CABRILLO UNIFIED SCHOOL DISTRICT

Measure M Facilities Bond Citizens' Oversight Committee Minutes

October 6, 2020 (6:30 PM)

Online Meeting
District Office Board Room
498 Kelly Avenue
Half Moon Bay, CA 94019

Measure M Facilities Bond Oversight Committee
Minutes
CABRILLO UNIFIED SCHOOL DISTRICT

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498 Kelly Avenue, Half Moon Bay, CA 94019
October 6, 2020, 6:30 PM

1. CALL TO ORDER - 6:41 PM

2. ROLL CALL/QUORUM

x Mr. Mike Alifano, Chair
x Mr. Abe Jimenez, Co-Chair
x Ms. Diane Brosin, Co-Secretary
x Ms. Lisa Zanette, Co-Secretary
___ Mr. Zachary Bennington
x Ms. Charmion Donegan
x Ms. Leni Liakos
x Mr. James Marsh
___ Ms. Naomi Patridge

James Crawford is facilitating

3. PLEDGE OF ALLEGIANCE

4. ADOPTION OF AGENDA AS PRESENTED/AMENDED

Motion: James Marsh Second: Abe Jimenez Vote: 7-0 in favor

5. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

NOTICE TO THE PUBLIC ABOUT COMMENTS

Members of the audience will be given an opportunity to address the Committee at this time on matters not on the agenda. The Chairperson will recognize those members of the audience who wish to address the Committee. The Committee reserves the right to limit the time of presentations by individuals (three minutes) and to limit cumulative time (twenty minutes) when there are multiple speakers addressing the same issue. No action may be taken on matters not on the agenda.

6. APPROVE MINUTES OF June 9, 2020 COMMITTEE MEETING

Motion: Charmion Donegan Second: Leni Liakos Vote: 7-0 in favor

7. INFORMATION/DISCUSSION AND POSSIBLE ACTION ITEMS

a. Addition of the Parcel Tax Oversight Committee

1) Resolution
   - CUSD Board resolution to combine Measure S, Measure M, and Measure I oversight through one committee. The current committee will inherit Measure I oversight.
2) Bylaw Changes
   - CUSD Board members made changes to the bylaws making the change referenced above. The only change to the bylaws is the committee oversight consolidation.

b. Master Plan Update

Charmion has noted the file attachment titles do not match the Agenda title descriptions, which make following along difficult. She is asking for these document titles to match in all future meetings. This request has been made on at least one other occasion.

Demographers Study
- Projected enrollment for 2022 is -216 from current.
- Projected enrollment for 2024 is -394 from current.
- Covid19 will have an impact on future enrollment, but there is no way to know what that could look like at this time. Overall, enrollment in CUSD is projected to be lower in the coming years based on the report provided.

c. Audit Report
- The audit report has not been received.

d. Truck Purchase
- The charge for trucks purchased was reversed and a credit was issued to the bond account.

e. Measure M Expenditure Reports: July 1, 2019 to June 30, 2020

The following reports will be presented to the Oversight Committee
1) Financial Summary Report
2) Detail Activity Report
3) Project Expenditures Report

f. Measure M Expenditure Reports: July 1, 2020 to August 31, 2020

The following reports will be presented to the Oversight Committee
1) Financial Summary Report

2) Detail Activity Report
3) Project Expenditures Report

g. Construction Update

Cabrillo Unified School District will present an update on the construction projects throughout the District.

- High School tree mitigation and lights project (est. 300K).
- Cunha Building C Landscaping (replace rocks with pavers?).
- Energy Reduction (Lighting to LED, Transformer Upgrades, Controls, Water).
- Cunha Roofing repair/replacement.
- Potential grant for additional Solar.
- Leni asked if air filtration systems will be taken care of at all schools. Concerns with Covid19. Yes, all schools are scheduled to be taken care of.
- Is there an update on the new master plan? Nothing yet. The architects were asked to look at the high school as well.

8. COMMUNICATIONS

h. Committee Members

- Abe: Construction double checked. What is the situation at the high school? How are we with funding?
- Charmion: Please take a look at the D.O., it looks terrible. The grounds don't look good. Charmion would like an updated list of committee members with contact info.. Charmion would also like for the Agenda to include the meeting login info..
- Diane: Appreciate all the detailed reports provided to the committee.
- Jim Marsh: Thank you, stay safe, and would like an update on the N. Coast schools.
- Leni: Leni would like to see that the N. Coast schools are taken care of before the high school.
- Lisa: Very concerned about the N. Coast schools not having the funds for reconstruction. The elementary schools should be prioritized before funding runs out. Very much appreciate the reports provided to the committee as well. Thank you Jim Crawford.
- Mike: Has concerns over the funding for the elementary schools as well. Mike would like to make sure this concern is documented.

i. Staff

9. UPCOMING MEETING DATES

Meetings may be scheduled, rescheduled and/or cancelled as required to conduct the business of the Oversight Committee.

- Next meeting is scheduled for November 17th at 6:30pm.
- The committee needs to review the audit report during the next meeting so we can be ready for presenting to CUSD board on December 15. Jim Crawford will let us know if the report is not ready for preview before the November 17th meeting so that we can adjust the meeting date as needed (11/30-12/4).

9. AGENDA ITEMS FOR NEXT MEETING

10. ADJOURNMENT OF THE MEETING

Time: 7:55 P.M.
