CITY SCHOOL DISTRICT OF THE CITY OF NIAGARA FALLS
Niagara Falls, New York

Regular Board Meeting

July 2, 2026

6.XX APPROVAL OF FEE SCHEDULE FOR THE COMMUNITY USE OF SCHOOL FACILITIES – 2026-2027

BACKGROUND INFORMATION:

The use of school facilities is under the control and supervision of the Board of Education. The Board has adopted policies and approved regulations and procedures concerning the use of school facilities which conform with the provisions set forth in §414 of the Education Law.

Since the schools of the community have been built with public funds and are supported by the citizens of the community, the Board wishes to do all that is possible, consistent with the provisions of the New York State Education Law, to make school facilities available to community organizations. Therefore, the Board shall permit the use of school property, for fees established by the Board when not in use for school purposes and when such use is not in violation of Board Policy.

It is the intention of the Board to revise these fees for the 2026-2027 year to reflect added costs for supplies, materials, utilities, etc. that are consumed by the outside groups during their use of school facilities and develop appropriate facilities use costs for all District buildings and grounds. A Committee of the Board and the Administrator for School Business Services has computed the fee schedule for community use of facilities for the 2026-2027 school year, for approval by the Board.

The Board should take action at this time in order to enable staff to prepare invoices for the use of school building requests that are now being processed.

This action item was prepared by Mrs. Julie Jacklin, Administrator for School Business Services, and the proposed resolution was reviewed by Mr. Angelo Massaro, School District Attorney.

Mrs. Jacklin will answer questions pertaining to this action item.

RECOMMENDATION:

A motion is recommended for the approval of the following resolution: Fee Schedule for the Community Use of School Facilities – 2026-2027.

WHEREAS, The use of school facilities is under the control and supervision of the Board of Education, and the Board has adopted policies and approved regulations and procedures concerning the use of school facilities which conform with the provisions set forth in §414 of the Education Law; and

WHEREAS, Schools of the community have been built with public funds and are supported by the citizens of the community, and the Board wishes to make these facilities available to community organizations, for fees established by the Board, when such use is not inconsistent with the New York State Education Law or violation of Board Policy; and

WHEREAS, a Committee of the Board and the Administrator for School Business Services has computed the fee schedule for community use of facilities for the 2026-2027 school year; therefore, be it

RESOLVED, That the Board of Education hereby adopts and approves the attached Community use of Schools Fee for the 2026-2027 fiscal year.

COMMUNITY USE OF SCHOOL FACILITIES

July 1, 2026 – June 30, 2027 – For Newly Scheduled Facilities Use

			Overtime Rates Monday/Saturday	**Overtime Rates Sunday**
			1.5	**2**
School	**Employee**	**Monday/Friday**		
School Hours				
7:00 a.m. to 10:00 p.m.(NFHS, GPS, LPS) Weekdays				
NFHS	Custodian	O.T. after 2:30 p.m.	60	80
NFHS	Porter	O.T. after 10:00 p.m.	50	67
NFHS (Saturday Only)	Porter	O.T. after 3:00 p.m.	56	
NFHS	Cleaner	O.T. after 11:00 p.m.	41	55
LPS, GPS	Custodian	O.T. after 3:00 p.m.	60	80
LPS, GPS	Porter	O.T. after 10:00 p.m.	50	67
LPS, GPS	Cleaner	O.T. after 10:00 p.m.	41	55
School Hours				
7:00 a.m. to 10:00 p.m.				
H. F. Abate Cataract C.E.C.	Custodian	O.T. after 3:00 p.m.	60	80
Hyde Park Kalfas Mann Maple Niagara St.	Porter	O.T. after 10:00 p.m.	50	67
79th St.	Cleaner	O.T. after 10:00 p.m.	41	55
Audio Visual as Required			73	99
Facility Attendant as Required			41	54
Safety Officer			37	48

