

Staff Transportation FAQ Amendment

1. 15-passenger van (we offer 14 or 24's): would a 14 be ok or do you want me to quote you for a 24
 - The District would accept a slight deviation in seating should the equipment the successful vendor typically purchases have +/- a few seats from 15.
2. It says that you will need 4 of these daily, does this mean you need 3 between 6:30 a.m. and 930am and 3-6 and then 1 from 930-3? Or do you need all 4 during the split shift and a 5th for 930-3?
 - It is 4 in total. 2 on each side of town from 6:30 to 9:30 AM, and again from 3 PM to 6 PM on days in which staff are present.
 - 2 vans and 2 drivers (one on each side of town) - will need to be available on demand from 9:30 AM to 3 PM each day in the event a staff member needs to be shuttled to their car.
3. Site and service dates. Section II (Scope of Work) lists Walden for March 2027 – June 2029 and Wilmot for August 2028 – June 2029. The bid price form in Section IV lists the reverse. Which site begins in March 2027?
 - Wilmot is March 2027 – June 2029
 - Walden is August 2028 – June 2029
4. Start dates. What are the expected first service days for each site in March 2027 and August 2028? How much advance notice will the District give if construction schedules change either date?
 - March 30, 2027
 - August 14, 2028
 - At minimum two weeks advance notice of changes to dates

5. Midday van. Section II calls for "one driver and one van between 9:30 AM and 3 PM." Is that one van at each site, or one van for the District as a whole during the year both sites are in service?
 - One driver and one van at each site.
6. Service days. Should bidders price only the days on the Appendix B calendars (staff attendance days)? Will service be needed on summer days or other days when only some staff, such as administrators or custodians, are on site?
 - Only staff attendance days in the Appendix B calendars.
7. Daily price. Please confirm the daily price on the bid form is per site and covers both vans, both drivers, and the midday van at that site.
 - Correct
8. New vans and delivery timing. With award on December 17, 2026 and service starting in March 2027, manufacturer lead times may not allow delivery of new vans for the first days of service. If a new van is delayed, may the contractor provide a comparable interim van until the new van arrives? Does the "not in service prior" requirement also apply to a spare van used only when a route van is out of service?
 - Yes, the successful bidder may substitute a van should delivery be delayed by the manufacturer.
 - No, the "not in service prior" requirement does not apply to any spare equipment used.
9. Early termination. Bidders must buy or lease new vans for a term of about two years, and the contract can be terminated on 14 days' notice. Would the District consider reimbursing the unamortized cost of the vans, or taking assignment of them, if the contract is terminated for convenience before June 2029?

- Yes, the District will honor an addendum to the contract that will specify that if early termination occurs by action of the District, the District will reimburse or take assignment of the vans purchased to service the District.

10. Extension. If construction runs past June 2029, does the District anticipate extending the service? If so, would pricing for the extension be adjusted?

- The District does not anticipate construction past 2029.

11. Remote parking lots. Has the District secured permission to use each remote lot in Appendix A, including the Deerfield Park District sites? Who will handle snow removal at the lots and loading areas? Will a parking space be available near each school for one van during the midday period?

- The District has secured permission to use the remote lots identified in Appendix A and will be responsible for snow removal.
- The District will mark a parking space on premises for the midday shuttle van.

12. Loading areas and ridership. Will the District designate loading zones at each school, separate from construction traffic? How many staff are expected to park off-site at each school, and what are the peak arrival and departure times?

- The District will designate loading zones, and the approach to schools and staff drop off will be separate from construction.
- The District has no data on peak arrival times; however, two 15 passenger vans operating continuously during the identified times should be sufficient to transport the roughly 70 staff members shuttling offsite.

13. Driver licensing. Each 15-passenger van plus driver carries 16 people. We plan to staff the vans with commercial driver's license (CDL) holders with passenger endorsement. Does the District have any other driver qualification requirements?

- The District has no additional qualifications identified outside of what is included in the request for bids document.

14. Prevailing wage. Section IV says the Illinois Prevailing Wage Act applies "where applicable." Does the District consider the Act applicable to this staff transportation service?

- As a governmental entity in Illinois, the District has a requirement to provide notice that we are subject to the Illinois Prevailing Wage Act. It is the responsibility of the successful bidder to determine if that Act applied to them.

15. Confirm the correct Walden/Wilmot date ranges (doc swaps them).

- See answer to #3

16. Van specs beyond "never previously in service" — is leasing OK, and would a 24-passenger small school bus van be acceptable?

- The District does not not have a preference if the successful bidder leases or purchases equipment. See answer to #1.

17. Which phase/school does the midday van serve, and its hours?

- Bidder shall provide one driver and one van between 9:30 AM and 3 PM on all days in which staff are present in the event staff need to be shuttled to their vehicle during school hours. When Walden and Wilmot are operating remote lots simultaneously, one driver and one van shall be available at both locations.

18. Pricing per phase, per day, or both?

- Daily price per day for the dates indicated on page 7 of the bid document.

19. Questions due Oct 14 or Oct 29 — which governs?

- October 14, 2026.

20. Fingerprint background checks — before award or before start?

- After the award but before the start date.

21. Route maps or mileage estimates available?

- See appendix A of the bid document.

22. Can I get the list of vendors who attended the pre bid meeting on October 7th 2026?

- Illinois Central
- NACSB
- First Student
- Olson

23. Does the spare vehicle need to meet the same specifications as the daily vehicle?

- It should be similar, but it does not need to conform to the newly purchased/leased vehicles supporting the District.

24. Would you care if we were to use 25 passenger mini coaches vs the vans? They are much easier to get on and off, without climbing over anyone. If so, can we list that as a separate bid, in addition to the vans?

- See answer to #1.

25. Are we to do a “year 1” price and a separate “year two” or do you want just one number for the entire time?

- See answer to #18. It is one price for the duration of the agreement.

26. What would be a scenario for you to use one of your vans? Would you be open to buying your two vans and leasing them back to us?

- The successful bidder will not use the District's equipment. The District's equipment is solely for its use in the event of unforeseen circumstances.

27. Please confirm the total number of vans required.

- 4

28. Please confirm the number of vans that will operate at each location.

- 2

29. Please provide the total number of days the vans will operate per year.

- See Appendix B of the bid document.

30. Will staff be transported Monday – Friday only?

- See Appendix B of the bid document.

31. Will transportation be provided on Saturday or Sunday? If so, please provide the dates and times it will be required.

- No. See Appendix B of the bid document. The successful bidder is expected only to provide transportation on calendar days when staff are present.

32. On days when the school is closed to students but open to staff will transportation be provided?

- Yes. See Appendix B of the bid document.