

MINUTES FOR SCHOOL COUNCIL MEETING

Clark Creek STEM Academy School Council
October 15, 2026

1. Call to Order: 8:08
2. Introduction of Members & Guests

Mrs. Roulier welcomed everyone and allowed everyone to introduce themselves.

- Melinda Roulier, Principal
- Nicole Brookshire
- Rebecca Coleman
- Sara Fox
- Paula Guerra
- Dr. Keith Ingram
- Leah Johnson
- Keli McCain-John
- Kendra Mull
- Andrea Simon

3. Topics for Discussion
School Advisory Council Training

Keith Ingram is our business partner
Each member serves for 2 years

Reviewed presentation

- GA Reform Act of 2000

Established to bring communities and schools together

- Improve student achievement
Made up of principal, 2 staff members, 4 parents/guardians (elected by school body)

Goal of School Council:

- To help the entire school
- Act as a link between the school and the community

Effective members:

- participate
- are a liaison to the community and school
- teachers elected by the staff
- parents elected by the parents of the school

Explained how we would fill and potential opening
School council is an informational platform

School council meetings are public information, and public can attend

Things to not discuss during school council

- individual teachers or students

Leadership Qualities of the Principal

- Leadership, Professionalism, School Climate, Communication
- Articulates a clear vision
- Monitors instruction
- High expectations for all students
- School safety plan in effect
- Ability to identify school needs
- Fiscally managing budget
- Supporting teachers to be highly effective
- Professionalism
- Communicates vision clearly with staff and community

Tabled voting to give council members time to review, will vote over email

1. Instructional Leadership (Shared Vision of Teaching and Learning)
• The principal will lead the school community by articulating a shared mission and vision. • The principal will lead the community in fostering student success by analyzing academic achievement data and working collaboratively with faculty and staff to monitor and design instruction.
2. School Climate (Environment Where All Stakeholders Thrive)
• The principal will promote high expectations and the success of all students through relationship building and community involvement. • The principal will develop and effectively implement a School Safety Plan.
3. Planning and Assessment (Collect/Utilize Data for Decision-Making)
• The principal will perform a needs assessment to identify school goals that will lead to an increase in teacher effectiveness and student achievement.
4. Organizational Management (Maximize Resources to Increase Efficiency)
• The principal will oversee all school operations to ensure a safe, secure, and orderly environment. • The principal will keep accurate and up-to-date records and maintain a fiscally responsible school budget.
5. Human Resources Management (Develops and Retains Quality Personnel)
• The principal will implement effective strategies for the selection and retention of high-quality educators. • The principal will support and encourage professional development opportunities that incorporate the use of achievement data to maximize student growth. • The principal will promote a positive working environment by supporting the achievements of effective teachers.
6. Teacher/Staff Evaluation (Consistent and Constructive Evaluations of Personnel)
• The principal will fairly and consistently provide educators with timely and constructive feedback designed to improve student learning. • The principal will provide resources and support to ensure all staff meet job performance expectations.
7. Professionalism (Exemplary Standard for School and Community)
• The principal will model respect, work in a collegial and collaborative manner with all stakeholders, and maintain a high level of professional appearance, demeanor, and knowledge.
8. Communication and Community Relations (Effectively Collaborates with All Stakeholders)
• The principal will value and provide timely communication practices with all stakeholders. • The principal will be an effective decision-maker who maintains visibility and accessibility.

Reviewed Star Data from the beginning of the year

K-2 Reading and Math Data

3-5 Projects how students will perform on milestones at this point of the year

Ms. Mull asked about tracking of student growth from year to year. Mrs. Roulier explained that the data is reviewed through PLCs as part of planning

Mrs. Roulier said she could share information if wanted with school council

School SIP/SWP focus to increase student achievement on the milestones

- How can we increase the students performing at or above grade level

Academic Discourse

- Having students take more ownership of the discussing in the classrooms, teachers talking less and students talking more
- The more students are talking, the more they are retaining information

Differentiation

- How are we meeting the needs of our students in our classroom
- Spending time on what students are doing independently
- Is independent work intentionally designed to meet student needs

Vocabulary

- Intentional about new vocabulary
- Teachers have been provided with a new vocabulary strategy K-5
 - Purchases to support plans:
 - Decodable book library (books in hands!) for K-2 – in progress (Title I funds)
 - UFLI phonics to supplement Savvas
 - Generation Genius: online resource for K-5 to supplement ELA, SS, Sci, and Math instruction
 - Student and teacher classroom resources to support standards, goals, and classroom engagement
 - Teacher professional development to support plans
 - State Staff development funds to support the School Improvement Plan

School safety – sidewalk

- Car Rider sidewalk was a huge safety concern, Mrs. Roulier reached out to school operations, and they were able to add more sidewalk access for students to use safely
- Shared next steps of continuing the awning throughout the car rider line
 - Conference week
 - Front Office staffing update

Construction should begin soon on an adaptive playground to meet the needs of all students

- has been approved
- waiting on planning/installation hopefully by next year

Ms. Mull asked if we had a school resource officer on campus for the entirety of the school day. Ms. Roulier shared that we share with Oak Grove and he is here everyday, but not for the entirety of the school day. The goal of the Superintendent is to have an officer in every building. Ms. Fox shared that CCSD has an actual police department

Conference Week

- Excited that the district has added these days. Educators have been asking for these days for a while
- Prior to this year, teachers were planning conferences for over a month and taking personal time to do so
- Acknowledged the burden on parents
- Mrs. Roulier has shared feedback to district on how to make conference week better for teachers and students, suggested 2 full day conference days instead of early dismissal for 4 days
- Shared that logistics of early release days are cumbersome
- Asked for feedback from parents:
 - Ms. Fox shared that they came from Cobb County, said that she appreciated the extended day offer from the district
 - Mrs. Brookshire shared that the days have went well and were very well planned by our administration and staff

Car Rider procedures

- We have 1100 students to get in the building in 35 minute time period
- Encouraged parents to try to arrive prior to 7:25 to alleviate any car rider concerns

Front Office Staffing Update

- Lost Ms. Nancy unexpectedly
- Beginning Monday, Johana will transition into the registrar role
- Looking for a bi-lingual front office secretary
- Will help alleviate Ms. Avila from having to help in the office

School Calendar of Events

- Candy Monsters are collecting candy for trunk or treat
- Trunk or Treat is October 23rd
- Ms. Fox shared that they are looking for 20,000 pieces of candy
- Red Ribbon Week—flyer should be coming home soon (simple dress up days, concluding with a not so scary Halloween costume)
- Veterans Day Program—Nov. 11th
- International Night—November 12th
- Santa Shop
- Santa Night
- Report Cards go home tomorrow
- New Grading Policy and Retention Policy is putting a lot of ownership back on students and families. In the past students would receive a 50, and now what grade the student has earned is what they will receive
- Boo Grams will be for sale from PTA soon

HawkTalk

- Discussed Feedback to make sure it is accessible for all parents
4. Future Council Meetings-December 3rd, February 11th, and April 29th
 5. Adjournment @ 9:18