

President:Olivia Kassner
Treasurer: Katherine Trone

Vice President:Sarah Borley
Secretary: Rachel Nelson

PcTO Meeting Minutes

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October 20, 2026
6:30 Library Media Center

Meeting Norms

- We will be engaged and present during our time together
- Problems or negative feedback are discussed directly with a focus on solutions.
- We show respect for different working styles and personalities
- We come prepared for the materials and topics outlined on the agenda.

Introductions

Approval of September 2026 minutes

Treasurer's Report

1. Current Balance: \$39,376.17
2. Available Balance: \$32,741.90

Current & Old Business

1. Fall Fundraisers
 - a. Square 1 Art: art sheets delivered to classes; art will be mailed on Oct. 16th and student catalogs should be delivered to the school around Nov. 5th
 - b. Restaurant updates: Mrs. Prunty set up the following:
 - i. Chipotle - Oct. 21
 - ii. Panera - Nov. 18
 - iii. Noodles - Jan. 13
 - iv. Scott's Subs- TBD Vicky Nelson
 - v. Dave's Hot Chicken- maybe February
 - vi. Sarah's Gelato- May TBD

Book of the year?
-Papa Murphy's replied that it must have slipped through cracks, cutting a check today for undetermined amount.
2. Ongoing Teacher Appreciation
 - a. Open House pizza review: 10/6
 - b. October 29: Popcorn charcuterie
 - c. Nov. 20: Vision cafe
 - d. Fall conference meals: within budget; needed drinks on SignUpGenius (Sarah Demerath will set up)
Fall- Parker John's, Oct. 28th: Sarah Borley pick up
Sam's pizza, Oct. 29th: Sarah Borley pick up
Spring- local restaurant (Not By Bread Alone)
3. Fundraiser Proposal: Let's Run Around
 - a. Balloon cost or donation
 - b. Face Painting - they are there a lot and I asked if we can receive a percentage of the total made that day

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- c. Mrs. Kassner wrote down parking lot questions to share with Vicky.
- 4. Hy-Vee Flowers: 1. Winter musical flowers-Vicky Nelson
2. +1 Dance-Vicky Nelson
- 5. Commitments for This Year:
 - a. Mike's Popcorn (Feb.) — Sara Demerath
 - b. Daughter +1 Dance (possibly April 16)— Alison Geohegan
Raffle baskets during dance, balloon arch?
Discussion around extra parents
 - c. Son + One Bowling — Denise Humphrey
 - i. Consider change to mini golf or jersey and joggers
 - d. Teacher Appreciation Week (May) — Rachel Nelson & Olivia Kassner
 - i. Create google doc to track businesses that have been contacted for donations
 - e. Fifth Grade Farewell — Kari Andersen
 - i. Consider making a photo backdrop for families to use before or after the ceremony
 - f. First Day School Supplies - \$150 raised - Olivia Kassner
 - i. Sold 30 boxes, \$5 per box donated to school
 - ii. Next year improve communication with parents and emphasis that it is a fundraiser
 - g. Additional ideas for fundraisers/events
 - i. School movie night: check with Parks and Rec to see if we can partner and use movie license or equipment (Kari has a contact)
 - ii. Sell coffee in the dropoff line: maybe use Coffee Wizard, Voyagers or Heritage (possibly couple it with teacher appreciation and offer free coffee to teachers)
 - iii. Domino's "Slice the Price" card fundraiser
 - iv. Penguin Party in library as a holiday gift shop (Kari)
Dec. 7-11th, do they shop by class? 15 minutes? Students who do not have money? volunteers get free gift, charged by items,
 - v. Mr. Marto will check with district office on cashless options for fundraising
- 5. Fundraising Requests:
 - a. Winter musical t shirts: approved up to \$300
 - b. Candy for Homecoming: approved
 - c. Brain pop Jr: approved
 - d. Net climber and parts: approved
- 6. Open House - 10/6 - Jungle Theme: PcTO to host a booth and encourage parents to sign up for volunteering. Try to have them sign up electronically. Maybe survey their interests.
Loved vegetables

New Business

Mr. Marto's State of the School Report: September PcTO Minutes:

- [P-6 Volleyball](#)

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- Open house & 5th grade camp
- ALICE practice tomorrow, Sept. 16th
- [Conservation assembly in October](#)

Thank you all for your coordination efforts!!!

2025-2026 Upcoming Meeting Dates

- Third Tuesday of every month, excluding December
- October 20, November 17, January 19, February 16, March 16, April 20, May 18