



Ashe County Schools

Remote Instruction: Attendance and Grading Guidelines

Attendance for Remote Instruction

Students are considered present on remote days if one of the following occurs:

- The student completes the assigned work for that day (online or offline), or
- The student participates in a two-way daily check-in with the appropriate teacher(s):
 - K–5: Homeroom teacher
 - 6–12: Each scheduled course teacher

Students who do not sign in to Zoom should not automatically be marked absent.

Direct Instruction Requirements

- K–4: 30 minutes each of Reading and Math
 - 5–6: 30 minutes each of Reading, Math, and Social Studies/Science
 - 7–12: Follow normal block schedule expectations
 - Small Group / EC / Intervention Services:
 - Provide 50% of normal service time
(e.g., 30-minute session = 15 minutes on remote days)
 - May combine grade levels for students with similar needs
 - Enrichment / Encore:
 - Schedule by rotation or combine grade levels as needed
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When in doubt, remember our shared commitment: Provide meaningful learning opportunities for all students— whether the classroom is in a building or online.



Grading & Assignment Timeframes

- Students have 3 calendar days to complete and submit assignments.
- Do not require same-day submission to allow flexibility for students without Zoom or internet access.
- If work is not submitted within 3 days and no valid excuse (illness, connectivity issues, etc.) is provided:
 - The student may receive a zero or an incomplete grade.
- Mark as “absent” (provisional) first; update to 1R if they attend ZOOM, participate in two-way communication, or return work within 3 days; update to excused (1A) if student brings in documentation of an excused absence.
- If attendance/grade changes fall outside the timeline, notify Michelle K. or the district designee.

Communication & Intervention Steps

1. Contact the student and parent/guardian by phone first.
2. Follow up using Remind or other approved communication tools.
3. Document outreach attempts and outcomes.
4. If no response or work after 3 days (absent extenuating circumstances), apply the grading policy above.

Key Notes from NC DPI

- Attendance is based on daily engagement, not just physical presence. If you call a student and talk via phone, you can count that student as present even if the student did not attend the Zoom.

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- Districts must ensure equitable access and clear documentation of two-way communication.
 - Remote instruction may count toward required instructional hours under G.S. 115C-84.3.
 - Membership continues unless a student accumulates 10 consecutive unexcused absences.
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