

Book	Policy Manual
Section	(C) STUDENTS
Title	Policy C117 - Reporting Student Progress
Code	C117
Status	Active
Adopted	November 10, 1982
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Title: Reporting Student Progress
Section: Students

I. Purpose

The Joint Committee believes that the cooperation of EASTERN, the home school, and the home is a vital ingredient in the growth and education of the whole student. It recognizes its responsibility to keep parents informed of student welfare and progress in EASTERN'S program. It also recognizes the applicability of State Board Regulations and Federal Regulations governing school records.

II. Authority

The Joint Committee recognizes that each sending school is a graduating institution and is responsible for official recordkeeping on each student. Toward this end the Joint Committee directs the establishment of a system of reporting student progress to parents and sending schools which will include:

- A. Grades will be forwarded to each home school four times during the school year. These grades will become part of the student's official record.
- B. Reporting of student progress to parents and home school may occur any time during the school year.
- C. Parent-student-teacher conferences may also be requested in an effort to communicate student progress.

III. Delegation of Responsibility

The Director, in conjunction with appropriate teaching staff members, shall develop procedures for reporting student progress to parents or guardians which:

- A. Utilize various methods of reporting that are appropriate to the curriculum content.
- B. Ensure that student, parent, and sending school receive ample warning of a pending grade of "failure."
- C. Enable the scheduling of parent-teacher conferences at such time and in such places as will ensure the greatest degree of participation by parents.
- D. Ensure the continual review and improvement of methods of reporting student progress to parents, and involve students, EASTERN'S staff, home school, and parents in that review.

Adopted: 11/10/82

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See also:
DP C117 - Reporting Student Progress