

APPROVED

MINUTES OF THE SAN MATEO COUNTY BOARD OF EDUCATION

Meeting Date: September 16, 2026

Meeting Location: San Mateo County Office of Education
101 Twin Dolphin Dr.
Redwood City, California 94065

Board Members Present: Susan Alvaro, Edith Arias, Chelsea Bonini,
Beverly Gerard, Patricia Love, Mike O'Neill,
Hugo Torres

Staff Officials Present: Marco A. Chávez, Superintendent;
Jennifer Perna, Executive Assistant

Other Staff Present: Ian Bain, Kevin Bultema

1. OPENING ITEMS

A. Call to Order

Board President Hugo Torres called the meeting to order at 7:00 p.m.

B. Approval of Agenda

After a motion by Board Member Gerard and a second by Board Member Love, the September 16, 2026, agenda as presented was unanimously (Alvaro, Arias, Bonini, Gerard, Love, O'Neill, and Torres) approved.

2. PUBLIC COMMENT

Superintendent Chávez reported there was a public comment submitted electronically in advance of the meeting from the following speaker, who also provided live public comment:

- Adna Berryman, member of the public

3. BUSINESS SERVICES DIVISION

BUSINESS SERVICES DIVISION (continued)

- A. Discuss/Act on Approval of the Contract with Architectural Firm HKIT Architects for the Development of Construction Documents and Programming Services for School Site Critical Facility Improvement Projects

Kevin Bultema, Deputy Superintendent, Business Services Division, provided information on the approval of the contract with architectural firm HKIT Architects for the development of construction documents and programming services for school site critical facility improvement projects.

There were no comments or questions from the Board.

After a motion by Board Member O'Neill and a second by Board Member Gerard, the contract with architectural firm HKIT Architects for the development of construction documents and programming services for school site critical facility improvement projects was unanimously (Alvaro, Arias, Bonini, Gerard, Love, O'Neill, and Torres) approved.

4. BOARD PRESIDENT'S OPENING COMMENTS

- A. Board President's Opening Comments

Board President Torres made opening comments.

5. OVERVIEW OF RETREAT OBJECTIVES

- A. Discuss/Act on the Board Goals Document
B. Discussion of Board Norms, Meeting Protocols, and Processes
C. Discussion of Board Advocacy and Community Engagement
D. Discussion of Next Steps

Debbie Maus guided the Board through the Retreat.

For Item 5A, the below edits were made to the Board Goals Document.

SAN MATEO COUNTY BOARD OF EDUCATION GOALS

Overarching Theme: Centering Student Outcomes and ALL Student Voices

- Ensure Board decision-making is grounded in measurable student outcomes, centering all student voices, and providing evidence of program effectiveness

GOAL 1: Strengthen Support for Alternative Community School Programs

- Work closely with the Superintendent to develop a collaborative vision for the alternative community school programs, focused on the needs of students, families, and districts

OVERVIEW OF RETREAT OBJECTIVES (continued)

Strategic Plan Alignment: Supports Strategic Plan Goal 1B “Align systems through collaboration to support better outcomes for youth in County Office of Education school programs”

GOAL 2: Strengthen Board Effectiveness through Improved Governance Processes

- Develop clear, sustainable governance processes that improve transparency, consistency, and collaboration between the Board and Superintendent

Strategic Plan Alignment: Supports overall Strategic Plan

GOAL 3: Increase Board Visibility, Community and Family Engagement, and Advocacy

- Strengthen the Board’s presence and engagement in schools, with community groups, with partner organizations, and at family-focused events
- In tandem with the Superintendent, listen and build greater understanding of what the County Office of Education and the County Board of Education do, while advocating for initiatives that support students, families, and districts

Strategic Plan Alignment: Supports Strategic Plan Goal 3 “Establish a strong advocacy and partnership system centering community voices”

After a motion by Board Member Bonini and a second by Board Member Arias, the amended Board Goals Document was unanimously (Alvaro, Arias, Bonini, Gerard, Love, O’Neill, and Torres) approved.

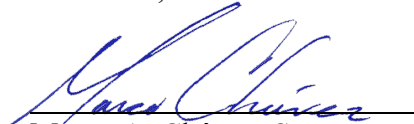
6. BOARD MEMBERS

A. Board Member Comments

Board members made comments.

7. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:37 p.m. Board President Torres announced the next regular meeting would take place on Wednesday, October 7, 2026.



Marco A. Chávez, Secretary
jlp