NATIONAL JUNIOR HONOR SOCIETY
NORTH COUNTRY ROAD
MILLER PLACE
CHAPTER BYLAWS

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ARTICLE I

Name and Purpose Section 1: The name of this chapter shall be the Miller Place Chapter of the National Junior Honor Society of Secondary Schools (NJHS), which appears on the charter granted by the National Junior Honor society, duly signed by the national secretary. Section 2: The purpose of this chapter shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, and to encourage the development of character in all students of North Country Road Middle School. Section 3: The NJHS shall be under the sponsorship and supervision of the National Association of Secondary School Principals (NASSP), 1904 Association Drive, Reston, VA 22091. Section 4: The Miller Place Chapter of the National Junior Honor Society entirely accepts the constitutions of the National Junior Honor Society.

ARTICLE II

Membership Section 1: Membership in this chapter is an honor bestowed upon a student. Selection for membership is by a faculty council vote and is based on outstanding scholarship, character, leadership, and service. Once selected, members have the responsibility to continue to demonstrate these qualities. Section 2: Membership of this chapter shall be known as active and graduate. Active members shall become graduate members upon graduation. Candidates become members when inducted at a special ceremony. Section 3: To be eligible for selection to membership in this chapter, the candidate must have been in attendance for a period equivalent to one semester in this school. Section 4: An NJHS member who transfers to Miller Place from another school and brings a letter from the former principal or chapter advisor to Miller Place's NJHS school advisor shall be accepted automatically as a member. Similarly, an active NJHS member who transfers from this school will be given a signed letter indicating the status of her/his membership and signed by the principal or advisor. Transfer members must meet the new chapter's standards within one grading period in order to retain membership. Section 5: Candidates eligible for selection to this chapter must be members of the 8th grade class and have a minimum cumulative grade point average (GPA) of 93 (from grades 6 and 7). This scholastic level of achievement shall remain fixed. The candidate's eligibility shall then be considered on service, leadership, and character. Section 6: The description of the selection procedure shall be published and be widely available in a timely fashion to all students and parents of the school. The selection process shall be determined by the Faculty Council and shall be consistent with the rules and regulations of the NJHS. Section 7: Members who resign or are dismissed are never again eligible for membership or its benefits. Section 8: The Faculty Council shall reserve the right to award honorary membership to exchange students in

recognition of outstanding NJHS qualities or to an outstanding student who has a handicap which prevents the student from fully meeting the requirements for membership.

ARTICLE III

Officers Section 1: The Officers of this chapter, their duties and the method of their election shall be posted prior to elections. Section 2: The Officers shall be President, Vice-President, Secretary, Treasurer, Historian, and Parliamentarian. In addition to the specific duties and responsibilities listed below, the officers shall assume other duties and responsibilities as required of their respective offices. One Officer shall be present at all NJHS functions. Section 3: It shall be the duty of the Officers to attend all Executive Committee meetings. Section 4: It shall be the duty of the President to preside at all meetings of this chapter, represent the chapter at public occasions, appoint necessary committees, serve as ex-officio member on all committees, and delegate responsibilities to members. The President shall also work with the Executive Committee in making decisions that will best benefit the chapter members and delegate duties to the best of her/his ability. Section 5: It shall be the duty of the Vice President to fill the chair of the President in her/his absence. In addition, the Vice President shall coordinate the activities of committees, all leadership projects and assist the Service Officer with group service projects. The Vice-President shall also work with the Executive Committee in making decisions that will best benefit the chapter members and delegate duties to the best of her/his ability. Section 6: It shall be the duty of the Secretary to keep accurate minutes of each meeting. The Secretary shall also keep an accurate account of member attendance and required membership service hours. Section 7: It shall be the duty of the Treasurer to keep all financial records of NJHS expenditures. The Treasurer is also responsible for the collection of annual membership dues. Section 8: It shall be the duty of the Historian to keep a record (written, photographs, video, etc.) of all NJHS activities and events. It is also the Historian's duty to update members on chapter activities and inform the public of the chapter's events via the NJHS web page. Section 9: It shall be the duty of the Parliamentarian to organize and coordinate chapter-wide service projects. The Parliamentarian will work closely with the Vice-President and chapter Adviser. This office is appointed by the chapter advisor with the discretion of the Faculty Council. Section 10: The newly elected Officers will work with the present Officers to ensure a smooth transition of duties and responsibilities. Section 11: Removal of Officers for violations of established school regulations and/or not upholding the standards of the National Junior Honor Society can be done only by the chapter Advisor. The Executive Committee determines the appointment of a vacant office.

