English Learner Advisory Committee (ELAC) Meeting Minutes

School: McKinley Elementary School

Date of ELAC Meeting: 9/11/2026

Mandated Topics: (Check the topic(s) covered)

	1. Assist in the development of school-wide need assessment.
	2. Assist with efforts to make parents aware of the importance of regular school attendance.
	3. Advise on the school's program for English Learners
	4. Advise the principal and staff in the development of a site plan for ELs and submit plan to the school council for consideration of inclusion in the Single Plan for Student Achievement(SPSA)
	5. Receive training to assist members in carrying out their legal responsibilities.
	6. Elect representative(s) for the District English Learner Advisory Committee
	7. Other- Information about EL Terms, EL Identification, reclassification, ELD instruction and more EL information

I. **The meeting started at** 8:30am
Attendance was taken. Present at the meeting was Danielle Trussardi (EL Parent), Ms. Florence (Principal sub), Andrea (BCL).

II. **MEETING MINUTES:** As this was the first meeting of the year, prior meeting minutes were not read. Prior meeting minutes are posted on the website.

III. **ELAC Mandated Topic(s) :**
No topics were discussed. Only one parent was present and we could not vote. Meeting was rescheduled

IV. ELAC Discussion /Recommendation
N/A

V. **DELAC Report***: (The following is a brief summary of the DELAC report)*
No report Provided

VI. Other presentation(s)*(Summary)*
None

VII. Announcements: (Summary)

The meeting was adjourned at: 8:45am

submitted by Andrea Padilla