English Learner Advisory Committee (ELAC) Meeting Minutes

School: McKinley Elementary School

Date of ELAC Meeting: 10/01/2026

Mandated Topics: (Check the topic(s) covered)

	1. Assist in the development of school-wide need assessment.
	2. Assist with efforts to make parents aware of the importance of regular school attendance.
✔	3. Advise on the school's program for English Learners
	4. Advise the principal and staff in the development of a site plan for ELs and submit plan to the school council for consideration of inclusion in the Single Plan for Student Achievement(SPSA)
✔	5. Receive training to assist members in carrying out their legal responsibilities.
✔	6. Elect representative(s) for the District English Learner Advisory Committee
✔	7. Other- Information about EL Terms, EL Identification, reclassification, ELD instruction and more EL information

I. **The meeting started at** 5:40pm

Attendance was taken. Present at the meeting was Liza Bik (EL Parent), Danielle Trussardi (EL Parent), Ufuk Trussardi (EL Parent), Makiko Fukuta (EL Parent), Paula Pereira (EL Parent), Reyna Hernandez (EL Parent), DW (Principal), Andrea Padilla (BCL Parent). All parents of ELs were sent an email invite, blast text invite,, and the meeting agenda and notice was blasted to all ELAC community and posted on the website and Lion's Roar (newsletter)

II. **MEETING MINUTES:** As this was the first meeting of the year, prior meeting minutes were not read. Prior meeting minutes are posted on the website.

III. **ELAC Mandated Topic(s) :**

Dr. Wiener provided a training all about ELs: Term to know, CA Seal of Biliteracy, Steps to being identified an EL, EL levels, ELPAC score reports, reclassification criteria, ELD standards, stages of language acquisition, Types of instruction for ELs, Integrated and designated ELD, EL supports. Dr. Wiener provided information about the purpose of ELAC, ELAC meeting info, roles of officers, and ELAC legal Responsibilities.

Elections Occurred. Daniele Trussardi was nominated as President, Paula Pereira as Vice President, Reyna Hernandez as DELAC rep and. Secretary role is assumed by Andrea Padilla. The President and VP roles are filled by parents of ELs. Hands were raised and all were in favor, so members were elected to the positions.

IV. ELAC Discussion /Recommendation

n/a

V. **DELAC Report***: (The following is a brief summary of the DELAC report)*

No report Provided

VI. Other presentation(s)*(Summary)*

Member and staff introductions

VII. Announcements: (Summary)

Announcement of future ELAC meetings.

The meeting was adjourned at: 6:35pm

Submitted by Andrea Padilla