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ADDENDUM NO. 3
RFP 27-02 Cloud-Based ERP SaaS Solution
1250 West Broadway Ave
Minneapolis, MN 55413
Date Issued: 10/21/2026

The above-named bid is amended as follows:

Clarifications to Vendor Questions and Responses

1. Question 89 – Total Cost of Ownership (TCO)

Original Question:
Has MPS established an approved budget or expected funding range for implementation and the ongoing SaaS subscription? If so, can MPS provide the anticipated budget range? Over what period will Total Cost of Ownership be evaluated, five years or the potential seven-year contract term?" Cost carries 22% of the evaluation, but the RFP does not state a project budget.

Clarification:
MPS will evaluate Total Cost of Ownership (TCO) over the initial five-year contract term. The two optional one-year renewal periods will not be included in the TCO evaluation period.
The previously published response regarding the absence of an established budget or expected funding range remains unchanged.

2. Clarification - Employee Time Entry Requirements

Question:
We wanted to clarify the employee count to ensure that everyone is quoting the same number. Based on the released employee counts broken out by different employee groups in the Head Count Report, it is not clear which groups will need to be recording time and which groups will not. Can you point out from the "Head Count Report" which employee groups would need to report their time.
Response:
All employee groups will have some form of time entry based on MPS's current practices. Depending on the employee group, this may include positive and negative time entry for regular working hours and absences, or negative time entry for absences only.
All other terms, conditions, specifications, requirements, and previously established deadlines of the RFP and prior addenda remain unchanged, except as expressly modified by this Addendum.

End of Addendum