESCNJ staff to the opening location on Park Avenue, Piscataway, and Board Counsel advised in writing on August 27 and September 1, 2026 that this is a minor, waivable irregularity and that Z-Tech's bid has no material defects; and

WHEREAS, Parette Somjen Architects, LLC recommended award on August 26, 2026, Board Counsel recommended award on September 1, 2026, and the Interim School Business Administrator/Board Secretary recommends approval; and

WHEREAS, the aggregate value of $4,674,400.00 falls within OSC Tier 2 under N.J.S.A. 52:15C-10, requiring a post-award notice within 20 business days; and

WHEREAS, funds are certified as available, 50% each in accounts 12-003-400-450-0900 (PRDS) and 12-011-400-450-0900 (FFA), and all required bid, registration and disclosure documents are on file with the Business Office;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Educational Services Commission of New Jersey that:

1. The Board waives the bid delivery location as a minor, non-material irregularity, based on the advice of Board Counsel.
2. Bid No. ESCNJ 26/27-20 is awarded to Z-Tech Contracting, LLC, as set forth in Exhibit A, for completion by September 1, 2027, not to exceed $4,674,400.00.
3. No Notice to Proceed shall be issued until the contract is executed and Z-Tech's performance and payment bonds, certificate of insurance and Form AA201 are received.
4. The Business Administrator/Board Secretary shall file the OSC post-award notice by November 13, 2026. Any change to the contract value or term shall return to this Board before it takes effect.
5. The Business Administrator/Board Secretary is authorized to execute the contract and related documents.

Exhibit A – Award - Award
Exhibit B – Bid Tabulation - Exhibits
(**Enclosure N**)

14. **Approve the FY27 Schedule A and B Project Fees for the Turning Point Academy (Enclosure O)**

15. **Designation of Additional Depository: New Jersey Cash Management Fund, Authorized Signatories, and Amendment to Cash Management Plan**

On the recommendation of the Superintendent and the Interim Business Administrator, be it resolved that the Board of Directors of the Educational Services Commission of New Jersey approves the State of New Jersey Cash Management Fund, administered by the New Jersey Department of the Treasury, Division of Investment, as an official depository of the Commission. This designation is in addition to the depositories the Board previously approved.

Be it further resolved that the Board authorizes the Business Administrator/Board Secretary to open the account and to deposit, invest, and withdraw Commission funds in it, as permitted under N.J.S.A. 18A:20-37 and N.J.S.A. 52:18A-90.4. Transactions require the authorized signatories listed in Schedule A.

Be it further resolved that the Board approves the authorized signatories for the Commission's TD Bank and New Jersey Cash Management Fund accounts as listed in Schedule A.

Be it further resolved that the Board amends the Commission's Cash Management Plan, adopted pursuant to N.J.S.A. 40A:5-14, to add the State of New Jersey Cash Management Fund as an approved depository and permitted investment. All other provisions of the Cash Management Plan remain in full force and effect.

Be it further resolved that this resolution is effective retroactive to September 23, 2026, and remains in effect until amended or rescinded by the Board.

Schedule A: Accounts and Authorized Signatories, effective September 23, 2026

Depository	Account	Ending	Authorized Signatories
TD Bank	General Account	#5644	Dr. David Roman / Dr. Brian Falkowski
TD Bank	Payroll Account	#5685	Dr. David Roman / Dr. Brian Falkowski
TD Bank	Agency Account	#9408	Dr. Brian Falkowski / Nadia Romano
TD Bank	NJ SUI Savings Account	#7789	Dr. Brian Falkowski / Nadia Romano
TD Bank	Health Benefits Account	#5628	Dr. Brian Falkowski / Nadia Romano
TD Bank	Food Service Account	#7763	Dr. Brian Falkowski / Nadia Romano
TD Bank	Debt Service Account	#5651	Dr. Brian Falkowski / Nadia Romano
TD Bank	Petty Cash Account	#7771	Dr. Brian Falkowski / Nadia Romano
TD Bank	CLL Aquatic Center Account	#9397	Dr. Brian Falkowski / Nadia Romano
TD Bank	Misc. General Account	#3460	Dr. Brian Falkowski / Nadia Romano
TD Bank	PRDS Student Activities Account	#7797	Elizabeth Fuzy / Dr. Brian Falkowski
TD Bank	ALC Student Activities Account	#7721	Nicole Paturzo / Dr. Brian Falkowski
TD Bank	BBLC Student Activities Account	#7739	Jennifer Nesi / Dr. Brian Falkowski
TD Bank	BBLC Yearbook Account	#6134	Jennifer Nesi / Dr. Brian Falkowski
TD Bank	FFA Student Activities Account	#7637	Katie Feiles / Dr. Brian Falkowski
TD Bank	CLL Student Activities Account	#9389	Mary Beth Conley / Dr. Brian Falkowski
TD Bank	ESCNJ Foundation for Education Inc.	#9065	Dr. Brian Falkowski / Nadia Romano
NJ Cash Management Fund	Investment Account	TBD	Dr. David Roman / Dr. Brian Falkowski

C. Curriculum:

D. Facilities:

E. Policy:

F. Negotiations:

G. Student Services:

Accept the enrollment or termination of pupils for FY27 at:

- **Academy Learning Center:**
  Tuition Students FY 27 (Enclosure P)

- **Bright Beginnings Learning Center:**
  Tuition Students FY 27 (Enclosure Q)

- **Future Foundations Academy:**
  Tuition Students FY 27 (Enclosure R)

- **Center for Lifelong Learning:**
  Tuition Students FY 27 (Enclosure S)

- **NuView Academy:**
  Tuition Students FY 27 (Enclosure T)

- **Piscataway Regional Day School:**
  Tuition Students FY 27 (Enclosure U)

- **Pathways to Adult Living:**
  Tuition Students FY 27 (Enclosure V)

Roll Call

10. Public Comments:

11. Next Meeting – Board of Directors Meeting – Friday, November 20, 2026 at the Professional Conference Center, 1690 Stelton Road, Piscataway, NJ 08854

12. Motion to Adjourn

Roll Call

Information Item: Survey Link https://forms.gle/UA3BNaNhsuBi9GicA