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By Erica Boucher at 9:07 am, Oct 21, 2026

Minutes of the Regular Monthly Meeting of the
Suffield Water Pollution Control Authority & Treatment Facility
October 13, 2026

MEMBERS PRESENT:	MEMBERS ABSENT:	ALSO, PRESENT:
Daniel Holmes, Chairman	Frank Bauchiero	Alex Kaminski: Chief Operator
Travis Watroba, Vice Chairman		Anna Clark: Business Administrator
Todd Mervosh, Treasurer		Imeran Chaddha: Assistant Business Administrator
Michael Blanchette		Pat Compton: Woodard & Curran Representative
John Murphy		Attorney Andrew Lord: WPCA Legal Representative
Nick Shute		

1. CALL TO ORDER:

- Daniel Holmes called the Regular Monthly Meeting for October 13, 2026 to order at 7:23 pm.

2. CITIZEN INPUT:

- Mr. and Mrs. Symington of 79 Halladay Ave West noted that they had reviewed previously posted minutes and submitted supporting information.
- Daniel Holmes indicated the matter was scheduled under Old Business 7b and could be discussed after procedural items.

3. APPROVAL OF MINUTES:

- September 15, 2026 Special Meeting Minutes, Review & Approval
  - John Murphy motioned to approve the September 15, 2026 Special Meeting Minutes.
  - Todd Mervosh seconded the motion; Travis Watroba abstained due to absence; motion passed.

4. CHANGES TO THE AGENDA:

- Daniel Holmes requested to move Old Business 7b: Discussion of 79 Halladay Avenue West Sewer Benefit Assessment adjustment to 4a.
  - Travis Watroba motioned to move Old Business 7b: Discussion of 79 Halladay Avenue West Sewer Benefit Assessment adjustment to 4a.
  - John Murphy seconded the motion; motion passed unanimously.

- Daniel Holmes requested to include in Changes to the Agenda item 4b: Executive Session to discuss 79 Hallady Avenue West resolution.
  - Nick Shute motioned to include in Changes to the Agenda item 4b: Executive Session.
  - John Murphy seconded the motion; motion passed unanimously.

a. Discussion of 79 Halladay Avenue West Sewer Benefit Assessment adjustment

- The Commission discussed the owners' request concerning expenses associated with an air release valve and related structure.
- Attorney Lord clarified that the request should be considered as potential reimbursement or cost sharing rather than a reduction in the fixed benefit assessment.
- Pat Compton reviewed engineering comments, including connection elevations, the proposed air release valve, alternatives involving hydraulic analysis, and final design documents.
- The property owners disputed aspects of the review chronology and expressed concern about costs, delays, and incomplete correspondence.
- The owners stated they could invite their engineer to a future meeting if the commission had specific engineering related questions and wasn't planning to resolve the matter at the meeting.

b. Executive Session

- Nick Shute motioned to enter Executive Session at 7:39 pm to discuss the 79 Halladay Ave West Sewer Benefit Assessment adjustment
- John Murphy seconded the motion; motion passed unanimously.

- John Murphy motioned to end the Executive Session at 7:54 pm.
- Nick Shute seconded the motion; the motion passed unanimously.

5. CHAIRMAN'S UPDATE: None

6. TREASURER'S REPORT: – Todd Mervosh reported the following:

- Administration (O&M) Bills 2026/2027: $ 148,598.61
- RCM Bills 2026/2027: $ 74,619.50
- Administration fund distribution (September payroll): $81,452.68
  - John Murphy motioned to approve the Treasurer's report.
  - Travis Watroba seconded the motion; motion passed unanimously.

7. STAFF REPORTS:

a. Superintendent's Report – Alex Kaminski reviewed the Superintendent's report and highlighted the following:

- The Hood line easement was cleaned, with approximately 4,500 feet discussed.
- Manhole frames and covers were replaced at River Boulevard; the report also referenced manholes on Deep River/Carver (location to verify).
- New Mission boards were installed at all pump stations.
- Work continued at Pump Station 10 (Woodbridge Rd) with inclusion of a new propane tank, generator, wet well tops, and aluminum hatches.
- Pump Station 18 (Wisteria Lane) failing section of pavement was removed by WPCA Operators and new gravel was installed in preparation of placing new pavement.
- Sludge production remained below the monthly allotment.

b. Business Administrator's Report – Anna Clark reported the following:

- The budget variance report through the end of June for fiscal year 25/26 is 7% unexpended vs 0% unexpended.

- The budget variance report through the end of August for fiscal year 26/27 is 89% unexpended vs 83% unexpended.
- During September $2,870.14 (9.12%) was collected from major delinquent accounts, including one account was paid in full.
- The overall delinquent balance is $270,755.66 with $198,074.09 being the 2026 sewer use.
- The current September 2026 collection rate is 90.09%. The 2025 September collection rate was 90.36%.

8. OLD BUSINESS:

a. Stony Brook Design – Pat Compton reported the following:

- Ongoing coordination with EPA (Environmental Protection Agency) regarding the required work plan for construction funding and with Connecticut Department of Energy and Environmental Protection regarding the construction administration services.
- Final design documents were expected shortly for Commission to review, after which comments would be incorporated and bidding documents issued.
- It was stated that a non-mandatory pre-bid site meeting will occur during the bidding process.
- Attorney Lord reported that approximately eight temporary construction easements are being prepared.
- Bidding is anticipated this fall/winter and construction is anticipated in 2027.

9. NEW BUSINESS:

a. Approval of 2026/2027 Benefit Assessment for 357 Hickory Street in the current property owner's name.

- Travis Watroba motioned to table the decision for a month.
- John Murphy seconded the motion; motion passed unanimously.

b. Refund for overpayment for 840 Branch Rd ($70)

- Nick Shute motioned to refund the overpayment of $70 for 840 Branch Rd.
- John Murphy seconded the motion; motion passed unanimously.

c. 2027 WPCA Meeting Schedule

- Nick Shute motioned to approve the 2027 WPCA Meeting Schedule.
- John Murphy seconded the motion; motion passed unanimously.

d. 140 South Main Street Sewer Capacity Renewal – 4 (1) bedroom units and 12 (2) bedroom units

- Travis Watroba motioned to approve the 140 South Main Street Sewer Capacity Renewal.
- John Murphy seconded the motion; motion passed unanimously.

e. 156 South Main Street Sewer Capacity Renewal – 300 units (Front of property connection)

- Travis Watroba motioned to approve the 156 South Main Street Sewer Capacity Renewal.
- Michael Blanchette seconded the motion; Todd Mervosh abstained; motion passed.

ADJOURNMENT:

- John Murphy motioned to adjourn the Regular Monthly Meeting of October 13, 2026 at 8:20 pm.
- Michael Blanchette seconded the motion; the motion passed unanimously.

Respectfully submitted,

Anna Clark

Anna Clark
Business Administrator

For paper or electronic copy of the entire meeting packet please contact the WPCA