PSEO Information & Expectations Checklist **Student Name**_____

PSEO INFORMATION AND EXPECTATIONS CHECKLIST - RETAIN THIS PAGE FOR YOUR RECORDS

Upon receipt of this checklist, you are confirming that you have thoroughly reviewed this checklist, attended the PSEO Presentation, and are ready to proceed with pursuing PSEO programming options. You also agree to abide by the parameters outlined in the checklist.

Student Has Completed ✓	Step	Task	Resources/Other Important Information
	1	Bring this completed PSEO packet to the Main Office Bring the completed PSEO Intention form to the Main Office (The last page of the PSEO Program guide)	Deadline dates: May 30 for Fall semester October 30 for Spring semester
	2	Research careers, educational pathways, and PSEO courses.	● Learn about the career you want to pursue, the educational pathway needed for that career, and possible PSEO courses that would help. ● Review course options that are available through PSEO.
	3	Meet with the School Counselor to apply to the PSEO program.	● Use your school email address ● Create a Star ID and password ● School Counselor sends high school transcript with college
	4	Bring completed PSEO registration forms to your School Counselor	● MN West and SMSU have additional forms ● OCHS does not
	5	Notify your School Counselor of your acceptance and plans to move forward in registering for PSEO course(s).	● OCHS registration can be completed with the Minneota School Counselor for both semesters ● MN West and SMSU can only register for one semester at a time with the college advisor.
	6	Students must inform the School Counselor of their schedule. If any changes occur, notify them ASAP. If a PSEO course is dropped or withdrawn from, the student will be placed into an elective class or a study hall instead of a PSEO period.	● Follow college timelines and know when you may register for classes. ● Explore course options for PSEO students. ● Review course descriptions to select courses you are ready and qualified to take. ● Take responsibility to ensure you meet any prerequisites and placement scores needed for enrollment. ● Reach out to your college advisor as needed for support and guidance.
	7	Start your PSEO classes based on the college's "academic calendar."	● Pay attention to your college timelines as they may be different from the high school calendar.

PSEO INFORMATION AND EXPECTATIONS CHECKLIST - RETAIN THIS PAGE FOR YOUR RECORDS

Student & Guardian Have Reviewed ✓	
	Consider enrolling in the college courses offered at Minneota High School, referred to as REACH courses and Healthcare courses. Consider the pros/cons of taking online vs in-person courses
	Students enrolling in a PSEO course are considered a college level student by the college. They are expected to complete all requirements by the college. Students are still considered to be students of Minneota High School so they are also required to follow all MHS Expectations.
	It is up to the future college you attend to decide how they transfer your PSEO credits in. Use www.transferology.com to explore if and how college classes will transfer to the college where you plan to enroll after high school and select courses to maximize transferring credits to meet your goals.
	Be prepared to do college-level coursework. If you are struggling, ask for help right away from your course instructor. PSEO students can also access the tutoring and advising services available on the college campus.
	Review "**Satisfactory Academic Progress**" rules on the college website. PSEO students must meet academic expectations of the college, including maintaining a 67% or higher completion rate and a 2.0 or higher GPA. If not, probation & loss of eligibility for future financial aid could result.
	PSEO Comes with a High Level of Responsibility ● **MHS cannot see or monitor academic reports for PSEO students**. Students & parents assume the responsibility and risk of tracking how the student is progressing. ● **Check Ins** - Students will be expected to work with the Minneota High School Counselor. Meetings will be scheduled in order to check in on PSEO course progress. If concerns arise, parents will be notified and the potential for losing PSEO Study Hours could occur.
	Important Scheduling Information for Students If a PSEO course is dropped, the student will be placed in an elective class or a Study Hall at MHS.
	Financial Obligations Related to Taking PSEO Courses ● **Students & families may be financially responsible for damaged, lost and unreturned books.** Students that receive books correlating with their classes should **NOT** open the books, remove the seal, or scratch off access codes until they are certain they are going to stay in the course. If the student chooses to drop / withdraw from the class, these books must be returned in their "unopened" condition in order for the school district to not be charged. **Book fees for unreturned books may be passed on to the student's family.** ● The school district is responsible for the tuition for students that drop after the drop date at the college and for students that fail a class. This means, if a student drops a class after the designated drop date or fails a PSEO class, the MHS school district is still responsible for paying for the cost of the class. PLEASE follow the college guidelines for dropping classes and see Mrs. Werner.
	Minneota High School Obligations ● **Announcements** - CHECK YOUR SCHOOL EMAIL DAILY. It is the students' responsibility to obtain information you might miss because you are not in the building due to a PSEO Study Hall period. ● **Home Teams** - Home Teams happen weekly at the High School. During this time a variety of activities / info sharing happens. It is expected that PSEO students attend home teams. ● **PSEO Hours** - Students may choose to stay in the building or leave during their PSEO periods. If students leave the building or come in later, please sign in and out at the Main Office. If students choose to stay during their PSEO period, they will be assigned a study hall.

PSEO Expectations Signature Page

After reviewing the PSEO information and expectations checklist, please return this form to the MHS main office by the following deadlines:

Fall Semester: Before May 30, 2026

Spring Semester: Before October 30, 2026

Forms will NOT be accepted after these deadlines.

Parent/Guardian please initial each guideline (above) showing your understanding.

I have thoroughly reviewed this PSEO checklist containing information about PSEO procedures and the expectations that my student is to follow. I understand the expectations and I accept the responsibility of helping my student follow them.

_____

Parent/Guardian Printed Name

_____ _____

Parent/Guardian Signature **Date**

Student

I have thoroughly reviewed this PSEO checklist containing information about PSEO procedures and the expectations that I am to follow. I understand the expectations and I accept the responsibility of following them.

_____

Student Printed Name

_____ _____

Student Signature **Date**