

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA**

DATE: Tuesday, October 20, 2026
TIME: 3:30 PM
LOCATION: District Office

CALL TO ORDER

Safety Coordinator Ruben Campos will call the meeting to order. Christy will replace Ruben for the meeting 3:40pm call to order

ROLL CALL

Ruben Campos will take attendance of Committee Members:

Ruben Campos	Christy Heitmiller	Sheri McLain	SIPE Representative
Megan Dedic	JoLynn Crow	Ed Arrigoni	Maria Sison
Christie Cosme	Whit Donaldson	Jill Southern	Celia Moses

MISSION STATEMENT

The CUSD Safety Committee is dedicated to building and maintaining a positive culture of safety and wellness through training, education, and policy development to achieve a safe, proactive, and healthy work environment.

"The CUSD Safety Committee fosters a safe, proactive, and healthy work environment through targeted training, clear policy, and a culture centered on employee wellness."

GOAL

The goal of the CUSD Safety Committee is to increase authentic and meaningful employee participation, eliminate accidents and illnesses, and improve employee wellness by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

"The goal of the CUSD Safety Committee is to protect employee health and well-being. By engaging staff and supervisors in proactive hazard identification and resolution, we drive a culture of safety, illness prevention, and wellness across the district."

Approval of last meeting's minutes. 1st: JoLynn 2nd: Christie

	BEGINNING BALANCE	BUDGET	REVENUES	EXPENSE	ENCUMBERED	ENDING BALANCE
Grant Fund - 0066	\$ 345.51	\$ -	\$ -	\$ -	\$ -	\$ 345.51
Premium Rebate - 0071	\$ 6,568.87	\$ 3,800.00	\$ -	\$ -	\$ -	\$ 6,568.87
District Match - 0072	\$ 14,934.78	\$ 3,500.00	\$ -	\$ -	\$ 167.27	\$ 14,767.51
Credit Funds - 0073	\$ 2,754.09	\$ 4,449.00	\$ -	\$ -	\$ -	\$ 2,754.09
Disc. Funds - 0073-0074	\$ -	\$ 3,170.00	\$ -	\$ -	\$ -	\$ -
Balances	\$ 24,603.25	\$14,919.00	\$ -	\$ -	\$ -	\$ 24,603.25
Revenues						
Expenses	0072 = Safety Chaps for Grounds				\$ 167.27	
Beginning Balance + Revenues - Expense = Ending Balance						

OLD BUSINESS

Ruben will report on the following Old Business that does not require committee action:

- District Emergency Plan: county is working on a plan that we will follow
- Active Shooter Training Follow-Up
- List of required safety equipment at each site: discussed at the cabinet meeting, EOY check out will be to turn in backpacks and make sure they are up to date, district-wide
- Did Colleen get the cord cover from CGS?-yes
- Pick-Up area at SLMS, could be a part of grant funds for Nov?-no

NEW BUSINESS

Ruben will report/discuss the following:

- Statistical breakdown

FUNDING REQUESTS

Ruben will report on the following; the Committee will vote:

- AED Machine CGS-~~\$2,210.73~~ or \$2,768.43 1st: Christie 2nd: JoLynn, Phillips
- CGS-Neer: standing desk, tray \$1,377.09 1st: Ed 2nd: Christie
- CGS-Neer: keyboard and laptop holder \$308.88 1st: Ed 2nd: Christie
- CGS-Zepeda: \$2,247.32 ergonomic work station desk and mesh not in ergo eval, so not approved at this time. Other items 1st: Megan 2nd: Christie

SAFETY INCENTIVE PROGRAM

Ruben will report on the following, and the committee will vote:

- SIPE Monthly Safety Topic, August- **Moises Jimenez**
- Newsletter Trivia Winner - **Joe Sassaman**
- Caught In The Act Drawing -
 - Perpetrator -**JoLynn Crow, Maria Sison**
 - Agent-at-Large - **Dave Nygren, Heather Rosenblum**
- Safety Concerns / Suggestions
 -
- Online Safety Trainings – Get Safety Trained Website: **(\$20)Marina Grego 7, (\$20)Sheri McLain 5, (\$10)Lourdes Ortiz 2, (\$10)Maria Mora 2**
- Clean Workspace-**Christy Heitmiller** nominated **Heather Rosenblum**



ACCIDENTS OR NEAR MISSES

Ruben will report on the following injury data, accident reports, and near-misses:

- MOT shoulder injury mopping

EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- Cambria Grammar School- 9/29/26 Fire Evacuation Drill, 10/15 Great Shakeout
- Santa Lucia Middle School- fire and earthquake
- Coast Union High School- 9/29, 10/15 fire, earthquake, bus

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report? **gopher hole at SLMS not filled properly, work order from Christy**

SAFETY TRAINING AND EDUCATION

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting –
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COMMITTEE MEMBER COMMENTS / REPORTS

Committee Members to report on various activities and issues that do not require committee action.

NEXT MEETING

- November 17, 2026

ADJOURNMENT

Ruben to order the meeting adjournment. **4:18 pm**

Megan Dedic, Asst. Safety Coordinator