

2026-2027

SENECA FALLS CENTRAL SCHOOL DISTRICT

Mission Statement

The Seneca Falls Central School District is committed to fostering academic excellence, equitable opportunities, and the unique potential of every student. By creating safe, nurturing, and supportive environments, we aim to develop confident, independent, and responsible individuals who are prepared to succeed academically and contribute meaningfully to their communities.

Vision

Rooted in a strong community; inspiring excellence for every student to learn, grow, and shape their future.

October 22, 2026

Board Meeting 6:00 PM

Public Meeting #7

Robert McKeveny Training Room

2 Butler Avenue

MEMBERS OF THE BOARD OF EDUCATION

Deborah Corsner

Morgan Cruz

Anthony Ferrara

Michael Lambert

Matthew Lando

Denise Lorenzetti

Luke Lorenzetti

Michael Mirras

Heather Zellers

Emily Brown, Student BOE Member

Reese Markel, Student BOE Member

Dr. Michelle Reed, Superintendent

Jodie Docteur, Assistant Superintendent of Instruction

James Bruni, Business Administrator

Monica Kuney, District Clerk

I. Meeting called to order

II. Quorum Check

III. Pledge of Allegiance

IV. Approval of Agenda

MOTION: to approve the agenda as listed.

V. Approve or Amend

A. Board Minutes

1. October 8, 2026 Board of Education Minutes

MOTION: to approve the Board of Education minutes dated October 8, 2026.

B. Treasurer's Reports-None at this time.

C. Extra-Curricular Treasurer's Report-None at this time.

VI. Recognitions, Celebrations and Presentations

A. Administrator Reports-Elementary Schools

Janet Clendenen-Principal, Frank Knight Elementary School
Amy Hibbard-Principal, Elizabeth Cady Stanton Elementary School
Jamie Oberdorf- Assistant Principal, FK/ECS Elementary Schools

VII. Public Comment

For anyone interested in addressing the Board, please review the Public Comment statement below.

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. Public comments will be limited to thirty (30) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

Persons addressing the Board of Education during public comment should not expect to engage in discussion with the Board. The Board will not permit any comments involving specific individual personnel or students.

Questions and comments from the public concerning matters which are not on the agenda will be referred to the Superintendent. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

VIII. Committee Reports

- A. Policy Committee
- B. Facilities Committee
- C. Audit Committee

IX. Information

A. Warrants

09/01/2026-09/30/2026

Warrant A (26) \$31,582.48
Warrant A (28) \$900.00
Warrant C (8) \$8,658.95
Warrant C (9) \$100.00
Warrant F (5) \$8,365.10
Warrant H (16) \$784,395.78

10/01/2026-10/31/2026

Warrant A (27) \$591,221.62
Warrant C (10) \$8,763.07
Warrant H (17) \$66,142.34

B. Student Board Member

C. Assistant Superintendent of Instruction

D. Business Administrator

E. Superintendent Report

F. BOE President Report

G. BOE Member Comments

H. Important Dates to Remember

October 23, 2026-Pumpkin Walk at Elizabeth Cady Stanton (6:00 pm)

October 24, 2026-NYSSBA Annual Convention Webinar Series-"What Matters Most: Connecting with Communities Through Values" (Virtual-Complimentary)

October 28, 2026- Four County SBA Board of Directors Meeting (5:30 pm)

November 5, 2026-BOE Meeting/Board Workshop (6:00 pm)

November 6, 2026-NYSSBA 2026 Governance Leadership Program (for Superintendents and Board Presidents)-Must register

November 11, 2026- Legislative Committee Meeting -(9:00-10:30 am)-Zoom

November 11, 2026-Veterans Day-NO School

November 19, 2026-BOE Meeting (6:00 pm)

November 30, 2026-Four County SBA General Membership Meeting with David Little, RSA (Club 86)

X. Consent Agenda

A. Resignations/Retirements/Terminations

1. SFEA -None at this time

2. SFSSA -None at this time

B. Appointments

1. Professional Appointment -None at this time

2. 2026-2027 Annual Appointments

Upon the recommendation of the Superintendent, the Board of Education approves following annual appointments for the 2026-2027 school year.

Jason Herron	Social Studies Dept. Chair	\$2,721.00 (to be pro-rated)
Justin Pawlak	Teacher Ambassador	\$500.00
Connor Worden	Ski-Club	\$831.00

3. 2026 Winter Coaches

Upon the recommendation of the Superintendent, the Board of Education appoints the following coaches (*All appointments are conditional until paperwork is completed and fingerprints are cleared*).

Employee	Position	Stipend	Certification
	BASKETBALL		
Jacob Jones	8 th Grade Boys Basketball Coach	\$2,255.00	Certified Teacher
Mark Solan	7 th Grade Boys Basketball Coach	\$2,255.00	Certified Teacher

4. Civil Service Appointments-None at this time

5. Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following substitute appointment(s) (*All appointments are conditional until paperwork is completed and fingerprints are cleared*).

a. Name: Emma Smith

Substitute Position: Cashier/FSH

Effective: 10/23/2026

6. Probationary to Permanent

Upon the recommendation of the Superintendent, the Board of Education approves the probationary to permanent appointment of the following employee(s):

Employee	Position	Effective
Joseph Peone	School Monitor	10/03/2026
Tamma Hartman	Cashier/FSH	10/27/2026

7. Probationary Period

Upon the recommendation of the Superintendent, the Board of Education approves extending the following probationary period an additional fifteen days due to unpaid LOA:

Name: Sophia Meeks

Position: Teacher Aide

Probationary Period: 11/06/2025 through ~~11/05/2026~~ 11/27/2026

C. CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE Minutes:

10/01/2026 (1), 10/01/2026 (2), 10/01/2026 (3), 10/01/2026 (4), 10/02/2026, 10/05/2026 (1), 10/05/2026 (2), 10/06/2026 (1), 10/06/2026 (2), 10/06/2026 (3), 10/07/2026 (1), 10/07/2026 (2), 10/08/2026 (1), 10/08/2026 (2), 10/09/2026, 10/13/2026 (1), 10/13/2026 (2),

D. Gifts and Donations-None at this time.

E. 2026-2027-Transportation Requests-None at this time.

F. Overnight Conference Requests/Field Trips-None at this time.

MOTION: To approve the consent agenda as listed.

XI. Old Business

A. Correction to October 8, 2026 SFEA Resignation

MOTION: To correct the SFEA resignation motion approved on October 8, 2026 as listed below:

X. Consent Agenda

A. Resignations/Retirements/Terminations

1. SFEA

b. Name: Heather Schantz

Position: Social Studies Teacher

Effective: ~~11/05/2026~~ 11/20/2026

XII. New Business

A. Contracts, Agreements and MOA's -None at this time.

B. Policy-1st Reading

MOTION: upon the recommendation of the Policy Committee and Superintendent, the Board of Education approves the first reading of the of the following policies:

0100-Non-Discrimination and Equal Opportunity
2120.2-Voting Procedures
4321.12-Timeout and Physical Restraint
5152-Admission of Non-Resident Students
5162-Student Dismissal Precautions
5420-Student Health Services
5500-Student Records
8113- Extreme Heat Condition Days
8130.1-Extreme Risk Protection Orders

C. Internal Claims Audit Report (First Quarter)

MOTION: to accept Internal Claims Audit Report for the first quarter of 2026-2027 as presented.

D. 2025-2026 External Audit Corrective Action Plan *(Jim will provide after Audit Committee meeting)*

MOTION: to accept the Corrective Action Plan relating to findings or recommendations made during the 2025-2026 External Audit for the District's Financial Statement and Management Letter, as recommended by the Audit Committee.

E. Surplus

MOTION: to dispose of the following surplus items as listed through sale, donation, disposal or auction according to Board Policy #6900

Elizabeth Cady Stanton Textbooks (See attached)

XIII. Executive Session – (Contingent upon adoption of a motion during the public portion of the meeting in accordance with Section 105 of the Public Officers Law).

XIV. Adjourn

MOTION: to adjourn the meeting.

Seneca Falls Central School District
Board of Education Meeting
October 8, 2026- 600 PM
Robert McKeveny Training Room

BOE Present

Deborah Corsner, Morgan Cruz, Anthony Ferrara, Michael Lambert, Denise Lorenzetti, Luke Lorenzetti, Michael Mirras, and Reese Markel, Student Board Member

BOE Absent

Matthew Lando and Heather Zellers

Others Present

Dr. Michelle Reed, James Bruni, Jodie Verkey and Jamie Oberdorf

Michael Mirras called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Approval of Agenda

Michael Mirras asked for a motion to approve the agenda with the addendums as listed.

Add under X. Consent Agenda

A. Resignations/Retirements/Terminations

1. SFEA-Resignations

a. Name: Genevieve Griffin

Position: Art Teacher

Effective: 11/04/2026

b. Name: Heather Schantz

Position: Social Studies Teacher

Effective: 11/05/2026

2. SFSSA

c. Name: Alli Whitton

Position: Teacher Aide

Effective: 06/30/2026

B. Appointments

1. Professional Appointment

a. Name: Alexis Brighthaven

Position: Art Teacher

NYSED Certification: Visual Arts (Professional Certificate)

Effective: 11/05/2026

Tenure: Art Education

Probation: 11/05/2026 through 11/04/2029

Salary: \$55,116 + Masters Stipend

4. Civil Service Appointments

b. Name: Ronald Spano

Position: Cleaner

Effective: 10/09/2026

Probationary Period: 10/09/2026 through 10/08/2027

Hours/day: 4.0

Hourly Rate: \$17.33

c. Name: Charles Buck

Civil Service Position: Bus Driver Trainee

Effective: 10/09/2026

Hourly Rate: \$23.43

E. 2026-2027-Transportation Requests

1. It's a Wonderful Life (5k) Bus Shuttle

Saturday, Dec. 12, 2026

2-Buses needed

Add under XII. New Business

C. 2026-2027 Budget Transfers

From	To	Amount	Reason
A2110-130-04-0000	A1621-450-00-0000	\$18,710.00	To cover athletic field supplies & materials
A2110-120-02-0000	A1621-400-00-0000	\$39,000.00	To cover athletic field service
A9020-800-00-0000	A9040-800-00-0000	\$53,203.74	To cover workers compensation annual premium

D. Certification of Lead Evaluator

- Kevin Korzeniewski Teachers

E. External Audit-ending June 30, 2026

Anthony Ferrara made the motion, seconded by Denise Lorenzetti.

Yes 6 No 0 Abstain 0 Motion carried

Approve or Amend

Board Minutes

September 10, 2026

Michael Mirras asked for a motion to approve the Board of Education minutes dated September 10, 2026.

Luke Lorenzetti made the motion, seconded by Morgan Cruz

Yes 6 No 0 Abstain 0 Motion carried

Treasurer's Reports

None at this time

Extra-Curricular Treasurer's Report

None at this time

Deborah Corsner arrives at 6:03 pm

Recognitions, Celebrations and Presentations
2026 NYSSBA Proposed Resolutions & Amendments

Denise Lorenzetti

Denise Lorenzetti reviewed the 2026 NYSSBA Proposed Resolutions & Amendments with the board. Denise Lorenzetti and Luke Lorenzetti both partook in the Four County SBA Resolution Review held on Saturday, Sept. 26th. Denise is the voting delegate for this year's Annual Business Meeting that will be hosted virtually at 4pm on Thursday, October 15, 2026.

Public Comment

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Committee Reports
Policy Committee

Denise Lorenzetti reported that the committee had met on September 14, 2026. The committee started reviewing the July 2026 NYSSBA updates. The committee will meet again on Tuesday, October 13, 2026 and continue reviewing the NYSSBA updates and then return to reviewing Section 400 of the policy manual.

Facilities Committee

Denise Lorenzetti reported the following:

- The Capital Project continues to move through Phase 1 and is close to the closeout, which needs to be done by the end of the year.
- There was enough stock tile to redo the foyer which made it more uniform.
- The Athletic Hall of Fame display cases are up.

Anthony Ferrara stated he asked Charlene (Campus) to price potentially buying 3 more display cases because in three years the prices could be more and may not match. Dr. Reed stated she will bring the costs she received to the next facilities meeting.

The lighting isn't done because the correct connections did not come with the lighting. NAPA is fixing the problem.

The next facilities meeting is scheduled for Oct. 21, 2026 at 9:00 am.

Information
Warrants

09/01/2026-09/30/2026

Warrant A (20)	\$34,918.61
Warrant A (21)	\$215,808.14
Warrant A (22)	\$845,479.17
Warrant A (26)	\$31,582.48
Warrant C (6)	\$8,635.14
Warrant C (7)	\$21,792.45
Warrant C (8)	\$8,658.95
Warrant F (3)	\$78,491.60
Warrant F (4)	\$180,925.50
Warrant F (5)	\$8,365.10
Warrant H (13)	\$4,933.25
Warrant H (14)	\$947,436.90
Warrant H (15)	\$35,107.81
Warrant H (16)	\$784,395.78

Student Board Member

Reese Markel, Student Board Member, presented a slideshow.

- 8th Grade Path to Success held a meeting last week. Discussions included transitioning to high school.
- Current freshman who participated last year are having a successful start to freshman year.
- On September 24, 2026, a group of students traveled to the George Eastman House in Rochester to witness the 11 inductees into the Women's Hall of Fame. The students then had lunch the next day at the Hall of Fame.

Assistant Superintendent of Instruction

Jodie Docteur reported the following:

- Internal Cultural Committee met and reviewed the Panorama Survey to help adults understand the data and then take steps to help staff. Shout-out to Carrie Heffron for the work she does. Jodie, Dr. Reed and Faith Lewis met with College Board to hear and explore "College Board's Teamship" what it was about. "Teamship" is a specialized work-based learning program designed to fulfill these exact competency requirements. The program trains teachers-at a cost- to connect with

businesses. The hope is to send a few for training and they can bring back what they learned and share. College Board is working on the affordability piece.