			Overtime Rates Monday/ Saturday	Overtime Rates Sunday
			1.5	**2**
School	**Employee**	**Monday/Friday**		
School Hours				
7:00 a.m. to 10:00 p.m.(NFHS, GPS, LPS) Weekdays				
NFHS	Custodian	O.T. after 2:30 p.m.	58	78
NFHS	Porter	O.T. after 10:00 p.m.	49	65
NFHS (Saturday Only)	Porter	O.T. after 3:00 p.m.	54	
NFHS	Cleaner	O.T. after 11:00 p.m.	40	53
LPS, GPS	Custodian	O.T. after 3:00 p.m.	58	78
LPS, GPS	Porter	O.T. after 10:00 p.m.	49	65
LPS, GPS	Cleaner	O.T. after 10:00 p.m.	40	53
School Hours				
7:00 a.m. to 10:00 p.m.				
H. F. Abate Cataract C.E.C.	Custodian	O.T. after 3:00 p.m.	58	78
Hyde Park Kalfas Mann Maple Niagara St.	Porter	O.T. after 10:00 p.m.	49	65
79th St.	Cleaner	O.T. after 10:00 p.m.	40	53
Audio Visual as Required			71	96
Facility Attendant as Required			40	52
Safety Officer			36	47

2026-2027
CHARGES FOR USE OF FACILITIES
AND SPORTS FIELDS
July 1, 2026 - June 30, 2027

1.) Facility Use - Base Fee Per Day:	Resident Rate	Non-Resident Rate
Performing Arts Center(PAC)	$300.00	$350.00
Pool (High School)	$90.00	$180.00
Pool (All other schools)	$30.00	$60.00
Field House/Concession Stand		
Facility Fee	$300.00	$350.00
NFHS Stadium,		
Baseball Fields		
Facility Fee	$60.00	$120.00
Add: Field Prep (if chosen)	$90.00	$180.00
Nicoletti Field (football)		
Facility Fee	$120.00	$240.00
Add: Field Prep (if chosen)	$90.00	$180.00
Add: Field Lights (if chosen)	Rate determined by # of events per	
	billing cycle. Check with district personnel	
Nicoletti Field (softball diamonds)		
Facility Fee	$60.00	$120.00
Add: Field Prep (if chosen)	$90.00	$180.00
Add: Field Lights (if chosen)	Rate determined by # of events per	
8	billing cycle. Check with district personnel	
All other sports fields		
Field Prep	$90.00	$180.00

2.) ADD to Facility Use Base Fee										
	Fee for Number Attending:									
		1 - 150			$120.00		$240.00			
		151 - 250			$210.00		$420.00			
		251 - 375			$270.00		$540.00			
		376 - 500			$300.00		$600.00			
		501 - 1,000			$360.00		$720.00			
		1,000 +			$600.00		$1,200.00			
3.) ADD Labor Fees for All Personnel Overtime Needed per attached Schedule #2 (this includes Custodians, Security Officers, HVAC checks Etc.)										
EXAMPLES: Use of PAC for Dance Recital - one (1) day rehearsal + weekend (Saturday + Sunday) for Recital (325 attending Saturday and 503 on Sunday) =										
	Rehearsal				$300.00					
	Saturday Recital				$570.00	$300 base fee + ($270 for 325 attendance)				
	Sunday Recital				$660.00	$300 base fee + ($360 for 503 attendance)				
	Total Use Fees- **Before Labor Costs**				**$1,530.00**					
	Add: Labor Costs for personnel used				-					
	TOTAL Costs for Your Event				**$$$**					
Appeals Process: Any group or individual, who wishes to appeal the Base Fees, Labor Charges, or other charges, must submit in writing										
a request, with rationale, at least thirty (30) calendar days prior to the activity or event to the Superintendent of Schools.										

Facility Request Fee Schedule – Monthly Use

Facility Type	Frequency of Use	Cost per Month (resident)	Cost per Month (non-resident)
Gym (Elementary/Prep/CEC)	One day per week	150	175
	Two days per week	200	225
	Three days per week	250	275
	Four days per week	300	325
	Five days per week	350	375
Gym (NFHS)	One day per week	200	225
	Two days per week	250	275
	Three days per week	300	325
	Four days per week	350	375
	Five days per week	400	425
Classroom/Cafeteria/Library	One day per week	100	125
(all buildings)	Two days per week	150	175
	Three days per week	200	225
	Four days per week	250	275
	Five days per week	300	325
Pool (Elementary/Prep/CEC)	One day per week	150	200
	Two days per week	200	250
	Three days per week	250	300
	Four days per week	300	350
	Five days per week	350	400
Pool (NFHS)	One day per week	200	250
	Two days per week	250	300
	Three days per week	300	350
	Four days per week	350	400
	Five days per week	400	450