

NAVARRO MIDDLE SCHOOL

Quarter 1 SDMC Meeting Minutes

Date: October 19, 2026 | Time: 4:27–5:10 p.m. | Format: Microsoft Teams (virtual)

Present: Juan F. Batrez (Principal); Lisbeth Novelo (Staff Representative); Jose Navarrete (Staff Representative); Ms. Piece (School Counselor); Raquel Boujourne (Community Representative). Attendance report lists six connection entries for five unique participants; Ms. Piece rejoined the meeting.

1. Campus Accountability & Academic Performance

The committee recognized Navarro's A accountability rating for 2025–2026 and acknowledged the prior-year staff and students. The principal reported that current math and science DOL and unit assessment results placed the campus on the NES Secondary Office watch list, with DOL performance consistently among the bottom five campuses. Responses include daily DOL tracking, backward planning, assessment-aligned lesson adjustments, and writing tasks emphasizing analysis, reasoning, and justification. The next six-weeks assessment is October 30.

2. Student Attendance & Intervention

Campus attendance averages approximately 93%, below the 95% target discussed. Ms. Piece, Ms. Limon (Communities In Schools), and Ms. Aparicio are reviewing attendance reports and supporting chronically absent students through family outreach, home visits, attendance contracts, individualized goals, and check-ins. Monthly incentives are being developed for perfect attendance and progress toward individual attendance goals.

3. Student Recognition & Campus Celebrations

The campus has recognized achievement through video game celebrations, a ramen noodle bar for prior STAAR performance, and free-dress incentives for honor roll and assessment success. Future incentives will continue to recognize academic improvement and attendance. The principal also noted the recent Math and Science Spooky Night, including hands-on activities and a student band performance.

4. Instructional Leadership & Campus Progress

The executive director visits approximately three times weekly and provides instructional feedback. Recent visits noted continued improvement, including positive feedback for sixth-grade instructional delivery. Campus administrators continue classroom observation and coaching, with attention to DOL results, lesson planning, student writing, and instructional adjustments.

5. Staffing & Campus Organization

The campus reported no teacher vacancies. A new sixth-grade learning coach began October 19. Sixth-grade classrooms and their team center were relocated from the rear wing to the main building near the principal's office. Morning arrival was also consolidated in the cafeteria for grades 6–8 to improve supervision and provide a common breakfast location.

6. Upcoming Priorities

Continue preparing students for the October 30 six-weeks assessment; communicate with families; monitor DOL and attendance data; provide teacher coaching; and recognize student growth.

7. Committee Discussion & Feedback

The community representative asked about enrollment and academic trends. The principal reported 278 enrolled students, including 104 eighth graders, and noted that prior-year DOL comparison data was not available during the meeting. The committee discussed sixth-grade transition needs and ongoing curriculum adjustments. The community representative also asked about the campus market and offered volunteer support. Ms. Piece reported that the market had been approved and was awaiting completion of paperwork. The representative additionally offered support for a holiday student celebration. The principal agreed to consult the campus testing coordinator and counselor to identify a date that does not conflict with assessments.

8. Action Items & Adjournment

Campus leadership and teachers will continue DOL monitoring, backward planning, and preparation for October 30. The attendance support team will continue targeted interventions and develop incentives. Ms. Piece will share market dates with the community representative once available. The principal will coordinate with the campus testing coordinator and Ms. Piece regarding a potential holiday celebration. The meeting was adjourned following final questions and remarks.