- The hiring process continues. Hiring seems to have become a year-round process instead of the isolated process it used to be end the of one school year and the beginning of the next. Deborah Corsner asked if teachers are leaving K-12, while Michael Lambert asked if teachers are just leaving the profession all together? Yes to both questions. Michael Mirras asked if teacher salaries are still competitive-Yes.

Business Administrator

James Bruni reported on the following:

Received the External Audit today through email. The Audit Committee will meet in the next couple of weeks to prepare a response to the audit report.

Handed out the budget calendar for 2027-2028 and explained to the new Board members how the Board develops the budget.

Superintendent Report

Dr. Reed reported on the following:

- Board of Education Appreciation Week is the week of Oct. 12, 2026. Thanked the Board of Education for their service to the students and district. She also thanked the Board for their support of her, which enables her to do her job.
- Superintendent Conference Day is Friday, October 9-there will be no school. There were a number of activities the staff will be participating in on Friday: Portrait of a Graduate, Reading Instruction, Team Building and "Blue" Activities to name a few.
- Reminded everyone that Monday, October 12, 2026 was a legal holiday and there would be no school or work that day.

BOE President Report

Michael Mirras reported the following:

- Informed the Board members that the 41st Education Law Book will be coming out in print. The district would be putting an order through WFL BOCES. Ordering through BOCES helps the district get a lower price for the books due to the volume of books ordered through them.
- The November 5, 2026 board meeting will include a Board Workshop as well. Patrick Longo from NYSSBA will be present for the workshop.
- The Elizabeth Cady Stanton school Pumpkin Walk is scheduled for Friday, October 23, 2026 at 6:00 pm. The board has always participated by having a table. Members may donate candy for the event. Volunteers are needed for the table. Dr. Reed and Morgan Cruz and Denise Lorenzetti have offered with Morgan chairing the table.

BOE Member Comments

Anthony Ferrara handed out the MA Athletic Hall of Fame booklet for this year's induction being held the Sunday, Oct. 11, 2026 at Northeast College. The event starts at 4:00 pm. Tickets are \$40.00 each and are still available. Dr. Reed will be making the opening remarks again this year.

Important Dates to Remember

October 9, 2026-Superintendent Conference Day-No School
October 10, 2025 -Legislative Committee Meeting (9:00-10:30 am)-Zoom
October 15, 2026- Gr. 6-12 Band Concert (7:00 pm)
October 15, 2026-NYSSBA Annual Meeting (4:00 pm) Virtual
October 20, 2026-MA/MS Chorus Concert (7:00 pm) Zoom
October 22, 2026-BOE Meeting (6:00 pm)
October 22-24, 2026-NYSSBA Annual Convention (Digital Experience or In-Person Buffalo, NY)
October 24, 2026-NYSSBA Annual Convention Webinar Series-"What Matters Most: Connecting with Communities Through Values" (Virtual-Complimentary)
October 28, 2026-Board of Directors Meeting (5:30 pm)
November 6, 2026-NYSSBA 2026 Governance Leadership Program (for Superintendents and Board Presidents)-Must register
November 5, 2026-BOE Meeting (6:00 pm)
November 11, 2026- Legislative Committee Meeting -(9:00-10:30 am)-Zoom

Consent Agenda

Resignations/Retirements/Terminations

SFEA Resignations

Upon the recommendation of the Superintendent, the Board of Education accepts the following instructional resignations:

Name: Genevieve Griffin

Position: Art Teacher

Effective: the end of the day on 11/04/2026

Name: Heather Schantz

Position: Social Studies Teacher

Effective: 11/05/2026

Name: Deborah Beeching

Position: Teaching Assistant

Effective: the end of the day on 09/28/2026

SFSSA Resignations

Upon the recommendation of the Superintendent, the Board of Education accepts the following non-instructional resignations:

Name: Cassie Shafer
Position: Cashier/FSW
Effective: 09/30/2026

Name: Christopher Smith
Position: Bus Driver
Effective: 10/31/2026

Name: Alli Whitton
Position: Teacher Aide
Effective: 06/30/2026

Appointments
Professional Appointment

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Dr. Michelle Reed, Superintendent of Schools, hereby appoints *(Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.)*

Name: Alexis Brighthaven
Position: Art Teacher
NYSED Certification: Visual Arts (Professional Certificate)
Effective: 11/05/2026
Tenure: Art Education
Probation: 11/05/2026 through 11/04/2029
Salary: \$55,116 + Masters Stipend

2026-2027 Teacher Mentor(s)

Upon the recommendation of the Superintendent, the Board of Education appoint the following teacher mentors for the 2026-2027 school year (to be paid per the SFEA Contract).

Jason Herron

2026-2027 Annual Appointments

Upon the recommendation of the Superintendent, the Board of Education approves following annual appointments for the 2026-2027 school year.

Performing Arts Director	Anna Luisi	\$954.00
Head Bus Driver	Robert Wood	\$25.00/hour

Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following Civil service appointment(s) *(All appointments are conditional until paperwork is completed and fingerprints are cleared).*

Name: Karen Crowell
Position: Human Resource Specialist
Effective: 10/09/2026
Probationary Period: 10/09/2026 through 10/08/2027
Hours/day: 7.0
Hourly Rate: \$25.00

Name: Ronald Spano
Position: Cleaner
Effective: 10/09/2026
Probationary Period: 10/09/2026 through 10/08/2027
Hours/day: 4.0
Hourly Rate: \$17.33

Name: Charles Buck
Civil Service Position: Bus Driver Trainee
Effective: 10/09/2026
Hourly Rate: \$23.43

Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following substitute appointment(s) *(All appointments are conditional until paperwork is completed and fingerprints are cleared).*

Name: Joseph Ferguson
Substitute Position: Teaching Assistant Long-Term Substitute Teacher (LTS)
NYSED Certification: Social Studies Gr. 7-12 (Initial Certification)

Effective: 09/21/2026
Salary: \$25,500.00 + Stipends

Name: Steven Prosser
Substitute Position: Substitute Teacher
NYSED Certification: Technology Education (Professional Certificate)
Effective: 10/09/2026

Name: Elizabeth Christensen
Substitute Position: Substitute Teacher
NYSED Certification: Uncertified
Effective: 10/09/2026

Name: Siena Bertolino
Substitute Position: Substitute Teacher
NYSED Certification: Uncertified
Effective: 10/09/2026

Name: Zackary Lawrence
Substitute Position: FSH/Transporter
Effective: 10/09/2026

Name: Amanda Pickering
Substitute Position: Substitute Cleaner
Effective: 10/09/2026

Probationary to Permanent

Upon the recommendation of the Superintendent, the Board of Education approves the probationary to permanent appointment of the following employee(s):

Employee	Position	Effective
Marissa Premo	Teacher Aide	10/09/2026

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE Minutes:
09/09/26(1), 09/09/26(2), 09/10/26, 09/15/26, 09/16/26, 09/18/26, 09/21/26(1), 09/21/26(2), 09/22/26, 09/24/26, 09/25/26(1), 09/25/26(2), 09/28/26(1), 09/28/26(2), 09/28/26(3), 09/29/26, 09/30/26(1), 09/30/26(2)

Gifts and Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts & donations:

Donor or Gift	Amount/Item	Fund	To be used for:
Michael & Francis Ferrara	\$25.00	A2110-450-05-0900	Music Department in memory of Patti Lorenzetti

2026-2027-Transportation Requests

Upon the recommendation of the Superintendent, the Board of Education approves the following transportation request.
It's a Wonderful Life (5k) Bus Shuttle
Saturday, Dec. 12, 2026
2-Buses needed

Class of 2033 Extra-Classroom Account

Establish an Extra-Classroom Account for the Class of 2033.

Overnight Conference Requests/Field Trips
None at this time

Michael Mirras asked for a motion to approve the consent agenda as listed.
Deborah Corsner made the motion, seconded by Luke Lorenzetti.
Yes 7 No 0 Abstain 0 Motion carried

Old Business

Correction to September 10, 2026 Transportation Request

Michael Mirras asked for a motion to correct the transportation request approved on September 10, 2025 as listed below:

XI. Consent Agenda
E. 2026-2027-Transportation Requests

Upon the recommendation of the Superintendent, the Board of Education approves the following requests for transportation for the 2026-2027 school year.

Student	Transport Request
	~~FL Christian School, Rt. 89 Seneca Falls, NY/WFL BOCES FLTCC/Mynderse Academy~~ ~~1859 Seneca Bible Baptist School, Auburn Rd. Seneca Falls, NY~~

Morgan Cruz made the motion, seconded by Denise Lorenzetti.
Yes 7 No 0 Abstain 0 Motion carried

New Business

Contracts, Agreements and MOA's

Michael Mirras asked for a motion to upon the recommendation of the Superintendent, the Seneca Falls Board of Education approves the following Contracts, Agreements and MOA's:

Seneca Falls Central School District and Auburn City School District -2025-2026 Health Services (FL Christian School)
MOA-Seneca Falls Central School District and Agri-Business Child Development, Inc.(2026-2027 Head Start Program)

Anthony Ferrara made the motion, seconded by Denise Lorenzetti.
Yes 7 No 0 Abstain 0 Motion carried

Surplus

Michael Mirras asked for a motion to dispose of the following surplus items as listed through sale, donation, disposal or auction according to Board Policy #6900

Elizabeth Cady Stanton Library Books (see attached list)

Morgan Cruz made the motion, seconded by Luke Lorenzetti
Yes 7 No 0 Abstain 0 Motion carried

2026-2027 Budget Transfers

Michael Mirras asked for a motion to upon the recommendation of the Administrator of Business & Operations, the Board of Education approves the following 2026-2027 budget transfers:

From	To	Amount	Reason
A2110-130-04-0000	A1621-450-00-0000	\$18,710.00	To cover athletic field supplies & materials
A2110-120-02-0000	A1621-400-00-0000	\$39,000.00	To cover athletic field service
A9020-800-00-0000	A9040-800-00-0000	\$53,203.74	To cover workers compensation annual premium

Denise Lorenzetti made the motion, seconded by Deborah Corsner
Yes 7 No 0 Abstain 0 Motion carried

Certification of Lead Evaluator

Michael Mirras asked for a motion to By virtue of the fact of having participated in the Lead Evaluator Training provided by the NYS Education Department, WFL BOCES, Seneca Falls Central School District and the NYS Council of School Superintendents, which included the required components, the following person listed is considered as a Certified Lead Evaluator for the 2026-2027 School Year:
Kevin Korzeniewski Teachers

Denise Lorenzetti made the motion, seconded by Morgan Cruz
Yes 7 No 0 Abstain 0 Motion carried

External Audit-ending June 30, 2026

Michael Mirras asked for a motion to accept the External Audit Report and Management Letter of the Seneca Falls Central School District's Basic Financial Statements for the fiscal year ended June 30, 2026 completed by Mengel, Metzger, Barr & Co. LLP and that the Business Administrator, in conjunction with the Audit Committee, respond to such audit.

Morgan Cruz made the motion, seconded by Luke Lorenzetti
Yes 7 No 0 Abstain 0 Motion carried

Executive Session

Real Property and Litigation

Michael Mirras asked for a motion to move into Executive Session at 6:57 pm to discuss the proposed acquisition, sale or lease of real property and details of proposed, current or pending litigation.

Anthony Ferrara made the motion, seconded by Denise Lorenzetti.
Yes 7 No 0 Abstain 0 Motion carried

The District Clerk exited the executive session.

The regular meeting resumed at 7:18 pm. The District Clerk returned to the meeting.

Retention of Special Litigation Counsel

Michael Mirras asked for a motion to approve the following resolution authorizing retention of special litigation counsel to investigate and pursue claims against social media companies.

WHEREAS, the Board of Education of the Seneca Falls Central School District (the "Board") is a corporate body organized and existing under the Education Law of the State of New York, vested with authority to govern the affairs of the Seneca Falls Central School District (the "District"), including the power to sue and be sued and to retain legal counsel to protect the interests of the Board, the District, and its students; and

WHEREAS, social media platforms owned and operated by Meta Platforms, Inc., Instagram LLC, ByteDance Ltd. and TikTok Inc., Snap Inc., and Google LLC/YouTube LLC (collectively, the "Platforms") have been designed, marketed, and operated in a manner alleged to be addictive and harmful to minors, and are the subject of coordinated litigation nationwide, including *In re: Social Media Adolescent Addiction/Personal*

Injury Products Liability Litigation, MDL No. 3047 (N.D. Cal.), in which school districts and boards of education across the country including in New York have asserted claims against the Platforms; and

WHEREAS, the Seneca Falls Central School District has incurred, and continues to incur, substantial costs and burdens attributable to student use of the Platforms, including increased demand for counseling, psychological, and mental health services; additional administrative, disciplinary, and safety responses to cyberbullying, harassment, and related incidents; and diversion of staff time and District resources to address these harms; and

WHEREAS, the Board has determined that it is in the best interest of the District and its students to investigate, and if warranted to pursue, legal claims against the Platforms to recover the costs the District has borne as a result of the Platforms’ conduct; and

WHEREAS, the Law Office of Robert King, PLLC (“King Law”) and Motley Rice LLC (“Motley Rice,” and together with King Law, “Counsel”) have substantial experience representing school districts and public entities nationwide in litigation against the Platforms, including court-appointed leadership roles in the MDL, and have proposed to undertake this representation on a contingency-fee basis, at no upfront cost or financial risk to the District; and

WHEREAS, legal services, including contingency-fee litigation representation, are professional services that may be procured without competitive bidding under General Municipal Law § 104-b and the Board’s procurement policy, as such services require the exercise of extraordinary or specialized skill or judgment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Seneca Falls Central School District, State of New York, as follows:

1. Retention of Counsel. The Board hereby retains and engages King Law and Motley Rice as special litigation counsel to investigate, evaluate, and, if warranted, prosecute all viable claims against the Platforms arising from harm to the District caused by the design, marketing, and operation of the Platforms, including but not limited to claims for public nuisance, negligence, and products liability.
2. Authorization to Execute Contract. The President of the Board is authorized to execute, on the Board’s behalf, a Contract of Investigation and Representation with King Law and Motley Rice, substantially in the form presented to the Board, providing for representation on a contingency-fee basis with attorneys’ fees not to exceed one-third (33.33%) of any gross recovery, with Counsel to advance all litigation costs and expenses, reimbursable only from any recovery obtained.
3. Scope of Authority. Counsel is authorized to associate co-counsel, retain experts and investigators, participate in coordinated or multidistrict litigation proceedings, and take all other steps reasonably necessary to investigate and prosecute the claims described herein, consistent with the terms of the executed Contract.
4. No Obligation Absent Recovery. Nothing in this Resolution obligates the expenditure of any District funds, and the District shall owe no fee or expense to Counsel except as expressly provided in the executed Contract, and then only in the event of a recovery.
5. Further Action. The Superintendent and District counsel are authorized to execute any further documents and take any further action reasonably necessary or convenient to carry out the intent of this Resolution.
6. Effective Date. This Resolution shall take effect immediately upon its adoption.

