Administrative/Board/GEA Committees

Board Committees				
Committee	**Frequency**	**Board Member(s)**	**Admin. Member(s)**	**Staff Members**
Policy Committee The Policy Committee is a standing committee of the Board of Education charged with reviewing existing policies and recommending changes where necessary, and also with proposing new policies for consideration by the Board.	As needed	Kristin Bloniarczyk Amber Sederstrom	Scott Schwartz	[redacted]
Finance & Facilities Committee As a committee to the Board of Education, the Finance and Facilities Committee shall serve to oversee strong stewardship of the District's finances and operations in service of protecting its core mission of educating Gavin's students. In fulfilling its oversight responsibilities, the committee shall build confidence in the management of public funds by communicating its priorities and educating the public on the financial position and outlook of the District. The principal functions of this Committee are to participate in the determination of general financial and facilities planning policy for the school and to serve as a liaison between Administration, Faculty and Staff on financial matters.	Monthly	Jim Miller Sarah Brezinski	Diana Miletich Wester Scott Schwartz	

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S.E.D.O.L. Governing Board It is the role of the Governing Board to establish policies to determine how member districts will cooperate to provide programs and services for students with disabilities as defined and mandated by the Illinois School Code.	Quarterly	Sarah Brezinski		
Labor and Management Committee A Labor-Management Committee consists of union members, administrators and Board members who meet periodically to discover, discuss, and resolve issues or problems that are not typically covered by a collective bargaining agreement or "contract."	Three times per year, if needed	Jim Miller Jenny Meyer	Scott Schwartz	GEA Executive Team
Union Contract Negotiations Committee Collective bargaining is the process in which school employees, through their unions, negotiate contracts with their administrators and School Board members to determine their terms of employment, including pay, benefits, hours, leave, job health and safety policies, ways to balance work and family, and more.		Jim Miller Sarah Brezinski	Scott Schwartz Diana Miletich Wester	
Curriculum Committee The purpose of the Curriculum Committee is to review programming and instructional resources that will best	TBD	Jenny Meyer Sarah Brezinski Kristin Bloniarczyk Brandy Barth Amber Sederstrom	Scott Schwartz Carol Bennett Jason Jurgaitis Meagan Dwyer	Varying

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meet the needs of students. This may include, but is not limited to, reviewing research, analyzing student data, and discussing how research and practice collide. This work will increase transparency and assist the administration with efficiently and effectively operating the District. This committee will be held in public, where guests will have the ability to speak during the public comment portion of the meeting.				
Staff Committees				
Committee	**Frequency**	**Board Member(s)**	**Admin. Member(s)**	**Staff Members**
Professional Development In-services will be planned and hosted as a joint effort between the Administration and the Association. The Superintendent shall form a Joint Professional Development Committee. Employees may apply to and shall be selected by the Superintendent to serve on the Joint Professional Development Committee. Including the Superintendent, or his/her designee, and the Association President, or his/her designee, the Committee shall not exceed fifteen (15) in number.		[redacted]	Scott Schwartz Jason Jurgaitis Carol Bennett	Christina Randall, Erica Bartnicki, Beth Jewell, Rebecca Kuperman, Holly Connor Tianna Mueller, Helen Edelmann
Calendar The Superintendent shall meet with the calendar committee for input prior to his/her presentation of a	Annually		Scott Schwartz Jason Jugaitis Carol Bennett	Amy Wood, Char Marple, Devonny Flagg, Lexi Seiwerth, Haley Weinert, Marliese

