CABRILLO UNIFIED SCHOOL DISTRICT

Measure M Facilities Bond Citizens' Oversight Committee Minutes

November 17, 2020 (6:30 PM)

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Minutes
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1. **CALL TO ORDER - 6:30 PM**

2. **ROLL CALL/QUORUM**

x Mr. Mike Alifano, Chair
x Mr. Abe Jimenez, Co-Chair
x Ms. Diane Brosin, Co-Secretary
x Ms. Lisa Zanette, Co-Secretary
x Mr. Zachary Bennington
x Ms. Charmion Donegan
x Ms. Leni Liakos
x Mr. James Marsh
x Ms. Naomi Patridge

Also in attendance are representatives from Chavan and Assoc.

3. **PLEDGE OF ALLEGIANCE**

4. **ADOPTION OF AGENDA AS PRESENTED/AMENDED**

Motion: Abe_____Second: Zachary_____Vote: All are in Favor_

5. **COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA**

NOTICE TO THE PUBLIC ABOUT COMMENTS

Members of the audience will be given an opportunity to address the Committee at this time on matters not on the agenda. The Chairperson will recognize those members of the audience who wish to address the Committee. The Committee reserves the right to limit the time of presentations by individuals (three minutes) and to limit cumulative time (twenty minutes) when there are multiple speakers addressing the same issue. No action may be taken on matters not on the agenda.

6. APPROVE MINUTES OF October 6, 2020 COMMITTEE MEETING

Motion: Abe Second: Leni Vote: All are in Favor

7. INFORMATION/DISCUSSION AND POSSIBLE ACTION ITEMS

a. Review 2019-2020 Measure M Bond Audit Report
   - Chavan shows they tested 69% of expenditures for compliance and accuracy and found everything to be in order. Committee members recall testing rates to be much higher in previous years. Chavan and Associates explained there are some cases when a client's records are not organized, they may feel the need to test beyond the standard. It was found that CUSD has done quite a bit of work organizing records and felt there was nothing to warrant additional expense testing.
   - Mike is aware there is a standard number of years for a business to use one auditor. Is it time for CUSD to replace the auditing service? Possibly, the district will research and respond later.

b. Naomi and Diane resignation
   - After several years Naomi and Diane will be leaving the Oversight Committee. Thank you for your service!

8. ADJOURNMENT OF THE MEETING

Time: 8:15 P.M.