ADOPTED this 8th day of October, 2026, at a duly noticed regular meeting of the Board of Education of the Seneca Falls Central School District, held in accordance with the New York Open Meetings Law, Public Officers Law Article 7.

Michael Lambert made the motion, seconded by Anthony Ferrara.
Yes 7 No 0 Abstain 0 Motion carried

Adjourn

Michael Mirras asked for a motion to adjourn the meeting at pm.
Morgan Cruz made the motion, seconded by Deborah Corsner.
Yes 7 No 0 Abstain 0 Motion carried

Monica Kuney, District Clerk

Check Warrant Report For A - 26: GENERAL-9/24/26 For Dates 9/1/2026 - 9/30/2026

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
408877	09/24/2026	8729	AMAZON CAPITAL SERVICES INC	A 1621.450-00-0000	270324	257.04	257.04
				A 2020.450-04-0000	270422	55.99	55.99
				A 2250.450-00-0000	270481	349.00	349.00
				A 1621.450-00-0000	270324	71.23	71.23
				A 1621.450-00-0000	270324	-80.25	0.00
					Check Total:	653.01	
408878	09/24/2026	8511	ATIS ELEVATOR INSPECTIONS LLC	A 1621.400-00-0000	270325	300.00	300.00
					Check Total:	300.00	
408879	09/24/2026	524	BLICK ART MATERIALS	A 2110.450-02-0400	270143	4.46	4.46
				A 2110.450-01-0400	270139	501.33	501.33
					Check Total:	505.79	
408880	09/24/2026	9142	CAROL BREESE	A 5510.400-00-4300		15.00	
					Check Total:	15.00	
408881	09/24/2026	8883	BUELL FUEL LLC-STATE BID	A 5510.450-00-5710	270388	641.96	641.96
					Check Total:	641.96	
408882	09/24/2026	7272	CHRISTOPHER BUTLER	A 5510.400-00-4300		15.00	
					Check Total:	15.00	
408883	09/24/2026	1199	CDW GOVERNMENT INC.	A 2630.450-00-0000	270546	1,030.00	1,030.00
					Check Total:	1,030.00	
408884	09/24/2026	6488	CINTAS CORPORATION	A 5510.400-00-0000	270390	195.82	195.82
				A 5510.400-00-0000	270390	195.82	195.82
					Check Total:	391.64	
408885	09/24/2026	3850	CSSI	A 2110.450-05-0000	270211	4.05	16.61
					Check Total:	4.05	

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
408886	09/24/2026	6854	DAY AUTOMATION SYSTEMS, INC.	A 1621.400-00-0000	270296	1,152.36	1,152.36
					Check Total:	1,152.36	
408887	09/24/2026	6801	RONALD DONK	A 5510.400-00-4300		15.00	
					Check Total:	15.00	
408888	09/24/2026	3030	JIM FAIRBANKS	A 5510.400-00-4300		15.00	
					Check Total:	15.00	
408889	09/24/2026	687	FINGER LAKES TIMES	A 1010.400-00-0000	270269	63.96	63.96
					Check Total:	63.96	
408890	09/24/2026	700	FLHSAA	A 2855.400-00-0000	270556	1,380.00	1,380.00
					Check Total:	1,380.00	
408891	09/24/2026	709	FOLLETT CONTENT SOLUTIONS LLC	A 2610.460-04-0000	270508	974.98	974.98
					Check Total:	974.98	
408892	09/24/2026	736	GARY FRENCH	A 5510.400-00-4300		15.00	
					Check Total:	15.00	
408893	09/24/2026	6981	GENEVA GENERAL HOSPITAL	A 2855.400-00-0000	270314	2,500.00	2,500.00
					Check Total:	2,500.00	
408894	09/24/2026	1736	J.C.EHRLICH., INC.	A 1620.400-00-0000	270352	103.79	103.79
				A 1620.400-00-0000	270352	53.00	53.00
				A 1620.400-00-0000	270352	94.05	94.05
					Check Total:	250.84	
408895	09/24/2026	2586	J.W. PEPPER AND SON, INC.	A 2110.450-05-0900	270516	50.00	50.00
				A 2110.450-01-0900	270544	491.99	491.99
					Check Total:	541.99	

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
408896	09/24/2026	4009	LEONARD BUS SALES, INC.	A 5510.450-00-0000	270394	120.14	120.14
					Check Total:	120.14	
408897	09/24/2026	10739	MARK'S PIZZERIA	A 1240.400-00-0000	270449	69.09	69.09
					Check Total:	69.09	
408898	09/24/2026	8089	JAMES MARLEY	A 5510.400-00-4300		15.00	
					Check Total:	15.00	
408899	09/24/2026	1459	NYS ELECTRIC & GAS	A 1620.400-02-4020	270310	96.46	96.46
				A 1620.400-02-4030	270310	2,052.29	2,052.29
				A 1620.400-04-4030	270310	5,368.60	5,368.60
				A 1620.400-05-4030	270310	3,520.01	3,520.01
				A 1620.400-07-4030	270310	24.44	24.44
					Check Total:	11,061.80	
408900	09/24/2026	10785	PALMER GARY	A 5510.400-00-4300		15.00	
					Check Total:	15.00	
408901	09/24/2026	4853	QUADIENT LEASING USA INC	A 1670.400-00-0000	270297	1,020.15	1,020.15
					Check Total:	1,020.15	
408902	09/24/2026	10866	MICHELLE QUIGLEY	A 5510.400-00-4300		15.00	
					Check Total:	15.00	
408903	09/24/2026	6856	RURAL SCHOOLS ASSOCIATION	A 1010.400-00-0000	270270	850.00	850.00
					Check Total:	850.00	
408904	09/24/2026	8714	SCHOOL SPECIALTY LLC	A 2110.450-02-0000	270034	289.78	289.78
				A 2110.450-02-0002	270051	173.52	173.52
				A 2110.450-04-1200	270086	171.92	179.08
				A 2250.450-02-00RS	270052	175.47	175.47

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 2250.450-05-0000	270543	134.94	134.94
				A 2110.450-04-0800	270528	387.54	510.95
				A 2110.450-02-0000	270034	2.59	24.95
				A 2250.450-02-00RS	270052	2.59	2.59
				Check Total:		1,338.35	
408905	09/24/2026	11053	SPRAGUE OPERATING RESOURCES LLC				
				A 1620.400-02-4020	270312	45.92	45.92
				Check Total:		45.92	
408906	09/24/2026	8829	STEVE SHANNON TIRE CO INC				
				A 5510.450-00-5750	270484	209.00	209.00
				Check Total:		209.00	
408907	09/24/2026	6518	TOWN OF SENECA FALLS DEPARTMENT				
				A 1620.400-01-4040	270291	862.00	862.00
				A 1620.400-02-4040	270291	862.00	862.00
				A 1620.400-04-4040	270291	862.00	862.00
				A 1620.400-05-4040	270291	862.00	862.00
				A 1620.400-07-4040	270291	442.66	442.66
				A 5530.400-00-4040	270291	212.02	212.02
				Check Total:		4,102.68	
408908	09/24/2026	3624	VERIZON WIRELESS				
				A 2630.400-00-0000	270274	311.19	311.19
				Check Total:		311.19	
408909	09/24/2026	11111	VOWEL VALLEY LLC				
				A 2020.450-02-0000	270552	237.22	237.22
				Check Total:		237.22	
408910	09/24/2026	4172	WEST FIRE SYSTEMS INC				
				A 1620.400-00-0000	270375	710.00	710.00
				Check Total:		710.00	
408911	09/24/2026	2392	WILSON PRESS				
				A 1480.400-00-0000	270295	965.36	965.36
				A 1670.400-00-0000	270295	1.00	1.00
				Check Total:		966.36	

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
408912	09/24/2026	8700	ROBERT WOOD				
				A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
						Check Total:	30.00
						Warrant Total:	31,582.48
						Vendor Portion:	31,582.48

Number of Transactions: 36

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/25/26
Date

Cathy Rose
Auditor's Signature

Title

SENECA FALLS CSD

Check Warrant Report For A - 28: GENERAL-9/28/26 For Dates 9/1/2026 - 9/30/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
408913	09/28/2026	8478	KARISSA BLAMBLE	A 210		100.00	
					Check Total:	100.00	
408914	09/28/2026	6002	JANET CLENDENEN	A 210		100.00	
					Check Total:	100.00	
408915	09/28/2026	8843	SHELLEY DYSON	A 210		100.00	
					Check Total:	100.00	
408916	09/28/2026	7173	AMY HIBBARD	A 210		0.00	
				A 210		100.00	
					Check Total:	100.00	
408917	09/28/2026	6944	AMY JACUZZO	A 210		0.00	
				A 210		100.00	
					Check Total:	100.00	
408918	09/28/2026	10817	KORZENIEWSKI KEVIN	A 210		100.00	
					Check Total:	100.00	
408919	09/28/2026	6943	MONICA KUNEY	A 210		0.00	
				A 210		100.00	
					Check Total:	100.00	
408920	09/28/2026	10816	LEWIS FAITH	A 210		100.00	
					Check Total:	100.00	
408921	09/28/2026	5729	KEVIN RHINEHART	A 210		0.00	
				A 210		100.00	
					Check Total:	100.00	

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OCT 09 2026
DISTRICT OFFICE

SENECA FALLS CSD

Check Warrant Report For A - 28: GENERAL-9/28/26 For Dates 9/1/2026 - 9/30/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 9					Warrant Total:	900.00	
					Vendor Portion:	900.00	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/2/26
Date

Cathy Rose
Auditors Signature

Title

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
208041	09/24/2026	11279	FLOWERS BAKERIES SALES OF NEW ENGLAND, LLC				
				C 2860.450-00-0000	270492	136.92	136.92
				C 2860.450-00-0000	270492	38.52	38.52
				C 2860.450-00-0000	270492	114.82	114.82
					Check Total:	290.26	
208042	09/24/2026	766	GENECCO PRODUCE, INC.				
				C 2860.450-00-0000	270491	149.30	149.30
				C 2860.450-00-0000	270491	278.75	278.75
					Check Total:	428.05	
208043	09/24/2026	7816	HERSHEY CREAMERY COMPANY				
				C 2860.450-00-0000	270490	179.76	179.76
				C 2860.450-00-0000	270490	153.48	153.48
				C 2860.450-00-0000	270490	161.04	161.04
					Check Total:	494.28	
208044	09/24/2026	6760	STEPHANIE LYON-LAWRENCE				
				C 2860.400-00-0000	270399	1,413.23	1,413.23
					Check Total:	1,413.23	
208045	09/24/2026	5084	REGIONAL DISTRIBUTORS INC				
				C 2860.450-00-4520	270496	394.14	394.14
					Check Total:	394.14	
208046	09/24/2026	2100	SYSCO SYRACUSE				
				C 2860.450-00-0000	270487	4,643.40	4,643.40
				C 2860.450-00-0000	270487	-29.82	
					Check Total:	4,613.58	
208047	09/24/2026	2253	UPSTATE NIAGARA COOPERATIVE, INC.				
				C 2860.450-00-0000	270489	166.67	166.67
				C 2860.450-00-0000	270489	191.71	191.71
				C 2860.450-00-0000	270489	326.77	326.77
				C 2860.450-00-0000	270489	340.26	340.26
					Check Total:	1,025.41	

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Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 7					Warrant Total:	8,658.95	
					Vendor Portion:	8,658.95	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/25/26

Date

Cathy Ross

Auditor's Signature

Title

SENECA FALLS CSD

Check Warrant Report For C - 9: CAFETERIA-9/28/26 For Dates 9/1/2026 - 9/30/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
208048	09/28/2026	6003	STEPHANIE LYON-LAWRENCE	0210		100.00	

Number of Transactions: 1

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DISTRICT OFFICE

Check Total: 100.00
Warrant Total: 100.00
Vendor Portion: 100.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
304736	09/24/2026	11269	FRANKLINVILLE CENTRAL SHCOOL	FQ223 2820.400-00-0026	270535	8,365.10	8,365.10
						Check Total:	8,365.10
						Warrant Total:	8,365.10
						Vendor Portion:	8,365.10

