CABRILLO UNIFIED SCHOOL DISTRICT

Measure M Facilities Bond Citizens' Oversight Committee Minutes

April 7, 2020 (6:30 PM)

Please join my meeting from your computer, tablet or smartphone.
https://www.gotomeet.me/JamesCrawford1/cabrillo-unified-bond-oversight-committee
You can also dial in using your phone.
United States: +1 (312) 757-3121 **Access Code:** 461-988-949

Measure M Facilities Bond Oversight Committee
Agenda
CABRILLO UNIFIED SCHOOL DISTRICT

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April 7, 2020, 6:30 PM

1. **CALL TO ORDER - 6:35 PM**

2. **ROLL CALL/QUORUM**

_x__ Mr. Mike Alifano, Chair
_x__ Mr. Abe Jimenez, Co-Chair
_x__ Ms. Diane Brosin, Co-Secretary
_x__ Ms. Lisa Zanette, Co-Secretary
_x__ Mr. Zachary Bennington
_x__ Ms. Charmion Donegan
_x__ Ms. Leni Liakos
_x__ Mr. James Marsh
_x__ Ms. Naomi Patridge

3. **PLEDGE OF ALLEGIANCE**

4. **ADOPTION OF AGENDA AS PRESENTED/AMENDED**

Motion: Diane Second : Charmion Vote: All in Favor

5. **COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA**
   a) Charmion would like to have presenter information included in minutes moving forward. This should include district presenters.
   b) Lisa requested that the discussion of district truck purchases be noted. It was mentioned at a prior meeting that trucks were purchased with bond funds, but would probably be credited back after an investigation. This purchase is still under investigation. Naomi motioned for this item to be included in minutes, Charmion seconded, and all were in favor.

NOTICE TO THE PUBLIC ABOUT COMMENTS

Members of the audience will be given an opportunity to address the Committee at this time on matters not on the agenda. The Chairperson will recognize those members of the audience who wish to address the Committee. The Committee reserves the right to limit the time of presentations by individuals (three minutes) and to limit cumulative time (twenty minutes) when there are multiple speakers addressing the same issue. No action may be taken on matters not on the agenda.

6. **APPROVE MINUTES OF NOVEMBER 12, 2019 COMMITTEE MEETING**

Motion: Diane Second: Naomi Vote:All in Favor

*with corrections made

7. **INFORMATION/DISCUSSION AND POSSIBLE ACTION ITEMS**

a. Set the Meeting Schedule for the remainder of 2020

1. June 9, 2020 6:30pm (Likely online format)
2. Tentative- To be decided 6/9/2020
3. Tentative- To be decided 6/9/2020

b. Hatch Kindergarten Project- Jim Marsh

1. Viewing on hold due to the virus.
2. Hatch was deemed an essential project, so work will continue. Some subcontractors will not be able to work immediately.
3. Mid June is estimated completion. Furniture may be overdue, due to the virus.

c. Bond Sale- Jim Marsh

1. Measure M funds available = $16 million
2. Outstanding P.O.'s = $10.8 million
3. Held for Energy = $2-4 million
4. Current Available = $1.2 million
5. Sale amount = $40 million
6. Board resolution expected 5/16, Rating expected 5/15, Sale of bond expected 6/3, and expect funding to be received by 6/17
7. For 2020-2021= $95/$100,000 assessed property value

d. Facilities Master Plan- Marsh

1. Developing site plans for F.V. and El Granada now.
2. Plans will be brought to communities for feedback.
3. There will likely be a presentation to the school board pending and virus setbacks.

e. Measure M Expenditure Reports: July 2019-February 2020

The following reports will be presented to the Oversight Committee

1) Financial Summary Report
2) Detail Activity Report
3) Project Expenditures Report

*Board would like time to review reports

f. Construction Update- Jim Marsh

Cabrillo Unified School District will present an update on the construction projects throughout the District.

1. Contractors will pulled off the job due to CoronaVirus SIP
2. HVAC was not working in Cunha building C. The controllers were left exposed to elements too long during construction. Thermostats are on order but no reliable ETA due to the virus.
3. District looking at energy saving improvements such as solar, and low energy lighting.

8. **COMMUNICATIONS**

a. Committee Members

1. Charmion thanked Mike for his service.
2. Zachary would like to know if F.V is on hold for construction? The master plan currently includes F.V.
3. Mike would like to know if there will be stakeholder meetings for the construction master planning. Yes. Jim will make sure committee members receive invitations to those meetings.
4. Will there be additional funds for school updates after F.V. and El Granada? Funds have already gone to other sites: i.e. lights at the high school athletic fields.

b. Staff

9. **UPCOMING MEETING DATES**

Meetings may be scheduled, rescheduled and/or cancelled as required to conduct the business of the Oversight Committee.

9. **AGENDA ITEMS FOR NEXT MEETING**

a) Follow up: Verification of maintenance vehicles using Measure M funds.

10. **ADJOURNMENT OF THE MEETING**

Time: 7:48 P.M.