

\*\*\*FOR OFFICE USE ONLY:

Counselor Approval Signature \_\_\_\_\_ Date \_\_\_\_\_ Added to Transcript: ☐ Initials & Date \_\_\_\_\_



# Community Service Seal

## COMMUNITY SERVICE SEAL – GENERAL REQUIREMENTS

Ohio revised code section 3313.6114(C)(8)-(10), ORC 3313.6114(D)

High-quality community service experiences help prepare students for success in the workplace by allowing them to apply academic and technical skills in a real-life setting. Community service also helps to connect students to the community in a positive way and teaches them to become good citizens. Community Service Seal: Students will meet the requirement of the Community Service Seal by completing a community service project that meets the guidelines set by the school district board of education or school governing authority.

**Students must submit** 30 documented and verified hours completed at a for /nonprofit business or organization or a charitable organization. To obtain final approval, students must submit a written description of service experience, a list of duties and responsibilities that students completed and at least 3 skills that students learned/ gained from experience.

\*Must be completed between the summer going into Grade 9-April 30 of the student's senior year

\*Hours do not have to be pre-approved.

\*Hours cannot be done for a family member.

\*Students pursuing this seal will track their own hours and obtain their own signatures.

\*Completed service hour forms are due by April 30th of the student's senior year to the student's school counselor.

\* A Supervisor from each organization must sign off on service hours completed. The supervisor cannot be a parent.

As a 9th-12th grade student of Vermilion High School, I \_\_\_\_\_ am

verifying that I have completed 30 hours of documented community service that abide by the guidelines listed above and I am applying for the Community Service Seal for graduation. This form is being submitted BEFORE April 30 of my graduation year to my school counselor.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

The answers to the following reflection questions must be submitted for every site that service was done at.

1. What duties and responsibilities of the service did you enjoy the most and the least?
2. What duties and responsibilities would you like to do more?
3. What are the most important skills you have learned?
4. Describe how these skills have contributed to your overall performance.
5. What can you do to continue building these skills throughout your experience?

# VERMILION HIGH SCHOOL COMMUNITY SERVICE LOG FORM

Student Name\_\_\_\_\_Class Of\_\_\_\_\_

- Community service may not be done for a family member.
- There can not be any financial payment for community service hours.
- Up to 8 hours per day may be counted for mission trips or camp counselors. Eating, sleeping, traveling does not count.
- Unverified hours will not be counted.
- Attendance at club meetings or conferences will not count.

[illegible]

| DATE OF SERVICE | START &<br>END TIME<br>OF SERVICE | AGENCY<br>NAME &<br>COMMUNITY<br>SERVICE<br>PERFORMED | <u>SITE SUPERVISOR</u><br>PRINT NAME &<br>CONTACT # AND<br>SIGNATURE |
|-----------------|-----------------------------------|-------------------------------------------------------|----------------------------------------------------------------------|
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