

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION

Wednesday, October 21, 2026

2026-2027 - 294

REGULAR MEETING AGENDA

TIME: 7:00 PM

LOCATION: CAFETERIA

1. CALL TO ORDER

Christina Drum, Board President

2. OPEN PUBLIC MEETINGS ACT STATEMENT

Christina Drum, Board President

"The New Jersey Open Public Meetings Law was enacted to ensure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

3. PLEDGE OF ALLEGIANCE

Christina Drum, Board President

4. ROLL CALL

Brielle Neroda, Board Secretary

5. SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

6. COMMITTEE UPDATES

Christina Drum, Board President

Committee	Chair	Committee	Chair
Finance	Mr. Hale	Personnel	Mrs. Mancini
Buildings, Grounds, & Transportation	Mr. Dieker	Negotiations	Mr. Hale
Curriculum & Technology	Mrs. Donahue	Policy	Ms. Jeronowitz

7. PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Christina Drum, Board President

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

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8. CORRESPONDENCE

Craig Vaughn, Superintendent

9. SUPERINTENDENT REPORT

Craig Vaughn, Superintendent

UPDATE

- 2025-26 ABR Self-Assessment
- QSAC Compliance
- NASP Training
- Geobase Connection
- Student Council Elections

IMPORTANT DATES

- October 19 - 23 - School Violence Awareness Week
- October 28 - Red Ribbon Day
- October 30 - Halloween Parade & Class Parties
- November 3 - Election Day
- November 5 & 6 - School Closed / NJEA Convention
- November 11 - Veterans Day / School Closed for Students / Staff Professional Development
- November 13 - Therapy Dog Visitation
- November 18 - Board of Education Meeting
- November 25 - Early Dismissal
- November 26 & 27 - School Closed / Thanksgiving Break

10. APPROVAL OF MINUTES

Brielle Neroda, Board Secretary

- **REGULAR MEETING - Wednesday, September 16, 2026**
- **EXECUTIVE SESSION - Wednesday, September 16, 2026**

11. SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

- RESOLUTION #26/27-RM-294-100**
MONTHLY ENROLLMENT REPORT
- RESOLUTION #26/27-RM-294-101**
APPROVE THE MONTHLY HIB REPORT
- RESOLUTION #26/27-RM-294-102**
APPROVE SUBMISSION OF THE 2025-2026 HIB ANTI-BULLYING SELF EVALUATION

12. CONTRACT ADMINISTRATION

Craig Vaughn, Superintendent

13. FINANCE & BUDGET

Craig Vaughn, Superintendent

- RESOLUTION #26/27-RM-294-103**
APPROVE ANTICIPATED REVENUE REPORT
- RESOLUTION #26/27-RM-294-104**
CERTIFY REMITTANCE TO PURCHASE ORDERS
- RESOLUTION #26/27-RM-294-105**
CERTIFY NO ADVERTISED APPROPRIATION ADJUSTMENT EXCEEDS 10%
- RESOLUTION #26/27-RM-294-106**
CERTIFY EWEG REIMBURSEMENT REQUESTS

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- e) **RESOLUTION #26/27-RM-294-107**
APPROVE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
- f) **RESOLUTION #26/27-RM-294-108**
MONTHLY CERTIFICATION LINE ITEM STATUS REPORT
- g) **RESOLUTION #26/27-RM-294-109**
RATIFY TRANSFER OF FUNDS
- h) **RESOLUTION #26/27-RM-294-110**
APPROVE MONTHLY BILL LIST
- i) **RESOLUTION #26/27-RM-294-111**
APPROVE BOARD SECRETARY'S REPORT
- j) **RESOLUTION #26/27-RM-294-112**
APPROVE TREASURER'S REPORT
- k) **RESOLUTION #26/27-RM-294-113**
APPROVE TRAVEL AND RELATED EXPENSE REIMBURSEMENT

14. PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

- a) **RESOLUTION #26/27-RM-294-114**
APPOINT SUBSTITUTE POSITIONS FOR THE 2026-2027 SCHOOL YEAR

15. APPOINTMENT OF SPECIAL PERSONNEL SERVICES

Craig Vaughn, Superintendent

- a) **RESOLUTION #26/27-RM-294-115**
APPOINT TREASURER OF SCHOOL MONIES
- b) **RESOLUTION #26/27-RM-294-116**
APPOINT HOMELESS LIAISON
- c) **RESOLUTION #26/27-RM-294-117**
APPOINT ANTI-BULLYING SPECIALIST

16. CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

17. POLICIES & PROCEDURES

Craig Vaughn, Superintendent

- a) **RESOLUTION #26/27-RM-294-118**
AUTHORIZING BOARD MEMBER PARTICIPATION IN THE NJSBA RESOLUTION SUBCOMMITTEE MEETING

18. FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

- a) **RESOLUTION #26/27-RM-294-119**
APPROVE MONTHLY FIRE & SECURITY DRILLS
- b) **RESOLUTION #26/27-RM-294-120**
APPROVE USE OF FACILITIES REQUESTS
- c) **RESOLUTION #26/27-RM-294-121**
APPROVE SUBMISSION OF THE ANNUAL COMPREHENSIVE MAINTENANCE PLAN

19. BOARD FORUM

Christina Drum, Board President

- **UNFINISHED BUSINESS**
- **NEW BUSINESS**

20. PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Christina Drum, Board President

21. ADJOURNMENT

Christina Drum, Board President

SUPERINTENDENT'S REPORT

October 21, 2026

RESOLUTION #26/27-RM-294-100**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF SEPTEMBER 2026**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active homeroom rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2026	Count <u>September 30, 2026</u>	Difference
11-105-100-101-101-105	Pre-School Regular	21	17	-4
11-110-100-101-101-110	Kindergarten	26	43	+17
11-120-100-101-101-401	First Grade	41	26	-15
11-120-100-101-101-402	Second Grade	31	41	+10
11-120-100-101-101-403	Third Grade	34	33	-1
11-120-100-101-101-404	Fourth Grade	47	36	-11
11-120-100-101-101-405	Fifth Grade	30	47	+17
11-130-100-101-101-406	Sixth Grade	38	30	-8
11-212-100-101-101-100	Multiple Disabled	7	7	NC
11-215-100-101-101-100	Preschool Disabled PT	2	5	+3
11-000-100-56X-60X-XXX	Out-of-District Placement	1	0	-1
	TOTAL	278	285	+7

Month	Enrollment	Monthly Change
June 2026	278	
July 2026	283	+5
August 2026	283	0
September 2026	285	+2
October 2026		
November 2026		
December 2026		
January 2027		
February 2027		
March 2027		
April 2027		
May 2027		
June 2027		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

October 21, 2026

RESOLUTION #26/27-RM-294-101

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE TIME PERIOD OF SEPTEMBER 17, 2026 TO OCTOBER 21, 2026
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **SEPT. 17, 2026 TO OCTOBER 21, 2026**:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

RESOLUTION #26/27-RM-294-102

RESOLUTION AUTHORIZING THE SUBMISSION OF THE SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS (ABR) STATEMENT OF ASSURANCES

WHEREAS, by submitting the School Self-Assessment for Determining Grades under the ABR (Self-Assessment), the chief school administrator (CSA) assures that:

1. The school safety/school climate team (SS/SCT) had the lead role in completing the Self-Assessment.
2. The public was given the opportunity to comment on the Self-Assessment prior to the district board of education (BOE) approval
3. The BOE approved the Self-Assessment at a public meeting, prior to the submission to the New Jersey Department of Education (NJDOE)
4. All information in the Self-Assessment is an accurate and complete account of the status of the school's efforts implementing ABR at the time of submission, the SS/SCT's report, the public comment on the report, and the district BOE's review of and the decision on the report
5. The NJDOE or its authorized representatives will be provided access to, and the right to examine, all records, books, papers, or documents related to the Self-Assessment.
6. The grade assigned by the Commissioner for the school and for the school district will be posted on the home page of the school's website within 10 days of its receipt from the NJDOE.
7. The grade assigned by the Commissioner for the school district and each school in the district will be posted on the home page of the school's website within 10 days of its receipt from the NJDOE.
8. The BOE at a public meeting will review the grades assigned by the Commissioner for each school and school district; and

WHEREAS, the date of the Board of Education approval is **October 21, 2026**; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Chief School Administrator hereby certifies that he has read, understands, and will satisfy the above Assurances in their entirety, and authorizes submission of the School Self-Assessment for Determining Grades under the ABR.

