



CASS SCHOOL DISTRICT 63

8502 Bailey Road • Darien, Illinois 60561-5333

Board of Education Meeting Minutes

Tuesday, September 22, 2026

Minutes of the Meeting of the Board of Education of Cass School District 63, DuPage County, Illinois; held at Cass Junior High School at 7:00 P.M. on the 22nd Day of September, 2026.

I. Welcome and Call to Order

The meeting was called to order at 7:04 p.m.

A. Pledge of Allegiance

B. Roll Call

Upon roll being called, the following members answered present: President Lana Johnson, Vice President Rinku Patel, Secretary Urszula Tanouye and Members Chris Green, Fiyaz Khan, Katie Marinelli, and Steve Wyent.

Also in attendance: Superintendent Dr. Travis McGuire, Principal Christine Marcinkewicz, Principal Katie Doyle, and Board Recording Secretary Gayle Wilson.

C. Recognition of Audience, Announcements and Correspondence

President Johnson welcomed attendees and noted FOIA requests from Catarina Mascarenhas, Marlon Anderson and Justin Wenig.

D. Student and Staff Spotlight and Recognition

Dr. McGuire noted that over the last month, we have been introducing our new staff individually through the Cass63 Connections.

E. Public Comments

There were no public comments.

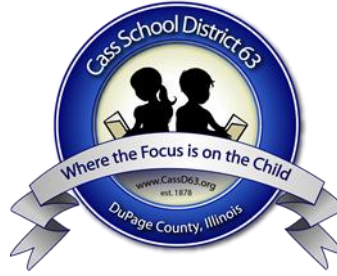
II. Consent Agenda

A. Approval of the September 22, 2026 Regular Meeting Agenda

B. Approval of the August 18, 2026 Regular Meeting Minutes

C. Approval of the August 18, 2026 Closed Meeting Minutes

D. Approval of Personnel Recommendations



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E. Approval of Monthly Financial Reports

F. Approval of the District Bills

Dr. McGuire presented the following personnel recommendations:

Hire: Cass Junior High teacher assistant Riley Adelman

Open Positions: Teacher Assistant at Concord Elementary.

Member Wyent moved and Member Marinelli seconded a motion to approve the Consent Agenda.

Roll Call Vote – Aye: Member Wyent, Member Marinelli, Member Green, Member Khan, Secretary Tanouye, Vice President Patel, and President Johnson. Nay: None. Motion carried 7 to 0.

III. Public Presentation and Hearing for the Fiscal Year 2027 Budget

Member Wyent moved and Member Khan seconded a motion to open the public hearing for the fiscal year 2027 budget.

Roll Call Vote – Aye: Member Wyent, Member Khan, Member Green, Member Marinelli, Secretary Tanouye, Vice President Patel, and President Johnson. Nay: None. Motion carried 7 to 0.

Superintendent Dr. Travis McGuire reviewed the proposed fiscal year 2027 budget, noting some minor changes to the education and transportation funds to accommodate some student needs that were identified after the tentative budget was posted. The budget includes a planned deficit of \$887,391, excluding the use of Capital Project funds. This follows a healthy surplus in the final FY26 fiscal year budget, as the school district has continued to build its fund balances and improve our financial standing over the last several years. He further noted that thanks to strong financial stewardship and strategic spending in FY27, our estimated ending reserves remain healthy at \$9,868,345, the second highest only to FY26 in more than nine years.



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There were no public comments.

Member Khan moved and Member Wyent seconded a motion to close the public hearing for the fiscal year 2027 budget.

Voice Vote – Aye: Member Khan, Member Wyent, Member Green, Member Marinelli, Secretary Tanouye, Vice President Patel, and President Johnson. Nay: None. Motion carried 7 to 0.

IV. Reports, Updates and Informational Items

A. Administrative Reports

Mrs. Marcinkewicz shared that at Cass Junior High staff is focused on data, especially math, English language arts and science and considering ways to help our students be more successful.