Number of Transactions: 1

RECEIVED
SEP 30 2026
DISTRICT OFFICE

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/25/26

Date

Cathy Rose

Auditor's Signature

Title

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
102360	09/24/2026	10942	ATLANTIC TESTING LABORATORIES, LIMITED	H24 1620.299-97-0000	250913	4,170.00	4,170.00
					Check Total:	4,170.00	
102361	09/24/2026	9362	CAMPUS CONSTRUCTION MANAGEMENT	H24 2110.201-00-0000	240927	39,172.35	39,172.35
					Check Total:	39,172.35	
102362	09/24/2026	10962	CFE, INC	H24 1620.293-05-0000	260758	10,919.11	10,919.11
					Check Total:	10,919.11	
102363	09/24/2026	6854	DAY AUTOMATION SYSTEMS, INC.	H24 1620.299-98-0000	251118	9,751.85	9,751.85
					Check Total:	9,751.85	
102364	09/24/2026	6224	JOHN W DANFORTH COMPANY	H24 1620.294-00-0000	260844	70,229.18	70,229.18
					Check Total:	70,229.18	
102365	09/24/2026	10963	KNAPP ELECTRIC INC.	H24 1620.296-00-0000	260845	53,340.60	53,340.60
					Check Total:	53,340.60	
102366	09/24/2026	10963	KNAPP ELECTRIC INC.	H24 1620.296-00-0000	251044	79,539.70	79,539.70
					Check Total:	79,539.70	
102367	09/24/2026	2969	MASSA CONSTRUCTION	H24 1620.293-00-0000	260846	122,141.50	122,141.50
					Check Total:	122,141.50	
102368	09/24/2026	2969	MASSA CONSTRUCTION	H24 1620.293-00-0000	251103	351,346.29	351,346.29
					Check Total:	351,346.29	
102369	09/24/2026	8612	NAIRY MECHANICAL LLC	H24 1620.294-00-0000	251045	43,785.20	43,785.20
					Check Total:	43,785.20	

RECEIVED
SEP 30 2026
DISTRICT OFFICE



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 10					Warrant Total:	784,395.78	
					Vendor Portion:	784,395.78	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/25/26
Date

Cathy Ross
Auditor's Signature

Title

SENECA FALLS CSD

Check Warrant Report For A - 27: GENERAL-10/1/26 For Dates 10/1/2026 - 10/31/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
408815	10/01/2026	437	**VOID** CREST/GOOD MFG. CO., INC.	A 1621.450-00-0000	270332	-37.40	-37.40
					Check Total:	-37.40	
408931	10/01/2026	30	ADVANTAGE SENECA FALLS	A 5510.450-00-0000	270393	46.29	46.29
				A 5510.450-00-0000	270393	128.32	128.32
				A 5510.450-00-0000	270393	15.96	15.96
				A 5510.450-00-0000	270393	75.04	75.04
					Check Total:	265.61	
408932	10/01/2026	8729	AMAZON CAPITAL SERVICES INC	A 1621.450-00-0000	270324	46.70	46.70
				A 2020.450-02-0000	270566	20.99	20.99
				A 1621.450-00-0000	270324	64.99	64.99
					Check Total:	132.68	
408933	10/01/2026	6061	BARNES & NOBLE, INC.	A 2110.480-04-0300	270523	215.70	215.70
					Check Total:	215.70	
408934	10/01/2026	10804	BOND, SCHOENECK & KING, PLLC	A 1420.400-00-0000	270426	352.00	352.00
				A 1420.400-00-0000	270426	0.00	
				A 1420.400-00-0000	270426	0.00	
					Check Total:	352.00	
408935	10/01/2026	9142	CAROL BREESE	A 5510.400-00-4300		15.00	
					Check Total:	15.00	
408936	10/01/2026	4443	BSN SPORTS LLC	A 2855.450-00-0000	270505	1,900.00	1,900.00
				A 2855.450-00-0000	270501	465.00	465.00
					Check Total:	2,365.00	
408937	10/01/2026	8883	BUELL FUEL LLC-STATE BID	A 5510.450-00-5710	270388	3,130.28	3,130.28
				A 5510.450-00-5710	270388	2,815.96	2,815.96

SENECA FALLS CSD

Check Warrant Report For A - 27: GENERAL-10/1/26 For Dates 10/1/2026 - 10/31/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
408938	10/01/2026	6488	CINTAS CORPORATION		Check Total:	5,946.24	
				A 5510.400-00-0000	270390	195.82	195.82
408939	10/01/2026	7928	DEANNA E. CLEMENSON		Check Total:	195.82	
				A 2815.400-00-0000	270309	17.00	17.00
408940	10/01/2026	11157	CONTROL SERVICES OF WESTERN NEW YORK INC.		Check Total:	17.00	
				A 1621.400-00-0000	270329	595.00	595.00
408941	10/01/2026	437	CREST/GOOD MFG. CO., INC.		Check Total:	595.00	
				A 1621.450-00-0000	270332	37.40	37.40
408942	10/01/2026	11045	CUSTOM LANYARD		Check Total:	37.40	
				A 2020.450-04-0000	270551	167.25	167.25
408943	10/01/2026	11045	CUSTOM LANYARD		Check Total:	167.25	
				A 5510.450-00-0000	270563	265.74	265.74
408944	10/01/2026	6854	DAY AUTOMATION SYSTEMS, INC.		Check Total:	265.74	
				A 1621.400-00-0000	270296	506.60	506.60
408945	10/01/2026	4308	EDUCATIONAL DATA SERVICES, INC		Check Total:	506.60	
				A 1310.400-00-0000	270273	983.75	983.75
408946	10/01/2026	2298	ELAN FINANCIAL SERVICES		Check Total:	983.75	
				A 1310.450-00-0000	270278	65.17	65.17
				A 2110.450-04-1100	270278	150.36	150.36
				A 2110.450-05-0600	270278	347.92	347.92
				A 2250.400-00-0000	270278	-82.78	0.00
				A 2810.450-00-0000	270278	28.82	28.82
				A 2250.400-00-0000	270278	7.44	7.44
				A 2250.400-00-0000	270278	745.07	745.07

SENECA FALLS CSD

Check Warrant Report For A - 27: GENERAL-10/1/26 For Dates 10/1/2026 - 10/31/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 2250.400-00-0000	270278	372.47	269.81
				A 2020.450-05-0000	270278	49.44	49.44
				A 2020.450-05-0000	270278	30.41	30.41
				A 2250.400-00-0000	270278	14.90	14.90
				Check Total:		1,729.22	
408947	10/01/2026	7012	ENERGY CO-OP OF AMERICA, INC.	A 1620.400-02-4030	270311	1,171.45	1,171.45
				A 1620.400-04-4030	270311	3,530.94	3,530.94
				A 1620.400-05-4030	270311	9.81	9.81
				A 1620.400-07-4030	270311	0.90	0.90
				A 1620.400-02-4030	270311	19.63	19.63
				A 1620.400-05-4030	270311	1,900.98	1,900.98
				Check Total:		6,633.71	
408948	10/01/2026	6263	EXCELLUS HEALTH PLAN - GROUP	A 9060.800-00-8010	270428	14,201.74	14,201.74
				A 9060.800-00-8030	270428	455,040.03	455,040.03
				A 9060.800-00-8040	270428	29,845.14	29,845.14
				A 9060.800-00-8040	270428	8,384.40	8,384.40
				A 9060.800-00-8040	270428	5,789.47	5,789.47
				A 9060.800-00-8040	270428	30,670.95	30,670.95
				Check Total:		543,931.73	
408949	10/01/2026	3030	JIM FAIRBANKS	A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
				Check Total:		45.00	
408950	10/01/2026	736	GARY FRENCH	A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
				Check Total:		45.00	
408951	10/01/2026	6727	JAMES FULKERSON	A 5510.400-00-4300		15.00	

SENECA FALLS CSD

Check Warrant Report For A - 27: GENERAL-10/1/26 For Dates 10/1/2026 - 10/31/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
408952	10/01/2026	9249	GEORGE JUNIOR REPUBLIC UFSD		Check Total:	15.00	
				A 2250.470-00-0000	270539	4,887.99	4,887.99
408953	10/01/2026	7479	LEONE TIMING & RESULTS SVCS.		Check Total:	4,887.99	
				A 2855.400-00-0000	270573	700.00	700.00
408954	10/01/2026	5682	MAKEMUSIC INC.		Check Total:	700.00	
				A 2850.450-00-0900	270577	119.98	119.98
408955	10/01/2026	8089	JAMES MARLEY		Check Total:	119.98	
				A 5510.400-00-4300		15.00	
408956	10/01/2026	3103	MATRIX ACQUISITION GROUP, LLC		Check Total:	15.00	
				A 1621.400-00-0000	270316	300.00	300.00
				A 1621.400-00-0000	270316	1,810.00	1,810.00
				A 1621.400-00-0000	270316	1,050.00	1,050.00
408957	10/01/2026	7658	MP GRAPHICS		Check Total:	3,160.00	
				A 2855.450-00-0000	270527	624.00	624.00
408958	10/01/2026	6951	NOCO ENERGY CORP.-FUELS		Check Total:	624.00	
				A 5510.450-00-5720	270389	1,562.73	1,562.73
				A 5510.450-00-5720	270389	1,756.58	1,756.58
				A 5510.450-00-5720	270389	1,479.95	1,479.95
408959	10/01/2026	1459	NYS ELECTRIC & GAS		Check Total:	4,799.26	
				A 1620.400-01-4020	270310	86.20	86.20
				A 1620.400-01-4030	270310	1,955.86	1,955.86
408960	10/01/2026	4431	NYSSMA		Check Total:	2,042.06	
				A 2850.450-00-0900	270576	60.00	60.00
				A 2850.400-00-0900	270575	60.00	60.00

SENECA FALLS CSD

Check Warrant Report For A - 27: GENERAL-10/1/26 For Dates 10/1/2026 - 10/31/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 2850.400-00-0900	270575	90.00	90.00
					Check Total:	210.00	
408961	10/01/2026	4207	ON-SITE TESTING SERVICES INC	A 5510.400-00-0000	270436	538.00	538.00
					Check Total:	538.00	
408962	10/01/2026	4538	OTIS ELEVATOR CO	A 1621.400-00-0000	270362	2,773.00	2,773.00
					Check Total:	2,773.00	
408963	10/01/2026	11281	GREGORY PECK	A 2610.400-00-0000		50.00	
					Check Total:	50.00	
408964	10/01/2026	8663	CATHY A ROSS	A 1320.400-00-0000	270333	291.52	291.52
					Check Total:	291.52	
408965	10/01/2026	11282	JILL SANDRONI	A 2610.400-00-0000		50.00	
					Check Total:	50.00	
408966	10/01/2026	2655	SCHOLASTIC INC	A 2110.480-01-0000	270321	1,644.18	1,644.18
					Check Total:	1,644.18	
408967	10/01/2026	7077	SCHOOL DATEBOOKS, INC.	A 2020.450-05-0000	270524	144.40	144.40
					Check Total:	144.40	
408968	10/01/2026	8714	SCHOOL SPECIALTY LLC	A 2020.450-02-0000	270565	555.61	569.61
					Check Total:	555.61	
408969	10/01/2026	7819	SPORTSFIELD SPECIALTIES INC	A 1621.400-00-0000	270499	3,750.00	3,750.00
					Check Total:	3,750.00	
408970	10/01/2026	11053	SPRAGUE OPERATING RESOURCES LLC	A 1620.400-01-4020	270312	38.57	38.57
					Check Total:	38.57	
408971	10/01/2026	9256	SUPER TEACHER WORKSHEETS				

SENECA FALLS CSD

Check Warrant Report For A - 27: GENERAL-10/1/26 For Dates 10/1/2026 - 10/31/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 2630.460-00-0000	270572	375.00	375.00
					Check Total:	375.00	
408972	10/01/2026	8700	ROBERT WOOD				
				A 5510.400-00-4300		15.00	
				A 5510.400-00-4300		15.00	
					Check Total:	30.00	
					Warrant Total:	591,221.62	
					Vendor Portion:	591,221.62	

Number of Transactions: 43

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/2/26
Date

Cathy Ross
Auditor's Signature

Title

SENECA FALLS CSD

Check Warrant Report For C - 10: CAFETERIA-10/1/26 For Dates 10/1/2026 - 10/31/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
208049	10/01/2026	11279	FLOWERS BAKERIES SALES OF NEW ENGLAND, LLC	C 2860.450-00-0000	270492	60.25	60.25
				C 2860.450-00-0000	270492	41.36	41.36
				C 2860.450-00-0000	270492	57.78	57.78
				C 2860.450-00-0000	270492	38.52	38.52
				Check Total:		197.91	
208050	10/01/2026	766	GENECCO PRODUCE, INC.	C 2860.450-00-0000	270491	222.15	222.15
				C 2860.450-00-0000	270491	305.10	305.10
				Check Total:		527.25	
208051	10/01/2026	5084	REGIONAL DISTRIBUTORS INC	C 2860.450-00-4520	270496	206.86	206.86
				Check Total:		206.86	
208052	10/01/2026	2100	SYSCO SYRACUSE	C 2860.450-00-0000	270487	80.70	80.70
				C 2860.450-00-0000	270487	2,706.78	2,706.78
				C 2860.450-00-0000	270487	-73.99	0.00
				Check Total:		2,713.49	
208053	10/01/2026	2253	UPSTATE NIAGARA COOPERATIVE, INC.	C 2860.450-00-0000	270489	386.36	386.36
				C 2860.450-00-0000	270489	273.99	273.99
				C 2860.450-00-0000	270489	179.27	179.27
				C 2860.450-00-0000	270489	647.77	647.77
				C 2860.450-00-0000	270489	380.91	380.91
				C 2860.450-00-0000	270489	268.41	268.41
				C 2860.450-00-0000	270489	335.82	335.82
				C 2860.450-00-0000	270489	458.95	458.95
				Check Total:		2,931.48	
208054	10/01/2026	2257	US FOODS	C 2860.450-00-0000	270488	2,025.00	2,025.00
				Check Total:		2,025.00	
208055	10/01/2026	6815	W. B. MASON CO., INC.				