CONTRACT ADMINISTRATION

FINANCE & BUDGET

October 21, 2026

RESOLUTION #26/27-RM-294-103

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF SEPTEMBER 2026 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following SEPTEMBER 2026 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Brielle Neroda
Board Secretary

October 21, 2026

RESOLUTION #26/27-RM-294-104

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF SEPTEMBER 2026**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Genesis, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached SEPTEMBER 2026 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

RESOLUTION #26/27-RM-294-105

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF SEPTEMBER 2026
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Genesis and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached SEPTEMBER 2026 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

RESOLUTION #26/27-RM-294-106

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING SEPTEMBER 2026

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending SEPTEMBER 2026 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

RESOLUTION #26/27-RM-294-107

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF SEPTEMBER 2026 FOR THE 2026-2027 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **SEPTEMBER 2026** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years **2026-2027** Every Student Succeeds Act, IDEA Part B, IDEA Preschool, and REAP funds.

RESOLUTION #26/27-RM-294-108

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS

FOR THE MONTH OF **SEPTEMBER 2026**

PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **SEPTEMBER 2026** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

October 21, 2026

RESOLUTION #26/27-RM-294-109

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR SEPTEMBER 2026,
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings in the month of **SEPTEMBER 2026**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #26/27-RM-294-110

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON
THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of SEPTEMBER 17, 2026 TO OCTOBER 21, 2026 (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "**BILL LIST**" report.

October 21, 2026

RESOLUTION #26/27-RM-294-111

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF SEPTEMBER 2026 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2026-2027** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

RESOLUTION #26/27-RM-294-112

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR SEPTEMBER 2026
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **SEPTEMBER 2026** Report of the Treasurer of School Monies is hereby accepted and approved.

RESOLUTION #26/27-RM-294-113

**RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT
& RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES
FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES
PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471**

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name			
District Assignment			
Travel Date(s)			
Travel Destination			
Travel Type			
Sponsoring Entity			
Event Description			
Funding Source			
Account Series			
Registration Fee			
M&IE Allowance			
Mileage Estimate (\$0.76 per mile)			
Tolls & Other Transportation			
Hotel/Motel Rate			
Miscellaneous Exp (Parking)			
TOTAL			

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

October 21, 2026

PERSONNEL & NEGOTIATIONS

October 21, 2026

RESOLUTION #26/27-RM-294-114

**RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS'
RECOMMENDATION FOR THE SUBSTITUTE POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2026-2027 SCHOOL YEAR**

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides, custodians, and EDC staff are such personnel

Teachers	Aides	Custodians	Nurses	EDC Staff
Suzi Miskolczi			Suzi Miskolczi	
William Bailey				
Lisa Jodice				
Samar Kahn				
Elizabeth Dieker				
Colleen Marra				

; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

RESOLUTION #26/27-RM-294-115

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR THE SERVICES OF A TREASURER OF SCHOOL MONIES

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of a treasurer of school monies; and

WHEREAS, Thomas Egan is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Thomas Egan in an amount not-to-exceed four thousand one hundred thirty-two dollars (\$4,133) for the period of time from November 1, 2026 to June 30, 2027, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

RESOLUTION #26/27-RM-294-116

RESOLUTION APPROVING THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS FOR THE APPOINTMENT OF THE DISTRICT HOMELESS LIAISON FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT PURSUANT TO N.J.A.C. 6:3-8-5

WHEREAS, N.J.A.C. 6:3-8.5 provides that a district homeless liaison shall be appointed who shall have the responsibility for all homeless children who reside temporarily in the school district as well as those who were residents of the district when they became homeless; and

WHEREAS, the Superintendent of Schools makes the recommendation that the District Homeless Liaison for the **2026-2027** school year shall be Cathryn Browning; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the Superintendent of Schools that Cathryn Browning be appointed as the District Homeless Liaison for the Township of Springfield School District for the period of time from January 1, 2027 to June 30, 2027; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that there shall be no additional compensation granted to the incumbent in her capacity as Learning Disabilities Teacher Consultant for the designation as the District Homeless Liaison.

