PORT REPUBLIC BOARD OF EDUCATION
AGENDA
WORK SESSION AND REGULAR MEETING-
October 21, 2026

Call to Order:

Regular Meeting: October 21, 2026
Roll Call:

Member	Present	Absent
Joy Hooper, President		
Kathryn Cox		
Brenda Crema		
Kristina Hanselman		
Eric Stevenson		
Kevin Wessler		
Jennifer Williams		
Jill Yochim, Vice President		
Amanda Redrow, Superintendent		
John J. Hansen, Business Administrator		
Amy Houck-Elco, Board Solicitor		
A quorum was/was not established.	**was**	**was not**

Salute to the Flag

Statement:
The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest as discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published on the District's website.

2025-2026 BOARD GOALS

1. The Board will support the Superintendent in the development and implementation of a district strategic plan in the areas of education/professional development, finance, community.
2. The Board will continue to develop and improve avenues of communication at all levels including Superintendent and Board, committee, member, staff, community.
3. The Board will continue to support high student achievement and citizenship including increased review and monitoring of educational data.
4. The Board will be actively involved in long-term finance and facility planning with the end goal offering a high quality education to our students, achieving financial sustainability, and continual awareness of community impact.

2025-2026 DISTRICT GOALS

1. The District will continue to support a comprehensive and rigorous K-8 curricular program while enhancing academic and intervention opportunities that promote ambitious teaching and learning, that all Port Republic students are well prepared for success in high school and beyond.
2. The District will continue its program of community awareness and input that improves district communication through effective tools as determined by the Superintendent and the Board.
3. The District will, in consultation with key stakeholders, update strategic planning to include long-range educational, finance and facility planning.
4.

Board President will determine if a close session is required if an interested candidate comes forward at the meeting.

MOTION: On the recommendation of the Port Republic Board of Education to appoint _____ to the unexpired term from October 21, 2026 to December 31, 2027.

Motion: _____ **Second:** _____

VOTE:	Yes	No	Abstained
Hooper	___	___	___
Cox	___	___	___
Crema	___	___	___
Hanselman	___	___	___
Stevenson	___	___	___
Wessler	___	___	___
William	___	___	___
Yochim	___	___	___

Oath of Office: Administered by the Interim School Business Administrator

A. Executive Session - IN

MOTION to go into Executive Session to discuss Health Insurance and Bond Referendum , After the Board closes the executive session, any action taken will be conducted in the public session. The Board will be in executive for approximately 30 minutes and action will take action after.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
    a. Any matter which by express provision of federal law or state statute

or rule of court shall be rendered confidential.

b. Matters dealing with Federal Funding
c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
d. Matters dealing with collective bargaining.
e. Matters dealing with the sale or purchase of public land.
f. Discussion of any pending or anticipated litigation or contract negotiation.

Motion: _____ Second: _____

VOTE:	Yes	No	Abstained
Hooper	___	___	___
Cox	___	___	___
Crema	___	___	___
Hanselman	___	___	___
Stevenson	___	___	___
Wessler	___	___	___
William	___	___	___
Yochim	___	___	___
_____	___	___	___

Executive Session – CLOSE
Motion to close the Executive Session and return to Open Session.
Motion: _____ Second: _____

VOTE:	Yes	No	Abstained
Hooper	___	___	___
Cox	___	___	___
Crema	___	___	___
Hanselman	___	___	___
Stevenson	___	___	___
Wessler	___	___	___
William	___	___	___
Yochim	___	___	___
_____	___	___	___

1. REPORTS

Board President
Superintendent

1. Interim School Business Administrator
2. Presentations
    a. NJSLA-A Board Report - Amanda Redrow
3. Committee Reports
    i. Educational-none
    ii. Finance-Stevenson
    iii. Facilities -Wessler
    iv. Personnel-None
4.. Board Comment:

2. APPROVAL OF MINUTES

September 21, 2026 Regular Meeting
Motion: _____ Second: _____

VOTE:	Yes	No	Abstained
Hooper	___	___	___
Cox	___	___	___
Crema	___	___	___
Hanselman	___	___	___
Stevenson	___	___	___
Wessler	___	___	___
William	___	___	___
Yochim	___	___	___

September 21, 2026 Close Session Meeting

Motion: _____ Second: _____

VOTE:	Yes	No	Abstained
Hooper	___	___	___
Cox	___	___	___
Crema	___	___	___
Hanselman	___	___	___
Stevenson	___	___	___
Wessler	___	___	___
William	___	___	___
Yochim	___	___	___
_____	___	___	___
_____	___	___	___

OPEN MEETING TO THE PUBLIC TO SPEAK ON ROUTINE MATTERS, SUPERINTENDENT REPORT AND SCHOOL BUSINESS ADMINISTRATOR REPORTS ON THE AGENDA ONLY

RECOGNITION OF CITIZENS – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to 5 minutes in length.

3. ROUTINE MATTERS

A. Approval of Financial Statements
Secretary's and custodian's reports for **September 30, 2026** which are in agreement as certified by the Board Secretary, that no budgetary account has been over-expended, in violation of NJAC 6:20-2.12 (a), (d).