SENECA FALLS CSD

Check Warrant Report For C - 10: CAFETERIA-10/1/26 For Dates 10/1/2026 - 10/31/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				C 2860.450-00-4520	270522	161.08	161.08
						Check Total:	161.08
						Warrant Total:	8,763.07
						Vendor Portion:	8,763.07

Number of Transactions: 7

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

_____	_____	_____
Date	Signature	Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

<u>10/2/26</u>	<u>Cathy Ross</u>	_____
Date	Auditor's Signature	Title

SENECA FALLS CSD

Check Warrant Report For H - 17: CAPITAL-10/1/26 For Dates 10/1/2026 - 10/31/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
102370	10/01/2026	6854	DAY AUTOMATION SYSTEMS, INC.				

H25SB 1620.293-00-0000	260715	66,142.34	66,142.34
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Check Total:	66,142.34
Warrant Total:	66,142.34
Vendor Portion:	66,142.34

Number of Transactions: 1

RECEIVED
OCT 09 2026
DISTRICT OFFICE

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/2/26
Date

Cathy Ross
Auditor's Signature

Title

0100 NON-DISCRIMINATION AND EQUAL OPPORTUNITY

REQUIRED

The Board of Education, its officers and employees, will not discriminate in its programs and activities on the basis of legally protected classes, such as, but not limited to: race (including traits historically associated with race, such as hair texture and protective hairstyles like braids, locks, and twists), color, national origin, creed, religion (including religious practices), marital status, sex (including pregnancy, childbirth, or related medical condition), gender identity and expression (i.e., actual or perceived gender-related identity, appearance, behavior, expression, or other gender-related characteristic regardless of the sex assigned to that person at birth, including but not limited to the status of being transgender), age, sexual orientation, disability (physical or mental), predisposing genetic characteristic, military work or status, domestic violence victim status, or use of a guide dog, hearing dog, or service dog, as applicable. The district will provide notice of this policy in accordance with federal and state law and regulation.

This policy of nondiscrimination includes access by students to educational programs, counseling services for students, course offerings, and student activities, as well as recruitment and appointment of employees and employment pay, benefits, advancement and/or terminations.

Employees also have protections under state law against discrimination on the basis of their familial status, reproductive healthcare decisions (their own or their dependents) and certain prior criminal history.

Specific protections for students under the Dignity for All Students Act are addressed in policy 0115, Student Bullying and Harassment Prevention and Intervention. The district will follow the guidance from the State Education Department on creating a safe, supportive, and affirming school environment for transgender and gender-expansive students.

As a condition of participation in federal meal programs, the district will post the following statement: "In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity." Discrimination complaint information is available at <https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-other-fns-programs>.

A finding that an individual has engaged in conduct in violation of this policy may result in disciplinary action and/or filing of a report with third parties in the manner prescribed by the district code of conduct, the law or applicable contract.

Nothing in this policy will be construed to prohibit a denial of admission into, or exclusion from, a course of instruction or activity based on a person's gender that would be permissible under the law, or to prohibit, as discrimination based on disability, actions that would be permissible under the law.

Website Accessibility

To promote the accessibility of the district's website and social media to persons with disabilities, and as required by federal regulations implementing the Americans With Disabilities Act, the district's website content and mobile apps will conform to the WCAG 2.1 Level AA

standard for accessibility on or after April 26, 2028. If a technical or legal limitation prevents accessibility, conforming alternate versions of web content may be used. Exceptions to this requirement are outlined in federal regulations 28 CFR Part 35, and includes certain archived web content, certain preexisting electronic documents, certain third-party content, individualized secured electronic documents, and preexisting social media posts). The district's Administrator of Business and Operations is responsible for addressing the accessibility of the district's website content and mobile apps.

The Board of Education, its officers and employees shall not discriminate against students on the basis of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, political affiliation, sex; sexual orientation, or gender (including gender identity and expression).

Annual Notification

At the beginning of each school year, the district will publish a notice of the established grievance procedures for resolving complaints of discrimination to parents/guardians, employees, students and the community. The public notice will:

- inform parents, employees, students and the community that education programs, including but not limited to vocational programs, are offered without regard to actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex; sexual orientation, or gender (including gender identity and expression);
- provide the name, address and telephone number of the person designated to coordinate activities concerning discrimination; and
- be included in announcements, bulletins, catalogues, and applications made available by the district.

Complaints of sex discrimination and sex-based harassment are addressed by the district's Title IX grievance procedure, and will also be addressed by other district policies if the conduct is not a violation of Title IX. Complaints of discrimination and harassment made by employees and applicants are also addressed by the process outlined in policy 0110.2, Sexual Harassment in the Workplace. Complaints of discrimination and harassment by students are addressed by the process outlined in policy 0115, Student Bullying and Harassment Prevention and Intervention.

All complainants and those who participate in the investigation of a complaint in conformity with state law and district policies, who have acted reasonably and in good faith, have the right to be free from retaliation of any kind.

The Board authorizes the Superintendent of Schools to establish such rules, regulations and procedures necessary to implement and maintain this policy.

Cross-ref:

0110.2, Sexual Harassment in the Workplace

0111, **Sexual Harassment Grievances** ~~Sex Discrimination and Sex-Based Harassment~~ Under Title IX 0115, Student Bullying and Harassment Prevention and Intervention

5030, Student Complaints and Grievances

5300, Code of Conduct

9140.1, Staff Complaints and Grievances

Ref:

Age Discrimination in Employment Act of 1967 [29 U.S.C. §§621](#) *et seq.*
Americans with Disabilities Act, [42 U.S.C. §§12101](#) *et seq.*
Title VI, Civil Rights Act of 1964, [42 U.S.C. §§2000d](#) *et seq.* (nondiscrimination based on race, color, and national origin in federally assisted programs)
Title VII, Civil Rights Act of 1964, [42 U.S.C. §§2000e](#) *et seq.* (nondiscrimination based on race, color, and national origin in employment)
Title IX, Education Amendments of 1972, [20 U.S.C. §§1681](#) *et seq.* (nondiscrimination based on sex)
§504, Rehabilitation Act of 1973, [29 U.S.C. §794](#)
Individuals with Disabilities Education Law, [20 U.S.C. §§1400](#) *et seq.*
Genetic Information Nondiscrimination Act of 2008 [P.L. 110-233](#)
[34 C.F.R. §§ 100.6; 104.8; 106.9; 110.25](#)
[Executive Law §§290](#) *et seq.* (New York State Human Rights Law)
[Education Law §§10-18](#) (The Dignity for All Students Act)
[Education Law §§313](#)(3); [3201](#); [3201-a](#)
Creating a Safe, Supportive, and Affirming School Environment for Transgender and Gender Expansive Students: 2023 Legal Update and Best Practices,
<https://www.nysed.gov/sites/default/files/programs/student-support-services/creating-a-safe-supportive-and-affirming-school-environment-for-transgender-and-gender-expansive-students.pdf>

Adoption date: 07/12/2018

Revised: 10/21/2021

Revised: 10/12/2023

Revised: 10/10/2024

Revised:

Seneca Falls Central School District

2120.2 VOTING PROCEDURES

***NOTE:** We have streamlined and updated the section on Absentee Ballots to reference applicable laws, and to apply to Early Mail and Military Ballots as well. We have also updated the language to better reflect optical scanner machines and the use of hand-counted paper ballots as an alternative in the event of mechanical failure, and voter eligibility options.*

Eligibility to Vote

***NOTE:** The information found in items 1 through 4, follows directly from Education Law §§2012, 2603 and Election Law §5-106.*

In districts that use personal registration, qualified voters also must either be registered with the school district's board of registration or be on a current voter list maintained by the local Board of Elections. If the district does not have a personal registration system, the Board has some leeway on what types of proof of residence must be shown in order to vote.

A person ~~shall be~~ **is** entitled to vote in any school district election and in all matters placed upon the official ballot, if such person is:

1. a citizen of the United States;
2. at least 18 years of age;
3. a resident within the school district for a period of 30 days next preceding the election at which such person desires to vote; and
4. qualified to register or is registered to vote in accord with [section 5-106 of the Election Law](#).
 - a. those convicted felons who have not been pardoned or had their rights of citizenship restored, those whose maximum sentence of imprisonment has not expired; and/or those who have not been discharged from parole;
 - b. persons adjudged mentally incompetent by a court;
5. Voters must be capable of providing one form of proof of residency (including either a driver's license, non-driver identification, utility bill, or voter registration card), their signature, printed name, and address.]

Challenges to voters believed unqualified to vote may be undertaken pursuant to Education Law provisions. Each annual or special election or meeting ~~shall~~ **will** have a District Clerk/Lead Election Inspector appointed by the board. Such District Clerk/Lead Election Inspector ~~shall have~~ **has** the responsibility of properly handling any challenges to the qualification of any voter.

Voting

Voting machines (optical scanners) will be used for recording the votes on all elections, budget votes, and votes on special propositions. The only exception to the use of voting machines shall be a situation where the machines are unavailable. If this should arise, paper ballots will be used.

Each voting machine (or ballot box, if hand-counted paper ballots are used) ~~shall~~ **will** have at least two election inspectors appointed by the board in attendance during all voting hours. It is the duty of the District Clerk and assistant clerk or clerks to keep a poll

list containing the name and legal residence of each person before such person is permitted to vote.

Election inspectors ~~shall~~ must not advise or induce such voter to vote on any proposition or candidate, and if the election inspector were to learn how the individual voted, the election inspector ~~shall~~ must never reveal the vote(s) recorded to any other person at any time.

Write-in ballot ~~slots~~ spaces are required. Ballots containing the names of nominated candidates will be provided by the board. There will be as many write-in ~~slots~~ spaces as there are vacancies at the time of election.

The writing in of a name in the blank space so provided, will sufficiently indicate a vote. The district cannot require a voter to place any other mark beside the name of a write-in candidate.

Absentee, ~~Early Mail, and Military~~ Ballots

The board provides for the use of absentee ballots, early mail, and military for voting pursuant to applicable law. Such ballots ~~shall~~ will be available for the election of members of the Board of Education, the adoption of the school district budget, and on questions and propositions submitted to the voters of the district.

~~The application must be received by the District Clerk at least seven days prior to the election, if the ballot is to be mailed to the voter; or the application must be received by the day before the election, if the ballot is to be personally delivered. The application must be completed and returned, and the individual must verify therein that he/she meets all voting requirements, and explain the reason for his/her inability to appear in person to vote.~~

~~In particular, the individual must explain that he/she will be unable to appear to vote in person on the day of the school district election because:~~

- ~~1. one will be a patient in a hospital, or unable to appear personally at the polling place on such day because of illness or physical disability;~~
- ~~2. one's duties, occupation, business, or studies will require him/her to be outside of the county or city of his/her residence on such day;~~
- ~~3. one will be on vacation outside the county or city of his/her residence on such day;~~
- ~~4. one will be detained in jail awaiting action by a grand jury, awaiting trial, or is confined in prison after conviction for an offense other than a felony; or,~~
- ~~5. one will be absent from the school district on the day of the school district election/vote by reason of accompanying spouse, parent or child who is or would be, if he/she were a qualified voter, entitled to apply for the right to vote by absentee ballot.~~

NEW NOTE: *Language is provided below to reflect requirements for districts without personal registration.*

The district ~~shall~~ **will** request registration lists from the Board of Elections for those voters whose registration record has been marked "permanently disabled" [**districts without a system of personal registration, add:** and who have previously applied for an absentee ballot] and ~~shall~~ **will** automatically mail absentee ballots to such voters in advance of each district vote or election.

~~An absentee ballot must reach the office of the District Clerk or board designee not later than 5 p.m. on the day of the election/vote in order that one's vote may be canvassed.~~

~~A list of all persons to whom absentee ballots have been issued shall be maintained in the office of the District Clerk or board designee and made available for public inspection during regular office hours until the day of the election/vote. Any qualified voter may, upon examination of such list, file a written challenge of the qualifications as a voter of any person whose name appears on such list, stating the reason for such challenge. The written challenge shall be transmitted by the District Clerk or board designee to the election inspectors on the day of the District election/vote. In addition, any qualified voter may challenge the acceptance of the absentee voter's ballot of any person on such list by making one's reasons known to the election inspector before the close of the polls.~~

Ref:

[Education Law §§2012; 2014; 2018; 2018-a; 2018-b; 2018-c; 2019; 2019-a; 2020; 2025; 2032\(2\)\(e\); 2035; 2037; 2603; 2607; 2610; 2613](#)

[Election Law §§3-224; 5-106; 5-612; 5-400](#)

Matter of Rodriguez, 31 EDR 471 (1992)

Matter of Gresty, 31 EDR 90 (1991)

Matter of Ferro, 25 EDR 175 (1985)

Matter of Manno and Maloney, 23 EDR 172 (1983)

Matter of Yost, 21 EDR 140 (1981)

Matter of Alpert and Helmer, 20 EDR 281 (1980)

Matter of Reigler and Barton, 16 EDR 256 (1977)

Adoption date: November 14, 2018

Revised: 06/18/2026

Revised:

Seneca Falls Central School District

4321.12 USE OF TIME OUT ROOMS, PHYSICAL RESTRAINTS, AND AVERSIVES

TIMEOUT AND PHYSICAL RESTRAINT (ALL STUDENTS)

NEW NOTE: *We are suggesting a minor change to this policy to reflect an amendment to state regulations (8 NYCRR §200.22), that all timeouts under a Behavior Intervention Plan for students with disabilities with IEPs must also comply with the requirements of 8 NYCRR §19.5.*

This policy applies to all students, whether or not they are students with disabilities. The Board of Education recognizes that sometimes students exhibit challenging behaviors that impede learning and pose concern for the physical safety of themselves or others. The Board is required by state law and state regulations to adopt a policy that establishes administrative practices and procedures on the use of timeout and physical restraint to address such challenging behaviors.