RESOLUTION #26/27-RM-294-117

RESOLUTION APPROVING THE APPOINTMENT OF AN ANTI-BULLYING SPECIALIST

WHEREAS, the New Jersey Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-14 et seq., requires each school in the district to appoint an Anti-Bullying Specialist; and

WHEREAS, the Anti-Bullying Specialist is responsible for leading investigations of reported incidents of harassment, intimidation, and bullying, as well as performing other duties in accordance with applicable law and district policy; and

WHEREAS, the Springfield Township Board of Education desires to ensure compliance with applicable statutory requirements and maintain a safe and supportive school environment for all students;

NOW, THEREFORE, BE IT RESOLVED, that the Springfield Township Board of Education hereby approves the appointment of Jon Luyber as the Anti-Bullying Specialist for Springfield Elementary School, effective January 1, 2027, for the **2026-2027** school year, in accordance with N.J.S.A. 18A:37-20.

BE IT FURTHER RESOLVED, that the appointment shall be reflected in the district's official records and communicated as required by applicable law and district policy.

BE IT FURTHER RESOLVED that there shall be no additional compensation granted to the incumbent in his capacity as Assistant Principal for the designation as the Anti-Bullying Specialist.

CURRICULUM & TECHNOLOGY

October 21, 2026

POLICIES & PROCEDURES

October 21, 2026

RESOLUTION #26/27-RM-294-118

AUTHORIZING BOARD MEMBER PARTICIPATION IN THE NEW JERSEY SCHOOL BOARDS ASSOCIATION RESOLUTION SUBCOMMITTEE MEETING

WHEREAS, the Springfield Township Board of Education recognizes the importance of active participation in statewide educational affairs and supporting efforts to improve public education in New Jersey; and

WHEREAS, the Board of Education submitted a resolution to the New Jersey School Boards Association (NJSBA) proposing an amendment to the Association's *Manual of Positions and Policies on Education*; and

WHEREAS, NJSBA has acknowledged receipt of the resolution and confirmed that it was filed in advance of the September 11, 2026 filing deadline, satisfies the Association's procedural filing requirements, and will be placed on the agenda for consideration at the October 27, 2026 Resolution Subcommittee (RSC) meeting; and

WHEREAS, the RSC will review and discuss the resolution and determine whether to advance it for deliberation by delegates attending the NJSBA Delegate Assembly scheduled for November 21, 2026; and

WHEREAS, the Board of Education wishes to authorize a Board member to appear before the RSC to present the resolution, respond to questions, and advocate for its consideration and advancement to the Delegate Assembly;

NOW, THEREFORE, BE IT RESOLVED, that the Springfield Township Board of Education hereby authorizes Dawn Jeronowicz to attend the New Jersey School Boards Association Resolution Subcommittee meeting on October 27, 2026, on behalf of the Board, for the purpose of presenting and advocating for the resolution previously submitted by the Board for consideration; and

BE IT FURTHER RESOLVED, that the authorized Board member may provide information and respond to questions regarding the resolution in support of the RSC's review and consideration, including advocating for the resolution to be advanced to the November 21, 2026 NJSBA Delegate Assembly; and

BE IT FURTHER RESOLVED, that this authorization is limited to representing the Board's previously approved position regarding the submitted resolution and does not authorize the Board member to amend the resolution, commit the Board to additional positions or actions, or otherwise act beyond the scope of this authorization without further Board approval; and

BE IT FINALLY RESOLVED, that a copy of this resolution shall be maintained with the official minutes of the Springfield Township Board of Education.

