

Board of Education Special Meeting
September 14, 2026 5:30 PM ET (4:30 CT)
Sharp Middle School
District Training Room
35 Wright Road
Butler, KY 41006

Attendance Taken at: 5:28 PM

Present Board Members:

Ms. Cheri Griffin--Chair

Mr. Kevin Barnard

Mrs. Amber Beebe

Mr. Derek Brown

Tanner Morris

Absent Board Members:

Mrs. Laura Schack—Vice Chair

Pendleton County Schools Mission

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

I. Call to Order

Chair Griffin called the meeting to order at 5:30 pm.

A. Approve Agenda

Order #26-10794 - Motion Passed: Superintendent Buerkley's recommendation to approve the agenda passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

B. Pledge of Allegiance

C. Mission Statement

D. Moment of Silence

II. Communications

A. Board Member Comments

B. Superintendent's Report

C. Personnel Actions

Personnel Changes Board Meeting				
September 14, 2026				
Last Name	First Name	Location	Position	Effective Date
Hired				
Barger	Reiley	BOE	Co-op student worker	8/19/2026
Bueter	Raychel	DSS	Student Bus Monitor	9/1/2026
Coyle	Vesta Marie	DSS	School Bus Driver	8/26/2026
Hammond	Jaime	DIST	Substitute Instructional Assistant	8/13/2026
Hammond	Jaime	DIST	Substitute Teacher	8/13/2026
Kirsch	Katie	PHS	Account Clerk	8/17/2026
Monday	Alissa	DSS	Student Bus Monitor	8/31/2026
O'Hara	Christina	BOE	Payroll Clerk	10/19/2026
Patton	Susan	DIST	Substitute Teacher	8/14/2026
Patton	Susan	DIST	Substitute Instructional Assistant	8/14/2026
Price	Jennifer	DIST	Substitute Teacher	8/26/2026
Richie	Sophie	DSS	Student Bus Monitor	8/31/2026
Resigned				
Johnston	Jan	BOE	Payroll Clerk	12/31/2026
Pennington	Oralia	DSS	School Bus Driver	8/21/2026
Sebastian	Jackie	PHS	Instructional Assistant I	8/13/2026
Woolf	Dahna	DIST	Substitute Teacher	8/10/2026
Retired				
Crotty	Nancy	SMS	School Secretary I - Middle School	10/16/2026
Terminated				
Barger	Reiley	BOE	Co-op Student worker	9/2/2026

D. Written Communications & Reports

1. DPP Report
2. Transportation Monthly Trip Report
3. FRYSC Reports
4. PCHS Field Trip Request--Boys Basketball
5. PCHS Field Trip Request--Band
6. PCHS Trip Request--FFA
7. SES Field Trip Requests--1st/2nd/4th grade
8. SMS Field Trip Request--8th Grade
9. Maintenance and Technology Report
10. Monthly Financial Report

III. Action Agenda

A. 2026-27 Working Budget

Order #26-10795 - Motion Passed: Superintendent Buerkley's recommendation to approve the 2026-27 working budget as presented passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown--Yes.
Motion Carried

B. 2026-27 Staffing Allocation Adjustments

Order #26-10796 - Motion Passed: Superintendent Buerkley's recommendation to approve the 2026-27 staffing allocations as presented passed with a motion by Mr. Derek Brown and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown--Yes.
Motion Carried

C. 2026-27 Final SBDM Budget Allocations

Order #26-10797 - Motion Passed: Superintendent Buerkley's recommendation to approve the 2026-27 Final SBDM Budget Allocations as presented passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown--Yes.
Motion Carried

D. 2026-27 Allocation of Field Trip Mileage/Bus Usage

Order #26-10798 - Motion Passed: Superintendent Buerkley's recommendation to approve the 2026-27 Allocation of Field Trip Mileage/Bus Usage Rates as presented passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown--Yes.
Motion Carried

E. Appointment Local Calendar Committee--Board Representative

Order #26-10799 - Motion Passed: Superintendent Buerkley's recommendation to approve Mr. Barnard to serve as the school calendar committee board representative passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown--Yes.
Motion Carried

F. Appointment of Local Calendar Committee--Representatives

Order #26-10800 - Motion Passed: Superintendent Buerkley's recommendation to approve the calendar committee as submitted passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

G. Appointment of CDIP Committee

Order #26-10801 - Motion Passed: Superintendent Buerkley's recommendation to approve the CDIP Committee as submitted passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

H. Shortened School Week for Student

Order #26-10802 - Motion Passed: Superintendent Buerkley's recommendation to approve a shortened school week for these students at this time passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

I. Shortened School Day for Student

Order #26-10803 - Motion Passed: Superintendent Buerkley's recommendation to approve a shortened school week for these students at this time passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

J. 2026 Wool Festival Agreement

Order #26-10804 - Motion Passed: Superintendent Buerkley's recommendation to approve the Wool Fest agreement passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

K. Approval of Community Relations Coordinator-Job Description

Order #26-10805 - Motion Passed: Superintendent Buerkley's recommendation to approve the Community Relations Coordinator job description passed with a motion by Mr. Derek Brown and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

L. Approval of Emergency Certification

Order #26-10806 - Motion Passed: Superintendent Buerkley's recommendation to approve the emergency certification as presented for the 2026-27 school year passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

IV. Consent Agenda

Order #26-10807 - Motion Passed: A recommendation to approve the Consent Agenda passed with a motion by Mr. Kevin Barnard and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown--Yes.

Motion Carried

A. Board Meeting Minutes

B. Renewal Server Warranty Contract

C. Orders of the Treasurer

D. Treasurer's Report

E. Leave of Absence Requests

BOARD MEMO

DATE: 09/14/2026
 TO: Mr. Buerldey & Board Members
 FR: Jennifer K. Pierce
 RE: Request for Leaves

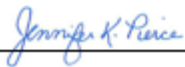
A request for Leave of Absence has been received from the following:

Jessica Callen – SMS–Cook/Baker I - The request for Family Medical Leave of Absence extension will begin approximately August 20, 2026, and end approximately August 27, 2026.

Amber Brewer – SMS– Clerical Assistant I - The request for intermittent Family Medical Leave of Absence extension will begin approximately August 18, 2026, and end approximately the end of the school year.

Jacqueline Sebastian – DSS– Bus Monitor – Special Ed - The request for intermittent Family Medical Leave of Absence extension will begin approximately August 21, 2026, and end approximately the end of February 2027.

I recommend approval by the Board.



Name: Jennifer K. Pierce
 Title: Director of Finance and Human Resources

V. Adjournment

Order #26-10808 - Motion Passed: A recommendation to adjourn passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Absent; Beebe-Yes; Barnard--Yes; Brown–Yes.
Motion Carried

_____ Board Chairperson

_____ Board Secretary