As required by state regulations, the district will utilize positive, proactive, evidence- and researched-based strategies through a multi-tiered system of supports, to reduce the occurrence of challenging behaviors, eliminate the need to the use of timeout and physical restraint, and improve school climate and the safety of all students. Such strategies will include intervention and prevention procedures and de-escalation techniques. However, these strategies may not always be effective in keeping the school environment safe.

Pursuant to state regulations 8 NYCRR §19.5, timeout and physical restraint will not be used as discipline or punishment, retaliation, or as a substitute for positive, proactive intervention strategies that are designed to change, replace, modify, or eliminate a targeted behavior. Timeout and physical restraint may only be used when:

1. Other less restrictive and intrusive interventions and de-escalation techniques would not prevent imminent danger of serious physical harm to the student or others;
2. There is no known medical contraindication to its use on the student; and
3. School staff using such interventions have been trained in its safe and appropriate application, as required by state regulations.

For purposes of this policy and regulation, the term “parent” refers to parents and persons in parental relation.

The Superintendent is directed to establish administrative regulations to implement this policy.

Precipitating Factors and Time Limitations

Generally, timeout and physical restraint will be used when students exhibit behavior that puts themselves or others at risk of physical injury. Timeout and physical restraint will be used for the least amount of time necessary, generally only until the student has de-escalated, can return to their educational program, and no longer poses a risk of injury to themselves or others.

Timeout for Students with Disabilities Pursuant to a Behavioral Intervention Plan

In addition to situations posing an immediate concern for the physical safety of a student or others as described in this policy and administrative regulation, timeout may be used for students with disabilities in conjunction with a behavioral intervention plan (BIP), as part of the student's individualized education program (IEP), as permitted by state regulations 8 NYCRR §200.22. All timeout implemented as part of a student's BIP must also comply with the requirements of §19.5 as outlined in this policy and its accompanying regulation.

Students with disabilities may require unique approaches to discipline so that they can continue to benefit from their educational program. The Board further acknowledges that the use of aversive behavioral intervention, as defined in [§19.5 of the Commissioner's regulations](#) is prohibited.

The use of a time out room, or physical restraint will be in conformance with a child's individual education program (IEP). Staff will adhere to federal and state statute and regulation in the administration of these measures.

For purposes of this policy, the term "parent" refers to parents, guardians, and persons in parental relation, as defined in [Education Law §2](#).

Time Out Room

A time out room is an area for a student to safely deescalate, regain control and prepare to meet expectations to return to the educational program. The room will only be used in conjunction with a behavioral intervention plan, as part of the student's IEP, or when it is necessary to remove a student from a potentially dangerous situation in unanticipated situations that pose an immediate concern for the physical safety of a student or others. The room will provide a supervised area in order to facilitate self-control. The location, size and access to the time out room will be in conformance with applicable laws and regulations. The Director of Special Programs is responsible for the development and implementation of regulations covering the use of a time out room, as well as monitoring compliance with those regulations.

The Director of Special Programs will inform parents prior to the initiation of a behavioral intervention plan that will incorporate the use of a time out room. Upon request, parents will be shown the space that will be utilized. In addition, parents will be provided a copy of this policy and notified when their child is placed in the time out room as outlined in the "Parent Notification" section below.

Physical/Mechanical Restraint: Emergency Interventions

Staff will not use physical or mechanical restraint as a substitute for systematic intervention to modify inappropriate behavior. Staff who may be called upon to physically/mechanically restrain a student will be trained on safe and effective ways to do so. Physical/mechanically restraint may be used in an emergency where no other approach would be effective in controlling the student's behavior.

During emergencies, immediate intervention by staff involving the use of reasonable physical force may be necessary, either to protect people or property from injury or damage, or to restrain or remove a student whose behavior is interfering with the orderly functioning of the school, if that student has refused to comply with a request to refrain from further disruptive acts.

The district will document the use of emergency interventions for each student. This will include the student's name and date of birth, the setting and location of the incident, the staff members involved, other persons involved, a description of the incident and the intervention used, the duration of the incident, a statement as to whether the student has a current behavioral intervention plan, and details of any injuries sustained by either the student or others as a result of the incident. Documentation of emergency interventions will be reviewed by school supervisory personnel and, as necessary, the school nurse or other medical personnel. Parents will be notified of each incident of emergency intervention as outlined in the "Parent Notification" section below.

Information Provided to Parents

As required by state regulations, the district will provide this policy and accompanying administrative regulation to the parents of students for whom timeout and physical restraint has been used.

Parent Notification of Timeout or Restraint

Pursuant to [Education Law §4402\(9\)](#), the Board is required to develop procedures for same-day parent notification of use of time out room or physical/mechanical restraint. Whenever a student is placed in a physical or mechanical restraint, or placed in a time out room, the Building Principal or designee will notify the parent on the same day that it occurs, via methods reasonably expected to reach parents (e.g., email, text, phone, apps, etc.). The notification will offer the parent the opportunity to meet regarding the incident. Parents will also be provided with a copy of the documentation of the incident within three school days of the use of timeout or physical restraint.

Building Principals are responsible for establishing any building-level procedures necessary to implement this policy, and for working collaboratively with any school or program where resident students are receiving services pursuant to an IEP or individualized education services program (IESP). If the parent cannot be contacted (including if the district does not receive a response) after reasonable attempts are made, the Principal will record and report such attempts to the Committee on Special Education.

Data Collection to Monitor Patterns

As required by state regulations, the district will document each incident of the use of timeout (including those used in conjunction with a BIP) and physical restraint, debrief following each incident of timeout and physical restraint, and review its documentation to monitor patterns of timeout and physical restraint.

Equity

The district will periodically examine data about the use of time out rooms and restraints. Such data will be disaggregated by school, grade level, and staff member, as well as by student race/ethnicity and sex/gender (and/or other relevant factors). The purpose of this examination is to determine whether students from any demographic group are disproportionately placed in time out rooms and restraints and how to reduce such disproportionality, and whether, where and for whom additional training, support and/or assistance is needed to reduce the use of such interventions.

Prohibited Actions

Students may not be placed in a locked room or space in a room where the student cannot be continuously observed and supervised by school staff. Students may not be placed in a prone restraint (a physical or mechanical restraint while the student is in a face down position). Additionally, district teachers, administrators, officers, employees, or agent may not use corporal punishment, mechanical restraint and other aversive interventions, or seclusion (which differs from timeout) against a student, as defined in state regulations. State regulations include school resource officers in the term "agent" except when a student is under arrest and handcuffs are necessary for the safety of the student and others.

Annual Reporting

District staff must report all allegations of corporal punishment, mechanical restraint and other aversive interventions, prone physical restraint, or seclusion to the Superintendent. The Superintendent or designee will investigate the allegations, and determine whether they are substantiated or unsubstantiated, and will compile the reports annually.

The district will submit a report to the State Education Department, on a form and at a time prescribed by the Commissioner of Education, on the use of timeout and physical restraint, as well as substantiated and unsubstantiated allegations of the use of corporal punishment, mechanical restraint and other aversive interventions, prone physical restraint and seclusion.

Public Availability and Posting of Policy

This policy and accompanying administrative regulation will be made publicly available for review at the district administrative offices, at each school building, and posted on the district's website.

Training

Training for staff on the policies and procedures related to the use of time out rooms, physical restraint, and related behavior management practices, as required by state regulations, will be provided annually or as needed.

The Superintendent of Schools is responsible for implementation and oversight of this policy.

Ref:

[8 NYCRR §§19.5; 200.15; 200.22](#)

Adoption date: August 22, 2019

Revised: February 2, 2023

Revised:

Seneca Falls Central School District

5152 ADMISSION OF NON-RESIDENT STUDENTS

NEW NOTE: *We have made minor changes to change the terminology from "homeless students" to "students in temporary housing" in the text of this policy and the cross-reference to policy 5151.*

The Board of Education affirms that its primary responsibility is to provide the best possible educational opportunities for the children who are legal district residents and who are of legal age to attend school.

The Seneca Falls Central School District accepts only those students who are legal residents of the District, except as required by law or as otherwise provided in this policy. Any student who resides outside the boundaries of the District or whose parents/guardians reside outside the boundaries of the District shall be considered a non-resident student. The District will only accept non-resident students under the following circumstances:

- The District has contractual agreements with other school districts or BOCES for the admission of non-resident students into certain programs specifically open to non-resident students in cooperation with such other districts or the BOCES and/or pursuant to Education Law. The District may enter into additional agreements for similar such programs from time to time that allow the attendance of non-resident students. In all such cases, the non-resident students' tuition is paid by the partner school district or BOCES.
- The District may admit non-resident students at its discretion whose parents or guardians have purchased a house within the school district, but will not be able to take immediate occupancy. No tuition will be charged if the parents or legal guardians become residents within ninety (90) calendar days after the student commences attendance. It is the responsibility of the parents or guardians to notify the School Office immediately upon becoming residents of the District. If legal residency commences after ninety (90) days, tuition will be charged for each day until residency is established. (For example, if the family establishes residency one-hundred (100) days following the student's attendance, ten days of tuition will be charged to the family. Tuition will be charged using the NYSED rate. The District also has the right to discontinue enrollment if residency has not been established within the ninety (90) day time frame.
- Regularly enrolled students in UPK through Grade 11 whose parents or guardians move out of the District between April 1st and the end of the school year will be permitted to maintain enrollment in the Seneca Falls Central School District through the end of the school year on a tuition-free basis. Parents/Guardians must make a request to the Building Principal and Superintendent. Responses to the request will come from the Superintendent of Schools.
- An enrolled senior student, whose parents or guardians move out of the District after the conclusion of the junior year, will be permitted to complete the senior year at Mynderse Academy High School without payment of tuition and upon the approval of the Superintendent of Schools. Transportation to be provided by the parent.
- In addition, an enrolled resident senior student whose residency changes to a location outside the District may be allowed to complete his/her graduation requirements or other special cases when approved by the Superintendent of Schools. Transportation to be provided by the parent.
- In determining senior student status, the beginning of the school year will be designated as the day following the student's completion of all academic requirements necessary to be enrolled as a senior student.

- Children of non-resident District employees may attend the Seneca Falls Central School District for grades K-12 if permitted by specific contract language and upon the approval of the Superintendent of Schools. Transportation is to be provided by the parent.

In all cases, transportation will not be provided to non-resident students except as required by law, contract, or may be arranged at no additional cost to the District.

This policy is not applicable to students in temporary housing entitled to attend district schools under federal and state laws and regulations, who may not be residing in the district (see Policy 5151) Student in Temporary Housing. Such students who are entitled to attend district schools under federal and state laws may be considered for non-resident enrollment under this policy. This policy is not intended to cover students who are placed in the district programs by agreement with, and paid for by, another school district.

Cross-ref:

5151, ~~Students in Temporary Housing~~ ~~Homeless Children~~

Ref:

[Education Law §3202](#)(2)

Adoption date: June 01, 2020

Revised: March 10, 2022

Revised

Seneca Falls Central School District

5162 STUDENT DISMISSAL PRECAUTIONS

NEW NOTE: We have suggested changes to align with the procedures required by Education Law 3201-b regarding release of students to persons other than the parent when the parent does not pick up the student at the expected time.

No student may be released from school to anyone other than the parent (which includes parent, guardian and person in a parental relationship) or child protective services personnel and law enforcement officers pursuant to law, unless the individual's name seeking release of the student appears on a list provided by the parent or guardian. Parents will be urged to provide names and contact information for alternate caregivers for the school to contact in the event of an emergency.

Parents are urged to make appointments with physicians, dentists, special tutors, etc., after school hours. If a request is necessary, parents should make note of the date, time and reason for the release. Children cannot be excused without advanced written request by parent/guardian, and must be released in care of parent/guardian, unless otherwise noted.

A student may be released to either parent unless a custodial parent supplies the Superintendent of Schools with a certified copy of a court order or divorce decree to the contrary.

The Superintendent ~~shall~~ is directed to develop procedures to enable parents and guardians to amend the list of persons authorized to obtain the release of their children.

Ref:

[Education Law §3210\(1\)\(c\)](#)

Adoption date: June 01, 2020

Revised:

Seneca Falls Central School District

5420 STUDENT HEALTH SERVICES

NEW NOTE: Various changes are suggested to this policy to reflect legal changes and guidance from NYSED, regarding epinephrine devices (expanded from auto-injectors and to reflect options), rescue inhalers, and emergency care plans. We have also modified terminology to align with our sample policy 5151 (“students in temporary housing” instead of “homeless”).

The Board of Education recognizes that good student health is vital to successful learning and acknowledges its responsibility, along with that of parent(s) or guardian(s), to protect and foster a safe and healthful environment for the students.

The school will work closely with students' families to provide detection and preventive health services. In accordance with law, the school will provide vision, hearing, dental inspection and scoliosis screening. Results will be referred to the parent(s) or guardian(s) who will be encouraged to have their family physician/dentist provide appropriate care.

In order to enroll in school a student must have a health exam and submit a health certificate within 30 calendar days after entering school, and upon entering prekindergarten or kindergarten, and first, third, fifth, seventh, ninth and eleventh grades. The examination, which must conform to state requirements, must have been conducted no more than 12 months before the first day of the school year in question. If a student is unable to furnish the health certificate, the school will provide a physical examination by a licensed provider.