FACILITIES, SECURITY, & TRANSPORTATION

October 21, 2026

RESOLUTION #26/27-RM-294-119

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the school's hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the months of **SEPTEMBER 2026**:

Date / Time	September 18, 2026 / 2:10pm	September 11, 2026 / 2:23 PM
Type of Drill	Fire Drill	Evacuation
Duration of Drill	2:42	5:50
Weather Conditions	Partly Cloudy 79*	Cloudy 79*
Participants	Students & Staff	Students & Staff
Drill Supervisor	C. Vaughn	C.Vaughn & Springfield PD

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

October 21, 2026

RESOLUTION #26/27-RM-294-120**RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Springfield Rec	12/1/26 - 3/12/27	3:30 PM - 8:30 PM (M-F) 8:00 AM - 5:00 PM (Sat.) 9:00 AM - 4:00 PM (Sun.)	Rec Basketball	Gymnasium
Girl Scout Troop 21580	10/2/26 11/13/26 12/4/26 1/8/27 2/5/27 3/12/27 4/19/27 5/7/27 6/4/27	3:30 PM - 5:30 PM	Troop Meetings	Media Center
Pamela & Bob Prisco	11/1/26 11/8/26 11/15/26 11/22/26 11/26/26 12/6/26 12/13/26 12/20/26 12/27/26	3:30 PM - 5:30 PM	Basketball	Gymnasium

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the above list of "Facilities Use Applications" is hereby approved.

RESOLUTION #26/27-RM-294-121

**RESOLUTION APPROVING THE SUBMISSION
OF AN ANNUAL COMPREHENSIVE MAINTENANCE PLAN
PURSUANT TO N.J.A.C. 6:24-2.1 & N.J.A.C. 6:24-2.2**

WHEREAS, N.J.A.C. 6:24-2.1 provides that each school district shall determine the required maintenance activities that pertain to each school facility in the district, and shall report these activities in its annual comprehensive maintenance plan; and

WHEREAS, N.J.A.C. 6:24-2.2(a) defines required maintenance expenditures as expenditures for required maintenance activities set forth in N.J.A.C. 6:24-2.1 shall qualify as investments in maintenance for purposes of calculating the maintenance factor (M) in N.J.S.A. 18A:7G-9 and such expenditures shall also be used to determine the required maintenance expenditure for the year prior to the filing year; and

WHEREAS, N.J.A.C. 6:24-2.2(b) describes the types of expenditures that qualify as required maintenance to include supplies and materials, contracted labor and salaries of district employees who are exclusively dedicated to the performance of required maintenance activities, or for the payment of contracts for required maintenance; and

WHEREAS, N.J.A.C. 6:24-2.2(c) provides that existing school facilities for which a district seeks State facilities aid pursuant to EFCFA for rehabilitation or alteration, the required maintenance expenditure shall equal two percent (2%) of its replacement cost over the previous ten (10) years; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the annual comprehensive maintenance plan is hereby approved; and

BE IT FURTHER RESOLVED, that the Board of Education has been provided with a copy of the Annual Maintenance Budget Amount Worksheet per N.J.A.C. 6A:26A (Form M-1) and approves its submission; and

BE IT FURTHER RESOLVED that the following calculations are contained on the Form M-1 report:

<u>School</u>	<u>Gross Building Area</u>	<u>Building Replacement Value</u>	<u>PY's Actual Current Year Budgeted Expenditures (see detailed sheet)</u>	<u>Minimum Annual Target Expenditure FY 2027-2028</u>	<u>Anticipated Budget FY 2027-2028</u>
Elementary	43,320 sq ft	\$ 6,194,760	\$2,188,528	\$ 12,390	\$ 197,310

BE IT FURTHER RESOLVED that the Maximum Maintenance Reserve Amount is calculated as **two hundred forty seven thousand seven hundred ninety dollars (\$247,790)** and the Current District Maintenance Reserve Amount is **one hundred eighty three thousand sixty six dollars (\$183,066)**, thus the Springfield Township School District can transfer up to **sixty four thousand seven hundred twenty four dollars (\$64,724)** to the Maintenance Reserve Account.