B.	Approval of Transfers	September:	**$ 6,500.00**
C.	Approval of Check Register	September:	**$ 77,643.82**
D.	Approval of Bill List	October {10/14+10/15}	**$162,255.00**

4. SUPERINTENDENT

A. **Monthly Report**

a. **Enrollment:** October 2026 - 107

b. **Upcoming Items:**

October 22, 2026 - PRFD Fire Prevention Assembly
November 5 & 6 2026 - SCHOOL CLOSED NJEA Teacher Convention
November 23, 2026 - EARLY DISMISSAL 12:40pm Parent Teacher Conference (Evening)
November 24, 2026 - EARLY DISMISSAL 12:40pm Parent Teacher Conferences (Afternoon)
November 25, 2026 - EARLY DISMISSAL 12:40pm - Thanksgiving Recess
November 26 & 27 - Thanksgiving Recess

B. **Suspension Report-N//A**

	In	Out
Monthly	0	2
Year Total	0	2

C. **Safety and Security**

RECOMMEND that the Board of Education on the recommendation of the Superintendent approve the following: **9/15/2026 Fire Drill, 10/8/26 Fire Drill**

D. **Field Trips**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent approve the following Field Trips.

Date	Place	Address	Grades
10/27/2026	Salt and Clover Sheep Farm	100 Dennisville-Petersburg Rd Woodbine, NJ 08027	K-2 36 people

E. **Facilities Use**

RECOMMEND that the Board of Education on the recommendation of the Superintendent approve the following Facilities Use Requests. **N/A**

Date	Time	Location	Event	Organization

F. Personnel

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following personnel items for the 2026-2027 school year.

Position	Name	Amount
Tutor (effective 10/1/2026) (Homebound Instruction)	Ms. MaryAnn Cassidy	$47.50/hr
Substitute Teacher	Ms. MaryAnn Cassidy	$150.00/day (Substitute Teacher Certified)
Co-Advisor Cooking Club (replacing E. Torroni)	Ms. Becca Platt	$250

G. Curriculum -N/A

H. 2026-2027 DOE Reports

a. **Motion** that the Board of Education, on the recommendation of the Superintendent, to approve the Professional Development Plan and Mentoring Statement of Assurance

b. **Motion** that the Board of Education, on the recommendation of the Superintendent, to approve the Gifted and Talented Education Service Report Submission

I. District Policies

Policy Number	Policy

J. Professional Development-

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
October	Amanda Redrow	NJPSA-Anti Bullying	Online	$600
October	Liz Torroni	Dyslexia I + Build Equity Assignments	Online-SRI-ETTC	Credits
10/19/2026	Amanda Redrow John Hansen Jon Cianfrani Leslie Kurtz	QSAC Overview 10am - 12pm	SRI&ETTC	n/a

K. **Evaluation Instrument-N/A**

L. **Miscellaneous**

a. **Motion** that the Board of Education, on the recommendation of the Superintendent, to approve the sidebar agreement to add in a stipend position of Holiday Show Advisor to the contract for the 2026-2027 school year for the amount of $500.

5. School Business Administrator

A. **Motion** that the Board of Education, on the recommendation of the Superintendent and the Interim School Business Administrator/Board Secretary approve the Nursing Services Plan for the 2026-2027 school year.

B. **Confirm** on the recommendation of the Interim School Business Administrator the issuance of a purchase order to Ace Home Services in the amount of $11,346 for complete replacement of the HVAC system in room 107.

C. **Motion** that the Board of Education, on the recommendation of the Interim School Business Administrator/Board Secretary approve the Comprehensive Maintenance Plan and M1 for the 2026-2027 school year.

D. **Motion** that the Board of Education, on the recommendation of the Interim School Business Administrator/Board Secretary approve the following Board of Education 1/1/27 to 6/30/27 meeting dates commencing at 5:00 pm at the Port Republic School:

January 5, 2027 Reorganization
January 19, 2027
February 16, 2027
March 16, 2027
April 20, 2027
May 18, 2027
June 15, 2027

E. **Motion** that the Board of Education, on the recommendation of the Interim School Business Administrator/Board Secretary approve effective January 1, 2027 to make the following changes relative to its group medical and prescription drug benefits programs, as follows:

1. Terminate its group medical and prescription drug insurance contract with the School Employees Health Benefit Program (SEHBP).

2. Award its group medical and prescription drug benefits program to AmeriHealth Insurance Co. of New Jersey via the Public Employer Trust (PET).

3. Designate Brown & Brown Metro, LLC as Broker of Record for these programs, with the following authority:

a) To ensure with AmeriHealth Insurance Co. of New Jersey that benefits delivered are “equal to or better than” the Board’s group medical and prescription drug insurance plans.

b) To periodically market the Board’s group benefit plans.

c) To assist employees and dependents in the resolution of elevated service issues that cannot be resolved by employees first contacting AmeriHealth Insurance Co. of New Jersey directly.

d) To ensure all reporting provided to the Board or its administrators is compliant with HIPAA relative to protected health information (PHI).

e) To advise the Board of Education relative to compliance with Federal and State regulations regarding group benefit plans.

All appropriate Board of Education staff members are authorized to take such action and affect such documentation as necessary to implement these changes.

F. **Motion** that the Board of Education, on the recommendation of the Interim School Business Administrator/Board Secretary to amend June 23rd, 2026 Motion 5 School Business Administrator D to include to move up to $90,000 to the Reserve for Emergency Reserve.

MOTION ON CONSENT AGENDA ON ALL MOTIONS LISTED BELOW:

Routine Matters: **A -D**
Superintendent: **A -L**
School Business Administrator: **A -F**

Motion: _____ Second: _____

VOTE:	Yes	No	Abstained
Hooper	___	___	___
Cox	___	___	___
Crema	___	___	___
Hanselman	___	___	___
Stevenson	___	___	___
Wessler	___	___	___
William	___	___	___
Yochim	___	___	___
_____	___	___	___

6. NON-CONSENT AGENDA-Items removed from the consent agenda.

7. OLD/NEW BUSINESS

8. OPEN MEETING TO THE PUBLIC *(public comment rules as read above apply):*

GOOD TO THE ORDER

A. Next Board Meeting: November 17. 2026

11. ADJOURNMENT

MOTION TO ADJOURN THE MEETING

Motion: _____ Second: _____

All in Favor: ____

Time: ____