Ms. Doyle noted that Concord staff is also data focused and noted the state updates to numeracy requirements and finding ways to incorporate the new standards into the curriculum. She further noted that Concord recently conducted a Prekindergarten screening which will bring 9 new students into the District, is in the process of completing SEL testing, and held the first concert of the school year on September 11.

Dr. McGuire reported that he and the administrators are asking the Board to consider approving the recommendation to partner with EAB, which is a company that will assist the administration by providing resources and research based structures to help us with our continuous improvement practice, noting that EAB is a company he has successfully worked with in the past. Dr. McGuire also shared that the District has moved to using PD Plus to help manage the District's professional development offerings. PD Plus is offered free of charge through the state and so far the transition has gone well.

B. 2026-27 Enrollment Update



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Dr. McGuire presented enrollment numbers for the 2026-27 school year stating that as of September 15, 2026, our total enrollment is 758, which is 8 fewer students than a year ago at this time.

C. Second Reading of Recommended Board Policy Updates

Dr. McGuire noted that there have been no updates to what the Board was presented at the August 2026 meeting and stated that this round of recommended Board Policy updates are largely five year reviews or date changes. He also recommended a minor addition to policy 5:30 Hiring Process. Member Tanouye asked that Policy 5:240 be adjusted to refer to the district throughout the policy in a consistent manner.

D. Concussion Protocol and Emergency Action Plan

Dr. McGuire shared that the Concussion Oversight Team recently met and created a Concussion Protocol for the district explaining that the protocol is in place for the protection of our student athletes and will be utilized and implemented by all coaches and the District. A summary of the protocol will be available on the district website.

V. Recommended Action Items

A. Adoption of the Fiscal Year 2027 Budget

Member Wyent moved and Member Khan seconded a motion to adopt the fiscal year 2027 budget.

Roll Call Vote – Aye: Member Wyent, Member Khan, Member Green, Member Marinelli, Secretary Tanouye, Vice President Patel, and President Johnson. Nay: None. Motion carried 7 to 0.

B. Approval of Recommended Board Policy Updates

Member Marinelli moved and Secretary Tanouye seconded a motion to approve the recommended board policy updates with adjustments to policy 5:240.



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Roll Call Vote – Aye: Member Marinelli, Secretary Tanouye, Member Green, Member Khan, Member Wyent, Vice President Patel, and President Johnson. Nay: None. Motion carried 7 to 0.

C. Approval of Recommended District Concussion Oversight Team Members

Member Khan moved and Member Green seconded a motion to approve the District Concussion Oversight Team Members.

Roll Call Vote – Aye: Member Khan, Member Green, Member Marinelli, Member Wyent, Secretary Tanouye, Vice President Patel, and President Johnson. Nay: None. Motion carried 7 to 0.

D. Approval of Cass School District 63 Athletic Emergency Action Plan

Member Khan moved and Member Green seconded a motion to approve the Cass School District 63 Athletic Emergency Action Plan.

Roll Call Vote – Aye: Member Khan, Member Green, Member Marinelli, Member Wyent, Secretary Tanouye, Vice President Patel, and President Johnson. Nay: None. Motion carried 7 to 0.

VI. Conclusion

A. Public Comments

There was no public comment.

B. Board Member Comments

Mr. Khan shared that he attended the cross country meet on Monday and one of the runners forgot their shoes so Coach Kondraschow gave the student his shoes and that student went on to take 3rd place.

Mrs. Johnson congratulated the Board on receiving the IASB School Board Governance Recognition.

C. Adjournment



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Member Wyent moved and Vice President Patel seconded a motion to adjourn this Board of Education Meeting of September 22, 2026 at 8:06 p.m.

Voice Vote – Aye: Member Wyent, Vice President Patel, Member Green, Member Khan, Member Marinelli, Secretary Tanouye, and President Johnson. Nay: None. Motion carried 7 to 0.

Lana Johnson, Board of Education President

Attest: _____
Urszula Tanouye, Board of Education Secretary