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proposed calendar to the Board. The calendar committee will be sensitive to the inclusion of dates of non-attendance that encourage and celebrate the diversity of staff and students. This committee is voluntary and is open to any Employee, but not to exceed 15 members consisting of teachers and educational support personnel. This provision shall not be subject to the grievance language in this Agreement.				Devereux, Rebecca Kuperman, Jen Bazzoli, Holly Walsh, Ken Novick, Julie Kemblowski, Tianna Mueller, Helen Edelmann, Kristy Ramirez, Dawn Knapp
Insurance Twelve members of the bargaining unit shall be appointed to serve on the District's health insurance committee. The insurance committee shall serve in an advisory capacity. The selection of committee members shall be by mutual agreement between the Superintendent and the Association.	Annually		Diana Miletich Wester	Rachel Buvala, Michele Nothdorf, Kelly Rivera, Kyle Luft, Helen Edelmann
PERA (Evaluation) PERA Evaluation Committees must meet annually to "assess and review" effectiveness of the District's evaluation plan. This is in addition to your annual duty to convene the RIF Joint Committee (which must meet by December 1 and may or may not have different membership) to assess the rules for reductions in force.	Annually, or as needed		Scott Schwartz	Sarah Lescher, Charlene Marple, Naomi Willman, Erica Bartnicki, Michele Nothdorf, Katie Ryan, Christina Randall,
Grievance The Grievance Committee is responsible for overseeing	As needed		Scott Schwartz Diana Miletich Wester	Beth Jewell, Kris Tomalavage

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the handling of all grievances filed by Bargaining Unit members under the grievance provisions of the current contract				
Reduction in Force (RIF) Annually, the RIF Committee may meet to review a list of teacher performance evaluations identified by length of service to determine whether a disproportionate number of more senior tenured teachers received a recent performance evaluation rating lower than their prior rating.	Annually, or as needed		Scott Schwartz	Sarah Lescher, Naomi Willman, Erica Bartnicki, Christina Randall
Election The election committee is responsible for organizing elections for the Gavin Education Association. Committee members are usually appointed and consist of an election administrator as well as other officers who help supervise along the way. The election committee is also responsible for delivering the result of the election to their members.				Katie Ryan, Jon Marple, Michele Nothdorf, Lauren Schulz
Employee Handbook A Committee selected by the Superintendent and Association President will collaborate to develop an Employee Handbook and the Superintendent will notify	As needed		Scott Schwartz	Christina Randall, Jon Marple, Austin Ihde, Helen Edelmann

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and collaborate with the GEA prior to any revisions to the Employee Handbook. The mere reference of the employee handbook herein shall not serve to incorporate its terms within this agreement.				
Class Size The Board and the Association agree that reduced classes are desirable to maximize individual instruction and increase potential for achievement and learning. A committee of two (2) administrators, a GEA officer, and the grade level teachers with concerns in class size will meet to discuss plans for remedies and/or assistance. The meeting process will begin when a grade level of 6-8 has an average homeroom size at or exceeding 27 students and grade K-5 has 25 students in each section.				
Stipend Committee Clubs and sports (stipends) help enrich the lives of the students at Gavin District 37. All stipend proposals will be reviewed by a Stipend Committee consisting of the Superintendent, Principal(s) from each building, Business Manager, Athletic Director, and 2 representatives from the GEA Executive Board. Every coach and club sponsor MUST fill out a new proposal form every year.	Annually		Jason Jurgaitis Diana Wester	

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Wellness Committee The Wellness Committee includes at least one representative from each of the following groups: parents, students, representatives of the school food authority, teachers of physical education, school health professionals, a member of the Board, school administrators, and members of the community. Individuals of this committee will participate in the development, implementation, periodic reviews, and updates of policy 6:50, *School Wellness*. 7 C.F.R. §210.31(d)(1).		[redacted]	Scott Schwartz Michelle Philippsen	Beth Jewell, Nicole Jackson, Helen Edelmann, Karissa Willems, Carrie Crews, Gabby Martinez
Crisis Committee Each school (public and non-public), through its school board or the board's designee shall conduct a minimum of one annual meeting at which it will review each school building's emergency and crisis response plans, protocols, and procedures and each building's compliance with the school safety drill programs. The purpose of this annual review shall be to review and update the emergency and crisis response plans, protocols and procedures, and the school safety drill programs.	Annually		Scott Schwartz Carol Bennett Jason Jurgaitis David Roat	Sarah Lescher, Maggie McKinnon, Erica Bartnicki, Haley Weinert, Chris Siegel