

Book	Policy Manual
Section	(C) STUDENTS
Title	Policy C111 - Attendance
Code	C111
Status	Active
Adopted	November 10, 1982
Last Revised	June 19, 2013
Last Reviewed	June 19, 2013

Policy Number: C111
Title: Attendance
Section: Students

I. Purpose

The Joint Committee requires that school-age students enrolled in EASTERN attend regularly in accordance with the laws of the State. The educational program offered by EASTERN is predicated upon the presence of the student and requires continuity of instruction and classroom participation.

The regular contact of students with one another in the classroom and participation in a well-planned instructional activity under the tutelage of a competent teacher are vital to this purpose.

The Joint Committee further requires that guaranteed student attendance be a cooperative venture between the sending school and EASTERN and that the Director work closely with the participating school principals in the administration of this policy.

II. Authority

Attendance shall be required of all students enrolled in EASTERN during the days and hours that EASTERN is in session, except when the participating school is closed or when required by law. Repeated infractions of Joint Committee Policy may constitute such misconduct and disobedience as to warrant the referral of the student to the participating school principal, in which case the principal could utilize the participating school student services personnel and apply the participating school policies to finalize the disposition of the student.

III. Delegation of Responsibility

The Director shall develop procedures for the attendance of students that:

- A. Insure a school session which is in conformity with requirements of the rules of the State Board;
- B. Govern the keeping of attendance records in accordance with the rules of the State Board;
- C. Impose on truant students such incremental disciplinary measures as may be appropriate for infractions of school regulations, but no such penalty may have an irredeemable negative effect on the student's record beyond that which naturally follows absence from school activities;
- D. Identify the habitual truant, investigate the cause(s) of his/her behavior, and consider modification of his/her educational program to meet particular needs and interests.
- E. Insure that students absent for any legal reason have an opportunity to make up work they missed;
- F. The Director is authorized, upon written request of the parents or guardians, to release from attendance a student participating in a religious instruction program acknowledged by the Director. Such instruction shall not require the student to be absent from school for more than one hour a week, and its organizers must inform the Director of the student's attendance record; and
- G. The Director is authorized to recognize other justifiable absences for part of the school day. These will include:

1. Verified medical or dental appointments
2. Verified court appearances
3. Verified family emergencies
4. Job interviews and college interviews with prior approval.

Adopted: 11/10/82

Revised: 11/13/91

Revised: 6/19/13

See also:
DP C111 - Attendance