In order to enroll in school, students must also furnish documentation of required immunizations against certain communicable diseases, as set forth in state law and regulations, unless exempted from immunizations for medical reasons as permitted by state law and regulation.

~~Homeless students~~ Students in temporary housing will be admitted to school even if they do not have the required health or immunization records. Students designated as homeless will also follow the NYSED and Health Department regulations for immunizations. Homeless students will be temporarily excluded if they show actual symptoms of a communicable disease that poses a significant risk of transmission to others (see “Communicable Diseases” below).

The McKinney-Vento liaison will assist ~~homeless~~ students covered by that law in accessing health services described in this policy and accompanying regulation, including removing barriers for unaccompanied youth caused by a lack of parent/guardian permission.

The Board recognizes that the State of New York may authorize and require the collection of data from health certificates in furtherance of tracking and understanding health care issues that affect children. The Board supports these efforts and expects administrators to cooperate and to observe the appropriate laws and regulations in carrying out those responsibilities, including those that relate to student privacy.

In addition, students will be asked to provide a dental health certificate when they enroll in school and in accordance with the same schedule as the health certificate.

A permanent student health record will be part of a student's cumulative school record and should follow the student from grade to grade and school to school along with their academic record. This record folder will be maintained by the school nurse.

Emergency Care

Each school in the district will include in its emergency plan a protocol for responding to health care emergencies, including anaphylaxis, and head injury, and other health emergencies. Parents/guardians will be notified of any emergency medical situation as soon as practicable. Parents/guardians will receive notification of non-emergency medical situations that have been reported to the nurse in a timely manner.

Schools will also provide emergency care for students in accidental or unexpected medical situations. The district will stock epinephrine auto-injectors for non-patient specific use. The district will ensure that designated staff are properly trained.

The district permits emergency administration of opioid antagonists, such as naloxone, by the School Nurse, School Resource Officer, Law Enforcement, or trained volunteer responders to prevent opioid overdose.

Communicable Diseases

It is the responsibility of the Board to provide all students with a safe and healthy school environment. To meet this responsibility, it is sometimes necessary to exclude students who have been diagnosed with or are showing symptoms of any contagious and infectious diseases, as defined in the Public Health Law, from attendance in school. Students will be excluded during periods of contagion for time-periods indicated on a chart developed by the school nurse supervisor.

During an outbreak of these communicable diseases, if the Commissioner of Health or designee so orders, the district will exclude students from school who have a medical exemption from immunization or who are in the process of obtaining immunization. The district will provide additional protections to students who are otherwise medically vulnerable.

It is the responsibility of the Superintendent of Schools, working through district health personnel, to enforce this policy and to contact the county or local health department when a reportable case of a communicable disease is identified in the student or staff population.

Administering Medication to Students

Neither the Board nor the district staff members are responsible for the diagnosis or treatment of student illness. The administration of prescribed medication to a student during school hours will be permitted only when failure to take such medicine would jeopardize the health of the student, or the student would not be able to attend school if the medicine were not made available to them during school hours, or where it is done

pursuant to law requiring accommodation to a student's special medical needs (e.g., Section 504 of the Rehabilitation Act of 1973). "Medication" will include all medicines prescribed by an authorized medical provider.

Before any medication will be administered to or by any student during school hours, the Board requires:

1. The written request of the parent(s) or guardian(s), which give permission for such administration and relieve the Board and its employees of liability for administration of medication;
2. The written order of the prescribing authorized medical provider, which will include the purpose of the medication, the dosage, the time at which or the special circumstances under which medication be administered, the period for which medication is prescribed, and the possible side effects of the medication; and
3. That in order for a student to carry and use a rescue inhaler, an epinephrine ~~auto-injector~~ device, insulin, or glucagon and associated testing supplies, or any other medication, written permission must be provided both by the parent and the prescribing authorized medical provider in accordance with state law and regulation.

Students are allowed to carry and apply parentally provided sunscreen without a prescription from a medical provider, assuming that the sunscreen is FDA approved and that the sunscreen is not treating a medical condition. Parents need to provide the district with written permission for students to use sunscreen.

Permission slips and medical orders will be kept on file in the office of the school nurse.

The district will make a nebulizer available on site in school buildings where nursing services are provided. Students with a patient specific order have access to the nebulizer. The district will ensure that it is maintained in working order.

The school stocks albuterol in the form of metered dose inhalers for students who are in need of emergency dosing when their personal prescription is empty. The district will develop procedures in collaboration with school health personnel that is approved by the district medical director and the Board of Education.

Prescribed epinephrine devices may be administered by trained unlicensed school personnel to students who have permission from a healthcare provider and their parent/guardian, during the school day on school property and at any school function.

Healthcare Management and Emergency Action/Care Plans for Life-Threatening Allergies and Anaphylaxis, ~~Management~~ Diabetes, and other Chronic Conditions

The Board recognizes its role and responsibility in supporting a healthy learning environment for all students, including those who have, or develop, life-threatening allergies or those with medical conditions ~~such as diabetes~~ (e.g. diabetes, seizures, disorders, asthma, or other respiratory conditions, or others requiring medication). The district will work cooperatively with the student, their parent/guardian and healthcare

provider to allow the child to participate as fully and as safely as possible in school activities.

When a student has a known life-threatening allergy or condition reported on their health form or if the district has been informed by the parent/guardian of the presence of a life-threatening allergy or condition, the district will assemble a team, which may include the parent/guardian, the school nurse, the child's teacher, the building principal and other appropriate personnel, which will be charged with developing an individual health care plan and/or an emergency action/care plan. The plan(s) will be maintained by the school nurse. The plan(s) will guide prevention and response.

Diabetes management plans are required by state regulations for all students with diabetes. When the school is informed that a student has a medical condition that may require care or management at school, appropriate plans will be developed.

If the student is eligible for accommodations based upon the IDEA, Section 504 or the Americans with Disabilities Act, the appropriate procedures will be followed regarding identification, evaluation and implementation of accommodations.

Training

Training to support the fulfillment of staff responsibilities, in regard to student health services, will be provided as part of the district's ongoing professional development plan and in conformity with Commissioner's regulations.

Regulations

The Superintendent will develop comprehensive regulations governing student health services. Those regulations will include the provision of all health services required by law, procedures for the maintenance of health records, and procedures for the administering of medication to students. The Superintendent will also develop protocols, in consultation with the district medical director and other appropriate district staff, for the management of injury, with particular attention to concussion.

Cross-ref:

4321, Programs for Students with Disabilities
5020.3, Students with Disabilities and Section 504
5151, Homeless Students in Temporary Housing
5280, Interscholastic Athletics
5550, Student Privacy Under the Protection of Pupil Rights Amendment (PPRA)
8130, School Safety Plans and Teams
9700, Staff Professional Development

Ref:

Education Law §310 (provisions for appeal of child denied school entrance for failure to comply with immunization requirements); 901 et seq. (medical, dental and health services, BMI reporting); 902-a (diabetes treatment); 902-b (allergy treatment); 903 (health and dental certificates); 904 (health exams); 905

([screening](#)); [906 \(communicable diseases\)](#); [907 \(sunscreen\)](#); [916](#) (student self-administration of rescue inhalers); [916-a](#) (student self-administration of epinephrine); [916-b](#) (students with diabetes); [919](#) (provide and maintain nebulizers); [921](#) (epinephrine ~~auto-injectors~~ [devices](#); training of unlicensed personnel); [922](#) (naloxone); [6527](#) (emergency treatment: anaphylaxis; naloxone); [6909](#) (emergency treatment: anaphylaxis; naloxone)
[Public Health Law §§225\(5-e\) \(rescue inhalers\)](#); [§§613](#) (annual survey); [2164](#) (immunization requirements); [3000-c](#) (emergency epinephrine); [3000-e \(rescue inhalers\)](#); [3309](#) (naloxone)
[8 NYCRR §§ 64.7](#) (anaphylaxis; naloxone); [135.4](#) (Physical Education); [Part 136](#) (school health services program; concussion, anaphylaxis, medication, [care-plans](#), naloxone)
[10 NYCRR Part 66-1](#) (immunization requirements); [§ 80.138](#) (naloxone)
Guidelines for Medication Management in Schools, State Education Department, April 2024, <https://www.nysed.gov/sites/default/files/programs/student-support-services/medication-management.pdf>
December 2017, www.p12.nysed.gov/sss/documents/MedicationManagement-DEC2017.pdf
Immunization Guidelines: Vaccine Preventable Communicable Disease Control, State Education Department, revised August 2000
Making the Difference: Caring for Students with Life-Threatening Allergies, New York State Department of Health, New York State Education Department, New York Statewide School Health Service Center, June 2008
Concussion Management Guidelines and Procedures, www.nysphsaa.org
New Policy for Stocking Albuterol Metered Dose Inhalers (MDIs), State Education Department, August 2011, www.p12.nysed.gov/sss/schoolhealth/schoolhealthservices/Albuterol2011memo.pdf.

Adoption date: 06/01/2020

Revised: 06/24/2021

Revised:

Seneca Falls Central School District

This policy was in the July Update as well. So this copy show the proposed July updates and the proposed August updates.

5500 STUDENT RECORDS

Required

The Board of Education recognizes its legal responsibility to maintain the confidentiality of student records. As part of this responsibility, the Board will ensure that eligible students and parents/guardians have the right to inspect and review education records, the right to seek to amend education records and the right to have some control over the disclosure of information from the education record. The procedures for ensuring these rights shall be consistent with state and federal law, including the Family Educational Rights and Privacy Act of 1974 (FERPA) and its implementing regulations.

The Board also recognizes its responsibility to ensure the orderly retention and disposition of the district's student records in accordance with Schedule ED-1 as adopted by the Board in policy 1120.

The District will use reasonable methods to provide access to student educational records only to those authorized under the law and to authenticate the identity of the requestor. The district will document requests for and release of records, and retain the documentation in accordance with law. Furthermore, pursuant to, [Education Law §2-d](#) ("§2-d") and its implementing regulations [8 NYCRR Part 121](#) ("Part 121"), the district will execute agreements with third-party contractors who collect, process, store, organize, manage or analyze student personally identifiable information (PII) to ensure that the contractors comply with the law in using appropriate means to safeguard the data.

Additionally, pursuant to [§2-d](#) and [Part 121](#) the district will only use or disclose student personally identifiable information (including directory information described below) if it benefits students and the district (e.g., improves academic achievement, empowers parents and students with information, and/or advances efficient and effective school operations), except for disclosure required by federal law of the names, addresses and telephone numbers of secondary students to the military and institutions of higher education.

The Superintendent of Schools shall be responsible for ensuring that all requirements under law and the Commissioner's regulations are carried out by the district.

Definitions

Authorized Representative: an authorized representative is any individual or entity designated by a State or local educational authority or a Federal agency headed by the Secretary, the Comptroller General or the Attorney General to carry out audits, evaluations, or enforcement or compliance activities relating to educational programs.

Education Record: means those records, in any format, directly related to the student and maintained by the district or by a party acting on behalf of the district, except:

- records in the sole possession of the individual who made it and not accessible or revealed to any other person except a substitute (e.g. memory joggers);
- records of the district's law enforcement unit;
- grades on peer-graded papers before they are collected and recorded by a teacher.

Eligible student: a student who has reached the age of 18 or is attending postsecondary school.

Legitimate educational interest: a school official has a legitimate educational interest if they need to review a student's record in order to fulfill his or her professional responsibilities.

Personally identifiable information (PII): as it pertains to students, is information that, alone or in combination, would allow a reasonable person in the school or its community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty. Such data includes, but is not limited to, a student's: name, address, date and place of birth, mother's maiden name, family member's name and address, social security number, student identification number, a biometric record, etc. This term is fully defined in federal regulations at [34 CFR section 99.3](#). The State Chief Privacy Officer has determined that student and parent phone numbers are considered PII.

School official: a person who has a legitimate educational interest in a student record who is employed by the district as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a member of the Board of Education; a person or company with whom the district has contracted to perform a special task (such as attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official performing his or her tasks.

School volunteer: volunteers may only access the information necessary for the assignment, and must not disclose student information to anyone other than a school official with a legitimate educational interest. Volunteers will sign and agree to the Volunteer Application which outlines the confidentiality of student records. The district expects that if volunteers discover any information about students in the course of their volunteer duties, they will not disclose such information to anyone other than a school official with a legitimate educational interest.

Third party contractor: is any person or entity, other than an educational agency, (which includes schools, school districts, BOCES, or the State Education Department) that receives student data or teacher or principal data from an educational agency pursuant to a contract or other written agreement for purposes of providing services to such educational agency, including but not limited to data management or storage services, conducting studies or audit or evaluation of publicly funded programs.

Annual Notification

At the beginning of each school year, the district will publish a notification that informs parents, guardians and students currently in attendance of their rights under FERPA and New York State Law and the procedures for exercising those rights. The notice may be published in a newspaper, handbook or other school bulletin or publication. The notice will also be provided to parents, guardians, and students who enroll during the school year.

The notice and Parents' Bill of Rights will include a statement that the parent/guardian or eligible student has a right to:

- inspect and review the student's education records;
- request that records be amended to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy rights;
- consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent; and
- file a complaint with the United States Department of Education alleging failure of the district to comply with FERPA and its regulations. The annual notice will inform parents/guardians and students:
 - that it is the district's policy to disclose personally identifiable information from student records, without consent, to other school officials within the district whom the district has determined to have legitimate educational interests. The notice will define 'school official' and 'legitimate educational interest.'
 - that, upon request, the district will disclose education records without consent to officials of another school district in which a student seeks to, or intends to enroll, or is actually enrolled.
 - that personally identifiable information will be released to third party authorized representatives for the purposes of educational program audit, evaluation, enforcement or compliance.
 - that the district, at its discretion, releases directory information (see definition below) without prior consent, unless the parent/guardian or eligible student has exercised their right to prohibit release of the information without prior written consent. The district will not sell directory information.
 - that, upon request, the district will disclose a high school student's name, address and telephone number to military recruiters and institutions of higher learning unless the parent or secondary school student exercises their right to prohibit release of the information without prior written consent.
 - of the procedure for exercising the right to inspect, review and request amendment of student records.

