

Book	Policy Manual
Section	(B) PROGRAMS
Title	Policy B112 - Expanded Learning Opportunities
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Last Reviewed	December 11, 2013

Policy Number: B112
Title: Expanded Learning Opportunities
Section: Programs

I. Purpose

The Joint Committee believes that students who are ready and can benefit from the acquisition of knowledge and the development of skills should have access to state-of-the-art resources. In some instances these resources are not available at EASTERN so faculty should make available resources external to the school. Properly planned and executed expanded learning opportunities can:

- Enhance skills and knowledge
- Help students verify career objectives
- Arouse new interests among students
- Help students relate school experiences to the reality of the world outside of school.
- Incorporate the resources of the business community into a student's learning experience
- Afford students the opportunity to study processes in their actual environment

II. Definition

For purposes of this policy, an "expanded learning opportunity" shall be defined as an instructional method in which curricular experiences are provided for students through the use of external resources. These resources could be human, facilities, equipment or any other tangible external form of support. The instructional experience could take place at EASTERN or off-site and includes field trips.

III. Authority

The Joint Committee shall approve those expanded learning opportunities which:

- Take students out of the state of Pennsylvania
- Are planned to keep students out of the student's district of residence overnight or longer

The Director shall approve all other expanded learning opportunities. The Joint Committee does not endorse, support, or assume responsibility in any way for any staff member of this school who takes students on trips or off-site visits not approved by the Joint Committee or Director. No staff member may solicit students of this school for such trips, whether or not for compensation by an outside source, within the facilities or on the school grounds without Joint Committee permission.

IV. Delegation of Responsibility

The Director shall prepare procedures for the operation of an expanded learning opportunity, which shall insure that:

The safety and well-being of students shall be protected at all times;

Each expanded learning opportunity is properly planned, directly related to the approved curriculum, and followed up by appropriate activities which enhance its usefulness;

Parental permission is sought and obtained before any student may be removed from school for an off-site expanded learning opportunity;

The Director approves the purpose, schedule and duration of each expanded learning opportunity;

The effectiveness of the expanded learning opportunity is continually monitored and evaluated;

The expanded learning opportunity shall not conflict with participating school schedules without permission from the participating school principal;

Any staff member being compensated for the trip by an outside source discloses this information to the Director prior to or at the time the trip is being submitted for approval;

Transportation arrangements for expanded learning opportunities involving students going to an off-site location will be defined and parental permission obtained; and

No expanded learning opportunity will be approved unless it contributes to the achievement of specified instructional objectives.

Chaperones and students shall adhere to all school policies and regulations during the course of any off-site expanded learning opportunity as if they are on school property

Expanded learning opportunities may not be discriminatory within course selection nor in participation of students; each student should have the same opportunity while enrolled at EASTERN; and

All expanded learning opportunities will comply with Fair Labor and Standards Act requirements and provisions.

V. Insurance

The expanded learning opportunities program shall be operated with provision for adequate insurance for protection of both school and students where appropriate.

Adopted: 09/10/03

Revised: 12/11/13

See School Vehicle Registration Form