Austintown Local Schools
275 Idaho Rd.
Austintown, OH 44515
Phone: 330.797.3900 ext 6063
www.austintownschools.org

Transportation Department
Angie Mraz
Director of Transportation
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"We provide an inspiring education that strengthens and prepares our students for unlimited future opportunities."

PARENT RESPONSIBILITY LETTER (PRL)
Return bottom portion to driver

Dear Parent or Guardian:

The primary responsibility of the Austintown Transportation Department is the safe and effective transportation of the students to and from school. It is the privilege of every student that meets transportation guidelines to receive transportation services. Parents/Guardians have the responsibility to ensure students follow rules, regulations, and policies that have been established by the Board of Education.

Among those responsibilities is that parents/guardians, particularly of primary, preschool, and disability students, are home to meet their children at the end of the school day. Preschool and Elementary students will not intentionally be left at a residence at which an authorized person is not present. It is the parents' responsibility to have an emergency plan in place. It is a good idea to make arrangements with a neighbor, relative, or friend.

Parents who are unable to wait outside need to let the driver know that they are home by possibly leaving a porch light on, or a garage door open. Parents need to communicate to the transportation department, in writing, as to what their accommodations are.

If there is not an authorized person available to meet your child and there is not a PRL in place, attempts will be made to contact a parent or emergency contact. If we can not make immediate contact, students will be returned to the appropriate school. Children who are repeatedly returned, because there is no adult available, may be suspended from transportation.

PLEASE DETACH AND RETURN TO THE TRANSPORTATION OFFICE

MY STUDENTS ACCOMMODATIONS ARE: _____

_____

_____

(PLEASE PRINT)
STUDENT_____ PARENT_____

SCHOOL_____ GRADE_____ BUS #_____

TODAY'S DATE_____

Revised 10/21/2026