The district may also release student education records, or the personally identifiable information contained within, without consent, where permitted under federal and state law and regulation. For a complete list of exceptions to FERPA's prior consent requirements see accompanying regulation 5500-R, Section 5.

The district shall effectively notify parents, guardians and students who have a primary or home language other than English.

In the absence of the parent or secondary school student exercising their right to opt out of the release of information to the military, or institutions of higher education, the district is required to, under federal law, release the information indicated in number five (5) above.

Directory Information

The district has the option under FERPA of designating certain categories of student information as "directory information." The Board directs that "directory information" include a student's:

- Name (except as described below)
- ID number, user ID, or other unique personal identifier that is either (1) used by a student for purposes of accessing or communicating in electronic systems, or (2) displayed on a student ID badge (but in either case, only if the ID cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the student's identity)
- Address ~~(except information about a homeless student's~~ the living situation of a student in temporary housing, as described below)
- Telephone number (except as described below)
- Date of birth
- Major course of study
- Participation in school activities or sports
- Weight and height if a member of an athletic team
- Dates of attendance
- Degrees and awards received
- Most recent school attended
- Grade level
- Photograph (except as described below)
- E-mail address
- Enrollment status

Students names, addresses, telephone numbers, and physical descriptions which would otherwise be designated as directory information may not be disclosed to immigration authorities, except as provided by Education Law 3201-b(3)(d), which includes to comply with a court order issued by certain federal judges or a judicial warrant issued by certain federal judges, or unless required by law.

Information about ~~a homeless student's~~ the living situation of a student in temporary housing shall be treated as student educational record, and shall not be deemed directory information. A parent/guardian or eligible student may elect, but cannot be compelled, to consent to release of a student's address information in the same way they would for other student education records. The district's McKinney-Vento liaison shall take reasonable measures to provide homeless eligible students with information on educational, employment, or other postsecondary opportunities and other beneficial activities. The district permits the parent/guardian to select the school's address as the student's address for purposes of directory information.

Information about a homeless child's or youth's living situation shall be treated as a student education record, and shall not be deemed to be directory information, under section 444 of the General Education Provisions Act ([20 U.S.C. 1232g](#)). The citation is [42 U.S.C. 11432](#)(g) (3) (G).

Social security numbers will not be considered directory information.

Students who opt out of having directory information shared may be required to wear, display or disclose their student ID cards.

The district will notify parents/guardians and eligible students of the types of information designated directory information that they have the right to object to (or "opt out") of any or all district designation for the student, and that they may notify the district at any time during the year that they opt out of a directory information designation. Unless and until an objection is received, the district may release this information without prior approval of the parent/guardian or student for the release, as long as such release is permitted by [§2-d](#) and [Part 121](#). Once the student or parent/guardian provides the "opt-out," it will remain in effect after the student is no longer enrolled in the school district.

The district may elect to provide a single notice regarding both directory information and information disclosed to military recruiters and institutions of higher education.

When considering the release of student information, including directory information, the district is required by [Law§2-d](#) and [Part 121](#) to further protect student PII. The district will not sell PII, use or disclose PII for marketing or commercial purposes, or facilitate use or disclosure by another party for marketing or commercial purposes or permit another party to do so. Any use or release of PII must conform to the requirements of [§2-d](#) and [Part 121](#). The district will also publish a Parents Bill of Rights for Data Privacy on its website that includes the elements required by law, and supplemental information for third party contractors receiving PII. See Policy 8635 and Regulation 8635 for more information.

Cross-ref:

1120, School District Records
4321, Programs for Students with Disabilities Under IDEA and Part 89
4532, School Volunteers
5550, Student Privacy Under the Protection of Pupil Rights Amendment (PPRA)
5151, ~~Homeless Children~~ [Students in Temporary Housing](#)

Ref:

Family Educational Rights and Privacy Act, as amended, [20 USC 1232g](#); [34 CFR Part 99](#)
No Child Left Behind Act, [20 USC §7908](#) (Military Recruiter Access)
[10 USC §503](#) as amended by §544 of the National Defense Reauthorization Act for FY 2002
[Education Law §§ 2-a; 2-b; 2-c; 2-d; 225;](#)
[Public Officers Law §87\(2\) \(a\)](#)
[Arts and Cultural Affairs Law, Article 57-A](#) (Local Government Records Law)

[8 NYCRR 185.12](#) (Appendix I) Records Retention and Disposition, Schedule ED-1 for Use by School Districts and BOCES

"Guidance for Reasonable Methods and Written Agreements,"

http://www2.ed.gov/policy/gen/guid/fpco/pdf/reasonablemtd_agreement.pdf

<https://studentprivacy.ed.gov/resources/guidance-reasonable-methods-and-written-agreements>

Parents' Bill of Rights for Data Privacy and Security, ~~July 29, 2014~~ [February 21, 2025](#)

<http://www.p12.nysed.gov/docs/parents-bill-of-rights.pdf>

www.p12.nysed.gov/sites/default/files/programs/data-privacy-security/final-pbor-2.21.25.pdf

~~Family Policy Compliance Office website:~~ Student Privacy Policy Office website:

<http://www2.ed.gov/policy/gen/guid/fpco/index.html>

<https://www.ed.gov/about/ed-offices/oepd/student-privacy-policy-office>

Adoption date: June 01, 2020

Revised: 09/12/2024

Revised: 11/20/2025

Revised:

Seneca Falls Central School District

8113 EXTREME HEAT CONDITION DAYS

NEW NOTE: Minor correction to the title of cross-referenced policy 4765.

Required

As required by [Education Law section 409-n](#), the Board of Education adopts this policy to address the health and safety of students and employees on extreme heat condition days. “Extreme heat condition days” are defined by law as when occupiable educational and support services spaces are eighty-two degrees Fahrenheit or higher. Under the law, “support services spaces” do not include kitchen areas used in the preparation of food for consumption by students. The law requires room temperature to be measured at a shaded location, three feet above the floor near the center of the room.

Air conditioners, where available, may also be used to keep temperatures from reaching eighty-two degrees, or to lower the temperature once it does. Evaporative cooling techniques may be feasible in some situations.

Actions to be taken at Eighty-Two Degrees

When the temperature of an occupiable educational or support service space reaches eighty-two degrees Fahrenheit, the district will take actions to relieve heat-related discomfort (consistent with fire and building codes), including but not limited to the following:

1. Turning off the overhead lights;
2. Opening classroom doors and windows to increase circulation;
3. Pulling down shades or blinds;
4. Turning on fans;
5. Turning off unused electronics that produce heat, and not utilizing electronic equipment to the extent practicable;
6. Providing water breaks.

The Superintendent of Schools, Director of Facilities, and Building Principals will determine which actions to take, when to take them and in what order, and who will take them (consistent with applicable collective bargaining agreements).

Actions to be taken at Eighty-Eight Degrees

Students and staff will be removed from educational and support services spaces when the temperature reaches eighty-eight degrees Fahrenheit, when practicable. The Superintendent will direct Building Principals to evacuate the space, including but not limited to the following:

1. Move students and staff to cooler locations; or

2. Close school early and send students and staff home according to the district's early closing protocols.

On days when the outside temperature is expected to be high enough that temperatures in occupiable educational or support service spaces are likely to reach eighty-eight degrees, even with the heat mitigation measures taken, the district may hold classes remotely (in accordance with the board-approved emergency remote instruction plan) or close school entirely (in accordance with required minimum instructional time). The Superintendent is authorized to make this decision. Remote learning may be district-wide, building-level, or for groups of students and staff affected by the extreme heat conditions.

During exams, if the temperature reaches eighty-eight degrees in spaces where exams are being administered, students and staff will be evacuated from the exam room, and testing will resume at a time and place when it is safe to do so. On exam days when the outside temperature is expected to be high enough that the temperatures in spaces where exams are being administered are likely to reach eighty-eight degrees, even with the heat mitigation measures taken, the district will attempt to find alternate locations to administer exams.

Cross-ref:

4765, ~~Online, Distance and Remote Learning~~ [Virtual, Blended and Remote Learning](#)

Ref:

[Education Law §§409-n; 2801-a](#)

Adoption date: 03/27/2025

Revised

Seneca Falls Central School District

8130.1 EXTREME RISK PROTECTION ORDERS (THE “RED FLAG LAW”)

NEW NOTE: Chapter 450 of the Laws of 2025 added cruelty to animals as a factor for judges to consider when issuing an extreme risk protection order. We have added it to the list of factors the district can consider as well.

Extreme risk protection orders are court orders that restrict the ability of a person, who is judged likely to engage in conduct that would result in serious physical harm to him/herself or others, to purchase or possess firearms, rifles or shotguns, or attempt to do so.

Under state law, Building Principals are permitted to petition the state Supreme Court for extreme risk protection orders for students currently enrolled in their building, or students who were enrolled in their building in the six months immediately before filing the petition (referred to in this policy as "currently-enrolled" and "recently-enrolled" students, respectively).

When district staff members have reason to believe, either personally or through information received by others, that a currently-enrolled or recently-enrolled student is likely to engage in conduct that would result in serious physical harm to him/herself or others, they are encouraged to report their concerns to the Building Principal or his/her designee. This is in keeping with employees' general responsibility for student safety, as well as their own interests for maintaining a safe working and learning environment.

Any other person, including but not limited to students, parents, and community members, may also bring their concerns to the Building Principal or his/her designee that a currently-enrolled or recently-enrolled student is likely to engage in conduct that would result in serious physical harm to him/herself or others.

If the Building Principal or his/her designee is absent from the building, the Superintendent of Schools will be the main point of contact to report concerns.

When a Building Principal receives concerns from persons under this policy, or has his/her own concerns about a student, they must immediately notify the Superintendent of Schools. The Superintendent will contact the school attorney, and both will assist the Building Principal in determining the appropriateness of petitioning the court for an extreme risk protection order.

When determining whether it is appropriate to petition the court for an extreme risk protection order, the district will consider, among other things, the following factors as they relate to the student:

1. Threats or acts of violence or physical force made against him/herself or another person;
2. Violating or allegedly violating orders of protection (i.e., restraining orders);
3. Pending criminal convictions or charges involving weapons;
4. Recklessly using, displaying, or brandishing a firearm, rifle or shotgun;

5. Violating previous extreme risk protection orders;
6. Evidence of recent or current drug or alcohol abuse; **and**
7. Evidence that the student has recently acquired a firearm, rifle, shotgun, other deadly weapon (including but not limited to knives, clubs, and metal knuckles), dangerous instrument (including items capable of causing death or serious physical injury, when used for that purpose), or ammunition.
8. Evidence of recent acts of aggravated cruelty to animals, as defined in State Agriculture and Markets Law §353-a.

Additionally, the Building Principal is directed to contact local law enforcement, in accordance with the Code of Conduct, district-wide school safety plan, and building-level emergency response plan.

In consultation with the Superintendent and school district attorney, the Building Principal may designate, in writing, certain other employees at that school to petition the court for the extreme risk protection order. Such employees include: teachers, school guidance counselors, school psychologists, school social workers, school nurse, any other personnel required to hold a teaching or administrative license or certificate, and certain coaches (those who are full- or part-time paid employees required to hold either a temporary coaching license or professional coaching certificate).

Under [Education Law section 3023](#), the district must defend and indemnify employees against lawsuits for negligence, accidental bodily injury or property damage where the employee is performing his/her duties within the scope of employment.

The Superintendent or his/her designee is directed to take appropriate steps to notify district staff of the provisions of this policy. This includes ensuring that employees are trained and knowledgeable about when and how to properly utilize the law to best protect the school from violence. Staff will be notified of who is designated to file extreme risk protection orders in the building or district.

Cross-ref:

5300, Code of Conduct
8130, School Safety Plans and Teams

Ref:

[Civil Practice Law and Rules Article 63-A](#)
[Education Law §3023](#)
[Agriculture and Markets Law §353-a.](#)

Adoption date: March 11, 2021

Revised:

Seneca Falls Central School District

INTERNAL CLAIMS AUDITOR REPORT TO THE BOARD OF EDUCATION

For First Quarter – July, August & September - 2026

Seneca Falls Central School District

Discovered Condition	Internal Claims Auditor Action	Corrective Plan Action	Results of Corrective Action
07/17/26 – No approval signature for two invoices from Hunt Engineer	Contacted AP	Approval signatures were received	Mailed check after receiving signatures.

Cathy Ross, Internal Claim Auditor

Date: 10/02/26

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MEMORANDUM

RECEIVED

OCT 13 2026

DISTRICT OFFICE

nm

To: Board of Education
CC: Dr. Reed, Superintendent
From: Amy Hibbard *CH*
RE: Book Disposal Request
Date: October 9, 2026

Please consider the following request for permission to dispose of the following textbooks from Cady Stanton:

# of Copies	Book Title	Grade Level	Publication Date	Publisher
126	Exploring Countries: Japan	3	2011	Bellwether Media, Inc
43	Exploring Countries: Italy	3	2011	Bellwether Media, Inc
46	Exploring Countries: Iraq	3	2011	Bellwether Media, Inc
45	Exploring Countries: India	3	2011	Bellwether Media, Inc
8	A to Z Countries	3	2003	Scholastic, Inc