

POSITION: Middle School Choir Teacher
REPORTS TO: Middle School Principal
CONTRACT TERM: 2 School Years (2027-2029)
CONTRACT START DATE: 1 July 2027
JOB OPENING: 21 October 2026

External: We reserve the right to end the recruitment process once a suitable candidate is found.

POSITION OVERVIEW

At Jakarta Intercultural School (JIS), Middle School Choir provides students with opportunities to develop their musical abilities, creativity, and confidence through vocal music and ensemble performance. Through a diverse repertoire of musical styles and cultural traditions, students develop vocal techniques, musicianship, and collaborative skills while discovering the enjoyment of singing and performing together.

The **Middle School Choir Teacher** creates engaging, inclusive learning experiences that develop students' vocal skills, musical understanding, and ensemble performance abilities. The choir teacher directs and coordinates concerts, festivals, and other performances, including supporting Middle School musical productions and rehearsals outside regular school hours. Working collaboratively with Creative Arts colleagues, the choir teacher contributes to a vibrant music program that provides students with opportunities to perform, grow as musicians, and participate in the wider school community.

QUALIFICATIONS, EXPERIENCES and ATTRIBUTES

1. Bachelor's degree in Music Education or related field; Master's degree preferred.
2. Valid teaching credential in Music Education, Vocal Music, or related field.
3. At least five years of teaching experience in choir or vocal music, preferably at the secondary education level
4. Proficiency in teaching students with diverse proficiency levels in the same ensemble setting.
5. Experience in developing vocal music programs and fostering student growth in ensemble and solo settings.
6. Strong understanding of vocal technique and adolescent voice development, with the ability to adapt teaching to diverse proficiency levels.
7. Experience directing and coordinating student choir performances, concerts, and school productions, including musical theatre productions.
8. Proficiency with digital tools and technology relevant to music instruction, such as music notation software, recording equipment, and learning management systems.
9. Experience organizing community engagement activities, including choir festivals, collaborative performances, or workshops with external music organizations.
10. Prior experience in an international school setting is preferred.
11. Skilled in employing contemporary educational models and instructional strategies to enhance curriculum delivery and student learning outcomes
12. Willingness to support co-curricular activities, rehearsals, concerts, and performances, including those held outside regular school hours.
13. Committed to a student-centered approach and differentiated instruction.
14. Active participation in a Professional Learning Community, collaborating in course design, lesson delivery, and assessment.
15. Openness to new ideas and diverse perspectives
16. Willingness to engage in student advisory and pastoral programs.
17. Experience leading extracurricular activities such as performances, sports, or service clubs is advantageous.
18. Strong commitment to child safeguarding, service learning, and environmental stewardship.

DUTIES AND RESPONSIBILITIES

Curriculum Delivery and Instructional Excellence

- Develop and deliver a dynamic choir curriculum that builds students' skills in vocal performance, music theory, and ensemble collaboration.
- Foster students' understanding of vocal technique, including breath control, pitch accuracy, and tone production, using age-appropriate methods.
- Guide students in repertoire selection and preparation, balancing music from diverse cultures, genres, and styles.
- Incorporate digital tools for music creation, analysis, and performance, enhancing students' learning experience with modern technology.
- Actively develop the JIS Learning Dispositions—Resilience, Resourcefulness, Relating, and Reflecting—within students through intentional teaching methods and curriculum integration.

Choir Performances and Co-Curricular Activities

- Direct and coordinate student choir performances for Middle School concerts, showcases, festivals, and other school events.
- Plan and conduct rehearsals and performances, including those held outside regular school hours.
- Collaborate with theatre, dance, and other music teachers to support Middle School musical productions and interdisciplinary performances.
- Support students in developing vocal performance skills, stage presence, ensemble collaboration, and confidence.
- Coordinate performance-related requirements, including repertoire, accompaniment, staging, and technical elements, in collaboration with relevant staff.
- Support student participation in honor choirs, music festivals, workshops, exchanges, and other appropriate performance opportunities.
- Contribute to co-curricular music activities and performances that support the wider Middle School and JIS community.

Collaborative Curriculum Development

- Collaborate with the Creative Arts team and school leadership to plan and develop units ensuring coherence and continuity across all grade levels.
- Contribute to the continuous development of the choir curriculum, incorporating student interests and developmental needs to keep the program relevant and engaging.
- Collaborate with the Creative Arts team to integrate cross-disciplinary elements, such as drama and movement, into music instruction.

Professional Development and Evaluation

- Participate actively in professional development, accepting and acting on professional feedback.
- Engage in ongoing professional development to stay current with music pedagogy, trends, and best practices in music education.
- Engage with the JIS Growth and Appraisal process to continuously refine teaching practices and align with educational standards.

Assessment and Student Support

- Utilize formative and summative assessments to track students' musical growth, providing individualized feedback to support improvement.
- Document student progress through varied methods, including portfolios, recordings, and performance reviews.
- Work closely with the Student Support Team (SST) to adapt lessons and assessments to meet the needs of students with diverse abilities.

Community and Student Engagement

- Foster a school culture of respect, identity, and pride among students, parents, and colleagues.
- Engage families in the music program, providing opportunities for parental involvement and fostering positive relationships with the wider community.
- Build positive interpersonal relationships, actively engage in Child Safeguarding Practices, and promote positive interactions among our diverse student body.
- Empower students to take responsibility for their learning and actions, encouraging self-directed learning and personal growth.
- Lead extracurricular activities that enhance student collaboration, performance, and leadership.
- Organize and actively participate in school trips, including multi-day and overnight excursions, to enrich students' educational experiences.

Collaboration and Communication

- Collaborate with specialists, schoolwide teams, and the Student Support Team to enhance educational outcomes.
- Communicate effectively with all members of the JIS community, ensuring clear and open communication channels.

Adaptability and Support

- Adapt to both asynchronous and synchronous online teaching formats when necessary.
- Identify and seek support from peers and administration when needed, and provide peer support to maintain a collaborative work environment.

Professional Dispositions and Responsibilities

- Embrace and promote the JIS Learning Dispositions: Resilience, Resourcefulness, Relating, and Reflecting.
- Perform other related duties and assume other responsibilities as assigned by the Middle School Principal.

TO APPLY

Interested candidates should apply directly by email to teachingapplication@jisedu.or.id.

Please submit the following materials as separate PDF attachments in one email:

- Cover letter expressing interest in the position
- Current resume
- List of three to five professional references, including each reference's name, position, relationship to you, phone number, and email address. *References will not be contacted without the candidate's permission.*

Safe Recruitment Statement

At Jakarta Intercultural School (JIS), we are committed to ensuring the safety and well-being of all our students. As part of this commitment, we have implemented rigorous recruitment policies and procedures designed to safeguard our students and uphold the highest standards of child protection.

Our recruitment process includes:

- Thorough verification of the identity and qualifications of all candidates.
- Obtaining and corroborating professional and character references.
- Performing comprehensive background checks in all countries of residence and the candidate's country of origin.
- Conducting a multi-stage interview process, including scenario-based questions to evaluate how candidates handle situations related to student safety and well-being.

Child Safeguarding Policy

JIS has a robust Child Safeguarding policy that seeks to protect our students, their families, and the entire JIS community. This policy ensures that all students have the right to protection and access to confidential support systems. As part of this policy, all community members with access to students must undergo annual child safeguarding training to stay informed and vigilant in protecting our students.

By maintaining these stringent recruitment practices, JIS ensures that our educational environment remains safe, nurturing, and conducive to the well-being and development of every student.