ARTICLE IV

The Faculty Council Section 1: The Faculty Council shall consist of at least five faculty members approved by the Principal of North Country Road Middle School. Section 2: When necessary the Faculty Council shall meet on members and to consider dismissal and warning cases.

ARTICLE V

The Executive Committee Section 1: The Executive Committee shall consist of the Officers of the chapter and the Advisor(s). Section 2: The Executive Committee shall have general supervision of the meetings, affairs, and business of the chapter, making recommendations to

the chapter, and determine and perform such other duties as are specified in the national bylaws. All actions and recommendations of the Executive Committee shall be subject to the review of the chapter membership. Section 3: The Executive Committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.

ARTICLE VI

Activities Section 1: Each chapter shall determine one or more long-term service projects for each year. Section 2: All members must regularly participate in these service projects and activities. Section 3: The activities and projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; be well planned, organized, and executed. Section 4: Each member shall have the responsibility for choosing and participating in an individual service project which reflects her/his particular talents and interests. This is in addition to the chapter projects to which all members contribute.

ARTICLE VII

Meetings Section 1: This chapter shall have regular meetings during the school year on days designated by the Executive Committee and in accordance with school policy and regulations. Section 2: The President and/or Advisor may call special meetings of the membership. Section 3: All meetings shall be open meetings and shall be held under the sponsorship of the chapter Advisor.

ARTICLE VIII

Attendance Section 1: All active members are required to attend scheduled meetings. Section 2: If a member does not participate regularly in NJHS sponsored activities and/or has poor attendance, she/he will be warned by written letter from the Executive Committee. If this problem should persist, the member shall then be declared inactive and have her/his membership withdrawn. Section 3: All members are required to attend the annual NJHS New Member Induction Ceremony held each fall.

ARTICLE IX

Dismissal Section 1: The Faculty Council in compliance with the rules and regulation of the NJ HS shall determine the procedure for dismissal. A written description of the dismissal procedure shall be available to interested parties. Section 2: Any member who falls below the standards of character and leadership which were the basis of induction, shall be promptly warned by the Faculty Council and given a proper amount of time to correct the deficiency, except in the case of flagrant violation of school rules or civil laws in which case a member will not be warned and then will be dismissed. A member will be allowed one warning. Any member who falls below the standard of scholarship 93 or fails to qualify for Honors Ranking, will be warned by the Faculty Council and given one quarter to raise the standard of scholarship. After one quarter, if the standard of scholarship has not been raised, the member will be promptly dismissed. A member will be allowed only one warning. Any member who falls below the standard of service set by the executive committee for that year shall be warned one week after the "submission" date.

After the member has been warned, the member has two weeks to complete and submit the missing hours and explain the deficiency to the Faculty Council. If these requirements are not met, the member will be dismissed. A member will be allowed only one warning. Section 3: In all cases of dismissal, a member shall have a right to appeal and request a hearing before the Faculty Council under the same rules for disciplinary appeals in the school district. Section 4: Any member who withdraws or is dismissed from the chapter shall return any emblem or award granted by the chapter of which she/he was a member. Furthermore, each member agrees that acceptance of the emblem shall be considered affirmation of the stipulation in regard to the title of the emblem. Section 5, Addition: The procedure for dismissal is as follows: All members shall be warned by written notification. A list of all warned members and the recommendations of the Faculty Council for action shall be given to the head of the Faculty Council for their notification. Any member who has not corrected their deficiency (see section two) shall go before the Faculty Council for a pre-dismissal hearing. The Faculty Council will then determine whether or not the member shall be dismissed.

ARTICLE X

Amendments Amendment 1: This constitution and its bylaws may be amended by a two-thirds vote of the chapter provided that the proposed amendment(s) has/have been approved by the chapter's Executive Committee. A notice to members must be given in writing at least two weeks prior to the meetings at which the amendment(s) is/are to be voted upon.